



**Study Session Agenda
City of Council Bluffs, Iowa
June 10, 2019, 3:45 PM
Council Chambers, 2nd Floor, City Hall
209 Pearl Street**

STUDY SESSION AGENDA

- A. Paula Hazlewood - Advanced Southwest Iowa Update
- B. Chris Gibbons - Temporary Storage Containers/Trailers
- C. Kathy Knott - New procedure explanation



**Council Agenda, City of Council Bluffs, Iowa
Regular Meeting June 10, 2019, 7:00 PM
Council Chambers, 2nd Floor, City Hall
209 Pearl Street**

AGENDA

REVISED: 06/06/2019 at 10:35 am to Add Fireworks permit

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. CONSENT AGENDA

- A. Approval of Agenda & tape recordings of these proceedings to be incorporated into the official minutes.
- B. Reading, correction and approval of the May 20, 2019 City Council Meeting Minutes.
- C. Ordinance 6387
Ordinance to amend the zoning map as adopted by reference in section 15.02.070 and setting a Public Hearing for June 24, 2019 at 7:00 p.m. by rezoning parts of properties described as Lots 1 through 3, Original Plat Lot 83, Lots 5 through 8, Casady's Subdivision of Original Plat Lot 82, and Lot 223, Original Plat of Council Bluffs, more specifically described in the Council packet, from C-4/Commercial District to R-3/Low Density Multifamily Residential District. Location: 102, 104, 110, 116, 118, 126, 128, 130, 134, 140, 142, 146, 148, 150, 152 and 154 Vine Street. ZC-19-002
- D. Resolution 19-132
Resolution of intent to vacate the section of Lindberg Drive located east of the right-of-way line of Madison Avenue, and abutting the west 40 feet of Lot 9, and all of Lot 10, Block 1, Oak Grove Addition; Lot 10, Block 2, Oak Grove Addition; and Lots 3-6 and Lot 8, Block 3, Oak Grove Addition. SAV-19-005
- E. Resolution 19-133 through Resolution 19-135
Resolutions of intent to dispose and setting Public Hearings for June 24, 2019 at 7:00 p.m. for City properties legally described as Lots 8-10, Block 2, Oak Grove Addition, Lots 3-5, Block 3, Oak Grove Addition, and Lots 6-8, Block 3, Oak Grove Addition. Location: properties formerly addressed as 1123 Madison Avenue. OTB-19-011 through OTB-19-013

- F. Resolution 19-136
Resolution setting a public hearing for 7:00 p.m. on June 24, 2019, for the Levee Certification Project, Geotechnical MR_5. Project #FY15-06C
- G. Resolution 19-137
Resolution setting a Public Hearing on June 24, 2019 at 7:00 p.m. on the plans, specifications, form of contract, and cost estimate for the Community Development Renovation Project.
- H. Resolution 19-151
Resolution authorizing transfers between funds under Iowa Code 545-2 for June FY19.
- I. April FY19 Financial Reports
- J. Mayor's Appointments
Board of Library Trustees
Board of Water Works Trustees
Dodge Trust Board of Trustees
- K. Right of Redemption
- L. Claims

4. MAYORS PROCLAMATIONS

- A. Men's Health Month

5. PUBLIC HEARINGS

- A. Ordinance 6385
Ordinance to amend Title 9 Traffic, Chapter 9.88 Speed Regulations and setting a Public Hearing for June 10, 2019, by amending Section 9.88.080 Schedule of posted streets, related to Lincoln Avenue from Gleason Avenue to East Pierce.
- B. Resolution 19-138
Resolution approving a final exhibit B to the Parking Facility Lease Purchase Agreement and revising the total amount of potential payments to be made as part of the lease purchase acquisition of the River's Edge Parking Facility not to exceed \$19,300,000
- C. Resolutions 19-139 through 19-144
Resolutions of intent to dispose of City properties formerly addressed as 401, 409, 431, 435, 437, and 441 Park Avenue. Location: South of Pomona Avenue on the East side of Park Avenue. OTB-19-005 through OTB-19-010

6. ORDINANCES ON 1ST READING

A. Ordinance 6388

Ordinance to amend Title 9 "Traffic" of the 2015 Municipal Code of Council Bluffs, Iowa, by amending "Chapter 9.04.010 - Definitions".

B. Ordinance 6389

Ordinance to amend Title 9 "Traffic" of the 2015 Municipal Code of Council Bluffs, Iowa, by amending "Chapter 9.90.010 Use-unlawful acts designated".

C. Ordinance 6390

Ordinance to amend chapter 1.32 - "Purchasing" of the municipal code.

D. Ordinance 6391

Ordinance to amend Title 8 "Public Safety and Morals" of the 2015 Municipal Code of Council Bluffs, Iowa, by amending Chapter 8.02.020 "Misdemeanor-Penalty."

7. ORDINANCES ON 2ND READING

A. Ordinance 6386

Ordinance to amend Chapter 1.65 "Council Bluffs Arena and Convention Center Commission", by amending Sections 1.65.050, 1.65.090 and 1.65.100.

8. RESOLUTIONS

A. Resolution 19-130 (Continued from May 20, 2019)

Resolution to update City Personnel Policies 400 and 401.
(Continued from May 20, 2019)

B. Resolution 19-145

Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with specified Projects.

C. Resolution 19-146

Resolution authorizing a financial gift of \$20,000 in kind for wifi service and \$5,000 cash, totaling \$25,000 to the Council Bluffs Soccer Club in coordination with their grant application with Enhance Iowa for a Community Attraction Tourism Grant.

D. Resolution 19-147

Resolution to amend the City's purchasing policy.

E. Resolution 19-148

Resolution to amend the City's purchasing card policy.

F. Resolution 19-149

A Resolution to adopt the current Schedule of Fees for 2019, Version 2, dated 6-10-19.

G. Resolution 19-150

Resolution authorizing the Mayor to execute an agreement with Impact7G for environmental services in connection with the Lead Based Paint Hazard Reduction Program

9. APPLICATIONS FOR PERMITS AND CANCELLATIONS

A. Liquor Licenses

1. Ameristar Casino, 2200 River Road
2. Barley's, 114 W Broadway
3. Buckey's Express #16, 7 North Street
4. Buckey's Express #17, 1759 Madison Ave
5. Buckey's Express #22, 3434 Nebraska Ave
6. Buckey's Express #27, 2711 S 24th Street
7. Buckey's Express #34, 3501 W Broadway
8. Full Fledged Brewing Co, 40 Arena Way, Ste 40-2 (new)
9. Hy-Vee Food Store #1, 2323 W Broadway
10. Latino Market LLC, 1535 Ave G
11. Red Lobster #0779, 3040 Dial Drive
12. The Salty Dog Bar and Grill, 2411 S 24th Street, Ste 6
13. Walgreens #03700, 535 E Broadway
14. Walgreens #04405, 2508 W Broadway
15. Walgreens #05306, 301 W Bennett Ave

B. Cigarette Permits

C. Slump Buster Fireworks - June 13, 2019 & June 20, 2019

10. OTHER BUSINESS

A. Iowa DOT Project Notification

RCB Culvert New - Single Box at IA 192 Ramp D over lateral 5 at E. System Interchange in Council Bluffs. Project Number IMN-029-3(133)48-03-78

(For informational purposes only, not action required by City Council)

11. CITIZENS REQUEST TO BE HEARD

A. Chris Pomerleau - Request to waive rental late fees

12. ADJOURNMENT

DISCLAIMER:

If you plan on attending this meeting and require assistance please notify the City Clerk's office at (712) 890-5261, by 5:00 p.m., three days prior to the meeting.



City Council Meeting Minutes May 20, 2019

CALL TO ORDER

Mayor Matthew Walsh called the meeting to order on Monday May 20, 2019 at 7:00 p.m.

Council Members present: Melissa Head, Nate Watson, Sharon White and Mike Wolf.

Council Member present via video conference: Roger Sandau,
Staff Present: Richard Wade and Jodi Quakenbush.

CONSENT AGENDA

Approval of Agenda & tape recordings of these proceedings to be incorporated into the official minutes.

Reading, correction and approval of the May 6, 2019 City Council Meeting Minutes.

Ordinance 6385

Ordinance to amend Title 9 Traffic, Chapter 9.88 Speed Regulations and setting a Public Hearing for June 10, 2019, by amending Section 9.88.080 Schedule of posted streets, related to Lincoln Avenue from Gleason Avenue to East Pierce.

Resolution 19-116

Resolution accepting the work of Bluffs Paving and Utility Co. Inc. as complete and authorizing release of the retainage after 30 days if no claims are filed in connection with the Kenmore Avenue and Harrison Street Sanitary Sewer Rehab. Project # PW19-07

Resolutions 19-117 through 19-122

Resolutions of intent to dispose of City property and setting Public Hearings for June 10, 2019 at 7:00 p.m. for properties formerly addressed as 401, 409, 431, 435, 437, and 441 Park Avenue. Location: South of Pomona Avenue on the East side of Park Avenue.

Notice of Right of Redemption, Offer to Buy & Claims

Roger Sandau and Nate Watson moved and seconded approval of Consent Agenda, as amended removing with Item 3F, Resolution 19-123 to be voted on separately. Unanimous, 5-0 vote.

Resolution 19-123

Resolution setting a Public Hearing on approving a Final Exhibit B to the Parking Facility Lease Purchase Agreement and revising the total amount of potential payments to be made as part of the lease purchase acquisition of the River's Edge Parking Facility to not to exceed \$19,250,000

Nate Watson and Sharon White moved and seconded approval of Resolution 19-123, as amended to change purchase acquisition amount to \$19,300,000.00. Passed, 4-1 vote.
(Nays: Sandau)

PUBLIC HEARINGS

Resolution 19-124

Resolution approving the plans and specifications for the SCADA Upgrade, Phase 1 (WPCP). Project #PW17-23

Sharon White and Melissa Head moved and seconded approval of Resolution 19-124. Unanimous, 5-0 vote.

ORDINANCES ON 1ST READING

Ordinance 6386

Ordinance to amend Chapter 1.65 "Council Bluffs Arena and Convention Center Commission", by amending Sections 1.65.050, 1.65.090 and 1.65.100.

Nate Watson and Mike Wolf moved and seconded approval of First Consideration of Ordinance 6386, as amended to add under Section 1.65.050; Any Commissioner who misses two consecutive meetings shall be dismissed at the request of the Mayor or upon direct action by the City Council. Second Consideration of Ordinance scheduled for June 10, 2019 at 7:00 p.m.. Unanimous, 5-0 vote.

RESOLUTIONS

Resolution 19-125

Resolution Amending the composition, duties, and responsibilities of the Citizens/Police Advisory Board.

Nate Watson and Sharon White moved and seconded approval of Resolution 19-125, as amended to change 4. to read: The Board votes on potential member appointment by silent ballot and affirmative recommendation requires a majority vote of the Board and 5. to read: The Mayor reviews all nominations and the Board's recommendations for potential appointment. Unanimous, 5-0 vote.

Resolution 19-126

Resolution authorizing the acquisition of 3420 2nd Avenue and authorizing the Mayor to execute an offer to buy and other related closing documents.

Melissa Head and Mike Wolf moved and seconded approval of Resolution 19-126. Unanimous, 5-0 vote.

Resolution 19-127

Resolution authorizing the Mayor to execute Iowa Department of Transportation Agreement No. 2020-TS-020 for Traffic Safety Improvement Program Funding.

Sharon White and Nate Watson moved and seconded approval of Resolution 19-127. Unanimous, 5-0 vote.

Resolution 19-128

Resolution accepting the bid of Compass Utility, LLC in the amount of \$958,735.15 for the South 1st Street Neighborhood Rehab, Phase X. Project # PW20-12

Sharon White and Melissa Head moved and seconded approval of Resolution 19-128. Unanimous, 5-0 vote.

Resolution 19-129

Resolution authorizing the Mayor to execute Iowa Department of Transportation Agreement No. 2019-4-145 in connection with the I-29 Interstate Improvements.

Melissa Head and Mike Wolf moved and seconded approval of Resolution 19-129. Unanimous, 5-0 vote.

Resolution 19-130

Resolution to update City Personnel Policies 400 and 401.

Sharon White and Melissa Head moved and seconded approval of Motion to Continue Resolution 19-130 to June 10, 2019 at 7:00 p.m.. Unanimous, 5-0 vote.

Resolution 19-131

Resolution setting the dates and times to permit the discharge of consumer fireworks.

Melissa Head and Mike Wolf moved and seconded approval of Resolution 19-131, as amended to set the dates for fireworks use as July 4, 2019, July 5, 2019 and July 6, 2019 from noon to 11:00 pm.. Unanimous, 5-0 vote.

APPLICATIONS FOR PERMITS AND CANCELLATIONS

Liquor Licenses: 1) Caddy Shack, 1426 4th Avenue, 2) Eagles Club, 1530 Avenue F, 3) Jonesy's Corner, 2752 W Broadway, 4) Main Street Tavern, 519 South Main Street, 5) Mid America Center, 1 Arena Way, 6) Thunderbowl & McCoy's on the Bluff, 1900 Madison Avenue (6month Special Event)
Cigarette Permit Applications
Salvage/Storage Yard Applications

Melissa Head and Mike Wolf moved and seconded approval of Application for permits and cancellations, Liquor Licenses, Cigarette Permits and Salvage Yard Applications.. Unanimous, 5-0 vote.

CITIZENS REQUEST TO BE HEARD

Heard from Bruce Kelly, 864 McKenzie Avenue, regarding a bike trail, extra lane and transportation at Riverfront.
Heard from Robert Fairchild, 2412 South 19th Street, regarding fireworks.

ADJOURNMENT

Mayor Walsh adjourned the meeting at 7:28 pm.

The tape recording of this proceeding, though not transcribed, is part of the record of each respective action of the City Council. The tape recording of this proceeding is incorporated into these official minutes of this Council meeting as if they were transcribed herein.

Matthew J. Walsh, Mayor

Attest: Jodi Quakenbush, City Clerk

Council Communication

Department: Community

Development

Case/Project No.: CASE #ZC-19-002

Submitted by: Moises Monrroy,
Planner

Ordinance 6387
ITEM 3.C.

Council Action: 6/10/2019

Description

Ordinance to amend the zoning map as adopted by reference in section 15.02.070 and setting a Public Hearing for June 24, 2019 at 7:00 p.m. by rezoning parts of properties described as Lots 1 through 3, Original Plat Lot 83, Lots 5 through 8, Casady's Subdivision of Original Plat Lot 82, and Lot 223, Original Plat of Council Bluffs, more specifically described in the Council packet, from C-4/Commercial District to R-3/Low Density Multifamily Residential District. Location: 102, 104, 110, 116, 118, 126, 128, 130, 134, 140, 142, 146, 148, 150, 152 and 154 Vine Street. ZC-19-002

Background/Discussion

See attachments

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Case #ZC-19-002 Staff Report	Other	5/31/2019
Case #ZC-19-002 Attachments A thru E	Other	5/31/2019
Case #ZC-19-002 Public Hearing	Other	5/31/2019
Ordinance 6387	Resolution	6/4/2019

Council Communication

<p>Department: Community Development</p> <p>CASE # ZC-19-002</p> <p>Applicant/Property Owner: Adnan Ibrahim Mohammed and Miriam Hodge 231 Benton Street Council Bluffs, IA 51503</p> <p>Property Owners: Kenneth J. and Vivian A. Rostermundt Trusts 21888 Vineyard Hills Drive Council Bluffs, IA 51503</p> <p>Donald W. Gottschalk 15013 South 27th Street Bellevue, NE 68123</p> <p>David E. and Susan K. Parker 110 Vine Street Council Bluffs, IA 51503</p> <p>John F. and Joann C. Peterson 11 Cryer Circle Council Bluffs, IA 51503</p> <p>Matthew Harold Onzay 118 Vine Street Council Bluffs, IA 51503</p> <p>R-R Equities LLC PO Box 121 Council Bluffs, IA 51502</p> <p>Stephanie Rostermundt 419 Wendy Heights Road Council Bluffs, IA 51503</p> <p>Michael S. Royce 15707 South 234th Street Gretna, NE 68028</p> <p>Melissa Williams 2317 Washboard Road Council Bluffs, IA 51503</p> <p>K-P Investments Inc. 17 Ethel Lane Council Bluffs, IA 51503</p>	<p>Ordinance No. _____</p>	<p>City Council: 6/10/2019</p> <p>Public Hearing: 6/24/2019</p> <p>Planning Commission: 5/14/2019</p>
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<p>George M. Prine 7306 South 18th Street Bellevue, NE 68147-2150</p> <p>John R. and Maureen L. Eickholt 146 Vine Street Council Bluffs, IA 51503</p> <p>Johneus LLC PO Box 358 Onawa, IA 51040</p> <p>Kallie Diann Mendehall 152 Vine Street Council Bluffs, IA 51503</p> <p>Chad R. Taylor 1325 North Broadway Street Council Bluffs, IA 51503</p>		
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Subject/Title

Request: Public hearing on the request of Adnan Ibrahim Mohammed and Miriam Hodge to rezone properties described as Lots 1 and 2, except a strip of ground 2 feet in width off the North end, and Lot 3, except a strip of ground 1 foot in width off the North end, all in Original Plat Lot 83, Lots 5 through 8, Casady's Subdivision of Original Plat Lot 82, and Lot 223, except right-of-way, Original Plat of Council Bluffs, from C-4/Commercial District to R-3/Low Density Multifamily Residential District.

Location: 102, 104, 110, 116, 118, 126, 128, 130, 134, 140, 142, 146, 148, 150, 152 and 154 Vine Street.

Background

The Community Development Department has received an application from Adnan Ibrahim Mohammed and Miriam Hodge to rezone property they own at 148 Vine Street from C-4/Commercial District to R-3/Low Density Multifamily Residential District. The applicants expanded the request at the advice of the Community Development Department, and with the permission of adjacent property owners, to rezone adjacent properties, addressed as 102, 110, 116, 118, 128, 134, 140, 142, 150 and 152 Vine Street from C-4/Commercial District to R-3/Low Density Multifamily Residential District. The purpose of expanding the request was to avoid the consideration of rezoning a single small lot, which may be considered "spot zoning." The Community Development Department further expanded the request to include the properties addressed as 104, 126, 130, 146 and 154 Vine Street for zoning consistency purposes. The entirety of the area proposed to be rezoned is legally described as Lots 1 and 2, except a strip of ground 2 feet in width off the North end, and Lot 3, except a strip of ground 1 foot in width off the North end, all in Original Plat Lot 83, Lots 5 through 8, Casady's Subdivision of Original Plat Lot 82, and Lot 223, except right-of-way, Original Plat of Council Bluffs.

Currently, the subject properties are used as single-family residential dwellings, with the exception of the property addressed as 146 Vine Street, which contains a business, professional office. As per Chapter 15.17, *C-4/Commercial District*, of the Council Bluffs Municipal Code (Zoning Ordinance), a single-family residential dwelling is not a permitted use in a C-4 District. Therefore, the single-family dwellings located in the subject

area are considered non-conforming structures. The purpose of this request is to bring those dwellings into conformance with the City's Zoning Ordinance.

As per Section 15.26.010, *Purpose and Intent (Nonconformities)*, of the Municipal Code (Zoning Ordinance), the intent of a "nonconforming uses" clause in a zoning ordinance is: (1) to allow for the reasonable continuation of legally established uses which do not meet current use regulations of their respective zoning districts; and (2) to limit the continuation and provide for the gradual elimination of nonconforming uses. This is reinforced by Section 15.26.030(2), *Abandonment of Nonconforming Uses*, of the Municipal Code (Zoning Ordinance), which states that if any nonconforming use ceases for a continuous period of more than six months, any subsequent use shall conform to the regulations of this title. Since the residential structure on the applicants' property has been vacant for a period of more than six months, it would not be allowed to be used as a single-family dwelling under the current C-4 zoning. If rezoned, the applicants would be allowed to use their property as a single-family dwelling.

Land Use and Zoning

The following zoning and land uses surround the subject properties:

North: Undeveloped land that is zoned A-2/Parks, Estates and Agricultural District.

South: A second hand store, a two-family dwelling, two parking lots, undeveloped land and the 100 Block on West Broadway, all of which are zoned in the C-4/Commercial District.

East: A multi-family dwelling, which is zoned in the C-3/Commercial District.

West: The Omni Centre Business Park, which is zoned in the C-4/Commercial District.

The future land use plan of the Bluffs Tomorrow 2030 (Comprehensive Plan) designates the subject property as Local Commercial.

Public notices were mailed to all property owners within 200 feet of the request. The following comments were received:

1. John Eickholt, owner of the property addressed as 146 Vine Street, contacted the Community Development Department and stated he is in opposition of the request (see Attachment D).
2. Michael Royce, owner of the property addressed as 130 Vine Street, contacted the Community Development Department and had a general inquiry about the rezoning, and stated he is in favor of the request.
3. Aaron Rodenburg, owner of property addressed as 145 Vine Street, contacted the Community Development Department and asked to be included in the rezoning request. The Community Development Department declined Mr. Rodenburg's request to expand the rezoning request as (1) his property is located in the block south of Vine Street and (2) public notices to property owners within 200 feet of the request had already been mailed out.

All City Departments and local utilities were notified of the proposed rezoning. The following comments were received:

- The Permits and Inspections Division stated they are in opposition with the request. They stated that any change in use to another Occupancy classification will require the structures to be brought into compliance with current building code criteria for the new Occupancy. They also stated the subject properties are located in an AE Flood Zone, and if the cost of improvements exceeds 50% of the market value, the entire structure will be required to be brought into compliance with the Flood Plain Regulations of the City of Council Bluffs.
- The Public Works Department stated there is significant infrastructure within the general area, including the Indian Creek Box Culvert.
- Council Bluffs Water Works stated they have no comments on the request.
- Black Hills Energy stated they have no concerns with the request.
- MidAmerican Energy stated they have no objections to the request.
- Cox Communications stated they have no issues with the request.

The following attachments are included with the case staff report:

- Attachment A: Location/Zoning Map
- Attachment B: Location/Zoning Map (Detailed)
- Attachment C: Approval of Property Owners Included in the Rezoning Request
- Attachment D: Eickholt Opposition Letter
- Attachment E: 100 Block and Vine Street Development Plan – Downtown Plan 2003

Discussion

1. As per Section 15.17.050(a), lots and parcels of land less than 2 acres in area zoned in a C-4 District are not subject to minimum lot size requirements. Approval of the rezoning request will make the subject properties into nonconforming lots of record, as they do not meet the minimum lot size for single-family dwellings in an R-3/Low Density Multifamily Residential District (5,000 square feet), with the exception of the property addressed as 134 Vine Street, which is composed of 5,197 square feet of land.
2. The properties addressed as 154 and 152 Vine Street are 27 feet in width, while the property addressed as 150 Vine Street is 29 feet in width. Although there is no minimum lot width requirement in an R-3 District, these properties are not wide enough to build a single-family dwelling that is the required minimum 20 feet in width as they would be unable to meet the required 5-foot interior side yard setback, and in the case of the property addressed as 154 Vine Street, the required 15-foot street side yard setback. Therefore, if the existing single-family structure on each of the aforementioned lots were to be destroyed by 50 percent or more, another single-family structure could not be rebuilt in its place.
3. The average front yard setback along the subject area is 2 feet. As per Section 15.17.050(a), lots and parcels of land less than 2 acres in area zoned in a C-4 District are not subject to setback requirements. If rezoned, the existing structures would be considered nonconforming as they do not meet the minimum front yard setback in an R-3 District of 20 feet.
4. The Downtown Council Bluffs Plan, adopted in June 2003, identifies the Vine Street block as a priority site for redevelopment and envisions it as a transformative feature for Downtown Council Bluffs which reinforces the character of the 100 Block of West Broadway. Specifically, the Downtown Plan shows the Vine Street block and the land where the City parking lot is located as being redeveloped into a large multi-family housing development with no commercial uses. The proposed R-3 zoning can accomplish that goal. However, development along the 100 Block over the past decade has shifted the City's vision for this area, as shown in the future land use plan of the Bluffs Tomorrow 2030 (Comprehensive Plan), adopted in 2015. The City designates this area as Local Commercial to encourage uses oriented towards goods and services, such as grocery stores, convenience stores, pharmacies, banks, auto services, and small offices, within close the proximity of the 100 Block to serve the needs of its residents. The R-3 District only allows certain commercial uses, such as "business, professional office (when the floor area for such use does not exceed 2,000 square feet)," with a conditional use permit.
5. The current C-4 zoning is consistent with the Local Commercial classification and will allow for a variety of commercial uses that are commonly associated with a downtown setting, as well as the mixed-use development that is compatible with the recent redevelopment efforts along the 100 Block.
6. The property at 146 Vine Street is used as a business, professional office, which is allowed in the C-4 District. A business, professional office (when the floor area for such use does not exceed 2,000 square feet) is not a permitted use by right in the R-3 District. Therefore, if the request is approved, said property would no longer be in conformance with the City's Zoning Ordinance.
7. Seven (7) of the sixteen (16) structures located in the subject area are classified "Below Normal" or "Poor" by the County Assessor. Rehabilitation and repair efforts by property owners may be cost prohibitive since the subject properties are located in an AE Flood Zone, which would require compliance with the City's floodplain regulations.
8. Adequate utilities (e.g., water, sanitary sewer, electric, etc.) are available to accommodate the uses permitted in the R-3 District.

Recommendation

The Community Development Department recommends denial of the request to rezone properties described as Lots 1 and 2, except a strip of ground 2 feet in width off the North end, and Lot 3, except a strip of ground 1 foot in width off the North end, all in Original Plat Lot 83, Lots 5 through 8, Casady's Subdivision of Original Plat Lot 82, and Lot 223, except right-of-way, Original Plat of Council Bluffs, from C-4/Commercial District to R-3/Low Density Multifamily Residential District, based on reasons stated above.

Public Hearing

Speakers in favor:

1. Miriam Hodge, 148 vine Street, Council Bluffs, IA 51503
2. George Prine, 142 Vine Street, Council Bluffs, IA 51503
3. Terri Hallas, 104 Vine Street, Council Bluffs, IA 51503

Speakers against:

1. Gary Fischer, 524 Simms Ave, Council Bluffs, IA 51503
2. Matthew Onzay, 118 Vine Street, Council Bluffs, IA 51503

Planning Commission Recommendation

The Planning Commission recommends denial of the request to rezone properties described as Lots 1 and 2, except a strip of ground 2 feet in width off the North end, and Lot 3, except a strip of ground 1 foot in width off the North end, all in Original Plat Lot 83, Lots 5 through 8, Casady's Subdivision of Original Plat Lot 82, and Lot 223, except right-of-way, Original Plat of Council Bluffs, from C-4/Commercial District to R-3/Low Density Multifamily Residential District, based on reasons stated above.

