



CIVIL SERVICE COMMISSION

December 18, 2024

8:00 AM

Human Resource Conference Room, Third Floor
City Hall, 209 Pearl Street

MINUTES

CALL TO ORDER

Commissioner Nelson called the meeting to order at 8:00 am.
Commissioners present: Jeff Nelson and Kate Cutler.
Commissioners absent: Carol Wood
Staff present: Graham Jura, Cori Shaw, Brenda Norton and Jodi Quakenbush.

APPROVE AGENDA

APPROVE MINUTES FROM PRIOR MEETING(S)

November 20, 2024

Kate Cutler and Jeff Nelson moved and seconded approval of November 20, 2024 meeting minutes. Passed, 2-0 vote.
(Absent: Wood)

CERTIFY ELIGIBILITY LIST

Plant Utility Worker

Kate Cutler and Jeff Nelson moved and seconded approval of certifying the eligibility list for Plant Utility Worker. Unanimous, 2-0 vote.
(Absent: Wood)

OTHER BUSINESS

Introduce Director of Human Resources

Commission welcomed new Human Resource Director.
(Absent: Wood)

ADJOURNMENT

Jeff Nelson and Kate Cutler moved and seconded approval of Motion to Adjourn at 8:18 a.m. Unanimous, 2-0 vote.
(Absent: Wood)

Disclaimer:

If you require special assistance, please contact the City Clerk's Office at 712-890-5261 at least 24 hours prior to the meeting.

Civil Service Commission Communication

Department: Human Resources
Case/Project No.:
Submitted by:

November 20, 2024

Commission Action: 12/18/2024

Description

Background/Discussion

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Minutes - 11/20/2024	Minutes	12/16/2024



CIVIL SERVICE COMMISSION

November 20, 2024

8:00 AM

Human Resource Conference Room, Third Floor
City Hall, 209 Pearl Street

MINUTES

CALL TO ORDER

Commissioner Nelson called the meeting to order at 8:00 am on Wednesday November 20, 2024.

Commissioners present: Wood, Cutler and Nelson.

Staff present: Cori Shaw, Jodi Quakenbush, Matt Davis, Ron Albers, Jill Knotek.

Staff present via telephone: Graham Jura

APPROVE AGENDA

Kate Cutler and Carol Wood moved and seconded approval of Agenda for November 20, 2024. Unanimous, 3-0 vote.

APPROVE MINUTES FROM PRIOR MEETING(S)

October 30, 2024

Kate Cutler and Jeff Nelson moved and seconded approval of Minutes from October 30, 2024. Unanimous, 3-0 vote.

CERTIFY ELIGIBILITY LIST

Police Officer

Carol Wood and Kate Cutler moved and seconded approval of certifying the Eligibility List for Police Officer. Unanimous, 3-0 vote.

OTHER BUSINESS

Police Officer - Interview Question Bank

ADJOURNMENT

Kate Cutler and Carol Wood moved and seconded approval of Motion to Adjourn at 8:22 am. Unanimous, 3-0 vote.

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Civil Service Commission Communication

Department: Human Resources

Case/Project No.:

Plant Utility Worker

Commission Action: 12/18/2024

Submitted by:

Description

Background/Discussion

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Plant Utility Worker - Eligibility List	Eligibility List	12/13/2024

CITY OF COUNCIL BLUFFS, IOWA

INTER-OFFICE MEMO

December 18, 2024

TO: Civil Service Commission

FROM: Cori Shaw, Recruiter – Human Resources

SUBJECT: Plant Utility Worker

Background

The application process for Plant Utility Worker has been conducted and an eligibility list prepared for the Commission's consideration. There were 15 candidates.

Recommendation

It is the recommendation of staff that the Commission certify the eligibility list as presented below:

1. Joe Mescher
2. Noah Gilliam
3. Chris Diamond
4. Eulices Garcia-Corona
5. Matthew Recek

Expires: December 18, 2025

Civil Service Commission Communication

Department: Human Resources
Case/Project No.:
Submitted by:

Introduce Director of Human Resources

Commission Action: 12/18/2024

Description

Background/Discussion

Recommendation
