RESOLUTION 21-272

A RESOLUTION TO RE-ESTABLISH THE POSITION OF DEPUTY CITY CLERK AND ABOLISH THE POSITION OF ADMINISTRATIVE SECRETARY WITHIN THE CITY CLERK'S OFFICE EFFECTIVE JULY 1, 2022

WHEREAS, this resolution shall re-establish the position of Deputy City Clerk effective July 1, 2022; and

WHEREAS, appoint Allison Head to the position of Deputy City Clerk effective July 1, 2022, with compensation established at a Non-Union Grade _____ Step _____; and .

WHEREAS, the Administrative Secretary position within the Clerk's Office shall be abolished effective July 1, 2022

NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA

That effective July 1, 2022 Allison Head is hereby appointed to the position of Deputy City Clerk at Non-Union pay grade _____step _____;

BE IT FURTHER RESOLVED

That effective July 1, 2022 the Administrative Secretary position within the Clerk's office shall be abolished.

ADOPTED AND APPROVED September 13, 2021

_____
Matthew J. Walsh, Mayor

_____
Jodi Quakenbush, City Clerk