VOTE: AYE 7 NAY 0 ABSTAIN 0 ABSENT 4 Motion: Carried

Attachments

Attachment A: Location/Zoning Map
Attachment B: Location/Zoning Map (Detailed)
Attachment C: Approval of Property Owners Included in the Rezoning Request
Attachment D: Eickholt Opposition Letter
Attachment E: 100 Block and Vine Street Development Plan – Downtown Plan 2003

Prepared by: Moises Monrroy, Planner, Community Development Department

CITY OF COUNCIL BLUFFS - CITY PLANNING COMMISSION CASE #ZC-19-002 LOCATION/ZONING MAP



0 40 80
1 Inch = 83 Feet

Legend
Subject Properties

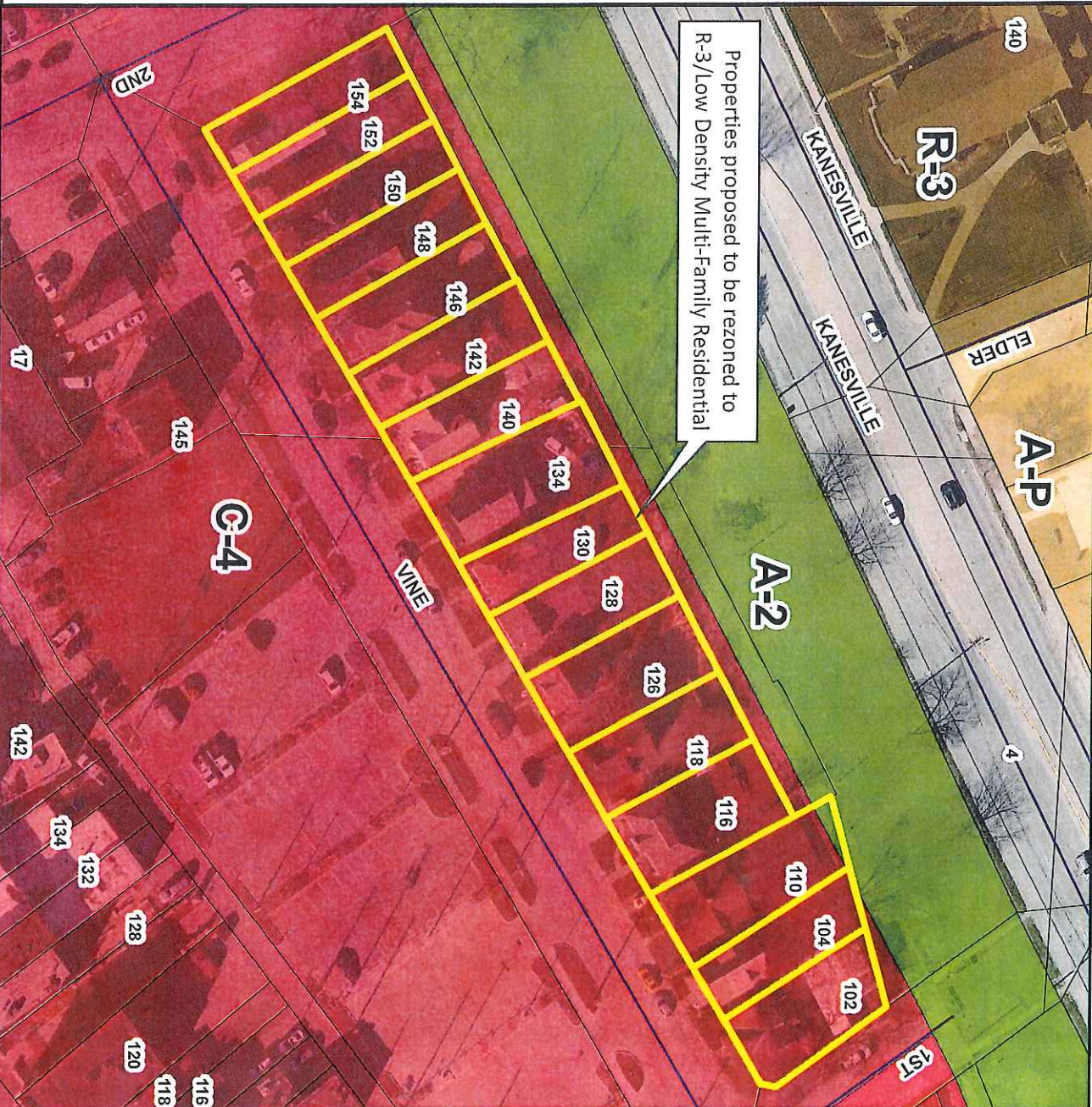


Last Amended: 5/8/19



Council Bluffs Community
Development Department
209 Pearl Street
Council Bluffs, IA 51503
Telephone: (712) 328-4629

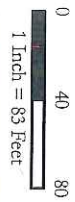
DISCLAIMER
City documents, plans and maps are prepared by the City of Council Bluffs. The City is not responsible for any errors or omissions in this map. The City is not responsible for any damages or losses resulting from the use of this map. The City is not responsible for any changes in the information presented on this map.



CITY OF COUNCIL BLUFFS - CITY PLANNING COMMISSION CASE #ZC-19-002 LOCATION/ZONING MAP

Legend

-  Subject Properties
-  Expanded Request
-  Opposed to Rezoning

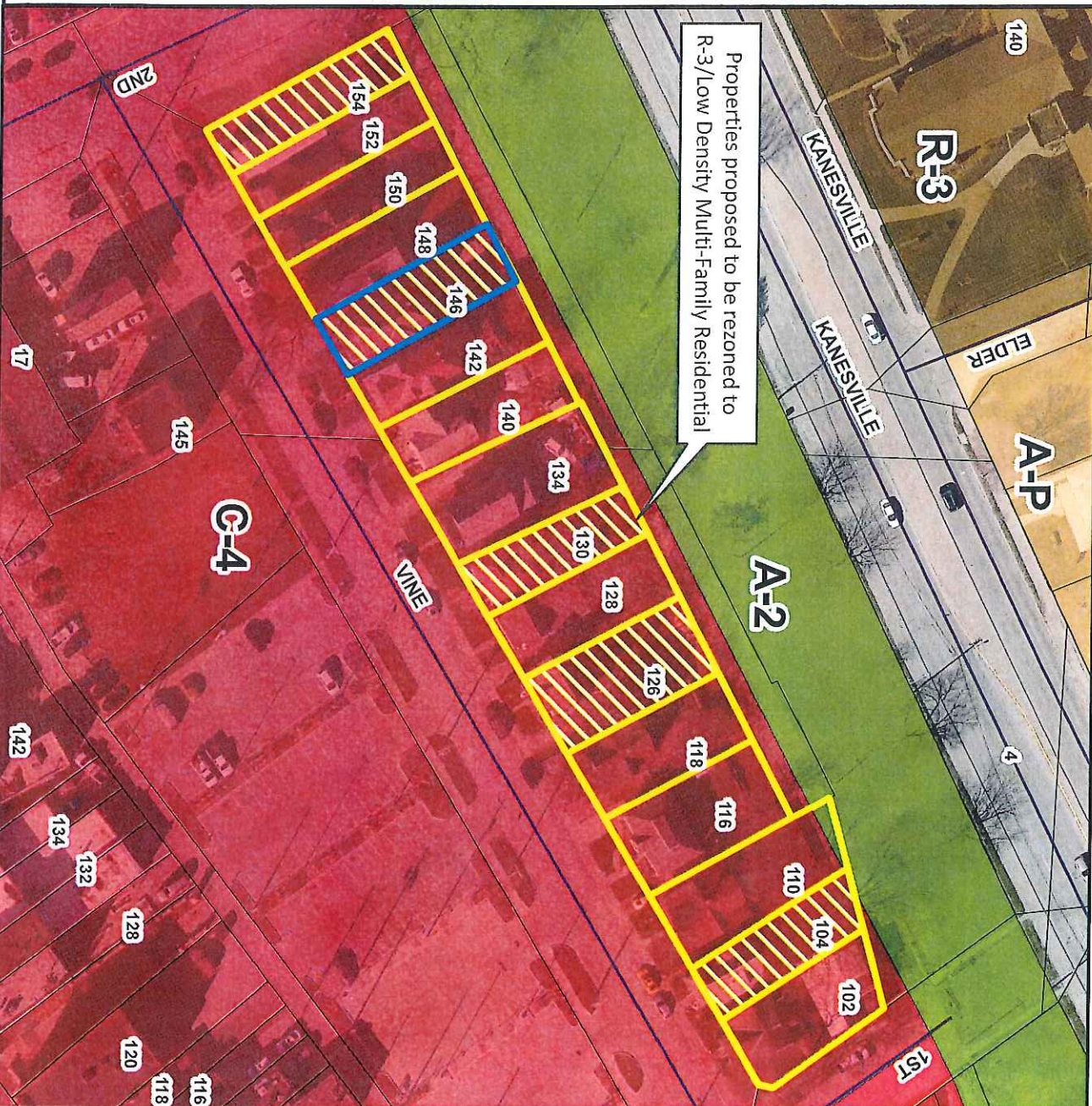


Last Amended: 5/8/19



Council Bluffs Community
Development Department
209 Pearl Street
Council Bluffs, IA 51503
Telephone: (712) 328-4629

DISCLAIMER
This map is prepared and compiled from various sources and is not a warranty of any kind. It is intended for informational purposes only. The City of Council Bluffs is not responsible for any errors or omissions on this map. It is the user's responsibility to verify the information on this map before using it for any purpose.



ATTACHMENT C

Petition to rezone my property from C-4/Commercial District to R-3/Low Density Multifamily Residential District.

Name Lori L. Vanable

Address 150 Vine St

Signature _____

Name Kelli M. Marshall

Address 150 Vine St

Signature Kelli M. Marshall

Name _____

Address _____

Signature _____

To Community Development Department

From:

George Prine

142 Vine Street

Council Bluffs, Iowa 51503

March 27th 2019

Subject: Case #ZC-19-002

I am the homeowner at 142 Vine Council Bluffs Iowa 51503. I wish to have my property included in the application already filed for the rezoning from C-4 Downtown Business District, to R-3 low density multi family residential district to bring into compliance with the cities zoning ordinance.

Sincerely

George Prine



To Community Development Department


March 27th 2019.

From: Interested Parties.

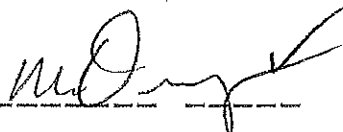
Subject: Case #ZC-19-002

As property owners, we wish to be included in the application already filed for the rezoning area on Vine Street. From C-.4 Downtown Business district, to R-3 low density multi family residential district to bring compliance with the city's zoning ordinance.


Name: Address: Phone: Signature: Tax payer:

George Prime 142 Vine 402-731-2811 

Name: Address: Phone: Signature: Tax payer:

Matthew Onzay 118 Vine St 712-314-7769 

Name: Address: Phone: Signature: Tax payer:

Susan K. Parker 110 Vine St 712-323-1839 
1839

Name: Address: Phone: Signature: Tax payer:

K&P Inv. Inc.

George P. Clark 17 Ethel Ln. 402-690-9461 George P. Clark

Name: Address: Phone: Signature: Tax payer:

Stephanie Postermundt 128 Vine St. 402-689-3671 Stephanie Postermundt

Name: Address: Phone: Signature: Tax payer:

Ken Postermundt 102 Vine St. 402-689-5342 Ken Postermundt

Name: Address: Phone: Signature: Tax payer:

Name: Address: Phone: Signature: Tax payer:

Name: Address: Phone: Signature: Tax payer:

Name: Address: Phone: Signature: Tax payer:

2
To Community Development Department

March 27th 2019.

From: Interested Parties.

Subject: Case #ZC-19-002

As property owners, we wish to be included in the application already filed for the rezoning area on Vine Street. From C-4 Downtown Business district, to R-3 low density multi family residential district to bring compliance with the city's zoning ordinance.

Name: Address: Phone: Signature: Tax payer:

Melissa 134 Vine St. 402-657-1110 Melissa Watkins

Name: Address: Phone: Signature: Tax payer:

JOHN 116 Vine St 402-630-5090 John Stans

Name: Address: Phone: Signature: Tax payer:

ATTACHMENT D

Moises Monrroy Castillo

From: Maureen Eickholt <Maureen.Eickholt@american-national.com>
Sent: Wednesday, March 27, 2019 12:18 PM
To: Moises Monrroy Castillo
Cc: John Eickholt
Subject: Proposed re-zone Vine St

Importance: High

Good Day Moises,

It has been brought to our attention that the new property owner of 148 Vine street is requesting a zoning change in this area from commercial to residential. We own the property at 146 Vine Street and purchased it some years back knowing full well that this area is zoned commercial. Further we believed the cities plan moving forward was to keep this area zoned commercial. The new property owner of 148 Vine was aware of its classification at the time of purchase.

The property at 148 Vine has been vacant and unmaintained since 1996. One of the other properties mentioned is a minimally maintained, high turnover rental unit, and the other is a poorly maintained owner occupied unit which is in constant battle with the city regarding poor living and sanitary conditions. Multiple times the past year they have been evicted due to unsanitary conditions, and the health department, the police department, and animal control are a regular visitors.

We believe the zoning should remain as it is. More dilapidated, rental units are exactly what we don't need on Vine Street.

Thank you.

John Eickholt



MAUREEN EICKHOLT | Agent
146 Vine St | Council Bluffs, IA 51503-4301
O: 712.256.0246 | F: 712.256.0687

SMART THINKING, REWARDED™



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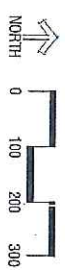


April 2003

100 Block

Council Bluffs Downtown

- 1 100 Block Adaptive Reuse and Facade Rehabilitation
- 2 Canal Apartments
- 3 Vine Street Canal
- 4 Pond and Fountain
- 5 Indian Creek Promenade
- 6 Indian Creek Channel
- 7 Pedestrian Bridge
- 8 Kanesville Greenway
- 9 Valley View - Indian Creek Connector Trail
- 10 First Street Pedestrian Overpass
- 11 Alley Pedestrian and Parking
- 12 Building Service Areas
- 13 Broadway Passage
- 14 Mid-block Pedestrian Crossing
- 15 Broadway Streetscape
- 16 Mixed Use Buildings
- 17 1st and Broadway Intersection Redesign
- 18 Parking Decks
- 19 Surface Parking and Building Service
- 20 Pierce Street Landscaping and Retaining Wall



RDG Crose Gardner Shuler, Inc. Landscape Architecture, Planning and Urban Design
900 Farnam St. Suite 100 Omaha, NE 402-392-0136
414 - 61st St. Des Moines, IA 515-274-4925

NOTICE OF PUBLIC HEARING

TO WHOM IT MAY CONCERN:

You and each of you are hereby notified that the City Council of the City of Council Bluffs, Iowa, has scheduled a public hearing on an ordinance to amend the zoning map as adopted by reference in Section 15.02.070, by rezoning properties legally described as Lots 1 and 2, except a strip of ground 2 feet in width off the North end, and Lot 3, except a strip of ground 1 foot in width off the North end, all in Original Plat Lot 83, Lots 5 through 8, Casady's Subdivision of Original Plat Lot 82, and Lot 223, except right-of-way, Original Plat of Council Bluffs, City of Council Bluffs, Pottawattamie County, Iowa from C-4/ Commercial District to R-3/Low Density Multi-Family Residential District.

You are further notified that the public hearing on said matters will be held by the City Council of the City of Council Bluffs, Iowa, at its regular meeting held at 7:00 p.m., on the 24th day of June, 2019, in the City Council Chambers, 2nd Floor of City Hall, 209 Pearl Street, Council Bluffs, Iowa at which time and place all persons interested in said matter will be given an opportunity to be heard.

Jodi Quakenbush, City Clerk

ORDINANCE NO. 6387

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF COUNCIL BLUFFS, IOWA, AS ADOPTED BY REFERENCE IN SECTION 15.02.070 OF THE 2015 MUNICIPAL CODE OF COUNCIL BLUFFS, IOWA, BY REZONING PROPERTIES DESCRIBED AS LOTS 1 AND 2, EXCEPT A STRIP OF GROUND 2 FEET IN WIDTH OFF THE NORTH END, AND LOT 3, EXCEPT A STRIP OF GROUND 1 FOOT IN WIDTH OFF THE NORTH END, ALL IN ORIGINAL PLAT LOT 83, LOTS 5 THROUGH 8, CASADY'S SUBDIVISION OF ORIGINAL PLAT LOT 82, AND LOT 223, EXCEPT RIGHT-OF-WAY, ORIGINAL PLAT OF COUNCIL BLUFFS, FROM C-4/COMMERCIAL DISTRICT TO R-3/LOW DENSITY MULTIFAMILY RESIDENTIAL DISTRICT AS DEFINED IN CHAPTER 15.10 OF THE MUNICIPAL CODE OF COUNCIL BLUFFS, IOWA.

**BE IT ORDAINED
BY THE CITY COUNCIL
OF THE**

CITY OF COUNCIL BLUFFS, IOWA

SECTION 1. That the Zoning Map of the City of Council Bluffs, Iowa, as adopted by reference in Section 15.02.070 of the 2015 Municipal Code of the City of Council Bluffs, Iowa, be and the same is hereby amended to rezone p properties described as Lots 1 and 2, except a strip of ground 2 feet in width off the North end, and Lot 3, except a strip of ground 1 foot in width off the North end, all in Original Plat Lot 83, Lots 5 through 8, Casady's Subdivision of Original Plat Lot 82, and Lot 223, except right-of-way, Original Plat of Council Bluffs, from C-4/Commercial District to R-3/Low Density Multifamily Residential District as defined in Chapter 15.10 of the Municipal Code of Council Bluffs, Iowa.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason declared illegal or void, then the lawful provisions of this ordinance which are severable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its final passage and publication, as by law provided.

ADOPTED
AND
APPROVED

July 8, 2019.

MATTHEW J. WALSH

Mayor

Attest:

JODI QUAKENBUSH

City Clerk

First Consideration: 6-10-19
Second Consideration: 6-24-19
Public Hearing: 6-24-19
Third Consideration: 7-8-19

Council Communication

Department: Community

Development

Case/Project No.: SAV-19-005

Submitted by: Chris Meeks,

Planner

Resolution 19-132

ITEM 3.D.

Council Action: 6/10/2019

Description

Resolution of intent to vacate the section of Lindberg Drive located east of the right-of-way line of Madison Avenue, and abutting the west 40 feet of Lot 9, and all of Lot 10, Block 1, Oak Grove Addition; Lot 10, Block 2, Oak Grove Addition; and Lots 3-6 and Lot 8, Block 3, Oak Grove Addition. SAV-19-005

Background/Discussion

See attachments

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Case #SAV-19-005 Staff Report	Other	5/31/2019
Case #SAV-19-005 Attachment A	Map	5/31/2019
Case #SAV-19-005 Attachment B	Other	5/31/2019
Case #SAV-19-005 Public Hearing Notice	Other	5/31/2019
Resolution 19-132	Resolution	6/4/2019

Council Commission

Department: Community Development	Resolution of Intent No. _____	Set Public Hearing: 6/10/2019
Case #SAV-19-005	Resolution to Dispose No. _____	Public Hearing: 6/24/2019
Applicant: Joseph McKenzie, Jr. 5061 S. 135 th Street, #5308 Omaha, NE 68137		Planning Commission: 5/14/2019

Subject/Title

Request: Public hearing on the request of Joseph McKenzie, Jr. to vacate and dispose of the section of Lindberg Drive located East of the right-of-way line of Madison Avenue, and abutting the West 40 feet of Lot 9, and all of Lot 10, Block 1, Oak Grove Addition; Lot 10, Block 2, Oak Grove Addition; and Lots 3-6 and Lot 8, Block 3, Oak Grove Addition.

Background

The Community Development Department has received an application from Joseph McKenzie Jr. to vacate and dispose of as section of the unimproved Lindberg Drive right-of-way as described above. The applicant has submitted an offer to purchase three surrounding city-owned properties, legally described as being Lots 8-10, Block 2, Oak Grove Addition, Lots 3-5, Block 3, Oak Grove Addition, and Lots 6-8, Block 3, Oak Grove Addition. The purchase of the subject right-of-way would make the three existing parcels contiguous, and would allow the applicant to execute a final subdivision plat to combine the entirety of the subject right-of-way and parcels into one buildable lot. Without the execution of the final subdivision plat, the vacation of the right-of-way of Lindberg Drive would leave four lots of record with no frontage to a publically dedicated roadway, therefore taking their ability to be built upon.

The following attachments have been included for reference:

Attachment A: Location and Zoning Map

Attachment B: Site Photos

On August 25, 2003 the City Council amended the adopted *Policy and Procedures for Alley, Street and Right-of-way Vacations*. The objectives of the amended Policy are as follows:

1. *To provide due process and citizen participation in the application and review process for vacations.*
There are four separate property owners with land that abuts the subject right-of-way. The owners of these properties are as follows:
North – A parcel owned by the City of Council Bluffs (proposed to be purchased by Joseph McKenzie, Jr.)
A parcel owned by Jeff Kraft
A parcel owned by the John S. and Ramona L. Crookham Trust (724 Hazel Street)
South – Two parcels owned by the City of Council Bluffs (proposed to be purchased by Joseph McKenzie, Jr.)

All abutting property owners were mailed petitions asking if they are in favor of/opposed to and/or willing to/not willing to acquire the portion of the alley that abuts their property, if vacated. Responses to these petitions are summarized in Comment #10 below.

2. *To ensure that no property owner is deprived of required and reasonable access.*

If the proposed vacation of Lindberg Drive is approved, four lots (Lots 3-6, Block 3, Oak Grove Addition) will lose access to a publically dedicated right-of-way. Currently, those lots are all owned by the City of Council Bluffs, and have been proposed to be purchased by Joseph McKenzie, Jr. If the sale of those properties is approved by the City Council, a final plat will need to be executed to combine those lots into a new platted lot that would have access to a City right-of-way.

3. *To discourage the creation and eliminate or reduce existing dead-end alleys, streets or other rights-of-way.*

The vacation of the subject right-of-way will turn Grove Street into a dead-end right-of-way, and the north/south alleyway platted in Block 1, Oak Grove Addition into a dead end alley as it will remove their southern outlets. Both Grove Street and the alleyway are not fully improved, and the section of Lindberg Drive is also unimproved, so there will be no change in access created as a result of this vacation.

4. *To reduce or eliminate hazardous and dangerous traffic conditions.* The subject right-of-way is unimproved and is not used for vehicular and/or pedestrian traffic.

5. *To protect all existing and proposed public utilities located in the right-of-way and to maintain necessary utility easements.*

All City Departments and utilities were notified of the request. The following responses were received:

- The Fire Marshall stated he has no comments.
- The Parks Department stated they have no comments.
- The Permits and Inspections Division stated they have no comments.
- Public Works Department stated there is a sanitary sewer line that runs through the current right-of-way of Lindberg Drive, and a 30' utility easement would need to be maintained over the sewer if the vacation is approved. The Public Works department did specify that if the vacation would be approved, the property owner would be able to pave a driveway in the easement area.
- Black Hills Energy stated they have no concerns with the proposed right-of-way vacation.
- CenturyLink stated they have no issues with the proposed right-of-way vacation.
- Council Bluffs Water Works stated they have no utilities in the subject right-of-way, and have no comments in regards to the vacation.
- Cox Communications stated they have facilities in the subject alleyway, and stated that if vacated, an easement must remain.
- MidAmerican Energy stated they have no objections to the proposed vacation and have no facilities located within the subject right-of-way. MidAmerican Energy did state that the applicant must contact MEC directly to discuss the requirements for extending electric facilities for any future development.

Based on the information above, if vacated, a 30' utility easement centered over the existing sanitary sewer line shall be retained.

6. *To maintain appropriate right-of-way width to ensure that an adequate pedestrian and vehicular circulation system is retained.* Access will not change to any developed parcels.

7. *To discourage the vacation of a portion of an existing alley, street or other right-of-way.* This request will vacate the entirety of the right-of-way of Lindberg Drive between Madison Avenue and Hazel Street with the exception of the East 80 feet, which is adjacent to Lots 3-2, Block 3, Oak Grove Addition, and the East 80 feet of Lot 9, Block 1, Oak Grove Addition. The reason this section of Lindberg Drive will remain as right-of-way will be to ensure adequate access to Lots 1-2, block 3, Oak Grove Addition, both of which are lots of record.
8. *To assist in the implementation of the goals and objectives of the Comprehensive Plan.* The request has no impact local access and circulation, and is consistent with the objectives stated in Chapter 6, Transportation of the Bluffs Tomorrow: 2030 Plan (comprehensive plan).
9. *To reduce the City's maintenance liability on previously vacated right-of-way parcels from public improvement projects and various lots acquired through delinquent taxes or assessments.* Not applicable.
10. *To establish an equitable price for surplus public property.* All abutting property owners were notified about this vacation request. The following responses were received:
 - Joseph McKenzie, Jr., the individual who has proposed to purchase the adjacent City owned properties and the applicant of the request, stated he is in favor of the request and willing to acquire his portion of the right-of-way for \$5,798.00.
 - A representative of the John S. and Ramona L. Crookham Trust, owner of the property addressed as 724 Hazel Street, stated they are in favor of the request and willing to acquire his portion of the right-of-way for \$243.75.
 - Jeff Kraft, owner of the property legally described as Lots 10-12, Block 1, Oak Grove Addition, has not responded at the time of this report.

If the owner of Lots 10-12, Block 1, Oak Grove Addition indicate they are not interested in acquiring their portion of the right-of-way or do not respond by the time of the final decision, Joseph McKenzie, Jr. would be also be allowed to purchase their portion for \$8,160.65.

Recommendation

The Community Development Department recommends approval of the request to vacate and dispose of the section of Lindberg Drive located East of the right-of-way line of Madison Avenue, and abutting the West 40 feet of Lot 9, and all of Lot 10, Block 1, Oak Grove Addition; Lot 10, Block 2, Oak Grove Addition; and Lots 3-6 and Lot 8, Block 3, Oak Grove Addition. The approval is subject to the following conditions:

1. A permanent 30' wide utility easement will be maintained over the sanitary sewer line that runs in the former right-of-way of Lindberg Drive.
2. Abutting property owners shall acquire their portion of the vacated Lindberg Drive right-of-way as follows:
 - a. Joseph McKenzie Jr. and all successors in interest: The North $\frac{1}{2}$ of the vacated Lindberg Drive right-of-way abutting Lot 10, Block 1, Oak Grove Addition and the West $\frac{1}{2}$ of the alleyway adjacent; The North $\frac{1}{2}$ of Lindberg Drive right-of-way abutting the right-of-way of Grove Street; The North $\frac{1}{2}$ of Lindberg Drive right-of-way abutting Lot 10, Block 2, Oak Grove Addition; and the South $\frac{1}{2}$ of Lindberg Drive right-of-way abutting Lot 3-6 and Lot 8, Block 3, Oak Grove Addition, for the total fee of \$8,160.65.
 - b. The John S. and Ramona L. Crookham Trust and all successors in interest: The North $\frac{1}{2}$ of the vacated Lindberg Drive right-of-way abutting the West 40 feet of Lot 9, Block 1, Oak Grove Addition, and the East $\frac{1}{2}$ of the vacated Lindberg Drive right-of-way abutting the alleyway platted in Block 1, Oak Grove Addition, for the total fee of \$243.75.

Public Hearing

Speakers in favor:

1. Bill Somers, 207 Test Street, Council Bluffs, IA 51503
2. Joey McKenzie, 5061 S. 135th Street, #5308, Omaha, NE 68137

Speakers against: No one spoke in opposition.

Planning Commission Recommendation

The Planning Commission recommends approval to vacate and dispose of the section of Lindberg Drive located East of the right-of-way line of Madison Avenue, and abutting the West 40 feet of Lot 9, and all of Lot 10, Block 1, Oak Grove Addition; Lot 10, Block 2, Oak Grove Addition; and Lots 3-6 and Lot 8, Block 3, Oak Grove Addition, with the following conditions:

1. A permanent 30' wide utility easement shall be maintained over the sanitary sewer line that runs in the former right-of-way of Lindberg Drive.
2. Abutting property owners shall acquire their portion of the vacated Lindberg Drive right-of-way as follows:
 - a. Joseph McKenzie Jr. and all successors in interest: The North ½ of the vacated Lindberg Drive right-of-way abutting Lot 10, Block 1, Oak Grove Addition and the West ½ of the alleyway adjacent; the North ½ of Lindberg Drive right-of-way abutting the right-of-way of Grove Street; the North ½ of Lindberg Drive right-of-way abutting Lot 10, Block 2, Oak Grove Addition; and the South ½ of Lindberg Drive right-of-way abutting Lot 3-6 and Lot 8, Block 3, Oak Grove Addition, for the total fee of \$8,160.65.
 - b. The John S. and Ramona L. Crookham Trust and all successors in interest: The North ½ of the vacated Lindberg Drive right-of-way abutting the West 40 feet of Lot 9, Block 1, Oak Grove Addition, and the East ½ of the vacated Lindberg Drive right-of-way abutting the alleyway platted in Block 1, Oak Grove Addition, for the total fee of \$243.75.

