R E S O L U T I O N
NO 19-125

RESOLUTION AMMEDING THE COMPOSITION, DUTIES, AND RESPONSIBILITIES OF THE "CITIZEN/POLICE ADVISORY BOARD."

WHEREAS, the purposes of the Citizen/Police Advisory Board are to review the operation of the police department and to provide advice to the chief of police regarding changes and/or improvements to the operation of the police department; and

WHEREAS, the Citizen/Police Advisory Board shall be reduced from 15 members to a maximum of 11 members. Each member shall be a citizen of Council Bluffs, Iowa; and

WHEREAS, the Board shall be established in the following manner:

1. Potential new members are nominated by various means to the Mayor.
2. The Board interviews potential member followed by a Board discussion.
3. A background check by the Police Chief must be completed with satisfactory results.
4. The Board votes on potential member appointment by silent ballot and affirmative recommendation requires a majority vote of the Board.
5. The Mayor reviews all nominations and the Board's recommendations for potential appointment.
6. The Mayor appoints new members and recommends them to City Council for confirmation.
7. The City Council votes to confirm each nominee.

Therefore, each member shall be appointed by the Mayor, confirmed by the City Council, voted on by the Board and serve for a term of six (6) years; and

WHEREAS, the position of any member shall be deemed vacant if they move permanently outside the limits of the city or they are absent from four (4) regular meeting of the Board in a calendar year. This absenteeism will constitute a review by Board officers with a recommendation to Board members. Vacancies shall be filled in the manner provided above; and

WHEREAS, the members of the Board shall serve without compensation; and

WHEREAS, the Board may establish bylaws, guidelines, and goals to assist governing conduct impacting the purpose and mission; and

WHEREAS, the Board shall fulfill the following duties:

1. Meet and elect from the members a chairperson, vice chairperson, secretary and such other officers as it deems necessary.
2. Meet with the Police Chief or designee on a monthly basis to review the operation of the Police Department to provide advice and feedback on behalf of the citizens regarding police services provided.
3. Document and maintain a record of meeting proceedings.

NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA

That the composition, duties, and responsibilities be amended under the terms and conditions set forth above.

ADOPTED
AND
APPROVED May 20, 2019

Matthew J. Walsh, Mayor

ATTEST:

Jodi Quakenbush, City Clerk