



**Council Agenda, City of Council Bluffs, Iowa
Special Meeting December 5, 2024, 4:00 PM
Council Chambers, 2nd Floor, City Hall
209 Pearl Street**

AGENDA

1. CALL TO ORDER

2. RESOLUTIONS

A. Resolution 24-337

Resolution confirming the appointment of Brenda Norton in the position of Director of Human Resources for the City of Council Bluffs and approving the wage and benefit package offered to her.

3. CITIZENS REQUEST TO BE HEARD

4. OTHER BUSINESS

5. ADJOURNMENT

DISCLAIMER:

If you plan on attending this meeting and require assistance please notify the City Clerk's office at (712) 890-5261, by 5:00 p.m., three days prior to the meeting.

Council Communication

Department: City Clerk
Case/Project No.:
Submitted by: Mayor Walsh

Resolution 24-337
ITEM 2.A.

Council Action: 12/5/2024

Description

Resolution confirming the appointment of Brenda Norton in the position of Director of Human Resources for the City of Council Bluffs and approving the wage and benefit package offered to her.

Background/Discussion

That effective on December 9, 2024, Brenda Norton is hereby appointed as Director of Human Resources at the salary corresponding to Non-Union Pay Grade 34, Step 1. Ms. Norton will accrue vacation at the rate of 4.62 hours per pay period, with all other benefits provided in accordance with City's Personnel Policies.

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Resolution 24-337	Resolution	11/22/2024

RESOLUTION
NO 24-337

A RESOLUTION CONFIRMING THE APPOINTMENT OF BRENDA NORTON IN THE POSITION OF DIRECTOR OF HUMAN RESOURCES FOR THE CITY OF COUNCIL BLUFFS AND APPROVING THE WAGE AND BENEFIT PACKAGE OFFERED TO HER

WHEREAS, an employment offer has been made to Brenda Norton for the position of Director of Human Resources; and

WHEREAS, this offer is contingent upon approval of the City Council; and

WHEREAS, the City Council has been advised as to the contents of this offer and find it to be in the best interest of the City of Council Bluffs.

NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA

That effective on December 9, 2024, Brenda Norton is hereby appointed as Director of Human Resources at the salary corresponding to Non-Union Pay Grade 34, Step 1. Ms. Norton will accrue vacation at the rate of 4.62 hours per pay period, with all other benefits provided in accordance with City's Personnel Policies.

ADOPTED
AND
APPROVED

December 5, 2024

Matthew J. Walsh, Mayor

ATTEST:

Jodi Quakenbush, City Clerk