VOTE: AYE 7 NAY 0 ABSTAIN 0 ABSENT 4 VACANT 0 Motion: Carried

Attachment A – Location and Zoning Map



Attachment B – Site Photos

Prepared By: Chris Meeks, Planner, Community Development Department

CITY OF COUNCIL BLUFFS - CITY PLANNING COMMISSION

CASE #SAV-19-005 LOCATION/ZONING MAP

Map Legend

-  City-Owned Parcels
-  Subject Right-Of-Way

0 45 90
1 Inch = 94 Feet

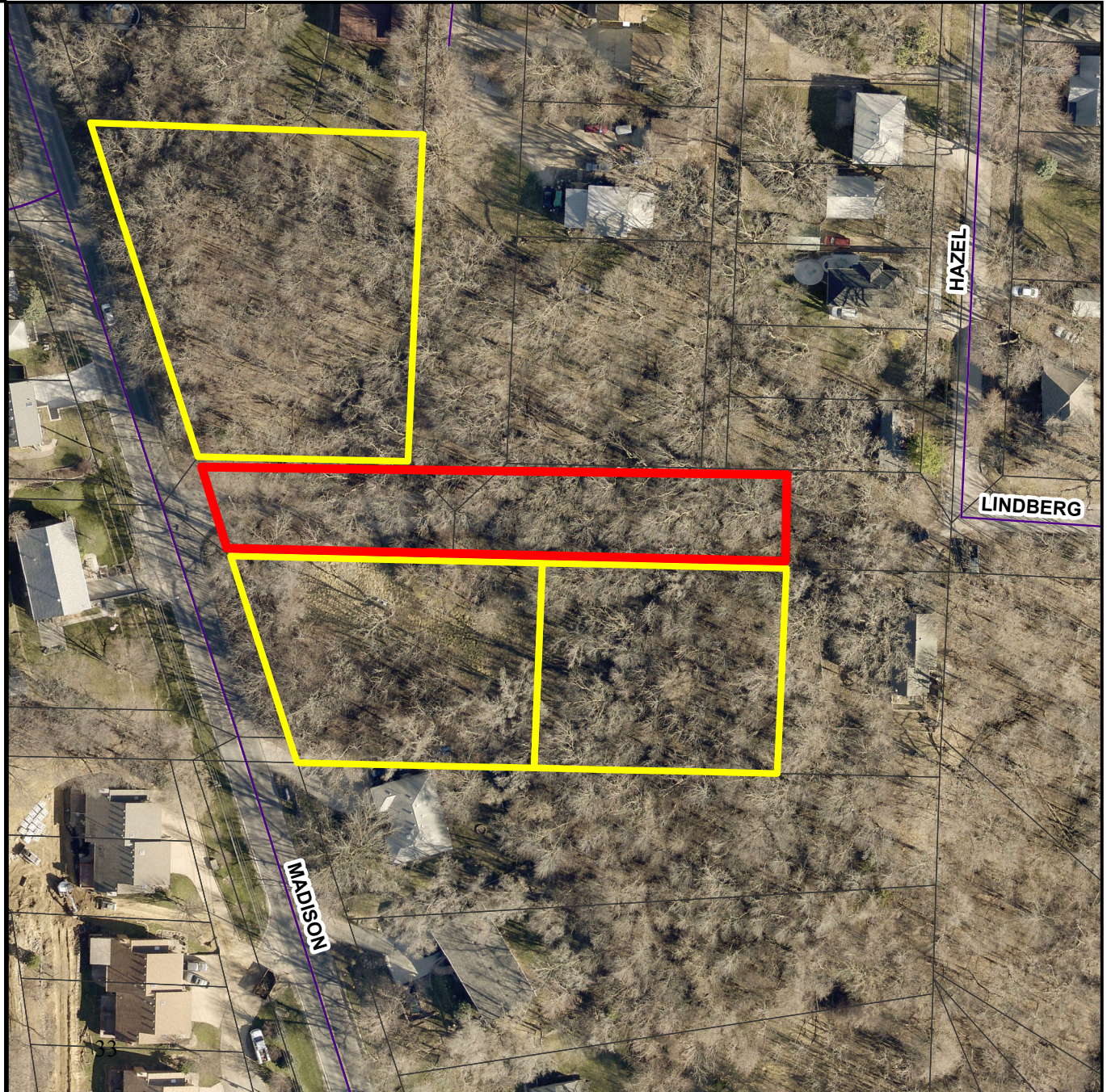


Last Amended: 4/12/19

Council Bluffs Community
Development Department
209 Pearl Street
Council Bluffs, IA 51503
Telephone: (712) 328.4629

DISCLAIMER

This map is prepared and compiled from City documents, plans and other public records data. Users of this map are hereby notified that the City expressly denies any and all responsibilities for errors, if any, in the information contained on this map of the misuse of the same by the user or anyone else. The user should verify the accuracy of information/data contained on this map before using it. The City assumes no legal responsibility for the information contained on this map.



Attachment B:
Site Photos



Aerial Photo of subject right of way and surrounding property (facing East)



Above: View of subject right-of-way from Madison Avenue (facing East)



Above: Subject right-of-way facing West (towards Madison Avenue)

Below: View of subject property facing South.



**NOTICE OF PUBLIC HEARING
ON INTENT TO VACATE CITY PROPERTY**

TO WHOM IT MAY CONCERN:

You and each of you are hereby notified that the City Council of the City of Council Bluffs, Iowa, has scheduled a public hearing on the request of Joseph McKenzie, Jr. to vacate and dispose of the section of Lindberg Drive located East of the right-of-way line of Madison Avenue, and abutting the West 40 feet of Lot 9, and all of Lot 10, Block 1, Oak Grove Addition; Lot 10, Block 2, Oak Grove Addition; and Lots 3-6 and Lot 8, Block 3, Oak Grove Addition.

You are further notified that a public hearing on said matter will be held by the City Council of the City of Council Bluffs, Iowa, at its regular meeting held at 7:00 p.m., on the 24th day of June, 2019 in the City Council Chambers, 2nd Floor of City Hall, 209 Pearl Street, Council Bluffs, Iowa at which time and place all persons interested in said matter will be given an opportunity to be heard.

Prepared by: Community Development Dept., Co. Bluffs, IA 51503 – Phone: 328-4629
Return to: City Clerk, 209 Pearl Street, Co. Bluffs, IA 51503 – Phone: 890-5261

RESOLUTION NO. 19-132

A RESOLUTION OF INTENT TO VACATE THE SECTION OF LINDBERG DRIVE LOCATED EAST OF THE RIGHT-OF-WAY LINE OF MADISON AVENUE, AND ABUTTING THE WEST 40 FEET OF LOT 9, AND ALL OF LOT 10, BLOCK 1, OAK GROVE ADDITION; LOT 10, BLOCK 2, OAK GROVE ADDITION; AND LOTS 3-6 AND LOT 8, BLOCK 3, OAK GROVE ADDITION, CITY OF COUNCIL BLUFFS, POTTAWATTAMIE COUNTY, IOWA.

WHEREAS, Joseph McKenzie, Jr. requests to vacate the section of Lindberg Drive located East of the right-of-way line of Madison Avenue, and abutting the West 40 feet of Lot 9, and all of Lot 10, Block 1, Oak Grove Addition; Lot 10, Block 2, Oak Grove Addition; and Lots 3-6 and Lot 8, Block 3, Oak Grove Addition; and

WHEREAS, this City Council hereby declares its intent to consider disposition of this City right-of-way by conveying and quitclaiming all of its right, title and interest in it to the abutting property owner(s).

NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA

That this City Council hereby declares its intent to consider disposition of the above described City property; and

BE IT FURTHER RESOLVED

That a public hearing on the City's intent to dispose of this property is hereby set for June 24, 2019.

ADOPTED
AND
APPROVED: June 10, 2019

Matthew J. Walsh, Mayor

ATTEST: _____
Jodi Quakenbush, City Clerk

Council Communication

Department: Community

Development

Case/Project No.: OTB-19-011
through OTB-19-013

Submitted by: Chris Meeks,
Planner

Resolution 19-133 through
Resolution 19-135
ITEM 3.E.

Council Action: 6/10/2019

Description

Resolutions of intent to dispose and setting Public Hearings for June 24, 2019 at 7:00 p.m. for City properties legally described as Lots 8-10, Block 2, Oak Grove Addition, Lots 3-5, Block 3, Oak Grove Addition, and Lots 6-8, Block 3, Oak Grove Addition. Location: properties formerly addressed as 1123 Madison Avenue. OTB-19-011 through OTB-19-013

Background/Discussion

See attachments

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
OTB-19-011 thru OTB-19-013 Staff Report	Other	5/31/2019
OTB-19-011 thru OTB-19-013 Attachment A	Map	5/31/2019
OTB-19-011 thru OTB-19-013 Public Hearing	Other	5/31/2019
Resolution 19-133	Resolution	6/4/2019
Resolution 19-134	Resolution	6/4/2019
Resolution 19-135	Resolution	6/4/2019

Council Communication

Department: Community Development CASE #OTB-19-011 #OTB-19-012 #OTB-19-013 Applicant: Joseph McKenzie, Jr. 5061 S. 135 th Street, #5308 Omaha, NE 68137	Resolution of Intent No. _____ Resolution to Dispose No. _____	Set Public Hearing: 6/10/2019 Public Hearing: 6/24/2019																
Subject/Title																		
Request of Joseph McKenzie, Jr. to purchase three separate City-owned parcels that are legally described as Lots 8-10, Block 2, Oak Grove Addition, Lots 3-5, Block 3, Oak Grove Addition, and Lots 6-8, Block 3, Oak Grove Addition, all in the City of Council Bluffs, Pottawattamie County, Iowa. Former Address: 1123 Madison Avenue																		
Background/Discussion																		
The City has received an offer to purchase the above described properties which are currently classified as ‘transitional dispose’, and when combined would all be considered buildable. According to the adopted policy of April 23, 2018, the properties should be priced at the most recent assessed value, as is shown below:																		
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="text-align: left;">Case Number</th> <th style="text-align: left;">Legal Description</th> <th style="text-align: right;">Last Assessed Value</th> <th style="text-align: right;">Submitted Down Payment</th> </tr> </thead> <tbody> <tr> <td>OTB-19-011</td> <td>Lots 8-10, Block 2, Oak Grove Addition</td> <td style="text-align: right;">\$7,265</td> <td style="text-align: right;">\$726.50</td> </tr> <tr> <td>OTB-19-012</td> <td>Lots 3-5, Block 3, Oak Grove Addition</td> <td style="text-align: right;">\$1,556</td> <td style="text-align: right;">\$155.60</td> </tr> <tr> <td>OTB-19-013</td> <td>Lots 6-8, Block 3, Oak Grove Addition</td> <td style="text-align: right;">\$21,966</td> <td style="text-align: right;">\$2,196.60</td> </tr> </tbody> </table>			Case Number	Legal Description	Last Assessed Value	Submitted Down Payment	OTB-19-011	Lots 8-10, Block 2, Oak Grove Addition	\$7,265	\$726.50	OTB-19-012	Lots 3-5, Block 3, Oak Grove Addition	\$1,556	\$155.60	OTB-19-013	Lots 6-8, Block 3, Oak Grove Addition	\$21,966	\$2,196.60
Case Number	Legal Description	Last Assessed Value	Submitted Down Payment															
OTB-19-011	Lots 8-10, Block 2, Oak Grove Addition	\$7,265	\$726.50															
OTB-19-012	Lots 3-5, Block 3, Oak Grove Addition	\$1,556	\$155.60															
OTB-19-013	Lots 6-8, Block 3, Oak Grove Addition	\$21,966	\$2,196.60															
The applicant wishes to acquire the lots to construct a new residential dwelling. To accomplish this, the applicant has submitted an application to vacate the section of Lindberg Drive adjacent to the subject properties (See Case #SAV-19-005), and if the sale of the properties and the vacation of Lindberg Drive is approved, the applicant will replat the entirety of the land into one lot. The replatting will be required to ensure all platted lots have frontage to a publically dedicated roadway. With the proposed vacation of Lindberg Drive, 4 previously platted lots would be losing direct access. The proposed final plat will replat the 9 previously platted lots and the vacated right-of-way of Lindberg Drive into one lot with frontage on to Madison Avenue. The applicant has proposed to access the property using the existing driveway located within the current Lindberg Drive right-of-way.																		
The following costs have been incurred on the subject properties: Permits and Inspections Division: \$ 6,360.00- Demolition Permits and Inspections Division: \$16,026.00- Legal Fees																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; border-top: 1px solid black;">Total</td> <td style="border-top: 1px solid black; text-align: right;">\$22,386.75</td> </tr> </table>			Total	\$22,386.75														
Total	\$22,386.75																	

The applicant is requesting that the properties be purchased using a forgivable mortgage. The subject properties have been owned by the City of Council Bluffs since June 7, 2010, and are eligible for a forgivable mortgage as they have been owned by the City for greater than 24 months. If approved, the remaining balance beyond the required 10% down payment for the properties would be forgiven with the issuance of a Certificate of Occupancy for the proposed home.

Recommendation

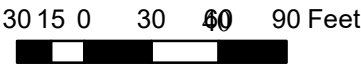
The Community Development Department recommends setting a public hearing on the disposal of the above described properties on the June 24, 2019 City Council Meeting.

Attachment A: Case map

Prepared By: Chris Meeks, Planner, Community Development Department

Case Map

#OTB-19-011, #OTB-19-012, and #OTB-19-013



**NOTICE OF PUBLIC HEARING
ON INTENT TO DISPOSE AND CONVEY CITY PROPERTY**

TO WHOM IT MAY CONCERN:

You and each of you are hereby notified that the City Council of the City of Council Bluffs, Iowa, has scheduled a public hearing on the request to dispose of properties legally described as Lots 8-10, Block 2, Oak Grove Addition, Lots 3-5, Block 3, Oak Grove Addition, and Lots 6-8, Block 3, Oak Grove Addition, all in the City of Council Bluffs, Pottawattamie County, Iowa.

You are further notified that a public hearing on said matter will be held by the City Council of the City of Council Bluffs, Iowa, at its regular meeting held at 7:00 p.m., on the 24th day of June, 2019, in the City Council Chambers, 2nd Floor of City Hall, 209 Pearl Street, Council Bluffs, Iowa at which time and place all persons interested in said matter will be given an opportunity to be heard.

Jodi Quakenbush

City Clerk

CWM

Prepared by: Community Development Dept., Co. Bluffs, IA 51503 – Phone: 328-4629
Return to: City Clerk, 209 Pearl Street, Co. Bluffs, IA 51503 – Phone: 890-5261

RESOLUTION NO. 19-133

A RESOLUTION OF INTENT TO DISPOSE OF CITY PROPERTY DESCRIBED AS LOTS 8-10, BLOCK 2, OAK GROVE ADDITION, CITY OF COUNCIL BLUFFS, POTTAWATTAMIE COUNTY, IOWA.

WHEREAS, the City has received an offer from Joseph McKenzie, Jr. to purchase the City owned property described as Lots 8, 9, and 10, Block 2, Oak Grove Addition, City of Council Bluffs, Pottawattamie County, Iowa.

NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA

That the City does hereby express its intent to dispose of City owned property described as Lots 8, 9, and 10, Block 2, Oak Grove Addition, City of Council Bluffs, Pottawattamie County, Iowa; and

BE IT FURTHER RESOLVED

That a public hearing be scheduled for June 24, 2019.

ADOPTED
AND

APPROVED: June 10, 2019

Matthew J. Walsh Mayor

ATTEST: _____
Jodi Quakenbush City Clerk

(Case #OTB-19-011)

Prepared by: Community Development Dept., Co. Bluffs, IA 51503 – Phone: 328-4629
Return to: City Clerk, 209 Pearl Street, Co. Bluffs, IA 51503 – Phone: 890-5261

RESOLUTION NO 19-134

A RESOLUTION OF INTENT TO DISPOSE OF CITY PROPERTY DESCRIBED AS LOTS 3-5, BLOCK 3, OAK GROVE ADDITION, CITY OF COUNCIL BLUFFS, POTTAWATTAMIE COUNTY, IOWA.

WHEREAS, the City has received an offer from Joseph McKenzie, Jr. to purchase the City owned property described as Lots 3, 4, and 5, Block 3, Oak Grove Addition, City of Council Bluffs, Pottawattamie County, Iowa.

NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA

That the City does hereby express its intent to dispose of City owned property described as Lots 3, 4, and 5, Block 3, Oak Grove Addition, City of Council Bluffs, Pottawattamie County, Iowa; and

BE IT FURTHER RESOLVED

That a public hearing be scheduled for June 24, 2019.

ADOPTED
AND
APPROVED:

June 10, 2019

Matthew J. Walsh Mayor

ATTEST: _____
Jodi Quakenbush City Clerk

(Case #OTB-19-012)

Prepared by: Community Development Dept., Co. Bluffs, IA 51503 – Phone: 328-4629
Return to: City Clerk, 209 Pearl Street, Co. Bluffs, IA 51503 – Phone: 890-5261

RESOLUTION NO. 19-135

A RESOLUTION OF INTENT TO DISPOSE OF CITY PROPERTY DESCRIBED AS LOTS 6-8, BLOCK 3, OAK GROVE ADDITION, CITY OF COUNCIL BLUFFS, POTTAWATTAMIE COUNTY, IOWA.

WHEREAS, the City has received an offer from Joseph McKenzie, Jr. to purchase the City owned property described as Lots 6-8, Block 3, Oak Grove Addition, City of Council Bluffs, Pottawattamie County, Iowa.

NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA

That the City does hereby express its intent to dispose of City owned property described as Lots 6-8, Block 3, Oak Grove Addition, City of Council Bluffs, Pottawattamie County, Iowa; and

BE IT FURTHER RESOLVED

That a public hearing be scheduled for June 24, 2019.

ADOPTED
AND
APPROVED:

June 10, 2019

Matthew J. Walsh Mayor

ATTEST: _____
Jodi Quakenbush City Clerk

(Case #OTB-19-013)

Council Communication

Department: Public Works Admin
Case/Project No.: FY15-06C
Submitted by: Matthew Cox, Public
Works Director

Resolution 19-136
ITEM 3.F.

Council Action: 6/10/2019

Description

Resolution setting a public hearing for 7:00 p.m. on June 24, 2019, for the Levee Certification Project, Geotechnical MR_5. Project #FY15-06C

Background/Discussion

The City of Council Bluffs owns or sponsors multiple levee segments which encompass the City Federal Levee System, providing flood protection from the Missouri River, Mosquito Creek, and Indian Creek. These levee systems are currently shown on FEMA floodplain maps as being accredited and are identified as providing protection from the 100-year flood or 1% annual chance flood event.

In order to maintain the level of protection identified on the FEMA Flood Insurance Rate Map, it is necessary to provide documentation to FEMA that complies with the requirements of 44 CFR 65.10. If the levees are not certified, they will be de-accredited and FEMA will begin the process of updating maps. Areas previously protected by the levees will be identified as flood-prone.

In order to meet the criteria for levee certification, improvements to each of the levee systems will be necessary. The purpose of the Geotechnical MR_5 projects is to resolve seepage deficiencies along the Missouri River levee by constructing a seepage and stability berm. The scope of the project will also incorporate the correction of any noted deficiencies from the latest USACE inspection.

Each year of the FY14 thru FY19 CIP budgets have included a programmed amount in Local Option Sales Tax funds for levee improvements. In addition to LOST funds, the City is able to capture a portion of the State sales tax revenues through the Iowa Flood Mitigation Program. Through this program, the City is eligible to receive \$57M over a 20-year period. The accelerated schedule of the levee program requires a funding strategy that will allow large expenditures to occur in the next few years. The financing plan will likely include borrowing money for the short-term and then leveraging the IFMP reimbursements to pay back the loan over a longer period of time. The City's consultant, PFM, is exploring multiple scenarios for borrowing the necessary funds.

The Geotechnical MR_4 and MR_5 projects were previously let on September 11, 2018. Bids were rejected because of the higher than anticipated costs for fill material. The estimated cost for the Geotechnical MR_5 project is \$1,200,000 including engineering, ROW acquisition, wetland mitigation, and construction.

The project schedule is as follows:

Set Public Hearing	June 10, 2019
Hold Public Hearing	June 24, 2019
Bid Letting	July 11, 2019
Award	July 22, 2019
Construction Start	August 2019
Construction End	December 2019

Recommendation

Approval of this resolution.

ATTACHMENTS:

Description	Type	Upload Date
Notice of Public Hearing	Other	5/31/2019
Resolution 19-136	Resolution	6/4/2019

Notice of Public Hearing
on the
Plans, Specifications, Form of Contract and Cost Estimate
for the
Levee Certification Project, Geotechnical MR_5
Project #FY15-06C

A public hearing will be held on June 24, 2019, at 7:00 p.m. in the council chambers of City Hall, 209 Pearl Street, Council Bluffs, Iowa, on the proposed plans, specifications, form of contract and cost estimate for the Levee Certification Project, Geotechnical MR_5. The project will include construction of 41,850 cubic yards of embankment, abandonment of 7 relief wells, and 10.5 acres of seeding. At said hearing, any interested person may appear and file objections to such plans and specifications.

By Order of the City Council
of the
City of Council Bluffs, Iowa
Jodi Quakenbush, City Clerk

RESOLUTION
NO 19-136

**RESOLUTION DIRECTING THE CLERK TO PUBLISH NOTICE
AND SETTING A PUBLIC HEARING ON THE
PLANS, SPECIFICATIONS, FORM OF CONTRACT
AND COST ESTIMATE FOR THE
LEVEE CERTIFICATION PROJECT, GEOTECHNICAL MR_5
PROJECT #FY15-06C**

WHEREAS, the City wishes to make improvements known as
Levee Certification Project, Geotechnical MR_5
within the City, as therein described; and

WHEREAS, the plans, specifications, form of contract and cost
estimate are on file in the office of the city clerk.

NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA

That the City Clerk is hereby ordered to set a public hearing on the plans, specifications, form of contract and cost estimate for the Levee Certification Project, Geotechnical MR_5 setting June 24, 2019, at 7:00 p.m. as the date and time of said hearing.

AND BE IT FURTHER RESOLVED

That the aforementioned project is encompassed by the language of the 1989 Local Option Sales Tax Ballot and as such this is an appropriate expenditure of the Local Option Sales Tax Revenues.

ADOPTED
AND
APPROVED

June 10, 2019

Matthew J. Walsh, Mayor

ATTEST:

Jodi Quakenbush, City Clerk

Council Communication

Department: Public Works Admin
Case/Project No.:
Submitted by: Pat Miller, Public
Works Operations Director

Resolution 19-137
ITEM 3.G.

Council Action: 6/10/2019

Description

Resolution setting a Public Hearing on June 24, 2019 at 7:00 p.m. on the plans, specifications, form of contract, and cost estimate for the Community Development Renovation Project.

Background/Discussion

The Community Development Department will be moving into the space once occupied by the Health Department at City Hall. This space has not been renovated for decades and is currently not ADA accessible. The remodel will give this space a fresh new look. It will provide adequate office space for the Community Development staff and will address the ADA issue with a ramp system that will be installed as part of this project. This move will enhance communication and availability of the Community Development Department with other City departments.

The Fire Department's administrative staff is in desperate need of more office space. They will move into the area Community Development currently occupies to remedy that issue.

The estimated cost of this project is \$184,000. Funding for this project will be paid for by the Gaming Fund.

The project schedule is as follows:	Set Public Hearing	June 10, 2019
	Hold Public Hearing	June 24, 2019
	Bid Letting	July 23, 2019
	Award	August 12, 2019
	Construction Start	November 27, 2019

Recommendation

Approval of this resolution.

ATTACHMENTS:

Description	Type	Upload Date
Notice of Public Hearing	Other	5/31/2019
Resolution 19-137	Resolution	6/4/2019

Notice of Public Hearing
on the
Plans, Specifications, Form of Contract, and Cost Estimate
for the
Community Development Renovation Project

A Public Hearing will be held on June 24, 2019 at 7:00 P.M., in the Council Chambers of City Hall, 209 Pearl Street, Council Bluffs, Iowa, on the proposed plans, specifications, form of contract, and cost estimate for the Community Development Renovation Project. At said hearing any interested person may appear and file objections to such plans and specifications.

Jodi Quakenbush, City Clerk

RESOLUTION NO. 19-137

RESOLUTION DIRECTING THE CITY CLERK TO PUBLISH NOTICE
AND SETTING A PUBLIC HEARING ON THE
PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND COST ESTIMATE
FOR THE COMMUNITY DEVELOPMENT RENOVATION PROJECT

WHEREAS, the City of Council Bluffs desires to renovate the new Community Development area; and

WHEREAS, HGM Associates Inc. was hired to provide professional services; and

WHEREAS, funding for this project will be provided by the Gaming Fund; and

WHEREAS, the plans, specifications, form of contract, and cost estimate as prepared by HGM Associates Inc. are on file in the office of the city clerk.

NOW, THEREFORE BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA

That the City Clerk is hereby directed to set a public hearing on the plans, specifications, form of contract, and cost estimate for the Community Development Renovation Project on June 24, 2019 at 7:00 p.m.

ADOPTED
AND
APPROVED June 10, 2019

Matthew Walsh Mayor

Attest:

Jodi Quakenbush City Clerk

Council Communication

Department: Finance
Case/Project No.:
Submitted by: Danielle Bemis

Resolution 19-151
ITEM 3.H.

Council Action: 6/10/2019

Description

Resolution authorizing transfers between funds under Iowa Code 545-2 for June FY19.

Background/Discussion

Generally, interfund transfers are made to fund capital projects and made from special revenue funds as required by Iowa Code and City ordinance.

Effective April 17, 2019, the Administrative Code for the State of Iowa was changed as it relates to interfund transfers. The Code now requires all interfund transfers must be approved by Council resolution. A fund transfer resolution must be completed for all transfers between funds and must include the purpose for the transfer, the name of the fund from which the transfer is originating, the name of the fund into which the transfer is to be received and the dollar amount of the transfer.

For FY19 and FY20, transfer resolutions will be brought forward for approval as part of the amended budget and as needed.

For FY21, transfer resolutions will be included with original adopted budget and the amended budget. Any additional transfers will be brought forward as needed.

This resolution allows the City to transfer dollars between funds for purposes outlined on the attached schedule.

Recommendation

Approve the resolution.

ATTACHMENTS:

Description	Type	Upload Date
Inter Fund Transfers 6-10-19	Resolution	5/31/2019
Resolution 19-151	Resolution	6/5/2019

Inter Fund Transfers
Council Meeting: June 10, 2019

Transfer From		Transfer To			
Fund Category	Fund Name	Fund Category	Fund Name	Amount	Purpose
Special Revenue	CDBG	Capital Projects	Capital Projects	463,204.00	Funding for Mid-City Corridor project provided by CDBG funds
Special Revenue	CDBG	General	Community Development Programs	308,150.00	Funding for Brownfield Assessment & Mitigation project provided by CDBG funds
Special Revenue	Local Option Sales Tax (LOST)	Capital Projects	Capital Projects	776,902.15	Final Funding for CIP PW1812A S 1st St Rehab Ph VIII
Special Revenue	Local Option Sales Tax (LOST)	Capital Projects	Capital Projects	647,868.15	Final Funding for CIP PW1724X WWTP Manhole #1 Rehab
Capital Projects	Capital Projects	General	Expense Projects	62,343.61	Transfer cost of Housing Demo project to correct fund category
Special Revenue	Employee Benefits Levy	General	Employee Benefits Cost	4,747,890.00	Funding for employee benefit costs as provided by Employee Benefit Levy
Special Revenue	Emergency Fund Levy	General	General Fund	351,258.12	Funding for General Fund as provided by Emergency Levy

Resolution 19-151

Resolution authorizing transfers between funds under Iowa Code 545-2 for June FY19.

WHEREAS, the Administrative Code for the State of Iowa, Section 545-2, was revised as it relates to interfund transfers, effective April 17, 2019.

WHEREAS, the Administrative Code now requires all interfund transfers must be approved by Council resolution. A fund transfer resolution must be completed for all transfers between funds and must include the purpose for the transfer, the name of the fund from which the transfer is originating, the name of the fund into which the transfer is to be received, and the dollar amount of the transfer.

Now, therefore, be it resolved by the City Council of the City of Council Bluffs, Iowa:

That the transfers identified are hereby approved and City Finance is authorized, empowered and directed to make the necessary transfers of said dollars between funds.

Adopted and Approved: June 10, 2019

Matthew J. Walsh, Mayor

Jodi Quakenbush, City Clerk

Council Communication

Department: Finance
Case/Project No.:
Submitted by:

April FY19 Financial Reports
ITEM 3.I.

