



**CIVIL SERVICE COMMISSION**

November 20, 2024

8:00 AM

Human Resource Conference Room, Third Floor  
City Hall, 209 Pearl Street

**AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVE AGENDA**
- 3. APPROVE MINUTES FROM PRIOR MEETING(S)**
  - A. October 30, 2024
- 4. CERTIFY ELIGIBILITY LIST**
  - A. Police Officer
- 5. OTHER BUSINESS**
  - A. Police Officer - Interview Question Bank
- 6. ADJOURNMENT**

**Disclaimer:**

If you require special assistance, please contact the City Clerk's Office  
at 712-890-5261 at least 24 hours prior to the meeting.



**CIVIL SERVICE COMMISSION**

October 30, 2024

8:00 AM

Human Resource Conference Room, Third Floor  
City Hall, 209 Pearl Street

**MINUTES**

**CALL TO ORDER**

Commissioner Nelson called the meeting to order at 8:00 am on Wednesday October 30, 2024.

Commissioners present: Nelson and Cutler

Commissioners absent: Wood

Staff present: Jodi Quakenbush, Cori Shaw, Michell Houseton, Greg Shultz and Graham Jura.

**APPROVE AGENDA**

Kate Cutler and Jeff Nelson moved and seconded approval of October 30, 2024 meeting agenda. Unanimous, 2-0 vote. (Absent: Wood)

**APPROVE MINUTES FROM PRIOR MEETING(S)**

September 25, 2024

Kate Cutler and Jeff Nelson moved and seconded approval of September 25, 2024 meeting minutes. Unanimous, 2-0 vote. (Absent: Wood)

**APPROVE TESTING PROCEDURES**

Plant Utility Worker

Kate Cutler and Jeff Nelson moved and seconded approval of testing procedures for Plant Utility Worker. Unanimous, 2-0 vote. (Absent: Wood)

**CERTIFY ELIGIBILITY LIST**

Systems Administrator

Jeff Nelson and Kate Cutler moved and seconded approval of certifying the eligibility list for Systems Administrator. Unanimous, 2-0 vote. (Absent: Wood)

Identification Technician I

Kate Cutler and Jeff Nelson moved and seconded approval of certifying the eligibility list for Identification Technician I. Unanimous, 2-0 vote. (Absent: Wood)

## **OTHER BUSINESS**

### **ADJOURNMENT**

Jeff Nelson and Kate Cutler moved and seconded approval of Motion to adjourn. Unanimous, 2-0 vote. (Absent: Wood)

#### Disclaimer:

If you require special assistance, please contact the City Clerk's Office at 712-890-5261 at least 24 hours prior to the meeting.

**CITY OF COUNCIL BLUFFS, IOWA**

**INTER-OFFICE MEMO**

**November 20, 2024**

**TO:** Civil Service Commission

**FROM:** Cori Shaw, Recruiter – Human Resources

**SUBJECT:** Police Officer

---

Background

The application process for Police Officer, in which the candidates are not currently certified law enforcement officers, has been conducted and an eligibility list prepared for the Commission's consideration. There were 110 candidates.

Recommendation

It is the recommendation of staff that the Commission certify the eligibility list as presented below:

1. Daniel Pengra
2. Moises Saucedo
3. Lee Dittman
4. Frederick Veatch
5. Winston Norris
6. Alejandro Rendon
7. Leyton Nelson
8. Miguel Robles
9. Cameron Walter
10. Daniel Jimenez
11. Trevor Vater
12. Seth Kiesel

Expires: November 20, 2026