POLICY FOR CONSUMPTION AND SALE OF BEER/WINE BAYLISS PARK & TOM HANAFAN RIVER'S EDGE PARK

GENERAL: The consumption/sale or alcoholic beverages is not allowed in Council Bluffs City Parks. However, due to the popularity of Bayliss Park/ Tom Hanafan River's Edge Park for events and community gathering, this policy has been established to allow these types of activities to further their offerings to include the sale/consumption of beer and wine. This Policy provides Event Permittees the processes, procedures and requirements for the sale/consumption of beer/wine in Bayliss and Hanafan Parks, it reserves the right to consider additional control measures when determined, at the City's sole discretion, to be necessary.

BEER/WINE PERMIT TO BE EVENT ASSOCIATED: Consumption/sale of beer and wine will only be permitted in Bayliss Park and Tom Hanafan River's Edge Park when the sale/consumption is a function of an event or activity. In Bayliss Park the event must be operating with an approved Special Event Permit and liquor license. In Tom Hanafan Park, the event or activity must have an approved Tom Hanafan River's Edge Park Application for Special Use Permit. No "stand alone" beer and wine consumption/sales will be permitted at either park.

SPECIAL EVENT PERMIT/LIQUOR LICENSE REQUIRED: Events to be held in Bayliss Park and requesting to sell/consume beer and wine must file and be granted a Special Event Permit and a Liquor License. Event/Activity sponsors are to contact the City Clerk's office, 209 Pearl Street to obtain the permit and may call the Clerk's office at 712-890-5261 for more detailed information about event requirements and liquor licenses. Specific requirements of the Special Event Permit and Liquor License, for activities in Bayliss Park include:

- **SITE PLAN:** As part of the Special Event Permit and liquor license application, the Event Permittee shall provide, for City review and approval, a drawing of the specific area where beer/wine consumption/sale is proposed. This drawing shall illustrate:
    - The perimeter of the consumption/sale area (fencing required with beer/wine permit)
    - The location of all entrances in/out of the consumption/sale area
    - The specific location and description of all points of beer/wine sale area
    - The location of any seating, tents, etc. within the beer/sine sale area
- **SECURITY:** The Council Bluffs Police Department will review all Special Event Permits and determine the security that will be required. Event Permittee must staff <u>all</u> entrances/exits to consumption/sale areas to insure beer/wine is not transported out of or into the consumption/sale area. Control of these entrances/exits must be constant throughout the event.
- **INSURANCE:** A Special Event Permit requires a $1,000,000.00 General Liability policy listing the City as additional insured. Insurance amounts and requirements are subject to change. A Liquor License requires the permittee comply with the State of Iowa requirement for dram shop coverage. Details regarding these requirements are provided through the Special Event Permit and the Liquor License process.

- **APPLICATION TIME/FRAME:** Approval of a Special Event Permit with Liquor License will require approximately three weeks. Approval time may vary depending upon the event. Applicants must contact the City Clerk's office for information regarding permit review/approval time for a specific event.
- **HOURS OF SALES:** Event Permittee shall provide the hours during which the event requests authority to sell/consume beer and wine. No sales/consumption will be allowed in Bayliss Park later than 10:00 p.m.
- **PERIMETER FENCING DETAILS:** Event Permittee shall detail the supplier, materials and anchoring system for the beer and wine area's security fence. Fencing requirements are provide within this Policy. The Event Permittee shall control all ingress and exit areas to insure underage patrons are not allowed within the sale/consumption area.

Events to be held in Tom Hanafan Park and requesting to sell/consume beer and wine must file and be granted a Tom Hanafan River's Edge Park Application for Special Use Permit and a Liquor License. Event/Activity sponsors are to contact the Department of Parks, Recreation and Public Property office, 209 Pearl Street to obtain the permit and may call the office at 712-890-5261 for more detailed information about Tom Hanafan event requirements.

LIQUOR PERMIT: The sale/consumption of beer and wine in Bayliss or Tom Hanafan Parks requires the Event/Activity Sponsor complies with the provisions for Outdoor Sales of Alcohol. Event/Activity sponsors are to contact the City Clerk's office, 209 Pearl Street for specific information regarding a Liquor License and may call the Clerk's office at 712-890-5261 for more detailed information regarding license requirements.

SPECIFIC PARK DEPARTMENT RELATED REQUIREMENTS:

- **FENCING:** The fencing erected on the sale/consumption area must be approved by the City and shall be a minimum of 48" high and capable of being anchored securely. The event is responsible for securing, erecting and removing the fencing. The fencing materials maybe linked or woven wire panels without sharp upper edges. Plastic fencing may be permitted. Permittee shall provide a schedule for the erection and removal of the fence. During the event, the Permittee shall inspect the fence, immediately returning any disturbed fence to its proper position.

- **BEER/WINE RELATED TRASH:** Consumption of beer/wine increases the trash generated by events. Any event offering the consumption/sale of beer/wine shall continually police the beer/wine area, picking up cans, bottles and other trash generated by the event. The Event Permittee may recycle cans and other materials. Upon completion of the event, the Permittee shall insure the consumption/sale area shall be clean and free of trash**.**

- **HOURS:** The consumption/sale of beer/wine in Bayliss Park shall be limited to the hours between 10 a.m. and 10 p.m. The consumption/sale of beer/wine in Tom Hanafan River's Edge Park will be determined during approval of the Tom Hanafan River's Edge Park Application for Special Use Permit.