Council Action: 6/10/2019

Description

Background/Discussion

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Receipts & Expenditures by Fund	Other	5/23/2019
Expenditures by Amount	Other	5/23/2019
Expenditures by Vendor	Other	5/23/2019

City of Council Bluffs

Receipts by Fund For the Month of April FY19

General Fund	16,969,116.95
Special Revenue	2,156,664.37
Debt Service	2,649,614.47
Capital Project	203,891.10
Enterprise	1,226,255.26
Total Receipts	<u>23,205,542.15</u>

Expenditures by Fund For the Month of April FY19

General Fund	5,647,215.01
Special Revenue	684,725.77
Debt Service	0.00
Capital Project	581,114.87
Enterprise	882,185.18
Total Expenditures	<u>7,795,240.83</u>

Transfer from City Operating Accounts

to Mid America Center	0.00
to Dodge Riverside	49,075.00
to Ragbrai	7,500.00
Total Transfers	<u>56,575.00</u>

CITY OF COUNCIL BLUFFS
EXPENDITURES
April, FY19
(\$'S)

PAYEE	AMOUNT	BUSINESS PURPOSE
PAYROLL	\$1,797,050.91	CITY EMPLOYEE PAYROLL
TWO RIVERS INSURANCE COMPANY, INC.	\$780,771.23	HEALTH INSURANCE
EFTPS	\$498,998.98	EMPLOYEE TAXES
MFPRSI	\$455,235.38	RETIREMENT
RACOM CORPORATION	\$348,338.47	EQUIPMENT/PARTS
IPERS	\$316,119.41	RETIREMENT
TRANS-IOWA EQUIPMENT INC	\$291,076.40	EQUIPMENT/PARTS
COUNCIL BLUFFS AIRPORT AUTHORITY	\$236,984.27	AIRPORT AUTH TAX
RED RIVER WASTE SOLUTIONS LP	\$211,896.50	REFUSE COLLECTION
EMPLOYERS MUTUAL CASUALTY COMPANY	\$190,947.07	INSURANCE
CAESARS ENTERTAINMENT	\$189,871.88	MAC OPERATING EXPENSE
COUNCIL BLUFFS CONVENTION & VISITORS BUREAU	\$156,250.00	CONTRACTURAL SVC
DICK'S ELECTRIC CO	\$152,475.00	CONTRACTURAL SVC
IOWA DEPT OF REVENUE	\$115,431.00	EMPLOYEE TAXES
MIDAMERICAN ENERGY COMPANY	\$114,887.80	ELECTRICITY
MAC PAYROLL	\$109,198.20	MAC OPERATING EXPENSE
HGM ASSOCIATES INC	\$101,757.76	PROFESSIONAL SVCS
STUDIO 15 COMMERCIAL INTERIORS INC	\$100,925.21	CONTRACT LABOR
US BANK	\$96,328.45	CREDIT CARD PURCHASES
ELECTRIC PUMP	\$64,724.14	EQUIPMENT/PARTS
NATIONWIDE RETIREMENT SOLUTIONS INC	\$63,623.22	EMPLOYEE CONTRIB
OMNI ENGINEERING	\$50,024.08	STREET MAINTENANCE SUPLS
HAWKINS CONSTRUCTION COMPANY	\$45,863.42	CONSTRUCTION
PETROLEUM TRADERS CORPORATION	\$45,078.70	FUEL

SAPP BROTHERS INC	\$42,971.93	FUEL
JEO CONSULTING GROUP INC	\$42,340.32	CONSULTANT
IOWA WASTE SERVICES LLC	\$40,726.15	SOLID WASTE DISPOSAL
CLARK EQUIPMENT COMPANY	\$38,896.80	EQUIPMENT/PARTS
BLUFFS PAVING & UTILITY INC	\$36,253.61	CONSTRUCTION
ZOLL MEDICAL CORP	\$31,877.69	MEDICAL SUPPLIES
IOWA DEPARMENT OF REVENUE	\$29,311.00	MAC OPERATING EXPENSE
ASPHALT & CONCRETE MATERIALS CO.	\$24,500.07	STREET MAINTENANCE SUPLS
SIEMENS INDUSTRY INC	\$24,368.30	EQUIPMENT/PARTS
GEORGE BUTLER ASSOCIATES, INC.	\$24,289.96	CONTRACTURAL SVC
SOUTHWEST IOWA PLANNING COUNCIL	\$23,713.92	CONTRACTURAL SVC
IOWA WORKFORCE DEVELOPMENT	\$23,696.39	UNEMPLOYEMENT
DODGE PAYROLL	\$22,999.33	DODGE OPERATING EXPENSE
HEIMAN INC.	\$22,823.55	SAFETY EQUIPMENT
ODEYS INC	\$22,347.81	EQUIPMENT/PARTS
POLYDYNE INC	\$20,720.70	SUPPLIES
COX MEDIA, LLC	\$20,576.56	PHONE/INTERNET SVC
ROAD BUILDERS MACHINE & SUPPLY CO INC	\$17,300.00	EQUIPMENT/PARTS
EHRHART GRIFFIN & ASSOCIATES INC	\$15,372.50	PROFESSIONAL SVCS
POTTAWATTAMIE COUNTY SHERIFF	\$15,215.00	INMATE COST
CONSTELLATION NEWENERGY-GAS DIVISION, LLC	\$14,866.49	NATURAL GAS
MIDWEST STORAGE SOLUTIONS INC	\$14,711.59	EQUIPMENT/PARTS
SPRINGSTED INCORPORATED	\$13,550.00	CONSULTANT
SIBBERNSEN EXCAVATING	\$13,303.80	CONTRACTURAL SVC
CABANA COFFEE	\$11,839.33	MAC OPERATING EXPENSE
ICMA RETIREMENT TRUST - 457	\$11,352.30	EMPLOYEE CONTRIB
BLUFFS ELECTRIC INC	\$10,806.06	ELECTRICAL REPAIR
ROBERT LEE SKRADSKI	\$10,480.00	CONTRACTURAL SVC
MIDLANDS HUMANE SOCIETY	\$10,328.17	CONTRACTURAL SVC
POTTERS INDUSTRIES LLC	\$10,176.00	STREET MAINTENANCE SUPLS
ARROW TOWING	\$10,155.00	TOWING/STORAGE/AUCTION
JAMES E HALL	\$9,975.00	CONTRACTURAL SVC

KRONOS INCORPORATED	\$9,840.89	HARDWARE/SOFTWARE
D AND D CONSTRUCTION SERVICES INC	\$9,680.00	CONTRACTURAL SVC
LANDSCAPES UNLIMITED	\$9,538.13	DODGE OPERATING EXPENSE
BLACK HILLS UTILITY HOLDINGS, INC.	\$9,399.76	NATURAL GAS
COX SUBSCRIPTIONS	\$9,372.14	SUBSCRIPTION
CITY OF COUNCIL BLUFFS-FLEX	\$9,221.40	EMPLOYEE CONTRIB
LOCKTON CO LLC	\$9,200.00	DODGE OPERATING EXPENSE
COLLECTION SERVICES CENTER	\$9,071.48	GARNISHMENT
DOLL DISTRIBUTING INC	\$8,677.35	MAC OPERATING EXPENSE
CITY OF COUNCIL BLUFFS	\$8,463.85	DODGE OPERATING EXPENSE
WALGREEN'S	\$8,460.00	PROPERTY ACQUISITION
VOYA RETIREMENT INSURANCE & ANNUITY COMPANY	\$8,140.00	EMPLOYEE CONTRIB
COUNCIL BLUFFS WATER WORKS	\$8,105.44	WATER
BERT GURNEY & ASSOCIATES INC	\$8,000.20	EQUIPMENT/PARTS
KEY IMPACT SALES & SYSTEMS INC	\$7,643.19	DEVLPMNT CONTRACT
LP BUILDING SERVICES GROUP	\$7,640.00	JANITORIAL SERVICE
IOWA DEPARTMENT OF NATURAL RESOURCE	\$7,500.00	FEES
BEST QUALITY COUNTERTOPS INC	\$7,462.00	REPAIRS
AHLERS & COONEY P.C	\$7,378.91	ATTORNEY FEES
BMI JANITORIAL GROUP	\$7,280.00	MAC OPERATING EXPENSE
OPTIMUM DATA INC	\$7,160.00	HARDWARE/SOFTWARE
TREASURER STATE OF IOWA/SALES TAX	\$7,065.00	SALES TAX
HEARTLAND TIRES & TREADS INC	\$6,866.22	TIRE REPLACEMENT/REPAIR
VERIZON WIRELESS SERVICES LLC	\$6,737.12	CELL PHONE
MARCO HOLDINGS, LLC	\$6,347.21	COPY/PRINTER MAINTANCE
JEREDITH BRANDS LLC	\$5,986.50	JANITORIAL SERVICE
FUNNEL CAKE	\$5,881.52	MAC OPERATING EXPENSE
ADVANCED DATA PROCESSING, INC	\$5,874.46	AMBULANCE BILLING FEE
JUDDS BROS CONSTRUCTION CO	\$5,813.24	CONSTRUCTION
LANDSCAPES MGMT COMPANY	\$5,727.26	DODGE OPERATING EXPENSE
HEAVY METAL RENAISSANCE LLC	\$5,500.00	CONTRACTURAL SVC
CITY OF COUNCIL BLUFFS-DEPENDENT	\$5,491.60	EMPLOYEE CONTRIB

HTM SALES INC	\$5,291.16	EQUIPMENT/PARTS
ELM USA INC	\$5,260.00	SUPPLIES
KERRY NORTHWAY	\$5,250.00	EQUIPMENT/PARTS
EXECUTIVE SECURITY OF OMAHA	\$5,207.00	MAC OPERATING EXPENSE
J & S AUDIO VISUAL COMM INC	\$5,115.00	MAC OPERATING EXPENSE
LYMAN RICHEY CORPORATION	\$5,004.42	STREET MAINTENANCE SUPLS
GBWH OMAHA, LLC	\$5,000.00	HARDWARE/SOFTWARE
OMAHA DOOR & WINDOW CO INC	\$4,846.28	REPAIRS
MERSINO DEWATERING INC	\$4,837.50	CONTRACTURAL SVC
HDR ENGINEERING INC	\$4,805.51	PROFESSIONAL SVCS
SOLARWINDS INC	\$4,786.00	HARDWARE/SOFTWARE
WSG & SOLUTIONS, INC	\$4,700.00	SUPPLIES
C & A INDUSTRIES INC.	\$4,548.00	CONTRACT LABOR
POTTAWATTAMIE COUNTY AUDITOR	\$4,529.67	LAW ENFORCEMENT COMPLEX
NEBRASKA DISTRIBUTING	\$4,397.05	MAC OPERATING EXPENSE
ELAVON INC	\$4,377.96	FEES
BAKER & TAYLOR INC	\$4,264.64	BOOKS/PERIODICALS/SUB
MIDWEST TAPE, LLC	\$4,240.01	DVD/AUDIO/CD
ARNOLD MOTOR SUPPLY, LLP	\$4,239.89	EQUIPMENT/PARTS
BARCO MUNICIPAL PRODUCTS INC	\$4,110.00	SUPPLIES
EAGLE 4 LLC	\$4,000.00	DEVLPMNT CONTRACT
LSNB AS TRUSTEE FOR POST EMPLY HLTH PLAN	\$3,960.00	EMPLOYEE CONTRIB
EPCO LTD., INC.	\$3,885.00	EQUIPMENT/PARTS
SOUTHWEST IOWA NARCOTICS	\$3,700.00	FEES
WEST BROADWAY CLINIC P C	\$3,690.00	CONSULTANT
CHAMPLIN TIRE RECYCLING INC	\$3,689.00	TIRE DISPOSAL
REBECCA J WEHRMAN-ANDERSEN	\$3,600.00	TRAINING
LSNB AS TRUSTEE FOR POST EMPLY HLTH PLAN	\$3,520.00	EMPLOYEE CONTRIB
FELSBURG HOLT & ULLEVIG INC	\$3,337.50	PROFESSIONAL SVCS
OLD MARKET VENTURES	\$3,265.98	MAC OPERATING EXPENSE
FELD FIRE	\$3,220.20	EQUIPMENT/PARTS
RESOURCE RENTAL CENTER INC	\$3,200.00	RENTAL EXPS

FRATERNAL ORDER OF POLICE	\$3,080.00	EMPLOYEE CONTRIB
FORSYTH CONSULTING INC	\$3,049.00	MAC OPERATING EXPENSE
DONS PIONEER UNIFORMS	\$3,015.74	UNIFORMS
LINK MEDIA GEORGIA LLC	\$2,800.00	MAC OPERATING EXPENSE
MILLER MECHANICAL SPECIALTIES INC	\$2,721.65	EQUIPMENT/PARTS
THE OFFICE CLEANERS	\$2,714.29	JANITORIAL SERVICE
DAILY NONPAREIL	\$2,705.29	ADVERTISEMENT
BRUNSWICK CORPORATION	\$2,575.74	EQUIPMENT/PARTS
WINDSTREAM CORPORATION	\$2,507.16	TELEPHONE
SJ ELECTRO SYSTEMS INC	\$2,500.00	EQUIPMENT/PARTS
VULCAN INDUSTRIES INCORPORATED	\$2,461.00	SUPPLIES
OCLC INC	\$2,419.97	SUBSCRIPTION
CHI HEALTH CLINIC	\$2,413.76	PROFESSIONAL SVCS
ARCHIVESOCIAL INC	\$2,400.00	CONTRACTURAL SVC
MICHAEL O'BRADOVICH	\$2,400.00	CONSULTANT
FIRST NATIONAL BANK PCARDS ACH	\$2,394.01	DODGE OPERATING EXPENSE
J & R LIQUOR	\$2,331.13	MAC OPERATING EXPENSE
OLSSON INC.	\$2,288.80	CONSULTANT
NAPA AUTO PARTS	\$2,263.33	EQUIPMENT/PARTS
CORNHUSKER INTERNATIONAL TRUCKS	\$2,238.21	EQUIPMENT/PARTS
KAYS CUSTOMS LLC	\$2,232.00	CONTRACTURAL SVC
VAN DIEST SUPPLY CO	\$2,221.80	SUPPLIES
TAPCO	\$2,199.45	HARDWARE/SOFTWARE
TOYNE INC	\$2,140.36	EQUIPMENT/PARTS
BRAVIUM LLC	\$2,100.00	PROFESSIONAL SVCS
PFM FINANCIAL ADVISORS LLC	\$2,000.00	PROFESSIONAL SVCS
SECURITY EQUIPMENT INCORPORATED	\$1,993.25	CONTRACTURAL SVC
LARSEN SUPPLY COMPANY INC	\$1,989.26	SUPPLIES
MIDWEST GLASS	\$1,988.41	REPAIRS
FACTORY MOTOR PARTS	\$1,984.65	EQUIPMENT/PARTS
OVERDRIVE INC	\$1,941.83	BOOKS/PERIODICALS/SUB
HIGHWAY SIGNING INC	\$1,911.00	CONTRACTURAL SVC

HD SUPPLY FAC MAINTENANCE LTD	\$1,832.33	SUPPLIES
CFI TIRE SERVICE	\$1,784.00	TIRE REPLACEMENT/REPAIR
U S AUTO FORCE	\$1,761.23	EQUIPMENT/PARTS
PAY-LESS OFFICE PRODUCTS INC	\$1,699.52	SUPPLIES
MCINTOSH PLUMBING INC	\$1,698.80	PLUMBING NEW OR REPAIR
MONIKA CARROLL	\$1,684.61	LEGAL CLAIM
MCMULLEN FORD INC	\$1,654.19	EQUIPMENT/PARTS
MIDWEST TURF & IRRIGATION	\$1,645.83	EQUIPMENT/PARTS
AFSCME IOWA PUBLIC COUNCIL 61	\$1,639.16	DUES EMPLOYEE
RESOURCE RENTAL CENTER INC	\$1,600.00	MAC OPERATING EXPENSE
WOODHOUSE AUTO FAMILY	\$1,598.25	EQUIPMENT/PARTS
POTTAWATTAMIE COUNTY SHERIFF	\$1,591.58	FEES
THE TRANZONIC COMPANIES	\$1,590.31	UNIFORMS
PAPILLION SANITATION	\$1,561.77	SOLID WASTE DISPOSAL
CANON SOLUTIONS AMERICA INC	\$1,536.47	COPY/PRINTER MAINTANCE
NEBRASKA METHODIST HEALTH SYSTEM INC	\$1,510.80	CONSULTANT
THE DAVEY TREE EXPERT COMPANY	\$1,462.50	TREE WORK
MICHAEL TODD AND COMPANY INC	\$1,453.00	EQUIPMENT/PARTS
WESTERN ENGINEERING COMPANY INC	\$1,437.75	CONSTRUCTION
TANNER C EDDY	\$1,425.00	REIMB EMPLOYEE EXPENSE
BOBCAT OF OMAHA	\$1,383.87	EQUIPMENT/PARTS
KONECRANES, INC.	\$1,380.00	CONTRACTURAL SVC
SWAGIT PRODUCTIONS LLC	\$1,375.00	CONTRACTURAL SVC
STETSON BUILDING PRODUCTS INC	\$1,336.86	SUPPLIES
DIAMOND MOWERS INC	\$1,314.89	REPAIRS
JAMES MINGE	\$1,300.00	MAC OPERATING EXPENSE
SYSCO - LINCOLN	\$1,296.18	DODGE OPERATING EXPENSE
BROWN SUPPLY CO	\$1,259.59	EQUIPMENT/PARTS
HEATHER CLARK	\$1,213.79	LEGAL CLAIM
GREAT PLAINS UNIFORMS	\$1,208.00	UNIFORMS
JOSHUA T PORTER	\$1,200.00	MAC OPERATING EXPENSE
STATE OF NEBRASKA	\$1,170.00	CONTRACTURAL SVC

OREGON DEPARTMENT OF JUSTICE	\$1,108.62	EMPLOYEE CONTRIB
ERRIN K GUNDERSON	\$1,107.00	MOWING/GROUNDS MAINT
ROSANNA M THURMAN	\$1,100.00	CONSULTANT
MID AMERICAN SIGNAL INC	\$1,095.00	EQUIPMENT/PARTS
CORRECTIVE ASPHALT MATERIALS, LLC	\$1,088.00	STREET MAINTENANCE SUPLS
RIVERSIDE BUILDING MAINTENANCE INC	\$1,071.00	JANITORIAL SERVICE
LPL FINANCIAL LLC	\$1,063.60	DODGE TRUST REIMBURSEMENT
UMR	\$1,012.86	DODGE OPERATING EXPENSE
BLUFFS TAXI & COURIER	\$1,012.50	TRANSIT SERVICES
LSNB AS TRUSTEE FOR POST EMPLOY HLTH PLAN	\$1,000.00	EMPLOYEE CONTRIB
STEP N WASH INC	\$994.90	EQUIPMENT/PARTS
PEPSI BEVERAGES CO	\$987.20	DODGE OPERATING EXPENSE
INTERSTATE POWERSYSTEMS	\$976.78	EQUIPMENT/PARTS
PITNEY BOWES GLOBAL FINANCIAL LLC	\$975.18	POSTAGE & LEASE COST
DOLL DISTRIBUTING LLC	\$963.10	DODGE OPERATING EXPENSE
BOUND TO STAY BOUND BOOKS INC	\$949.62	BOOKS/PERIODICALS/SUB
CERTIFIED POWER INC	\$946.72	EQUIPMENT/PARTS
FIRST WIRELESS INC	\$940.00	EQUIPMENT/PARTS
THE WALLING COMPANY INCORPORATED	\$920.77	EQUIPMENT/PARTS
HACH COMPANY	\$908.43	EQUIPMENT/PARTS
SECURITY EQUIPMENT INC	\$877.40	MAC OPERATING EXPENSE
THERMAL SERVICES	\$861.69	REPAIRS
COMMSYS INC	\$860.94	HARDWARE/SOFTWARE
DONALD W MATHEWS	\$852.00	VEHICLE REPAIR
EDWARDS CHEVROLET-CADILLAC INC	\$839.68	EQUIPMENT/PARTS
ECHO GROUP	\$830.85	SUPPLIES
LITTLE VENEZ LLC	\$826.50	REFUND
KONICA MINOLTA BUSINESS SOLUTIONS USA	\$812.00	LEASE
I-80 LIQUOR & TOBACCO	\$794.54	DODGE OPERATING EXPENSE
GENERAL FIRE & SAFETY EQUIPMENT COMPANY OF	\$782.00	EQUIPMENT/PARTS
MAX I WALKER UNIFORM & APPAREL	\$774.85	UNIFORMS
YMCA OF GREATER OMAHA	\$760.00	CONTRACTURAL SVC

LOGAN CONTRACTORS SUPPLY INC	\$759.11	SUPPLIES
SUSPENSION SHOP INC	\$748.84	EQUIPMENT/PARTS
NMC INC.	\$740.00	EQUIPMENT/PARTS
LAWSON PRODUCTS INC	\$727.30	SUPPLIES
AED ZONE	\$717.00	EQUIPMENT/PARTS
RECORDED BOOKS LLC	\$710.13	DVD/AUDIO/CD
CENTURYLINK	\$708.33	TELEPHONE
ONE SOURCE THE BACKGROUND CHECK COMPANY	\$702.00	CONSULTANT
ENTERPRISE FM TRUST	\$689.74	RENTAL EXPS
THOMSON REUTERS	\$675.21	SUBSCRIPTION
SAFETY GUARD INC	\$664.00	REPAIRS
UNDERGROUND LOCATION COMPANY	\$656.40	CONTRACTURAL SVC
CAROLYN LANDSTROM	\$653.40	REFUND
MARK A WARNEKE	\$650.00	CONTRACTURAL SVC
IPFS CORPORATION	\$645.39	DODGE OPERATING EXPENSE
STEFFEN INC	\$638.23	EQUIPMENT/PARTS
HEARTLAND CO-OP	\$635.99	FUEL
ECOSOLUTIONS LLC	\$633.75	SUPPLIES
PRESTIGE FLAG	\$627.12	DODGE OPERATING EXPENSE
GLASS DOCTOR	\$608.73	REPAIRS
CENGAGE LEARNING INC	\$590.20	BOOKS/PERIODICALS/SUB
PARAMOUNT LINEN & UNIFORMS	\$577.32	DODGE OPERATING EXPENSE
MID-AMERICA CLEANING SYSTEMS INC	\$552.50	EQUIPMENT/PARTS
JONES AUTOMOTIVE	\$552.41	EQUIPMENT/PARTS
SIGMA-ALDRICH RTC INC	\$528.98	SUPPLIES
CHILD SUPPORT SERVICES DIVISION	\$514.32	GARNISHMENT
ADVANCE SERVICES, INC	\$513.92	CONTRACT LABOR
PITNEY BOWES INC.	\$509.64	POSTAGE & LEASE COST
ANDREW KUNZ	\$500.00	MAC OPERATING EXPENSE
BRADLEY K WRIGHT	\$500.00	MAC OPERATING EXPENSE
DUYSEN NURSERY	\$500.00	PROFESSIONAL SVCS
K9 BED BUG DETECTION OF NEBRASKA LLC	\$500.00	CONTRACTURAL SVC

NEBRASKA AIR FILTER INC	\$498.96	SUPPLIES
NEBRASKA CHILD SUPPORT PAYMENT CTR	\$496.62	GARNISHMENT
ROSE EQUIPMENT, LLC	\$487.96	EQUIPMENT/PARTS
O'REILLY AUTOMOTIVE INC	\$471.84	EQUIPMENT/PARTS
BUCK'S INC.	\$461.07	VEHICLE WASH
DANIELSON TECH SUPPLY	\$458.65	SUPPLIES
ALLIED BUSINESS SOLUTIONS	\$450.00	TREE WORK
C & J INDUSTRIAL SUPPLY	\$447.90	JANITORIAL SERVICE
TED'S MOWER SALES & SERVICE INC	\$422.10	EQUIPMENT/PARTS
AETNA U S HEALTHCARE	\$419.54	REFUND
ZIMCO SUPPLY CO	\$416.50	DODGE OPERATING EXPENSE
VOICE & DATA SYSTEMS INC	\$413.00	TELEPHONE
MATHESON TRI GAS INC.	\$409.56	WELDING SUPPLIES/SERVICE
IOWA PEACE OFFICERS ASSOCIATION	\$400.00	TRAINING
HYDRONIC ENERGY INC	\$396.20	MAC OPERATING EXPENSE
RASMUSSEN MECHANICAL SERVICES INC	\$385.00	EQUIPMENT/PARTS
GRAHAM C JURA	\$366.41	REIMB EMPLOYEE EXPENSE
MATTHEW KUHLMANN	\$360.00	MAC OPERATING EXPENSE
HUBER CHEVROLET CO INC	\$350.68	EQUIPMENT/PARTS
ABLE LOCKSMITHS	\$340.50	CONTRACTURAL SVC
COUNCIL BLUFFS CHAMBER OF COMMERCE	\$340.00	CONTRACTURAL SVC
ROTARY CLUB OF COUNCIL BLUFFS	\$325.00	DUES/MEMBERSHIP
HHH CORP	\$320.17	SUPPLIES
THE WALMAN OPTICAL COMPANY	\$305.85	SAFETY EQUIPMENT
CAROLINA SOFTWARE INC	\$300.00	HARDWARE/SOFTWARE
CLEAR TITLE & ABSTRACT LLC	\$300.00	PROFESSIONAL SVCS
DONNA L TROUT	\$300.00	CONTRACTURAL SVC
IA INSPECTIONS & APPEALS	\$300.00	DODGE OPERATING EXPENSE
RAILROAD MEDICARE	\$290.79	REFUND
COMPUTER CABLE CONNECTION	\$285.00	HARDWARE/SOFTWARE
BANK & CR CARD FEES	\$284.56	DODGE OPERATING EXPENSE
GREATAMERICA FINANCIAL SERVICES CORP	\$280.39	LOAN PAYMENTS

DANA SCHOTT	\$280.00	MAC OPERATING EXPENSE
LSNB AS TRUSTEE FOR POST EMPLOY HLTH PLAN	\$280.00	EMPLOYEE CONTRIB
EAGEL SERVICES	\$269.00	DODGE OPERATING EXPENSE
OSAGE INDUSTRIES INC	\$258.33	EQUIPMENT/PARTS
RDG GEOSCIENCE & ENGINEERING INC	\$257.25	PROFESSIONAL SVCS
AGRIVISION EQUIPMENT GROUP	\$240.63	EQUIPMENT/PARTS
RIEKES EQUIPMENT COMPANY	\$237.58	EQUIPMENT/PARTS
PREMIER MIDWEST BEVERAGE CO	\$231.55	DODGE OPERATING EXPENSE
BOMGAARS SUPPLY INC	\$227.83	SUPPLIES
LARSEN SUPPLY CO	\$219.00	MAC OPERATING EXPENSE
RADIATOR DEPOT	\$217.00	EQUIPMENT/PARTS
C-K INVESTMENTS LLC	\$216.00	REFUND
TURF CARS LTD	\$214.78	EQUIPMENT/PARTS
ULTIMATE SAFETY CONCEPTS INC	\$213.13	SAFETY EQUIPMENT
GOVDEALS INC	\$211.20	ONLINE PAYMENT FEES
DERYCK RICHARDSON	\$209.00	REIMB EMPLOYEE EXPENSE
LAKELAND ENGINEERING EQUIPMENT CORP	\$200.00	EQUIPMENT/PARTS
LKQ CORPORATION	\$195.00	EQUIPMENT/PARTS
ECHO ELECTRIC SUPPLY	\$193.22	MAC OPERATING EXPENSE
BOFA	\$191.16	MAC OPERATING EXPENSE
CHARLES SMITH	\$179.00	LEGAL CLAIM
PLAMBECK, ALAN-TERESA	\$176.00	REFUND
CSI/SSP INC	\$173.00	PRINTING/BINDING
W.W. GRAINGER, INC.	\$159.04	EQUIPMENT/PARTS
CITY OF COUNCIL BLUFFS2	\$157.53	MAC OPERATING EXPENSE
POTTAWATTAMIE COUNTY DEVELOPMENT	\$150.00	ADVERTISEMENT
TAYLOR PLASTICS LLC	\$150.00	REPAIRS
SANDRY FIRE SUPPLY LLC	\$147.90	SUPPLIES
CARROLL DISTRIBUTING & CONSTRUCTION SUPPLY	\$145.66	EQUIPMENT/PARTS
JASON HIMMELSEHR	\$145.00	REIMB EMPLOYEE EXPENSE
KEANAN MARTIN	\$145.00	REIMB EMPLOYEE EXPENSE
KODY LIERMANN	\$145.00	REIMB EMPLOYEE EXPENSE

RED RIVER WASTE SOLUTIONS LP	\$144.52	DODGE OPERATING EXPENSE
GREAT AMERICA FINANCIAL SERV	\$140.19	DODGE OPERATING EXPENSE
ROTO ROOTER	\$135.00	REPAIRS
UNITYPOINT CLINIC	\$126.00	CONSULTANT
GRP & ASSOCIATES	\$123.00	PROFESSIONAL SVCS
JEBRO INCORPORATED	\$120.00	CONTRACTURAL SVC
KAISER PERMANENTE	\$119.18	REFUND
SPRINT SOLUTIONS INC	\$116.62	CELL PHONE
COX BUSINESS	\$116.20	DODGE OPERATING EXPENSE
TURFWERKS	\$115.20	EQUIPMENT/PARTS
DICK DEAN SERVICE INC.	\$114.95	REPAIRS
JOSHUA T PORTER	\$111.18	REIMB EMPLOYEE EXPENSE
RESPOND FIRST AID SYSTEMS	\$111.05	MEDICAL SUPPLIES
TRANSALARM INC	\$111.00	DODGE OPERATING EXPENSE
SAFETY KLEEN CORPORATION	\$110.26	CONTRACTURAL SVC
THOMAS RYAN	\$108.46	REIMB EMPLOYEE EXPENSE
ROBERT G CHRISTENSEN	\$105.00	CONTRACTURAL SVC
IOWA DEPARTMENT OF REVENUE	\$99.38	GARNISHMENT
MATHESON TRI GAS INC	\$98.56	MAC OPERATING EXPENSE
MELISSA D SCHNIDER BENEF	\$86.30	REFUND
KAREN BROCKMAN	\$85.42	REFUND
SHARON CLATTERBUCK	\$83.95	REFUND
RICHARD J MCMULLEN OR	\$83.36	REFUND
MID STATES BANK	\$82.99	MAC OPERATING EXPENSE
KERMIT & DARLENE HENNINGSSEN	\$82.77	REFUND
CB PRF FIRE FIGHTERS #15	\$79.00	DUES EMPLOYEE
MIDWEST LABORATORIES INC	\$78.30	CONTRACTURAL SVC
LORETTA GOESCHEL	\$76.56	REIMB EMPLOYEE EXPENSE
DOUG EVANS	\$74.29	REFUND
WELLMARK	\$74.18	REFUND
FOSTER, ERIN P - WHITE, JAMIE	\$74.00	REFUND
INTERLINE BRANDS	\$73.08	SAFETY EQUIPMENT

