**R E S O L U T I O N**
**NO 23-11**

**RESOLUTION ABOLISHING ONE DIVISION SECRETARY POSITION AND CREATING ONE NEW SOLID WASTE SUPPORT SPECIALIST POSITION WITHIN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, the Solid Waste Support Specialist is an essential position within the Solid Waste Division and the growing demands at the Recycling Center necessitate a qualified staff person to maintain customer service expectations and to support the overall operations of the Division; and

WHEREAS, the new position will be CWA Grade 15; and

WHEREAS, the additional costs for the new position can be accommodated in the FY23 Solid Waste Division budget; and

WHEREAS, the duties of the Division Secretary will be transferred to the Solid Waste Support Specialist position.

NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA

That the position of Division Secretary shall be abolished effective upon the filling of the new Solid Waste Support Specialist position.

AND BE IT FURTHER RESOLVED

That 1 FTE position of Solid Waste Support Specialist is created within the Public Works Department.

ADOPTED
AND
APPROVED January 9, 2023

_____
Matthew J. Walsh, Mayor

ATTEST: _____
Jodi Quakenbush, City Clerk