JEFFREY T KOUBA	\$71.20	PROFESSIONAL SVCS
GENIE PEST CONTROL	\$70.00	DODGE OPERATING EXPENSE
SPARTAN MOTORS INCORPORATED	\$66.74	EQUIPMENT/PARTS
DANIEL CASE	\$65.44	REFUND
MARTIN RESOURCE MANAGEMENT	\$62.90	SUPPLIES
INLAND TRUCK PARTS COMPANY INC	\$61.89	EQUIPMENT/PARTS
YANT EQUIPMENT	\$59.24	REPAIRS
ELMAN	\$56.00	DODGE OPERATING EXPENSE
PRESTO X	\$55.00	PEST CONTROL
ROTH, JOHN M-BEVERLY A	\$54.00	REFUND
ROTH, JOHN M-BEVERLY A	\$54.00	REFUND
LEADERSHIP COUNCIL BLUFFS	\$50.00	DUES/MEMBERSHIP
ST PETERS CATHOLIC CHURCH	\$50.00	CONSULTANT
AMERICAN NATIONAL BANK	\$46.00	BANK SERVICES
RICOH USA INC	\$45.76	CONTRACTURAL SVC
GENIE SERVICE LLC	\$45.00	PEST CONTROL
HEARTLAND TOXICOLOGY	\$45.00	CONTRACTURAL SVC
ISU EXTENSION	\$45.00	TRAINING
AMERITAS LIFE INS CORP	\$43.45	DODGE OPERATING EXPENSE
DEX MEDIA, INC.	\$41.66	ADVERTISEMENT
ABM EQUIPMENT & SUPPLY LLC	\$40.75	SUPPLIES
COREY DEJONG	\$40.00	REFUND
DEBORAH ALLEN	\$40.00	REFUND
JAMIE COZAD	\$40.00	REFUND
LINCOLN NATIONAL LIFE INS CO	\$37.80	DODGE OPERATING EXPENSE
CHRISTINE D ANDERSON	\$37.70	REIMB EMPLOYEE EXPENSE
COUNCIL BLUFFS WINSUPPLY	\$36.26	SUPPLIES
LISA SCIESZINSKI	\$35.00	REFUND
MUTUAL OF OMAHA	\$32.00	DODGE OPERATING EXPENSE
KIMBERLY K RIEBE	\$31.33	REIMB EMPLOYEE EXPENSE
IOWA INSURANCE DIVISION	\$31.00	FEES
IOWA FIRE CHIEFS ASSOCIATION	\$25.00	DUES/MEMBERSHIP

KENNETH E GOLTL	\$25.00	REIMB EMPLOYEE EXPENSE
M & R WELDING	\$23.00	WELDING SUPPLIES/SERVICE
TRISHA D ALFERS	\$21.87	REIMB EMPLOYEE EXPENSE
THE J P COOKE COMPANY	\$20.26	SUPPLIES
RELIANT FIRE APPARATUS INC	\$20.22	EQUIPMENT/PARTS
DATASHIELD CORPORATION	\$20.00	CONTRACTURAL SVC
PAYPAL INC	\$19.95	CONTRACTURAL SVC
JAMIE N RUPPERT	\$17.46	REIMB EMPLOYEE EXPENSE
UNITED HEALTHCARE	\$16.81	REFUND
MARY ANEY	\$15.43	REIMB EMPLOYEE EXPENSE
AMERICAN MESSAGING SERVICES LLC	\$13.24	TELEPHONE
UNITED PARCEL SERVICE	\$7.07	FREIGHT/POSTAGE
DULTMEIER SALES LLC	\$5.40	SUPPLIES
UNION BANK & TRUST FSA	\$3.50	DODGE OPERATING EXPENSE
UNIOIN BANK & TRUST	\$2.00	DODGE OPERATING EXPENSE
	\$7,795,240.83	

CITY OF COUNCIL BLUFFS
EXPENDITURES
April, FY19
(\$'S)

PAYEE	AMOUNT	BUSINESS PURPOSE
ABLE LOCKSMITHS	\$340.50	CONTRACTURAL SVC
ABM EQUIPMENT & SUPPLY LLC	\$40.75	SUPPLIES
ADVANCE SERVICES, INC	\$513.92	CONTRACT LABOR
ADVANCED DATA PROCESSING, INC	\$5,874.46	AMBULANCE BILLING FEE
AED ZONE	\$717.00	EQUIPMENT/PARTS
AETNA U S HEALTHCARE	\$419.54	REFUND
AFSCME IOWA PUBLIC COUNCIL 61	\$1,639.16	DUES EMPLOYEE
AGRIVISION EQUIPMENT GROUP	\$240.63	EQUIPMENT/PARTS
AHLERS & COONEY P.C	\$7,378.91	ATTORNEY FEES
ALLIED BUSINESS SOLUTIONS	\$450.00	TREE WORK
AMERICAN MESSAGING SERVICES LLC	\$13.24	TELEPHONE
AMERICAN NATIONAL BANK	\$46.00	BANK SERVICES
AMERITAS LIFE INS CORP	\$43.45	DODGE OPERATING EXPENSE
ANDREW KUNZ	\$500.00	MAC OPERATING EXPENSE
ARCHIVESOCIAL INC	\$2,400.00	CONTRACTURAL SVC
ARNOLD MOTOR SUPPLY, LLP	\$4,239.89	EQUIPMENT/PARTS
ARROW TOWING	\$10,155.00	TOWING/STORAGE/AUCTION
ASPHALT & CONCRETE MATERIALS CO.	\$24,500.07	STREET MAINTENANCE SUPLS
BAKER & TAYLOR INC	\$4,264.64	BOOKS/PERIODICALS/SUB
BANK & CR CARD FEES	\$284.56	DODGE OPERATING EXPENSE
BARCO MUNICIPAL PRODUCTS INC	\$4,110.00	SUPPLIES
BERT GURNEY & ASSOCIATES INC	\$8,000.20	EQUIPMENT/PARTS
BEST QUALITY COUNTERTOPS INC	\$7,462.00	REPAIRS
BLACK HILLS UTILITY HOLDINGS, INC.	\$9,399.76	NATURAL GAS
BLUFFS ELECTRIC INC	\$10,806.06	ELECTRICAL REPAIR
BLUFFS PAVING & UTILITY INC	\$36,253.61	CONSTRUCTION
BLUFFS TAXI & COURIER	\$1,012.50	TRANSIT SERVICES
BMI JANITORIAL GROUP	\$7,280.00	MAC OPERATING EXPENSE
BOBCAT OF OMAHA	\$1,383.87	EQUIPMENT/PARTS
BOFA	\$191.16	MAC OPERATING EXPENSE
BOMGAARS SUPPLY INC	\$227.83	SUPPLIES
BOUND TO STAY BOUND BOOKS INC	\$949.62	BOOKS/PERIODICALS/SUB
BRADLEY K WRIGHT	\$500.00	MAC OPERATING EXPENSE
BRAVIUM LLC	\$2,100.00	PROFESSIONAL SVCS
BROWN SUPPLY CO	\$1,259.59	EQUIPMENT/PARTS
BRUNSWICK CORPORATION	\$2,575.74	EQUIPMENT/PARTS
BUCK'S INC.	\$461.07	VEHICLE WASH
C & A INDUSTRIES INC.	\$4,548.00	CONTRACT LABOR
C & J INDUSTRIAL SUPPLY	\$447.90	JANITORIAL SERVICE
CABANA COFFEE	\$11,839.33	MAC OPERATING EXPENSE
CAESARS ENTERTAINMENT	\$189,871.88	MAC OPERATING EXPENSE
CANON SOLUTIONS AMERICA INC	\$1,536.47	COPY/PRINTER MAINTANCE
CAROLINA SOFTWARE INC	\$300.00	HARDWARE/SOFTWARE
CAROLYN LANDSTROM	\$653.40	REFUND
CARROLL DISTRIBUTING & CONSTRUCTION SUPPLY	\$145.66	EQUIPMENT/PARTS
CB PRF FIRE FIGHTERS #15	\$79.00	DUES EMPLOYEE
CENGAGE LEARNING INC	\$590.20	BOOKS/PERIODICALS/SUB
CENTURYLINK	\$708.33	TELEPHONE
CERTIFIED POWER INC	\$946.72	EQUIPMENT/PARTS
CFI TIRE SERVICE	\$1,784.00	TIRE REPLACEMENT/REPAIR
CHAMPLIN TIRE RECYCLING INC	\$3,689.00	TIRE DISPOSAL
CHARLES SMITH	\$179.00	LEGAL CLAIM
CHI HEALTH CLINIC	\$2,413.76	PROFESSIONAL SVCS

CHILD SUPPORT SERVICES DIVISION	\$514.32	GARNISHMENT
CHRISTINE D ANDERSON	\$37.70	REIMB EMPLOYEE EXPENSE
CITY OF COUNCIL BLUFFS	\$8,463.85	DODGE OPERATING EXPENSE
CITY OF COUNCIL BLUFFS2	\$157.53	MAC OPERATING EXPENSE
CITY OF COUNCIL BLUFFS-DEPENDENT	\$5,491.60	EMPLOYEE CONTRIB
CITY OF COUNCIL BLUFFS-FLEX	\$9,221.40	EMPLOYEE CONTRIB
C-K INVESTMENTS LLC	\$216.00	REFUND
CLARK EQUIPMENT COMPANY	\$38,896.80	EQUIPMENT/PARTS
CLEAR TITLE & ABSTRACT LLC	\$300.00	PROFESSIONAL SVCS
COLLECTION SERVICES CENTER	\$9,071.48	GARNISHMENT
COMMSYS INC	\$860.94	HARDWARE/SOFTWARE
COMPUTER CABLE CONNECTION	\$285.00	HARDWARE/SOFTWARE
CONSTELLATION NEWENERGY-GAS DIVISION, LLC	\$14,866.49	NATURAL GAS
COREY DEJONG	\$40.00	REFUND
CORNHUSKER INTERNATIONAL TRUCKS	\$2,238.21	EQUIPMENT/PARTS
CORRECTIVE ASPHALT MATERIALS, LLC	\$1,088.00	STREET MAINTENANCE SUPLS
COUNCIL BLUFFS AIRPORT AUTHORITY	\$236,984.27	AIRPORT AUTH TAX
COUNCIL BLUFFS CHAMBER OF COMMERCE	\$340.00	CONTRACTURAL SVC
COUNCIL BLUFFS CONVENTION & VISITORS BUREAU	\$156,250.00	CONTRACTURAL SVC
COUNCIL BLUFFS WATER WORKS	\$8,105.44	WATER
COUNCIL BLUFFS WINSUPPLY	\$36.26	SUPPLIES
COX BUSINESS	\$116.20	DODGE OPERATING EXPENSE
COX MEDIA, LLC	\$20,576.56	PHONE/INTERNET SVC
COX SUBSCRIPTIONS	\$9,372.14	SUBSCRIPTION
CSI/SSP INC	\$173.00	PRINTING/BINDING
D AND D CONSTRUCTION SERVICES INC	\$9,680.00	CONTRACTURAL SVC
DAILY NONPAREIL	\$2,705.29	ADVERTISEMENT
DANA SCHOTT	\$280.00	MAC OPERATING EXPENSE
DANIEL CASE	\$65.44	REFUND
DANIELSON TECH SUPPLY	\$458.65	SUPPLIES
DATASHIELD CORPORATION	\$20.00	CONTRACTURAL SVC
DEBORAH ALLEN	\$40.00	REFUND
DERYCK RICHARDSON	\$209.00	REIMB EMPLOYEE EXPENSE
DEX MEDIA, INC.	\$41.66	ADVERTISEMENT
DIAMOND MOWERS INC	\$1,314.89	REPAIRS
DICK DEAN SERVICE INC.	\$114.95	REPAIRS
DICK'S ELECTRIC CO	\$152,475.00	CONTRACTURAL SVC
DODGE PAYROLL	\$22,999.33	DODGE OPERATING EXPENSE
DOLL DISTRIBUTING INC	\$8,677.35	MAC OPERATING EXPENSE
DOLL DISTRIBUTING LLC	\$963.10	DODGE OPERATING EXPENSE
DONALD W MATHEWS	\$852.00	VEHICLE REPAIR
DONNA L TROUT	\$300.00	CONTRACTURAL SVC
DONS PIONEER UNIFORMS	\$3,015.74	UNIFORMS
DOUG EVANS	\$74.29	REFUND
DULTMEIER SALES LLC	\$5.40	SUPPLIES
DUYSEN NURSERY	\$500.00	PROFESSIONAL SVCS
EAGEL SERVICES	\$269.00	DODGE OPERATING EXPENSE
EAGLE 4 LLC	\$4,000.00	DEVLPMNT CONTRACT
ECHO ELECTRIC SUPPLY	\$193.22	MAC OPERATING EXPENSE
ECHO GROUP	\$830.85	SUPPLIES
ECOSOLUTIONS LLC	\$633.75	SUPPLIES
EDWARDS CHEVROLET-CADILLAC INC	\$839.68	EQUIPMENT/PARTS
EFTPS	\$498,998.98	EMPLOYEE TAXES
EHRHART GRIFFIN & ASSOCIATES INC	\$15,372.50	PROFESSIONAL SVCS
ELAVON INC	\$4,377.96	FEES
ELECTRIC PUMP	\$64,724.14	EQUIPMENT/PARTS
ELM USA INC	\$5,260.00	SUPPLIES
ELMAN	\$56.00	DODGE OPERATING EXPENSE
EMPLOYERS MUTUAL CASUALTY COMPANY	\$190,947.07	INSURANCE
ENTERPRISE FM TRUST	\$689.74	RENTAL EXPS
EPCO LTD., INC.	\$3,885.00	EQUIPMENT/PARTS

ERRIN K GUNDERSON	\$1,107.00	MOWING/GROUNDS MAINT
EXECUTIVE SECURITY OF OMAHA	\$5,207.00	MAC OPERATING EXPENSE
FACTORY MOTOR PARTS	\$1,984.65	EQUIPMENT/PARTS
FELD FIRE	\$3,220.20	EQUIPMENT/PARTS
FELSBURG HOLT & ULLEVIG INC	\$3,337.50	PROFESSIONAL SVCS
FIRST NATIONAL BANK PCARDS ACH	\$2,394.01	DODGE OPERATING EXPENSE
FIRST WIRELESS INC	\$940.00	EQUIPMENT/PARTS
FORSYTH CONSULTING INC	\$3,049.00	MAC OPERATING EXPENSE
FOSTER, ERIN P - WHITE, JAMIE	\$74.00	REFUND
FRATERNAL ORDER OF POLICE	\$3,080.00	EMPLOYEE CONTRIB
FUNNEL CAKE	\$5,881.52	MAC OPERATING EXPENSE
GBWH OMAHA, LLC	\$5,000.00	HARDWARE/SOFTWARE
GENERAL FIRE & SAFETY EQUIPMENT COMPANY OF	\$782.00	EQUIPMENT/PARTS
GENIE PEST CONTROL	\$70.00	DODGE OPERATING EXPENSE
GENIE SERVICE LLC	\$45.00	PEST CONTROL
GEORGE BUTLER ASSOCIATES, INC.	\$24,289.96	CONTRACTURAL SVC
GLASS DOCTOR	\$608.73	REPAIRS
GOVDEALS INC	\$211.20	ONLINE PAYMENT FEES
GRAHAM C JURA	\$366.41	REIMB EMPLOYEE EXPENSE
GREAT AMERICA FINANCIAL SERV	\$140.19	DODGE OPERATING EXPENSE
GREAT PLAINS UNIFORMS	\$1,208.00	UNIFORMS
GREATAMERICA FINANCIAL SERVICES CORP	\$280.39	LOAN PAYMENTS
GRP & ASSOCIATES	\$123.00	PROFESSIONAL SVCS
HACH COMPANY	\$908.43	EQUIPMENT/PARTS
HAWKINS CONSTRUCTION COMPANY	\$45,863.42	CONSTRUCTION
HD SUPPLY FAC MAINTENANCE LTD	\$1,832.33	SUPPLIES
HDR ENGINEERING INC	\$4,805.51	PROFESSIONAL SVCS
HEARTLAND CO-OP	\$635.99	FUEL
HEARTLAND TIRES & TREADS INC	\$6,866.22	TIRE REPLACEMENT/REPAIR
HEARTLAND TOXICOLOGY	\$45.00	CONTRACTURAL SVC
HEATHER CLARK	\$1,213.79	LEGAL CLAIM
HEAVY METAL RENAISSANCE LLC	\$5,500.00	CONTRACTURAL SVC
HEIMAN INC.	\$22,823.55	SAFETY EQUIPMENT
HGM ASSOCIATES INC	\$101,757.76	PROFESSIONAL SVCS
HHH CORP	\$320.17	SUPPLIES
HIGHWAY SIGNING INC	\$1,911.00	CONTRACTURAL SVC
HTM SALES INC	\$5,291.16	EQUIPMENT/PARTS
HUBER CHEVROLET CO INC	\$350.68	EQUIPMENT/PARTS
HYDRONIC ENERGY INC	\$396.20	MAC OPERATING EXPENSE
I-80 LIQUOR & TOBACCO	\$794.54	DODGE OPERATING EXPENSE
IA INSPECTIONS & APPEALS	\$300.00	DODGE OPERATING EXPENSE
ICMA RETIREMENT TRUST - 457	\$11,352.30	EMPLOYEE CONTRIB
INLAND TRUCK PARTS COMPANY INC	\$61.89	EQUIPMENT/PARTS
INTERLINE BRANDS	\$73.08	SAFETY EQUIPMENT
INTERSTATE POWERSYSTEMS	\$976.78	EQUIPMENT/PARTS
IOWA DEPARMENT OF REVENUE	\$29,311.00	MAC OPERATING EXPENSE
IOWA DEPARTMENT OF NATURAL RESOURCE	\$7,500.00	FEES
IOWA DEPARTMENT OF REVENUE	\$99.38	GARNISHMENT
IOWA DEPT OF REVENUE	\$115,431.00	EMPLOYEE TAXES
IOWA FIRE CHIEFS ASSOCIATION	\$25.00	DUES/MEMBERSHIP
IOWA INSURANCE DIVISION	\$31.00	FEES
IOWA PEACE OFFICERS ASSOCIATION	\$400.00	TRAINING
IOWA WASTE SERVICES LLC	\$40,726.15	SOLID WASTE DISPOSAL
IOWA WORKFORCE DEVELOPMENT	\$23,696.39	UNEMPLOYEMENT
IPERS	\$316,119.41	RETIREMENT
IPFS CORPORATION	\$645.39	DODGE OPERATING EXPENSE
ISU EXTENSION	\$45.00	TRAINING
J & R LIQUOR	\$2,331.13	MAC OPERATING EXPENSE
J & S AUDIO VISUAL COMM INC	\$5,115.00	MAC OPERATING EXPENSE
JAMES E HALL	\$9,975.00	CONTRACTURAL SVC
JAMES MINGE	\$1,300.00	MAC OPERATING EXPENSE

JAMIE COZAD	\$40.00	REFUND
JAMIE N RUPPERT	\$17.46	REIMB EMPLOYEE EXPENSE
JASON HIMMELSEHR	\$145.00	REIMB EMPLOYEE EXPENSE
JEBRO INCORPORATED	\$120.00	CONTRACTURAL SVC
JEFFREY T KOUBA	\$71.20	PROFESSIONAL SVCS
JEO CONSULTING GROUP INC	\$42,340.32	CONSULTANT
JEREDITH BRANDS LLC	\$5,986.50	JANITORIAL SERVICE
JONES AUTOMOTIVE	\$552.41	EQUIPMENT/PARTS
JOSHUA T PORTER	\$111.18	REIMB EMPLOYEE EXPENSE
JOSHUA T PORTER	\$1,200.00	MAC OPERATING EXPENSE
JUDDS BROS CONSTRUCTION CO	\$5,813.24	CONSTRUCTION
K9 BED BUG DETECTION OF NEBRASKA LLC	\$500.00	CONTRACTURAL SVC
KAISER PERMANENTE	\$119.18	REFUND
KAREN BROCKMAN	\$85.42	REFUND
KAYS CUSTOMS LLC	\$2,232.00	CONTRACTURAL SVC
KEANAN MARTIN	\$145.00	REIMB EMPLOYEE EXPENSE
KENNETH E GOLTL	\$25.00	REIMB EMPLOYEE EXPENSE
KERMIT & DARLENE HENNINGSEN	\$82.77	REFUND
KERRY NORTHWAY	\$5,250.00	EQUIPMENT/PARTS
KEY IMPACT SALES & SYSTEMS INC	\$7,643.19	DEVLPMT CONTRACT
KIMBERLY K RIEBE	\$31.33	REIMB EMPLOYEE EXPENSE
KODY LIERMANN	\$145.00	REIMB EMPLOYEE EXPENSE
KONECRANES, INC.	\$1,380.00	CONTRACTURAL SVC
KONICA MINOLTA BUSINESS SOLUTIONS USA	\$812.00	LEASE
KRONOS INCORPORATED	\$9,840.89	HARDWARE/SOFTWARE
LAKELAND ENGINEERING EQUIPMENT CORP	\$200.00	EQUIPMENT/PARTS
LANDSCAPES MGMT COMPANY	\$5,727.26	DODGE OPERATING EXPENSE
LANDSCAPES UNLIMITED	\$9,538.13	DODGE OPERATING EXPENSE
LARSEN SUPPLY CO	\$219.00	MAC OPERATING EXPENSE
LARSEN SUPPLY COMPANY INC	\$1,989.26	SUPPLIES
LAWSON PRODUCTS INC	\$727.30	SUPPLIES
LEADERSHIP COUNCIL BLUFFS	\$50.00	DUES/MEMBERSHIP
LINCOLN NATIONAL LIFE INS CO	\$37.80	DODGE OPERATING EXPENSE
LINK MEDIA GEORGIA LLC	\$2,800.00	MAC OPERATING EXPENSE
LISA SCIESZINSKI	\$35.00	REFUND
LITTLE VENEZ LLC	\$826.50	REFUND
LKQ CORPORATION	\$195.00	EQUIPMENT/PARTS
LOCKTON CO LLC	\$9,200.00	DODGE OPERATING EXPENSE
LOGAN CONTRACTORS SUPPLY INC	\$759.11	SUPPLIES
LORETTA GOESCHEL	\$76.56	REIMB EMPLOYEE EXPENSE
LP BUILDING SERVICES GROUP	\$7,640.00	JANITORIAL SERVICE
LPL FINANCIAL LLC	\$1,063.60	DODGE TRUST REIMBURSEMENT
LSNB AS TRUSTEE FOR POST EMPLOY HLTH PLAN	\$3,960.00	EMPLOYEE CONTRIB
LSNB AS TRUSTEE FOR POST EMPLOY HLTH PLAN	\$280.00	EMPLOYEE CONTRIB
LSNB AS TRUSTEE FOR POST EMPLOY HLTH PLAN	\$3,520.00	EMPLOYEE CONTRIB
LSNB AS TRUSTEE FOR POST EMPLOY HLTH PLAN	\$1,000.00	EMPLOYEE CONTRIB
LYMAN RICHEY CORPORATION	\$5,004.42	STREET MAINTENANCE SUPLS
M & R WELDING	\$23.00	WELDING SUPPLIES/SERVICE
MARCO HOLDINGS, LLC	\$6,347.21	COPY/PRINTER MAINTANCE
MARK A WARNEKE	\$650.00	CONTRACTURAL SVC
MARTIN RESOURCE MANAGEMENT	\$62.90	SUPPLIES
MARY ANEY	\$15.43	REIMB EMPLOYEE EXPENSE
MATHESON TRI GAS INC	\$98.56	MAC OPERATING EXPENSE
MATHESON TRI GAS INC.	\$409.56	WELDING SUPPLIES/SERVICE
MATTHEW KUHLMANN	\$360.00	MAC OPERATING EXPENSE
MAX I WALKER UNIFORM & APPAREL	\$774.85	UNIFORMS
MCINTOSH PLUMBING INC	\$1,698.80	PLUMBING NEW OR REPAIR
MCMULLEN FORD INC	\$1,654.19	EQUIPMENT/PARTS
MELISSA D SCHNIDER BENEF	\$86.30	REFUND
MERSINO DEWATERING INC	\$4,837.50	CONTRACTURAL SVC
MFPRSI	\$455,235.38	RETIREMENT

MICHAEL O'BRADOVICH	\$2,400.00	CONSULTANT
MICHAEL TODD AND COMPANY INC	\$1,453.00	EQUIPMENT/PARTS
MID AMERICAN SIGNAL INC	\$1,095.00	EQUIPMENT/PARTS
MID STATES BANK	\$82.99	MAC OPERATING EXPENSE
MID-AMERICA CLEANING SYSTEMS INC	\$552.50	EQUIPMENT/PARTS
MIDAMERICAN ENERGY COMPANY	\$114,887.80	ELECTRICITY
MIDLANDS HUMANE SOCIETY	\$10,328.17	CONTRACTURAL SVC
MIDWEST GLASS	\$1,988.41	REPAIRS
MIDWEST LABORATORIES INC	\$78.30	CONTRACTURAL SVC
MIDWEST STORAGE SOLUTIONS INC	\$14,711.59	EQUIPMENT/PARTS
MIDWEST TAPE, LLC	\$4,240.01	DVD/AUDIO/CD
MIDWEST TURF & IRRIGATION	\$1,645.83	EQUIPMENT/PARTS
MILLER MECHANICAL SPECIALTIES INC	\$2,721.65	EQUIPMENT/PARTS
MONIKA CARROLL	\$1,684.61	LEGAL CLAIM
MUTUAL OF OMAHA	\$32.00	DODGE OPERATING EXPENSE
NAPA AUTO PARTS	\$2,263.33	EQUIPMENT/PARTS
NATIONWIDE RETIREMENT SOLUTIONS INC	\$63,623.22	EMPLOYEE CONTRIB
NEBRASKA AIR FILTER INC	\$498.96	SUPPLIES
NEBRASKA CHILD SUPPORT PAYMENT CTR	\$496.62	GARNISHMENT
NEBRASKA DISTRIBUTING	\$4,397.05	MAC OPERATING EXPENSE
NEBRASKA METHODIST HEALTH SYSTEM INC	\$1,510.80	CONSULTANT
NMC INC.	\$740.00	EQUIPMENT/PARTS
OCLC INC	\$2,419.97	SUBSCRIPTION
ODEYS INC	\$22,347.81	EQUIPMENT/PARTS
OLD MARKET VENTURES	\$3,265.98	MAC OPERATING EXPENSE
OLSSON INC.	\$2,288.80	CONSULTANT
OMAHA DOOR & WINDOW CO INC	\$4,846.28	REPAIRS
OMNI ENGINEERING	\$50,024.08	STREET MAINTENANCE SUPLS
ONE SOURCE THE BACKGROUND CHECK COMPANY	\$702.00	CONSULTANT
OPTIMUM DATA INC	\$7,160.00	HARDWARE/SOFTWARE
OREGON DEPARTMENT OF JUSTICE	\$1,108.62	EMPLOYEE CONTRIB
O'REILLY AUTOMOTIVE INC	\$471.84	EQUIPMENT/PARTS
OSAGE INDUSTRIES INC	\$258.33	EQUIPMENT/PARTS
OVERDRIVE INC	\$1,941.83	BOOKS/PERIODICALS/SUB
PAPILLION SANITATION	\$1,561.77	SOLID WASTE DISPOSAL
PARAMOUNT LINEN & UNIFORMS	\$577.32	DODGE OPERATING EXPENSE
PAY-LESS OFFICE PRODUCTS INC	\$1,699.52	SUPPLIES
PAYPAL INC	\$19.95	CONTRACTURAL SVC
PAYROLL	\$1,797,050.91	CITY EMPLOYEE PAYROLL
PAYROLL	\$109,198.20	MAC OPERATING EXPENSE
PEPSI BEVERAGES CO	\$987.20	DODGE OPERATING EXPENSE
PETROLEUM TRADERS CORPORATION	\$45,078.70	FUEL
PFM FINANCIAL ADVISORS LLC	\$2,000.00	PROFESSIONAL SVCS
PITNEY BOWES GLOBAL FINANCIAL LLC	\$975.18	POSTAGE & LEASE COST
PITNEY BOWES INC.	\$509.64	POSTAGE & LEASE COST
PLAMBECK, ALAN-TERESA	\$176.00	REFUND
POLYDYNE INC	\$20,720.70	SUPPLIES
POTTAWATTAMIE COUNTY AUDITOR	\$4,529.67	LAW ENFORCEMENT COMPLEX
POTTAWATTAMIE COUNTY DEVELOPMENT	\$150.00	ADVERTISEMENT
POTTAWATTAMIE COUNTY SHERIFF	\$15,215.00	INMATE COST
POTTAWATTAMIE COUNTY SHERIFF	\$1,591.58	FEES
POTTERS INDUSTRIES LLC	\$10,176.00	STREET MAINTENANCE SUPLS
PREMIER MIDWEST BEVERAGE CO	\$231.55	DODGE OPERATING EXPENSE
PRESTIGE FLAG	\$627.12	DODGE OPERATING EXPENSE
PRESTO X	\$55.00	PEST CONTROL
RACOM CORPORATION	\$348,338.47	EQUIPMENT/PARTS
RADIATOR DEPOT	\$217.00	EQUIPMENT/PARTS
RAILROAD MEDICARE	\$290.79	REFUND
RASMUSSEN MECHANICAL SERVICES INC	\$385.00	EQUIPMENT/PARTS
RDG GEOSCIENCE & ENGINEERING INC	\$257.25	PROFESSIONAL SVCS
REBECCA J WEHRMAN-ANDERSEN	\$3,600.00	TRAINING

RECORDED BOOKS LLC	\$710.13	DVD/AUDIO/CD
RED RIVER WASTE SOLUTIONS LP	\$211,896.50	REFUSE COLLECTION
RED RIVER WASTE SOLUTIONS LP	\$144.52	DODGE OPERATING EXPENSE
RELIANT FIRE APPARATUS INC	\$20.22	EQUIPMENT/PARTS
RESOURCE RENTAL CENTER INC	\$3,200.00	RENTAL EXPS
RESOURCE RENTAL CENTER INC	\$1,600.00	MAC OPERATING EXPENSE
RESPOND FIRST AID SYSTEMS	\$111.05	MEDICAL SUPPLIES
RICHARD J MCMULLEN OR	\$83.36	REFUND
RICOH USA INC	\$45.76	CONTRACTURAL SVC
RIEKES EQUIPMENT COMPANY	\$237.58	EQUIPMENT/PARTS
RIVERSIDE BUILDING MAINTENANCE INC	\$1,071.00	JANITORIAL SERVICE
ROAD BUILDERS MACHINE & SUPPLY CO INC	\$17,300.00	EQUIPMENT/PARTS
ROBERT G CHRISTENSEN	\$105.00	CONTRACTURAL SVC
ROBERT LEE SKRADSKI	\$10,480.00	CONTRACTURAL SVC
ROSANNA M THURMAN	\$1,100.00	CONSULTANT
ROSE EQUIPMENT, LLC	\$487.96	EQUIPMENT/PARTS
ROTARY CLUB OF COUNCIL BLUFFS	\$325.00	DUES/MEMBERSHIP
ROTH, JOHN M-BEVERLY A	\$54.00	REFUND
ROTH, JOHN M-BEVERLY A	\$54.00	REFUND
ROTO ROOTER	\$135.00	REPAIRS
SAFETY GUARD INC	\$664.00	REPAIRS
SAFETY KLEEN CORPORATION	\$110.26	CONTRACTURAL SVC
SANDRY FIRE SUPPLY LLC	\$147.90	SUPPLIES
SAPP BROTHERS INC	\$42,971.93	FUEL
SECURITY EQUIPMENT INC	\$877.40	MAC OPERATING EXPENSE
SECURITY EQUIPMENT INCORPORATED	\$1,993.25	CONTRACTURAL SVC
SHARON CLATTERBUCK	\$83.95	REFUND
SIBBERNSEN EXCAVATING	\$13,303.80	CONTRACTURAL SVC
SIEMENS INDUSTRY INC	\$24,368.30	EQUIPMENT/PARTS
SIGMA-ALDRICH RTC INC	\$528.98	SUPPLIES
SJ ELECTRO SYSTEMS INC	\$2,500.00	EQUIPMENT/PARTS
SOLARWINDS INC	\$4,786.00	HARDWARE/SOFTWARE
SOUTHWEST IOWA NARCOTICS	\$3,700.00	FEES
SOUTHWEST IOWA PLANNING COUNCIL	\$23,713.92	CONTRACTURAL SVC
SPARTAN MOTORS INCORPORATED	\$66.74	EQUIPMENT/PARTS
SPRINGSTED INCORPORATED	\$13,550.00	CONSULTANT
SPRINT SOLUTIONS INC	\$116.62	CELL PHONE
ST PETERS CATHOLIC CHURCH	\$50.00	CONSULTANT
STATE OF NEBRASKA	\$1,170.00	CONTRACTURAL SVC
STEFFEN INC	\$638.23	EQUIPMENT/PARTS
STEP N WASH INC	\$994.90	EQUIPMENT/PARTS
STETSON BUILDING PRODUCTS INC	\$1,336.86	SUPPLIES
STUDIO 15 COMMERCIAL INTERIORS INC	\$100,925.21	CONTRACT LABOR
SUSPENSION SHOP INC	\$748.84	EQUIPMENT/PARTS
SWAGIT PRODUCTIONS LLC	\$1,375.00	CONTRACTURAL SVC
SYSCO - LINCOLN	\$1,296.18	DODGE OPERATING EXPENSE
TANNER C EDDY	\$1,425.00	REIMB EMPLOYEE EXPENSE
TAPCO	\$2,199.45	HARDWARE/SOFTWARE
TAYLOR PLASTICS LLC	\$150.00	REPAIRS
TED'S MOWER SALES & SERVICE INC	\$422.10	EQUIPMENT/PARTS
THE DAVEY TREE EXPERT COMPANY	\$1,462.50	TREE WORK
THE J P COOKE COMPANY	\$20.26	SUPPLIES
THE OFFICE CLEANERS	\$2,714.29	JANITORIAL SERVICE
THE TRANZONIC COMPANIES	\$1,590.31	UNIFORMS
THE WALLING COMPANY INCORPORATED	\$920.77	EQUIPMENT/PARTS
THE WALMAN OPTICAL COMPANY	\$305.85	SAFETY EQUIPMENT
THERMAL SERVICES	\$861.69	REPAIRS
THOMAS RYAN	\$108.46	REIMB EMPLOYEE EXPENSE
THOMSON REUTERS	\$675.21	SUBSCRIPTION
TOYNE INC	\$2,140.36	EQUIPMENT/PARTS
TRANSALARM INC	\$111.00	DODGE OPERATING EXPENSE

TRANS-IOWA EQUIPMENT INC	\$291,076.40	EQUIPMENT/PARTS
TREASURER STATE OF IOWA/SALES TAX	\$7,065.00	SALES TAX
TRISHA D ALFERS	\$21.87	REIMB EMPLOYEE EXPENSE
TURF CARS LTD	\$214.78	EQUIPMENT/PARTS
TURFWERKS	\$115.20	EQUIPMENT/PARTS
TWO RIVERS INSURANCE COMPANY, INC.	\$780,771.23	HEALTH INSURANCE
U S AUTO FORCE	\$1,761.23	EQUIPMENT/PARTS
ULTIMATE SAFETY CONCEPTS INC	\$213.13	SAFETY EQUIPMENT
UMR	\$1,012.86	DODGE OPERATING EXPENSE
UNDERGROUND LOCATION COMPANY	\$656.40	CONTRACTURAL SVC
UNIOIN BANK & TRUST	\$2.00	DODGE OPERATING EXPENSE
UNION BANK & TRUST FSA	\$3.50	DODGE OPERATING EXPENSE
UNITED HEALTHCARE	\$16.81	REFUND
UNITED PARCEL SERVICE	\$7.07	FREIGHT/POSTAGE
UNITYPOINT CLINIC	\$126.00	CONSULTANT
US BANK	\$96,328.45	CREDIT CARD PURCHASES
VAN DIEST SUPPLY CO	\$2,221.80	SUPPLIES
VERIZON WIRELESS SERVICES LLC	\$6,737.12	CELL PHONE
VOICE & DATA SYSTEMS INC	\$413.00	TELEPHONE
VOYA RETIREMENT INSURANCE & ANNUITY COMPANY	\$8,140.00	EMPLOYEE CONTRIB
VULCAN INDUSTRIES INCORPORATED	\$2,461.00	SUPPLIES
W.W. GRAINGER, INC.	\$159.04	EQUIPMENT/PARTS
WALGREEN'S	\$8,460.00	PROPERTY ACQUISITION
WELLMARK	\$74.18	REFUND
WEST BROADWAY CLINIC P C	\$3,690.00	CONSULTANT
WESTERN ENGINEERING COMPANY INC	\$1,437.75	CONSTRUCTION
WINDSTREAM CORPORATION	\$2,507.16	TELEPHONE
WOODHOUSE AUTO FAMILY	\$1,598.25	EQUIPMENT/PARTS
WSG & SOLUTIONS, INC	\$4,700.00	SUPPLIES
YANT EQUIPMENT	\$59.24	REPAIRS
YMCA OF GREATER OMAHA	\$760.00	CONTRACTURAL SVC
ZIMCO SUPPLY CO	\$416.50	DODGE OPERATING EXPENSE
ZOLL MEDICAL CORP	\$31,877.69	MEDICAL SUPPLIES
	\$7,795,240.83	

Council Communication

Department: City Clerk
Case/Project No.:
Submitted by:

Mayor's Appointments
ITEM 3.J.

Council Action: 6/10/2019

Description

Board of Library Trustees
Board of Water Works Trustees
Dodge Trust Board of Trustees

Background/Discussion

With City Council concurrence, I would like to make the following appointments and reappointments:

BOARD OF LIBRARY TRUSTEES

Appoint the following with terms expiring 7/1/2025:

Cindi Keithley
1025 Arbor Ridge Circle

Jeffery Snow
648 Forest Drive

BOARD OF WATER WORKS TRUSTEES

Reappoint the following with term expiring 6/30/2025:

Marty L Brooks
1502 Oran Circle

DODGE TRUST BOARD OF TRUSTEES

Reappoint the following with term expiring 7/1/2025:

Jay Meldrum
316 Sherman Avenue

Recommendation

To:

Kenneth E. Neff and Linda Neff, 2622 5th Ave, Council Bluffs, IA 51501
Internal Revenue Service, Stop 5012 CHI, 230 S Dearborn, RM 2630, Chicago, IL 60604
US BANK TRUST NATIONAL ASSOCIATION, AS TRUSTEE OF THE PRESTON RIDGE
PARTNERS INVESTMENTS II TRUST, 7144 E STETSON DR. SUITE 410, SCOTTSDALE, AZ
85251

NOTICE OF EXPIRATION OF RIGHT OF REDEMPTION

In accordance with Iowa Code Section 447.9 you are hereby notified that:

1. The property described in paragraph 2 of this notice was sold at tax sale on or about June 20, 2016. Tax Certificate No.16-0624. The purchaser at tax sale was SI 91 LLC.
2. The legal description of the property sold is:

**WEBSTERS FIRST ADDITION LOT 23 AND 24 BLK 5,
CITY OF COUNCIL BLUFFS, POTTAWATTAMIE COUNTY IOWA**

PARCEL# 754434252016

3. That your right of redemption as set forth in the Iowa Code will expire unless redemption of the property is made within 90 days from the date of completed service of this notice.
4. If the right of redemption is allowed to expire, a tax deed will be issued by the Treasurer of POTTAWATTAMIE County, Iowa.

By: SI 91 LLC By Dan Knosp, Sole Proprietor
SI 91 LLC BY Dan Knosp, Sole Proprietor

4000
4000
4000

NOTICE TO REDEEM FROM TAX SALE

TO: Ronald E. Gibson
Angela D. Gibson
Aaron Smith
First Resolution Investment Co. [judgment lien holder]
City of Council Bluffs, Iowa

Any and all person(s) in possession of the parcel hereinafter described.

All of the heirs, spouses, assignees, grantees, legatees, devisees, and successors in interest both known and unknown, and all unknown claimants claiming to have any recorded or unrecorded right, title, or interest in and to the parcel hereinafter described.

YOU ARE HEREBY NOTIFIED that on June 20, 2016, the following described parcel, situated in Pottawattamie County, Iowa:

Lot 10 in Block "P" Perry's Second Addition to Council Bluffs, Pottawattamie County, Iowa

Parcel 754427301003 Tax Sale Certificate No. 16-0418

was sold at tax sale by the Treasurer of Pottawattamie County for the then delinquent and unpaid taxes against the parcel, that a Certificate of Purchase was duly issued by the County Treasurer of Pottawattamie County, Iowa, pursuant to said tax sale, which Certificate is now lawfully held and owned by M2K-12 LLC and Mutual of Omaha Bank, and that the right of redemption will expire and a deed to the said parcel will be made unless redemption from said tax sale is made within ninety (90) days from the completed service of this Notice.

Dated May 15, 2019.

M2K-12 LLC and Mutual of Omaha Bank

By: James E. Nervig
James E. Nervig, Attorney
Brick Gentry P.C.
6701 Westown Parkway, Suite 100
West Des Moines, IA 50266
Telephone: 515/274-1450

AM 11:29

17 MAY 19

CLERK ROOM

NOTICE OF EXPIRATION OF RIGHT OF REDEMPTION

TO: Skyler Newhouse, Chris Newhouse, SCC Holding, LLC, ED 96 Inv, Parties in Possession, City of Council Bluffs Attn City Clerk and any unknown heirs, devisees, grantees, assignees, successors in interest, unknown parties in possession, unknown spouses and claimants.

You and each of you are hereby notified that at the regular tax sale held on the third Monday of June, 2016, at the Pottawattamie County Courthouse in the City of Council Bluffs, Iowa, held for the purpose of selling certain real estate upon which taxes were delinquent, the following real estate, situated in Pottawattamie County, Iowa, to-wit:

Lot 11, Block 8, McMahon, Cooper and Jefferis Addition to the City of Council Bluffs, Pottawattamie County, Iowa.

Tax Parcel No. 754435283010

Having the address of: Vacant Lot, Council Bluffs, Iowa 51501
was sold to NHP 31 LLC, as provided by the Code of Iowa for delinquent taxes for prior years and that the County Treasurer of Pottawattamie County, Iowa, did thereupon issue to NHP 31 LLC, a Certificate of Purchase at Tax Sale No. 16-0539.

You are further notified that unless redemption is made by you within ninety (90) days after completion of service of this Notice that your right of redemption will expire and a Tax Deed will be issued to NHP 31 LLC, by the Treasurer of Pottawattamie County, Iowa, thereby relinquishing all your right, title and interest in the above described real estate.

NHP 31 LLC

By: Kayla Thorndike
Kayla Thorndike
Agent for NHP 31 LLC
2920 Harrison Street
Davenport, IA 52803
(563) 326-6401

NOTE: Do not contact the purchaser at the tax sale or his attorney in order to arrange for payment of the amounts necessary to redeem this property. The only means by which you may redeem this property is through payment of the amounts due through the Pottawattamie County Treasurer, Pottawattamie County Courthouse, Council Bluffs, Iowa, 712-328-5631.

CLERK RJD
21 MAY 19
4:03 PM

RETURN TO CITY OF COUNCIL BLUFFS, IOWA
ATTN: CITY LEGAL DEPARTMENT
OR CITY CLERK
209 PEARL STREET
COUNCIL BLUFFS, IA 51503

CITY CLAIM NO

19-PW-1996

NOTICE OF CLAIM/LOSS

NAME OF CLAIMANT Council Bluffs DAY PHONE 402-690-1591
ADDRESS 3011 AVE 11 DOB 04/20/81

DATE & TIME OF LOSS/ACCIDENT: 5-14-19
LOCATION OF LOSS/ACCIDENT: Alley between Ave. H & I, 30th & 31st St.
DESCRIPTION OF LOSS/ACCIDENT: main (sewer) separated from lateral sewer
pipe. Pictures enclosed.

(USE BACK OF FORM, IF NECESSARY)

TOTAL DAMAGES CLAIMED \$ \$1858.00
WITNESS(ES) (Name(s), Address(es), Phone No(s)) Primer Plumbing & Sewer
Michelle Denton - 402-980-1599
Pat Brane - 712-323-8701

WAS POLICE REPORT FILED ☐ YES ☒ NO

IF MEDICAL ATTENTION WAS REQUIRED, PLEASE PROVIDE NAME, ADDRESS, AND TELEPHONE NO. OF TREATING PHYSICIAN AND FACILITY:

not applicable

HAVE YOU RESUMED NORMAL ACTIVITIES? N/A. YES ☐ NO ☐

IF YOU INCURRED PROPERTY DAMAGE, PLEASE DESCRIBE AND PROVIDE COPIES OF ESTIMATES, INVOICES, PHOTOGRAPHS, AND ANY
OTHER RELEVANT INFORMATION: NO

LIST INSURANCE PROVIDER AND COVERAGE: Not applicable.

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE INFORMATION IN SUPPORT OF MY
CLAIM IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

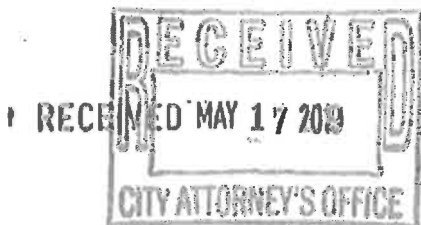
NOTE: IT IS A FRAUDULENT PRACTICE PUNISHABLE BY FINE OR IMPRISONMENT TO KNOWINGLY MAKE A
FALSE CLAIM (SECTION 714.8(3) CODE OF IOWA)

5-16-19
DATE

Herald B. Lett
CLAIMANT'S SIGNATURE

CLERK RCVD
17 MAY 19

AM 11:12



RETURN TO: CITY OF COUNCIL BLUFFS, IOWA
ATTN: CITY LEGAL DEPARTMENT
OR CITY CLERK
209 PEARL STREET
COUNCIL BLUFFS, IA 51503

CITY CLAIM NO. 19-PW-1995

NOTICE OF CLAIM/LOSS

NAME OF CLAIMANT: KAREN J. JONES DAY PHONE: 712-242-6646
ADDRESS: 3312 S. 21st St. Co Bluffs DOB: 10-11-1946
DATE & TIME OF LOSS/ACCIDENT: 3-9-2019
LOCATION OF LOSS/ACCIDENT: 16th St. & AVE B
DESCRIPTION OF LOSS/ACCIDENT: AT APX. 2100 I WAS HEADED SOUTH ON 16th IN FURTHEST WEST LANE, HIT A POT HOLE & FLATTENED FRONT & REAR PASSENGER SIDE ON 3-09-19. ON 3/16 HIT POT HOLE ON 24th FRONT TIRE ON DRIVER'S SIDE.
TOTAL DAMAGES CLAIMED: \$ 727.01 (USE BACK OF FORM, IF NECESSARY)
WITNESS(ES) (Name(s), Address(es), Phone No(s)): NONE

WAS POLICE REPORT FILED ☐ YES ☒ NO

IF MEDICAL ATTENTION WAS REQUIRED, PLEASE PROVIDE NAME, ADDRESS, AND TELEPHONE NO. OF TREATING PHYSICIAN AND FACILITY:

N/A

HAVE YOU RESUMED NORMAL ACTIVITIES? ☒ YES ☐ NO

IF YOU INCURRED PROPERTY DAMAGE, PLEASE DESCRIBE AND PROVIDE COPIES OF ESTIMATES, INVOICES, PHOTOGRAPHS, AND ANY

OTHER RELEVANT INFORMATION:

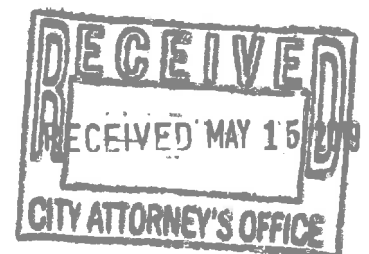
LIST INSURANCE PROVIDER AND COVERAGE: SELECTIVE INS THRU BUTTERBAUGH

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE INFORMATION IN SUPPORT OF MY CLAIM IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

NOTE: IT IS A FRAUDULENT PRACTICE PUNISHABLE BY FINE OR IMPRISONMENT TO KNOWINGLY MAKE A FALSE CLAIM (SECTION 714.8(3) CODE OF IOWA)

5-5-19
DATE

Karen J Jones
CLAIMANT'S SIGNATURE



CITY CLERK
15 MAY 2019

RETURN TO: CITY OF COUNCIL BLUFFS, IOWA
ATTN: CITY LEGAL DEPARTMENT
OR CITY CLERK
209 PEARL STREET
COUNCIL BLUFFS, IA 51503

CITY CLAIM NO. 19-PW-1997

NOTICE OF CLAIM/LOSS

NAME OF CLAIMANT: Patrick Bent DAY PHONE: 712-310-8374
ADDRESS: 153 Helen Ave C.B. IA 51503 DOB: 6-7-75
DATE & TIME OF LOSS/ACCIDENT: 3-7-17 1:00 AM
LOCATION OF LOSS/ACCIDENT: 153 Helen Ave
DESCRIPTION OF LOSS/ACCIDENT: See attached. Back up of Sewer, called

TOTAL DAMAGES CLAIMED: \$ 7,584.18 (USE BACK OF FORM, IF NECESSARY)
WITNESS(ES) (Name(s), Address(es), Phone No(s)) N/A give appor request needed.

WAS POLICE REPORT FILED YES ☒ NO

IF MEDICAL ATTENTION WAS REQUIRED, PLEASE PROVIDE NAME, ADDRESS, AND TELEPHONE NO. OF TREATING PHYSICIAN AND FACILITY:

HAVE YOU RESUMED NORMAL ACTIVITIES? YES ☒ NO

IF YOU INCURRED PROPERTY DAMAGE, PLEASE DESCRIBE AND PROVIDE COPIES OF ESTIMATES, INVOICES, PHOTOGRAPHS, AND ANY
OTHER RELEVANT INFORMATION See attached,

LIST INSURANCE PROVIDER AND COVERAGE: Nationwide Affinity Insurance
Company of America Limited 5,000.00

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE INFORMATION IN SUPPORT OF MY
CLAIM IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

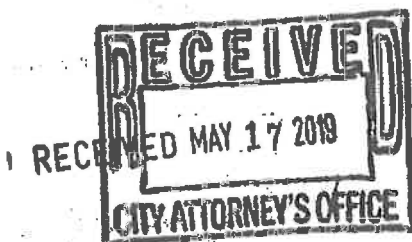
NOTE: IT IS A FRAUDULENT PRACTICE PUNISHABLE BY FINE OR IMPRISONMENT TO KNOWINGLY MAKE A
FALSE CLAIM (SECTION 714.8(3) CODE OF IOWA)

3.22.19
DATE

Patrick Bent
CLAIMANT'S SIGNATURE

CLERK RCV'D
17 MAY 19

PM 2:53



RETURN TO: CITY OF COUNCIL BLUFFS, IOWA
ATTN: CITY LEGAL DEPARTMENT
OR CITY CLERK
209 PEARL STREET
COUNCIL BLUFFS, IA 51503

CITY CLAIM NO. 19-PW-1999

NOTICE OF CLAIM/LOSS

NAME OF CLAIMANT: VASKO J. Ivanov DAY PHONE: 712-326-0022
ADDRESS: 115 East Pierce St. - Council Bluffs Ia 51503 DOB: 9-22-78
DATE & TIME OF LOSS/ACCIDENT: 3-18-19 - 1:00 pm
LOCATION OF LOSS/ACCIDENT: on Madison Ave. in Council Bluffs Ia 51503
DESCRIPTION OF LOSS/ACCIDENT: I was driving on Madison Ave. -
Toward the mall of the Bluffs and we hit
a huge pot hole that ruined the suspension
of my Express Van. (USE BACK OF FORM, IF NECESSARY)
TOTAL DAMAGES CLAIMED: \$ 500.00
WITNESS(ES) (Name(s), Address(es), Phone No(s)): Laura V. Lasser - phone # 712-587-0866

WAS POLICE REPORT FILED ☐ YES ☒ NO

IF MEDICAL ATTENTION WAS REQUIRED, PLEASE PROVIDE NAME, ADDRESS, AND TELEPHONE NO. OF TREATING PHYSICIAN AND FACILITY:

No

HAVE YOU RESUMED NORMAL ACTIVITIES? ☒ YES ☐ NO

IF YOU INCURRED PROPERTY DAMAGE, PLEASE DESCRIBE AND PROVIDE COPIES OF ESTIMATES, INVOICES, PHOTOGRAPHS, AND ANY

OTHER RELEVANT INFORMATION: All I know is after we hit
that pot hole my van now pulls to the
Right.

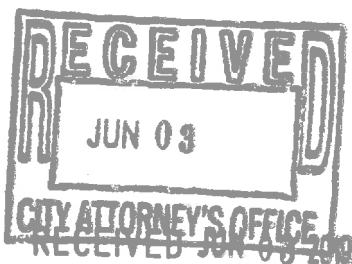
LIST INSURANCE PROVIDER AND COVERAGE: Liberty Mutual

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE INFORMATION IN SUPPORT OF MY CLAIM IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

NOTE: IT IS A FRAUDULENT PRACTICE PUNISHABLE BY FINE OR IMPRISONMENT TO KNOWINGLY MAKE A FALSE CLAIM (SECTION 714.8(3) CODE OF IOWA)

DATE 5-30-19

V. J. Ivanov
CLAIMANT'S SIGNATURE



PAID

PAID

CLERK ROOM

RETURN TO: CITY OF COUNCIL BLUFFS, IOWA
ATTN: CITY LEGAL DEPARTMENT
OR CITY CLERK
209 PEARL STREET
COUNCIL BLUFFS, IA 51503

CITY CLAIM NO. 19-PD-1998

NOTICE OF CLAIM/LOSS

NAME OF CLAIMANT: WAYNE F. GRAY DAY PHONE: (712) 796-7147
ADDRESS: 2445 AVENUE "H" CO. BLUFFS, IA 51501 DOB: 5-21-44

DATE & TIME OF LOSS/ACCIDENT: _____

LOCATION OF LOSS/ACCIDENT: REAR DOOR 2445 AVENUE "H" CO. BLUFFS, IA.

DESCRIPTION OF LOSS/ACCIDENT: _____

(USE BACK OF FORM, IF NECESSARY)

TOTAL DAMAGES CLAIMED: \$ _____

WITNESS(ES) (Name(s), Address(es), Phone No(s)) _____

WAS POLICE REPORT FILED ☒ YES _____ NO

IF MEDICAL ATTENTION WAS REQUIRED, PLEASE PROVIDE NAME, ADDRESS, AND TELEPHONE NO. OF TREATING PHYSICIAN AND FACILITY: _____

HAVE YOU RESUMED NORMAL ACTIVITIES? ☒ YES _____ NO

IF YOU INCURRED PROPERTY DAMAGE, PLEASE DESCRIBE AND PROVIDE COPIES OF ESTIMATES, INVOICES, PHOTOGRAPHS, AND ANY OTHER RELEVANT INFORMATION: _____

LIST INSURANCE PROVIDER AND COVERAGE: _____

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE INFORMATION IN SUPPORT OF MY CLAIM IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

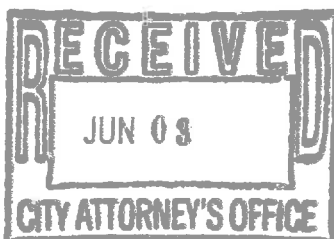
NOTE: IT IS A FRAUDULENT PRACTICE PUNISHABLE BY FINE OR IMPRISONMENT TO KNOWINGLY MAKE A FALSE CLAIM (SECTION 714.8(3) CODE OF IOWA)

DATE

6-1-2019

CLAIMANT'S SIGNATURE

Wayne F. Gray



RECEIVED JUN 03 2019

FILED

CLERK

CLERK

City of Council Bluffs Iowa

Office of the Mayor

Proclamation

- WHEREAS,** despite advances in medical technology and research, men continue to live an average of five years less than women with Native American and African-American men having the lowest life expectancy; and
- WHEREAS,** educating the public and health care providers about the importance of a healthy lifestyle and early detection of male health problems will result in reducing rates of mortality from disease; and
- WHEREAS,** men who are educated about the value that preventive health can play in prolonging their lifespan and their role as productive family members will be more likely to participate in health screenings; and
- WHEREAS,** fathers who maintain a healthy lifestyle are role models for their children and have happier, healthier children; and
- WHEREAS,** the Men's Health Network worked with Congress to develop a national men's health awareness period as a special campaign to help educate men, boys, and their families about the importance of positive health attitudes and preventative health practices; and
- WHEREAS,** the Men's Health Month web site has been established at: www.MensHealthMonth.org and features resources, proclamations, and information about awareness events and activities, including Wear Blue for Men's Health (www.WearBlueForMensHealth.com); and
- WHEREAS,** Council Bluffs, Iowa Men's Health Month will focus on a broad range of men's health issues, including heart disease, mental health, diabetes, and prostate, testicular and colon cancer; and
- WHEREAS,** the citizens of this city are encouraged to increase awareness of the importance of a healthy lifestyle, regular exercise, and medical check-ups.

NOW, THEREFORE, I,

**Matthew J. Walsh, Mayor
of the
City of Council Bluffs, Iowa
do hereby proclaim**

June 2019

As

Men's Health Month

in the City of Council Bluffs, Iowa and encourage all of our citizens to pursue preventative health practices and early detection efforts.



**IN WITNESS WHEREOF, I have hereunto
set my hand and caused the official seal of the
City of Council Bluffs, Iowa to be affixed this
10th day of June, in the year Two Thousand
Nineteen.**


Matthew J. Walsh, Mayor

Council Communication

Department: City Clerk

Case/Project No.:

Submitted by: Matthew Cox, Public
Works Director

Ordinance 6385
ITEM 5.A.

Council Action: 6/10/2019

Description

Ordinance to amend Title 9 Traffic, Chapter 9.88 Speed Regulations and setting a Public Hearing for June 10, 2019, by amending Section 9.88.080 Schedule of posted streets, related to Lincoln Avenue from Gleason Avenue to East Pierce.

Background/Discussion

Public Works has been working with CBPD regarding complaints about vehicles speeding on Lincoln Avenue.

Over many years CBPD has issued a large number of speeding tickets on Lincoln Avenue, however the strict enforcement has not been a deterrent to speeding.

A traffic study was conducted in 2018 by the traffic division to analyze traffic patterns on Lincoln Avenue. The traffic study confirmed that vehicles are exceeding the speed limit. Approximately 90% of vehicles exceed the speed limit of 25 mph.

The basis for an engineering review of vehicle speeds assumes that the majority of drivers will drive at a safe and reasonable speed based on the characteristics of the roadway. The 85th percentile speed is assumed to be the maximum safe speed. The 15th percentile speed is assumed to be the minimum safe speed. This methodology is commonly used in determining speed limits.

For Lincoln Avenue, the 85th percentile speed (the speed at which 85% of the vehicles do not exceed) is 35 mph.

Crash history for Lincoln Avenue was also reviewed. Even with a large number of vehicles exceeding the posted speed limit, the crash information suggests that the road is relatively safe.

Based on the outcomes of the traffic study and after discussions with the neighborhood residents, the staff recommendation is to increase the speed limit from 25 mph to 30 mph between Gleason Avenue and East Pierce Street.

The speed limit on Lincoln Avenue between Franklin Avenue and Gleason Avenue will remain 25 mph due to the terrain, narrow roadway, and visibility.

Recommendation

Approval of the ordinance change.

ATTACHMENTS:

Description	Type	Upload Date
9.88.080 Schedule of posted streets - redlined	Ordinance	5/13/2019
Ordinance 6385	Ordinance	5/14/2019

9.88.080 - Schedule of posted streets.

The speed limits set forth opposite the street named in the schedule of posted streets constituting a portion of this section are the maximum lawful speeds at which motor vehicles and motorcycles shall be operated thereon. The speed limits being established are at the recommendation of the city's traffic engineer, based upon engineering studies conducted in connection therewith.

Name of Streets	From	To	Speed Limit
Bennett Avenue	Madison Avenue	McPherson Avenue	35 mph
Big Lake Park Road	North 8th Street	North 16th Street	25 mph
Bluff Street	9th Avenue	Pierce Street	25 mph
College Road (east)	East Kanesville Blvd.	Valley View Drive	35 mph
College Road (west)	East Kanesville Blvd.	Valley View Drive	25 mph
Comanche Street	Piute Street	Navajo Street	25 mph
DeLong Avenue	North 8th Street	Marshall Avenue	25 mph
East Broadway	South 1st Street	Kimball Street	25 mph
East Kanesville Blvd.	Ridge Street	College Road (west)	40 mph
East Kanesville Blvd.	College Road (west)	Railroad Hwy.	45 mph
East Kanesville Blvd.	Railroad Hwy.	East city limits	55 mph
East Manawa Drive	250' North of Wallace Avenue	South Shore Drive	35 mph
East Manawa Drive	2,900' South of Hwy. 275/92	250' North of Wallace Avenue	45 mph
East Pierce Street	North Avenue	McPherson Avenue	35 mph
East Pierce Street	South 1st Street	North Avenue	30 mph
Eastern Hills Drive	State Orchard Road	US Hwy 6	35 mph
Elliot Street	North Broadway	Marshall Avenue	25 mph
Franklin Avenue	Lincoln Avenue	Bennett Avenue	25 mph
Franklin Avenue	Valley View Drive	Stevens Road	40 mph
Franklin Avenue	Stevens Road	Greenview Road	40 mph
Gifford Road	South 24th Street	5,600' South of 24th Street	25 mph
Gifford Road	5,600' South of 24th Street	6401 Gifford Road (Water Works Plant)	45 mph
Gifford Road	6401 Gifford Road (Water Works Plant)	South 35th Street	25 mph
Greenview Road	Valley View Drive	Franklin Avenue	35 mph
Harrison Street	East Kanesville Blvd.	Morgan Street	30 mph
Harry Langdon Blvd.	16th Avenue	2,500' South of 16th Avenue	35 mph
Harry Langdon Blvd.	1,500' South of 16th Avenue	Hwy. 275/92	40 mph

Harry Langdon Blvd.	Hwy. 92	South East city limits	35 mph
Indian Hills Road	McPherson Avenue	College Road	25 mph
Lew Ross Road	15th Street	11th Street	35 mph
Lincoln Avenue	Gleason Avenue	East Pierce	30 mph
Lincoln Avenue	Franklin Avenue	Gleason Avenue	25 mph
Madison Avenue	South 1st Street	Palmer Avenue	30 mph
Madison Avenue	Palmer Avenue	Bennett Avenue	35 mph
Main Street	West Kanesville Blvd.	16th Avenue	25 mph
Mall Drive	Bennett Avenue	Valley View Drive	30 mph
McPherson Avenue	East Pierce Street	East city limits	35 mph
Mid America Drive	23rd Avenue	29th Avenue	35 mph
Nash Blvd.	North 16th Street	North 24th Street	40 mph
Nash Blvd.	North 24th Street	North 25th Street	30 mph
Navajo Street	Comanche Street	Shore Acres Road	25 mph
Navajo Street	Shore Acres Road	Power Plant	35 mph
Nebraska Avenue	South 35th Street	23rd Avenue	25 mph
Nebraska Avenue	South 35th Street	River Road	35 mph
North Broadway	East Kanesville Blvd.	North city limits	35 mph*
Pearl Street	West Broadway	7th Avenue	25 mph
Piute Street	US Hwy. 275/IA Hwy. 92	Comanche Street	35 mph
Railroad Avenue	East Kanesville Blvd.	College Road	35 mph
Railroad Hwy.	East Kanesville Blvd.	North city limits	45 mph
Richard Downing Avenue	South 24th Street	West to end	35 mph
River Road	North Park Entrance	Nebraska Avenue	35 mph
Simms Avenue	East Kanesville Blvd.	Spencer Avenue	30 mph
South Avenue	Harry Langdon Blvd.	Harry Langdon Blvd.	30 mph
South Expressway	1,000' south of 6th Avenue	Interstate 80	45 mph
South Expressway	6th Avenue	1,000' south of 6th Avenue	35 mph
South Expressway	Interstate 80	US Hwy. 275/IA Hwy. 92	35 mph
Twin City Drive	US Hwy. 275/IA Hwy. 92	Richard Downing Avenue	25 mph
Valley View Drive	2,300' north of Hwy. 92	McPherson Avenue	35 mph
Valley View Drive	2,300' north of Hwy. 92	Hwy. 92	40 mph
Valley View Drive	McPherson Avenue	College Road	35 mph
West Broadway	8th Street	36th Street	35 mph
West Broadway	Kanesville West Link	South 1st Street	25 mph
West Kanesville Blvd.	8th Street	Ridge Street	35 mph

West Pierce Street	South 1st Street	Bluff Street	30 mph
Woodbury Avenue	Harry Langdon Blvd.	2,000' east to curve	30 mph
Woodbury Avenue	Madison Avenue	2,500' south to curve	35 mph
State and Federal Highways			
IA Hwy. 92	Harry Langdon Blvd.	East city limits	50 mph
US Hwy. 275/IA Hwy. 92	Harry Langdon Blvd.	1,365' east of South Expressway	50 mph
US Hwy. 275/IA Hwy. 92	1,365' east of South Expressway	365' east of South 15th Street	40 mph
US Hwy. 275/IA Hwy. 92	365' east of South 15th Street	West city limits	50 mph
Interstates			
Interstate 29	South city limits	North city limits	55 mph
Interstate 80	East city limits	Valley View Drive	65 mph
Interstate 80	Valley View Drive	West city limits	55 mph
Interstate 480	36th Street	West city limits	50 mph
Minor Streets with Modified Speed Limits			
Aztec Street	Huron Circle	Huron Circle	15 mph
Black Hawk Street	Huron Circle	Huron Circle	15 mph
Huron Circle (entire length)	Osage Street	Osage Street	15 mph
North Shore Drive	Comanche Street	Apache Street	15 mph
Osage Street	Huron Circle	Huron Circle	15 mph
Pickard Lane	Navajo Street	Navajo Street	15 mph
Shore Acres Road	Navajo Street	Navajo Street	15 mph
Victor Street	Pickard Lane	Black Hawk Street	15 mph
Lettered Avenues			
Avenue "A"	North 16th Street	North 37th Street	30 mph
Avenue "B"	North 8th Street	North 37th Street	30 mph
Avenue "G"	North 16th Street	North 35th Street	30 mph
Numbered Avenues and Streets			
Second Avenue	South 16th Street	South 37th Street	30 mph
Fifth Avenue	South Main Street	South 35th Street	30 mph
Ninth Avenue	South 3rd Street	South 37th Street	30 mph
16th Avenue	South 8th Street	South 16th Street	30 mph
23rd Avenue	South Expressway	29th Avenue	35 mph
23rd Avenue	South Expressway	South 13th Street	30 mph
23rd Avenue	South 13th Street	24th Street	35 mph
23rd Avenue	24th Street	Nebraska Avenue	40 mph
29th Avenue	33rd Street	1,840' east of MAC Blvd.	35 mph

32nd Avenue	South Expressway	South 11th Street	30 mph
32nd Avenue	South Expressway	Manawa Centre Drive	25 mph
34th Avenue	South 21st Street	South 24th Street	25 mph
34th Avenue	South Expressway	South 11th Street	35 mph
35th Avenue	South Expressway	Metro Drive	25 mph
North 8th Street	Parkwild Drive	Big Lake Road	35 mph
North 16th Street (Northbound)	Big Lake Road	Interstate 29	55 mph
North 16th Street (Southbound)	Interstate 29	Big Lake Road	45 mph
North 16th Street	Big Lake Road	Avenue "P"	45 mph
North 16th Street	Avenue "P"	Avenue "G"	40 mph
North 16th Street	Avenue "G"	West Broadway	35 mph*
North 25th Street Extension	North 25th Street	North city limits	35 mph
North 35th Street	West Broadway	Avenue "I"	30 mph
South 1st Street	Pierce Street	Madison Avenue	30 mph
South 3rd Street	9th Avenue	16th Avenue	35 mph
South 6th Street	7th Avenue	West Broadway	25 mph
South 7th Street	16th Avenue	West Broadway	25 mph
South 7th Street	16th Avenue	23rd Avenue	30 mph
South 7th Street	23rd Avenue	29th Avenue	25 mph
South 11th Street	US Hwy. 275/IA Hwy. 92	32nd Avenue	35 mph
South 16th Street	West Broadway	16th Avenue	30 mph
South 16th Street	16th Avenue	23rd Avenue	45 mph
South 19th Street	US Hwy. 275/IA Hwy. 92	Gifford Road	25 mph
South 24th Street	US Hwy. 275/IA Hwy. 92	Interstate 29/I-80	40 mph
South 24th Street	Interstate 80	23rd Avenue	35 mph
South 35th Street	14th Avenue	West Broadway	30 mph
South 35th Street	14th Avenue	Nebraska Avenue	40 mph
South 35th Street	John Street	US Hwy. 275/IA Hwy. 92	25 mph
South 35th Street	Gifford Road	Veteran's Memorial Highway	45 mph

* 25 mph in school zones during school hours and when children are present.

(Ord. 5837, 2005; Ord. 5511 § 1, 2000).

(Ord. No. 6234, § 1, 6-8-2015; Ord. No. 6313, § 1, 11-13-2017).

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason declared illegal or void, then the lawful provisions of this ordinance which are severable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its final passage and publication, as by law provided.

PASSED
AND _____, 2019.
APPROVED

MATTHEW J. WALSH Mayor

Attest: _____
JODI QUAKENBUSH City Clerk

First Consideration: _____
Second Consideration: _____
Public Hearing: _____
Third Consideration: _____

ORDINANCE NO. 6385

ORDINANCE TO AMEND TITLE 9 TRAFFIC, CHAPTER 9.88 SPEED REGULATIONS OF THE 2015 MUNICIPAL CODE OF COUNCIL BLUFFS, IOWA, BY AMENDING SECTION 9.88.080 - SCHEDULE OF POSTED STREETS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COUNCIL BLUFFS, IOWA

SECTION 1. That Chapter 9.88 “Speed Regulations” of the 2015 Municipal Code of Council Bluffs, Iowa, is hereby amended by amending Section 9.88.080 to read as follows:

9.88.080 - Schedule of posted streets.

The speed limits set forth opposite the street named in the schedule of posted streets constituting a portion of this section are the maximum lawful speeds at which motor vehicles and motorcycles shall be operated thereon. The speed limits being established are at the recommendation of the city's traffic engineer, based upon engineering studies conducted in connection therewith.

Name of Streets	From	To	Speed Limit
Bennett Avenue	Madison Avenue	McPherson Avenue	35 mph
Big Lake Park Road	North 8th Street	North 16th Street	25 mph
Bluff Street	9th Avenue	Pierce Street	25 mph
College Road (east)	East Kanesville Blvd.	Valley View Drive	35 mph
College Road (west)	East Kanesville Blvd.	Valley View Drive	25 mph
Comanche Street	Piute Street	Navajo Street	25 mph
DeLong Avenue	North 8th Street	Marshall Avenue	25 mph
East Broadway	South 1st Street	Kimball Street	25 mph
East Kanesville Blvd.	Ridge Street	College Road (west)	40 mph
East Kanesville Blvd.	College Road (west)	Railroad Hwy.	45 mph
East Kanesville Blvd.	Railroad Hwy.	East city limits	55 mph
East Manawa Drive	250' North of Wallace Avenue	South Shore Drive	35 mph
East Manawa Drive	2,900' South of Hwy. 275/92	250' North of Wallace Avenue	45 mph
East Pierce Street	North Avenue	McPherson Avenue	35 mph
East Pierce Street	South 1st Street	North Avenue	30 mph
Eastern Hills Drive	State Orchard Road	US Hwy 6	35 mph
Elliot Street	North Broadway	Marshall Avenue	25 mph
Franklin Avenue	Lincoln Avenue	Bennett Avenue	25 mph

Franklin Avenue	Valley View Drive	Stevens Road	40 mph
Franklin Avenue	Stevens Road	Greenview Road	40 mph
Gifford Road	South 24th Street	5,600' South of 24th Street	25 mph
Gifford Road	5,600' South of 24th Street	6401 Gifford Road (Water Works Plant)	45 mph
Gifford Road	6401 Gifford Road (Water Works Plant)	South 35th Street	25 mph
Greenview Road	Valley View Drive	Franklin Avenue	35 mph
Harrison Street	East Kanesville Blvd.	Morgan Street	30 mph
Harry Langdon Blvd.	16th Avenue	2,500' South of 16th Avenue	35 mph
Harry Langdon Blvd.	1,500' South of 16th Avenue	Hwy. 275/92	40 mph
Harry Langdon Blvd.	Hwy. 92	South East city limits	35 mph
Indian Hills Road	McPherson Avenue	College Road	25 mph
Lew Ross Road	15th Street	11th Street	35 mph
Lincoln Avenue	Gleason Avenue	East Pierce	30 mph
Lincoln Avenue	Franklin Avenue	Gleason Avenue	25 mph
Madison Avenue	South 1st Street	Palmer Avenue	30 mph
Madison Avenue	Palmer Avenue	Bennett Avenue	35 mph
Main Street	West Kanesville Blvd.	16th Avenue	25 mph
Mall Drive	Bennett Avenue	Valley View Drive	30 mph
McPherson Avenue	East Pierce Street	East city limits	35 mph
Mid America Drive	23rd Avenue	29th Avenue	35 mph
Nash Blvd.	North 16th Street	North 24th Street	40 mph
Nash Blvd.	North 24th Street	North 25th Street	30 mph
Navajo Street	Comanche Street	Shore Acres Road	25 mph
Navajo Street	Shore Acres Road	Power Plant	35 mph
Nebraska Avenue	South 35th Street	23rd Avenue	25 mph
Nebraska Avenue	South 35th Street	River Road	35 mph
North Broadway	East Kanesville Blvd.	North city limits	35 mph*
Pearl Street	West Broadway	7th Avenue	25 mph
Piute Street	US Hwy. 275/IA Hwy. 92	Comanche Street	35 mph
Railroad Avenue	East Kanesville Blvd.	College Road	35 mph
Railroad Hwy.	East Kanesville Blvd.	North city limits	45 mph
Richard Downing Avenue	South 24th Street	West to end	35 mph
River Road	North Park Entrance	Nebraska Avenue	35 mph
Simms Avenue	East Kanesville Blvd.	Spencer Avenue	30 mph
South Avenue	Harry Langdon Blvd.	Harry Langdon Blvd.	30 mph

South Expressway	1,000' south of 6th Avenue	Interstate 80	45 mph
South Expressway	6th Avenue	1,000' south of 6th Avenue	35 mph
South Expressway	Interstate 80	US Hwy. 275/IA Hwy. 92	35 mph
Twin City Drive	US Hwy. 275/IA Hwy. 92	Richard Downing Avenue	25 mph
Valley View Drive	2,300' north of Hwy. 92	McPherson Avenue	35 mph
Valley View Drive	2,300' north of Hwy. 92	Hwy. 92	40 mph
Valley View Drive	McPherson Avenue	College Road	35 mph
West Broadway	8th Street	36th Street	35 mph
West Broadway	Kanesville West Link	South 1st Street	25 mph
West Kanesville Blvd.	8th Street	Ridge Street	35 mph
West Pierce Street	South 1st Street	Bluff Street	30 mph
Woodbury Avenue	Harry Langdon Blvd.	2,000' east to curve	30 mph
Woodbury Avenue	Madison Avenue	2,500' south to curve	35 mph
State and Federal Highways			
IA Hwy. 92	Harry Langdon Blvd.	East city limits	50 mph
US Hwy. 275/IA Hwy. 92	Harry Langdon Blvd.	1,365' east of South Expressway	50 mph
US Hwy. 275/IA Hwy. 92	1,365' east of South Expressway	365' east of South 15th Street	40 mph
US Hwy. 275/IA Hwy. 92	365' east of South 15th Street	West city limits	50 mph
Interstates			
Interstate 29	South city limits	North city limits	55 mph
Interstate 80	East city limits	Valley View Drive	65 mph
Interstate 80	Valley View Drive	West city limits	55 mph
Interstate 480	36th Street	West city limits	50 mph
Minor Streets with Modified Speed Limits			
Aztec Street	Huron Circle	Huron Circle	15 mph
Black Hawk Street	Huron Circle	Huron Circle	15 mph
Huron Circle (entire length)	Osage Street	Osage Street	15 mph
North Shore Drive	Comanche Street	Apache Street	15 mph
Osage Street	Huron Circle	Huron Circle	15 mph
Pickard Lane	Navajo Street	Navajo Street	15 mph
Shore Acres Road	Navajo Street	Navajo Street	15 mph
Victor Street	Pickard Lane	Black Hawk Street	15 mph
Lettered Avenues			
Avenue "A"	North 16th Street	North 37th Street	30 mph
Avenue "B"	North 8th Street	North 37th Street	30 mph
Avenue "G"	North 16th Street	North 35th Street	30 mph

Numbered Avenues and Streets			
Second Avenue	South 16th Street	South 37th Street	30 mph
Fifth Avenue	South Main Street	South 35th Street	30 mph
Ninth Avenue	South 3rd Street	South 37th Street	30 mph
16th Avenue	South 8th Street	South 16th Street	30 mph
23rd Avenue	South Expressway	29th Avenue	35 mph
23rd Avenue	South Expressway	South 13th Street	30 mph
23rd Avenue	South 13th Street	24th Street	35 mph
23rd Avenue	24th Street	Nebraska Avenue	40 mph
29th Avenue	33rd Street	1,840' east of MAC Blvd.	35 mph
32nd Avenue	South Expressway	South 11th Street	30 mph
32nd Avenue	South Expressway	Manawa Centre Drive	25 mph
34th Avenue	South 21st Street	South 24th Street	25 mph
34th Avenue	South Expressway	South 11th Street	35 mph
35th Avenue	South Expressway	Metro Drive	25 mph
North 8th Street	Parkwild Drive	Big Lake Road	35 mph
North 16th Street (Northbound)	Big Lake Road	Interstate 29	55 mph
North 16th Street (Southbound)	Interstate 29	Big Lake Road	45 mph
North 16th Street	Big Lake Road	Avenue "P"	45 mph
North 16th Street	Avenue "P"	Avenue "G"	40 mph
North 16th Street	Avenue "G"	West Broadway	35 mph*
North 25th Street Extension	North 25th Street	North city limits	35 mph
North 35th Street	West Broadway	Avenue "I"	30 mph
South 1st Street	Pierce Street	Madison Avenue	30 mph
South 3rd Street	9th Avenue	16th Avenue	35 mph
South 6th Street	7th Avenue	West Broadway	25 mph
South 7th Street	16th Avenue	West Broadway	25 mph
South 7th Street	16th Avenue	23rd Avenue	30 mph
South 7th Street	23rd Avenue	29th Avenue	25 mph
South 11th Street	US Hwy. 275/IA Hwy. 92	32nd Avenue	35 mph
South 16th Street	West Broadway	16th Avenue	30 mph
South 16th Street	16th Avenue	23rd Avenue	45 mph
South 19th Street	US Hwy. 275/IA Hwy. 92	Gifford Road	25 mph
South 24th Street	US Hwy. 275/IA Hwy. 92	Interstate 29/I-80	40 mph
South 24th Street	Interstate 80	23rd Avenue	35 mph

South 35th Street	14th Avenue	West Broadway	30 mph
South 35th Street	14th Avenue	Nebraska Avenue	40 mph
South 35th Street	John Street	US Hwy. 275/IA Hwy. 92	25 mph
South 35th Street	Gifford Road	Veteran's Memorial Highway	45 mph

* 25 mph in school zones during school hours and when children are present.

(Ord. 5837, 2005; Ord. 5511 § 1, 2000).

(Ord. No. 6234, § 1, 6-8-2015; Ord. No. 6313, § 1, 11-13-2017).

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason declared illegal or void, then the lawful provisions of this ordinance which are severable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its final passage and publication, as by law provided.

PASSED
AND
APPROVED

June 24, 2019.

MATTHEW J. WALSH

Mayor

Attest:

JODI QUAKENBUSH

City Clerk

First Consideration: 5-20-19
Second Consideration: 6-10-19
Public Hearing: 6-10-19
Third Consideration: 6-24-19

Council Communication

Department: City Clerk
Case/Project No.:
Submitted by: Richard Wade

Resolution 19-138
ITEM 5.B.

Council Action: 6/10/2019

Description

Resolution approving a final exhibit B to the Parking Facility Lease Purchase Agreement and revising the total amount of potential payments to be made as part of the lease purchase acquisition of the River's Edge Parking Facility not to exceed \$19,300,000

Background/Discussion

The parking garage at Rivers Edge is nearing completion and it is now approaching the time where the City is to assume responsibilities for it.

When the City first entered the lease purchase agreement, which brought about the construction of this facility in addition to approximately \$4.2 million contributed toward the project in roughly equal parts by the City and the Iowa West Foundation the balance of the project costs of what was estimated to be \$9,762,640 was to be paid off by lease payments over 20 years with interest cost, which was projected to add up to \$15,723,034.19.

With the final numbers now in the lease payments over the twenty years are now \$14,971,836.12. This is \$751,198.07 less than what was initially forecasted. Taking the initial contributions into account the total project costs will equal \$19,212,132.12, which includes the interest to be paid over the next twenty years. We have been advised by our bonding counsel that a public hearing should be held disclosing this amount.

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Resolution 19-138	Resolution	6/4/2019

RESOLUTION 19-138

ITEMS TO INCLUDE ON AGENDA

CITY OF COUNCIL BLUFFS, IOWA

June 10, 2019

7:00 P.M.

- Public hearing on the proposed approval of a Final Exhibit B to the Parking Facility Lease Purchase Agreement and revision to the total amount of potential payments to be made as part of the Lease Purchase Acquisition of the River's Edge Parking Facility to not to exceed \$19,300,000
- Resolution approving the Final Exhibit B to the Parking Facility Lease Purchase Agreement and revising the total amount of potential payments to be made as part of the Lease Purchase Acquisition of the River's Edge Parking Facility to not to exceed \$19,300,000

IMPORTANT INFORMATION

1. The above agenda items should be included, along with any other agenda items, in the meeting agenda. The agenda should be posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the body holding the meeting. If no such office exists, the notice must be posted at the building in which the meeting is to be held.
2. If you do not now have a bulletin board designated as above mentioned, designate one and establish a uniform policy of posting your notices of meeting and tentative agenda.
3. Notice and tentative agenda must be posted at least 24 hours prior to the commencement of the meeting.

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.**

June 10, 2019

The City Council of the City of Council Bluffs, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 209 Pearl Street, Council Bluffs, Iowa, at 7:00 P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ then introduced the following Resolution entitled "RESOLUTION APPROVING A FINAL EXHIBIT B TO THE PARKING FACILITY LEASE PURCHASE AGREEMENT AND REVISING THE TOTAL AMOUNT OF POTENTIAL PAYMENTS TO BE MADE AS PART OF THE LEASE PURCHASE ACQUISITION OF THE RIVER'S EDGE PARKING FACILITY TO NOT TO EXCEED \$19,300,000" and moved:

- ☐ that the Resolution be adopted.
- ☐ to defer action on the Resolution and the proposal to the meeting to be held at _____ .M. on the _____ day of _____, 2019, at this place.

Council Member _____ seconded the motion. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the measure duly adopted.

RESOLUTION NO. 19-138

RESOLUTION APPROVING A FINAL EXHIBIT B TO THE PARKING FACILITY LEASE PURCHASE AGREEMENT AND REVISING THE TOTAL AMOUNT OF POTENTIAL PAYMENTS TO BE MADE AS PART OF THE LEASE PURCHASE ACQUISITION OF THE RIVER'S EDGE PARKING FACILITY TO NOT TO EXCEED \$19,300,000

WHEREAS, on July 11, 2016, following appropriate notice and public hearing, the City approved Resolution No. 16-174 which authorized the execution of the River's Edge Parking Facility Lease Purchase Agreement by and among the City of Council Bluffs ("City"), River's Edge Parking, LLC ("Developer"), and Iowa West Foundation ("IWF") ("Agreement"); and

WHEREAS, pursuant to the terms of the Agreement the City has made Initial Lease Payments totaling \$4,240,296 (a portion of which was funded by IWF), and the Agreement contemplates that the City will make additional Periodic Lease Payments for the purpose of the lease purchase acquisition of the River's Edge Parking Facility; and

WHEREAS, the Agreement included a preliminary Exhibit B which specified the anticipated amounts and payment dates for the Periodic Lease Payments, with the understanding that the preliminary Exhibit B would be revised and replaced (subject to approval by all Parties) with a final Exhibit B once the actual Project Costs were finally determined; and

WHEREAS, the actual Project Cost have been determined and the Developer has proposed a revised Exhibit B identifying Periodic Lease Payments totaling \$14,971,836.12; and

WHEREAS, it is deemed necessary and advisable that the City of Council Bluffs, State of Iowa, should approve the final Exhibit B to the Agreement and authorize potential expenditures totaling not to exceed \$19,300,000 (inclusive of payments funded by IWF), subject to the terms and conditions of the Agreement including the right of annual appropriation, for the purpose of the lease purchase acquisition of the River's Edge Parking Facility; and

WHEREAS, pursuant to notice published, this Council has held a public meeting and hearing upon the proposal to approve the final Exhibit B to the Parking Facility Lease Purchase Agreement and to revise the total amount of potential payments to be made as part of the Lease Purchase Acquisition of the River's Edge Parking Facility to not to exceed \$19,300,000, and has considered the extent of objections received from residents or property owners as to the proposal and, accordingly the following action is now considered to be in the best interests of the City and residents thereof:

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF COUNCIL BLUFFS, STATE OF IOWA:

Section 1. The proposal to approve a final Exhibit B to the Parking Facility Lease Purchase Agreement and to revise the total amount of potential payments to be made as part of the Lease Purchase Acquisition of the River's Edge Parking Facility to not to exceed

\$19,300,000, subject to the terms and conditions of the Agreement including the City's right of annual appropriation, is hereby approved.

PASSED AND APPROVED this 10th day of June, 2019.

Mayor

ATTEST:

City Clerk

STATE OF IOWA)
) SS
COUNTY OF POTTAWATTAMIE)

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2019.

(SEAL)

Council Communication

Department: Community
Development

Case/Project No.: OTB-19-005
through OTB-19-010

Submitted by: Chris Meeks,
Planner

Resolutions 19-139 through 19-144
ITEM 5.C.

Council Action: 6/10/2019

Description

Resolutions of intent to dispose of City properties formerly addressed as 401, 409, 431, 435, 437, and 441 Park Avenue. Location: South of Pomona Avenue on the East side of Park Avenue. OTB-19-005 through OTB-19-010

Background/Discussion

Applicant has requested this Public Hearing be continued to the June 24, 2019 at 7:00 p.m.

See attached staff report.

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
OTB-19-005 thru OTB-19-010 Staff Report	Other	5/31/2019
OTB-19-005 thru OTB-19-010 Attachment A	Map	5/31/2019
OTB-19-005 thru OTB-19-010 Attachment B	Letter	5/31/2019
OTB-19-005 thru OTB-19-010 Attachment C	Other	5/31/2019
OTB-19-005 thru OTB-19-010 Attachment D	Other	5/31/2019
Resolution 19-139	Resolution	6/4/2019
Resolution 19-140	Resolution	6/4/2019
Resolution 19-141	Resolution	6/4/2019
Resolution 19-142	Resolution	6/4/2019
Resolution 19-143	Resolution	6/4/2019
Resolution 19-144	Resolution	6/4/2019

Council Communication

Department: Community Development CASES #OTB-19-005 #OTB-19-006 #OTB-19-007 #OTB-19-008 #OTB-19-009 #OTB-19-010 Applicant: Yoder Construction, Inc. Attn: Bryan and Angela Yoder 101 McCandless Ln, Suite A Council Bluffs, IA 51503	Resolution to Dispose No. _____	Public Hearing: 06/10/2019
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Subject/Title

Request of Yoder Construction, Inc., represented by Bryan Yoder, to purchase the city-owned properties legally described as Lot 1 and a 20' by 7' strip of vacated Pomona Street Adjacent, Auditor's Subdivision of Lot 1 Block 4 Glendale Addition and that part of Lot 95, Original Plat of Council Bluffs, Iowa West of Huntington Avenue, City of Council Bluffs, Pottawattamie County, Iowa; and Lot 4 and the West ½ of the vacated north/south alley adjacent, Judd's Park Subdivision, City of Council Bluffs, Pottawattamie County, Iowa; and Lot 2 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa; and Lot 3 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa; and Lot 4 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa; and Lot 5 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa. These properties were formerly addressed as 401 Park Avenue, 409 Park Avenue, 431 Park Avenue, 435 Park Avenue, 437 Park Avenue, and 441 Park Avenue.

Location: South of Pomona Avenue on the East side of Park Avenue.

Background/Discussion

The City has received an offer to purchase the properties described above. The properties are all classified as 'transitional dispose' and 'buildable'. According to the adopted policy of April 23, 2018, the property should be priced at the most recent assessed value, which along with the required 10% down payment submitted is shown below:

Case Number	Former Address	Last Assessed Value	Down Payment Submitted
OTB-19-005	401 Park Avenue	\$16,777	\$1,677.70
OTB-19-006	409 Park Avenue	\$12,626	\$1,262.60
OTB-19-007	431 Park Avenue	\$12,452	\$1,245.20
OTB-19-008	435 Park Avenue	\$11,762	\$1,176.20
OTB-19-009	437 Park Avenue	\$11,588	\$1,158.80
OTB-19-010	441 Park Avenue	\$11,242	\$1,124.20

The applicant wishes to purchase these properties to construct new residential dwellings. On the properties formerly addressed as 409, 431, 435, 437, and 441 Park Avenue, the applicant is proposing to construct two-family dwellings, which would share a common wall. On the property formerly addressed as 401 Park Avenue, the applicant proposes to construct either one single-family dwelling, or one two-family dwelling. As is stated in the Letter of Intent (Attachment B), the applicant intends to build the homes as rental properties, though did note that selling them in the future would be a possibility.

Currently, the subject properties are zoned R-2/Two-Family Residential District, which allows both single-family residential structures and two-family residential structures. The subject properties are considered non-conforming lots of record, as none of the lots meet the required street frontage of 50 feet for an interior lot and 55 feet for a corner lot, and 3 of the interior lots are below the required 5,000 square feet of lot area. As proposed, the structures appear to meet all applicable setback and lot coverage requirements, except the off-street parking requirements. Per Section 15.23.030 *Off Street Parking, Loading and Unloading: Design Standards*: Standard (3). E. "Parking is permitted outside in the side yard or in the rear yard, behind the required front yard setback and must be contiguous with the primary surface driveway". The applicant has indicated that the topography of the lots does not allow for the homes to be setback far enough for a second parking space for each dwelling unit to be located outside of the 25 foot front yard setback that is required in the R-2 District, so the applicant will need to seek the relief of a variance to allow for the second required parking stall for each residential unit to be located within the front property line setback. Variances would be reviewed by the Zoning Board of Adjustment subsequent to a vote of approval of the sale of the properties by the City Council.

The following costs have been incurred on the subject properties:

Case Number	Former Address	Costs Incurred
OTB-19-005	401 Park Avenue	\$14,098.51
OTB-19-006	409 Park Avenue	\$34,519.66
OTB-19-007	431 Park Avenue	\$18,476.42
OTB-19-008	435 Park Avenue	\$19,179.19
OTB-19-009	437 Park Avenue	\$17,688.82
OTB-19-010	441 Park Avenue	\$16,678.36

The applicant has requested that the remaining value of the properties beyond the submitted 10% down payment be forgiven using a forgivable mortgage. The City Council has the authority to approve a sale using a forgivable mortgage on these properties, as they have been owned by the City for greater than 24 months. Per the adopted Inventory and Disposal Policy for Surplus City Property, the remaining value of the property (beyond the 10% down payment) may be forgiven if the property is constructed upon within a time period determined by the City Council, typically within a 12 month period. The applicant has asked that the remaining value on the property be forgiven immediately to assist them with obtaining loans on the construction of the properties, as well as the significant cleanup costs and hillside work on the rear of the properties. The terms of any forgivable mortgage would be determined as a condition of sale in the Resolution to Dispose.

Architectural Standards:

To maintain the historic character of the neighborhood for which these homes are proposed to be located, the Community Development Department requested that the applicant construct homes that would feature design elements that are compatible with the historic Park/Glen Avenue Historic District. The applicant has submitted an exterior elevation proposal for the homes (Attachment C) that feature a porch on the front of the home, dormer roofs over the main 2nd floor windows, 6” crowns over the freeze board of the main 2nd floor windows, and shake siding as an accent on the 2nd floor. The Community Development Department considers the submitted design to be compatible with the neighborhood, and specific design guidelines will be included in the recommendation of the Resolution to Dispose for each parcel as a condition of sale.

Recommendation

The Community Development Department recommends disposing of the above described properties to Yoder Construction, Inc., subject to the following conditions:

1. The purchase price for each property shall be the value last established by the Pottawattamie County Assessor, with the remaining balance beyond the down payment being forgiven for each lot by City of Council Bluffs with the issuance of a Certificate of Occupancy for a constructed home on the property, and denying the request of the applicant for immediate execution of a forgivable mortgage. The deadline for the completion of the first home shall be one year from the date the properties are deeded to Yoder Construction, Inc., and one home shall be completed within a 12 month period after that. If the applicant is unable to complete one house within a 12 month period, an extension of time shall be requested in writing to the Community Development Department. Inadequate progress on the construction of the homes shall be grounds for the revocation of the forgivable mortgage, which would require the applicant to purchase the property for the remainder of the last assessed value, or forfeiture of the lot to the City of Council Bluffs.
2. The date of closing shall be within 45 days after the final decision of the Zoning Board of Adjustment regarding a proposed variance to allow one parking space for each dwelling unit to be located within the front yard setback. If the Zoning Board of Adjustment does not see adequate findings of fact to prove the need for the proposed parking variance, the applicant shall have the option to withdraw his application and request a refund of the submitted down payment.
3. The constructed homes shall adhere to the architectural standards as submitted with the application, with the intent of constructing homes that are consistent with the features of neighboring homes located within the Park/Glen Avenues Historic District. The completed home shall include a roofed front porch that runs the width of the home, accent siding (such as the shake siding that is shown) on the second floor, dormers on the second floor, Headers and Crowns over the second floor dormer windows, and pitched roofs of a 12/12 pitch or a 10/12 pitch. Final design approval will be determined by the Community Development Department with the approval of the building permit.
4. Neighborhood identification banners, which are located on poles in or near the right-of-way, shall remain on the property.

Attachment A: Location map

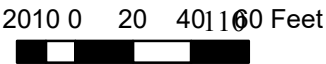
Attachment B: Letter of Intent

Attachment C: Front Building Elevation and Proposed Floor Plans

Attachment D: Site Photos

Prepared By: Chris Meeks, Planner, Community Development Department

Yoder Construction Offers to Buy





Proposal/Offer

For: 401, 409, 431, 435, 437, 441, Park Street lots.

May 1, 2019

Jodi Quakenbush, City Clerk
City of Council Bluffs
209 Pearl Street
Council Bluffs, IA 51503

To whom it may concern,

The following is our offer and an overview of our proposed plans.

Our proposed plan is to build historically accurate, luxury duplexes. To accommodate young professionals and aging in place individuals. The duplexes will be approximately 1495 sq. ft. two-story, 2 bedroom, 2 bathroom, units with and option for a 3rd bedroom and bathroom in the basement. Each unit will have a front porch and back patio. A single car garage is designed at the basement level to help mitigate the steep terrain of these lots. It will also allow for off-street parking on the narrow portion of Park Street. The plans are shown with a 12/12 pitch roof but we are seriously considering an 8/12 pitch roof design. As it will still be historically accurate to the typical "steep roof" design of the day, but will be safer to maintain.

We are planning on a "build to rent" scenario. There is a possibility of selling in the future.

The lots would need to be subdivided for the purpose of duplexes, address and utilities.

401 Park is the only lot currently that we are considering building as a historically correct custom single-family home.

There is a significant amount of debris, old retaining walls, steps, dead trees and shrubbery that needs to be removed. When removed we plan on re-seeding the hillside and using erosion control matting till the seed is established. It is also possible that we may need to add retaining walls in a few areas to accommodate the build.

We request that if possible the city asks adjoining neighbors to clean up excess yard waste, especially noticed behind 437 and 441 Park St. There is all manner of waste, car parts, aluminum guttering, old furniture, cinderblocks, oil filters etc.

Pg-2-

We are in agreement with the cities "Application to Purchase City Property" paragraphs **a.** through **J.**

We are requesting in paragraph **(g); (d)** City Financing with Mortgage/Promissory Note, **to be**, a "Forgivable Mortgage".

The typical forgivable mortgage as I understand, is that it would be released/forgiven after two years or simultaneously at closing of the permanent loan on a structure which ever came first. As long as we maintain the property and pay the taxes.

We are requesting that the "Forgivable Mortgage" be affective immediately. As opposed to, the typical process of the "Forgivable Mortgage". This will help us with the significant cost of cleanup and liability on the work to be done to the back hillside of these lots.

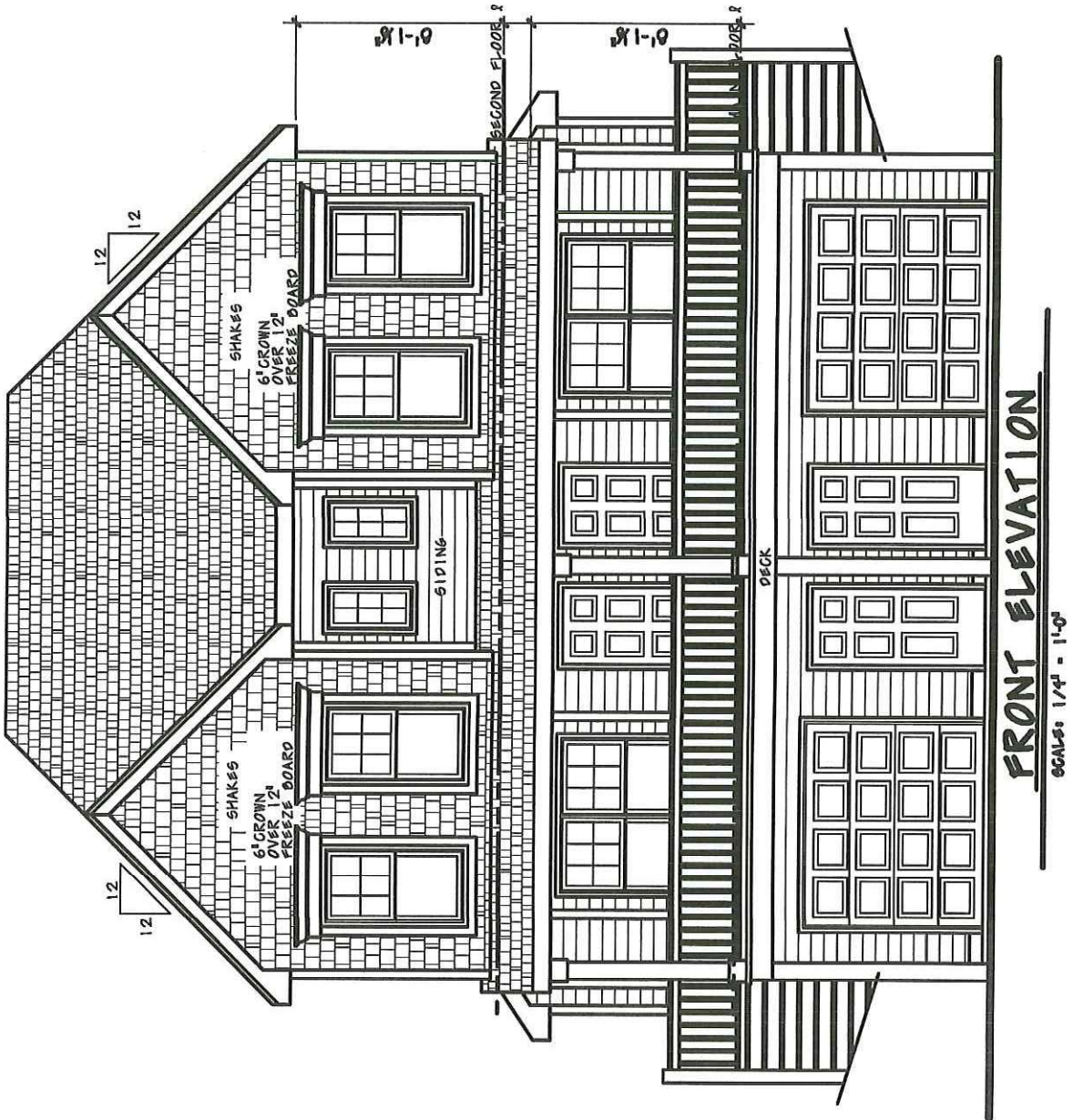
This will also ease the process and limit confusion with construction and permanent lending.

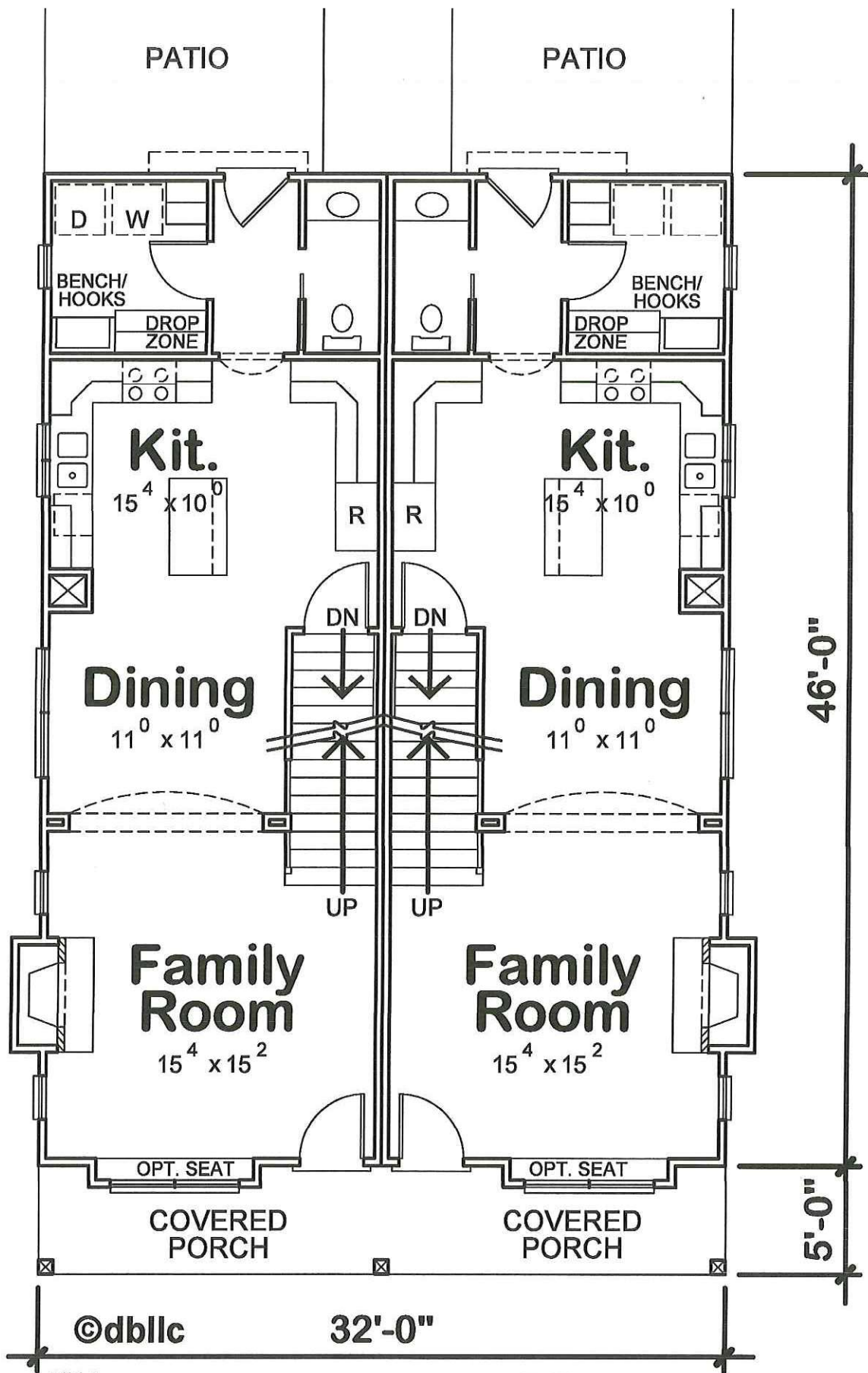
We look forward to working with the city on improving the Park Street properties. We believe that this will be a win-win situation for the City of Council Bluffs, the Historic neighborhood and for us.

Sincerely,

A handwritten signature in black ink, appearing to read "Bryan and Angela Yoder", followed by the date "4/26/19" and the word "President" written in a cursive script.

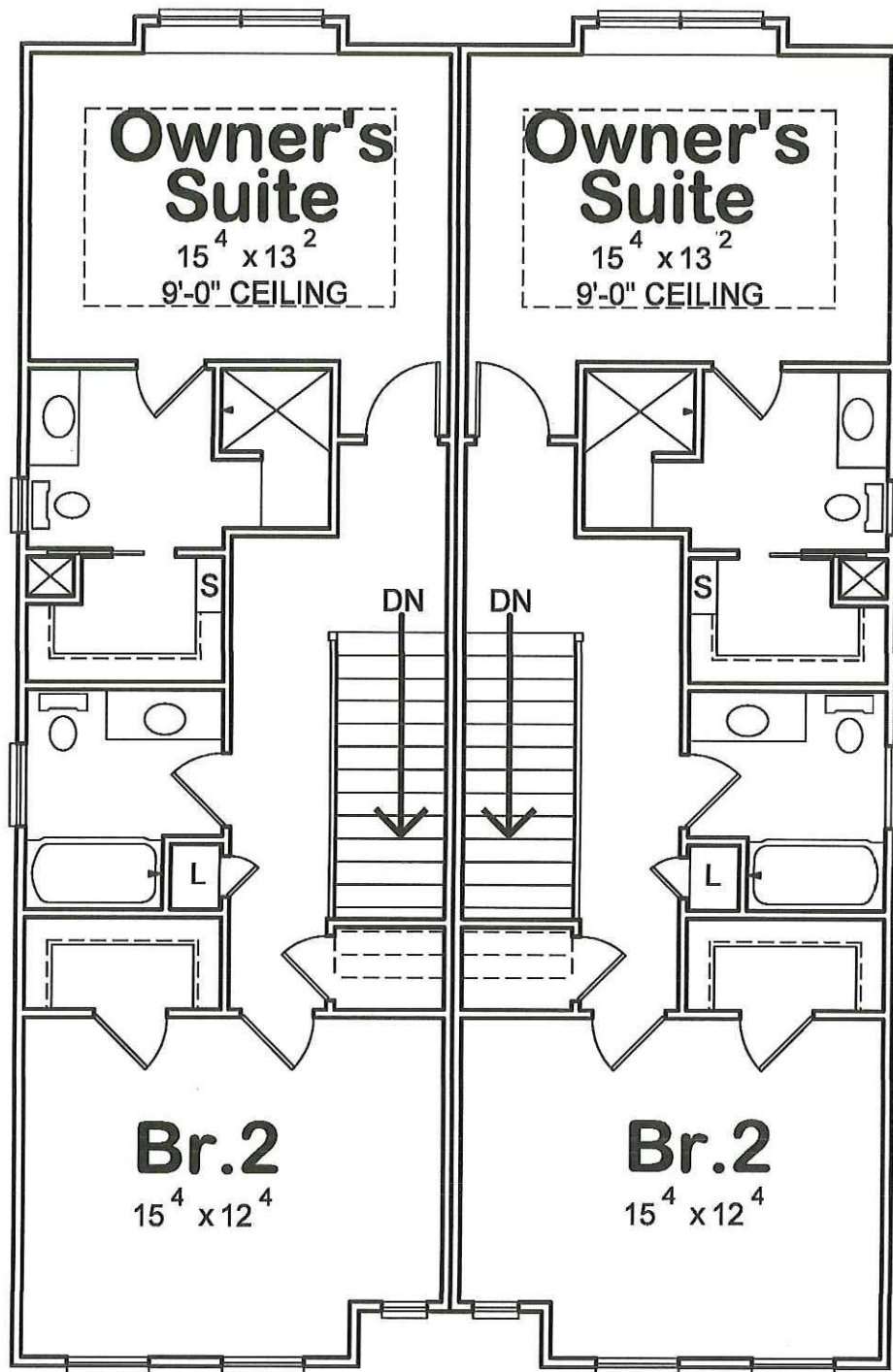
Bryan and Angela Yoder
Yoder Construction Inc.
101 McCandless Ln. Suite A
Council Bluffs, IA 51503

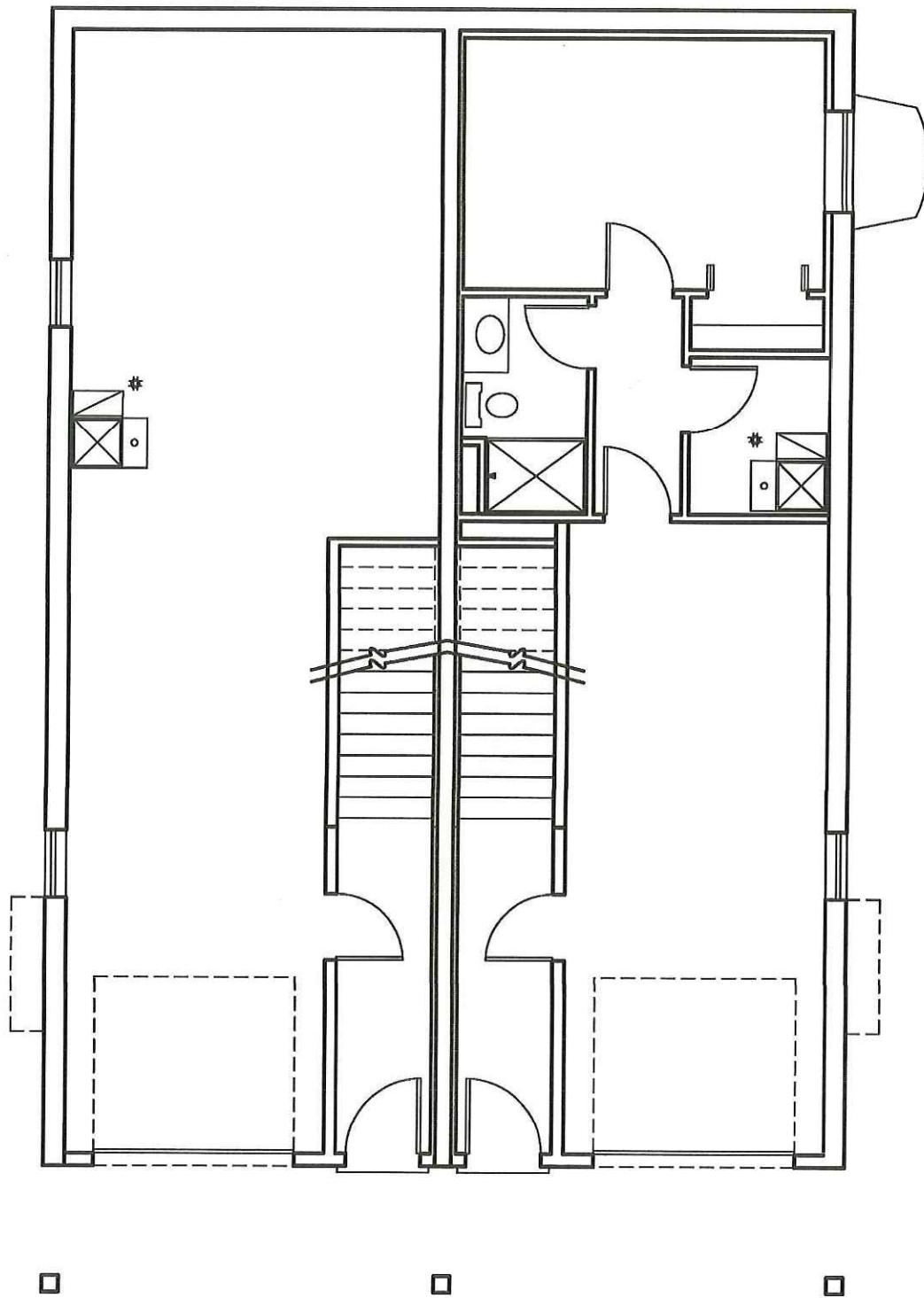




UNIT A	
MAIN LEVEL	744 s
SECOND LEVEL	749 s
TOTAL	1493 s

UNIT B	
MAIN LEVEL	744 s
SECOND LEVEL	749 s
TOTAL	1493 s





Attachment D:

Site Photos



Legend:

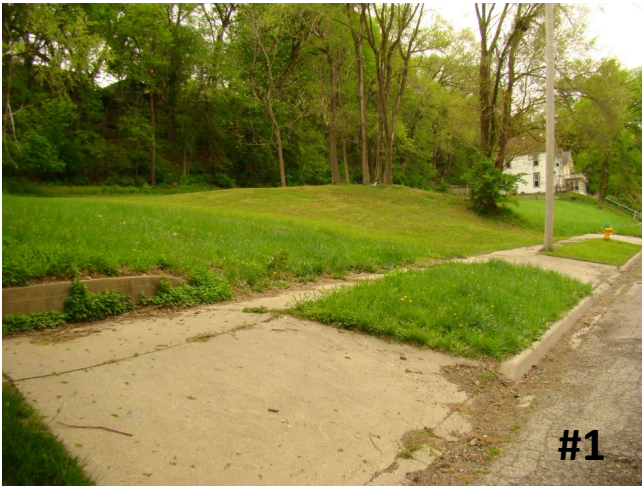
Photo #1: Aerial Photos of subject properties (approximate location outlined in black).

Photo #2: Photo of the property formerly addressed as 401 Park Avenue from the corner of Park Avenue and Pomona Street.

Photo #3: Photo of buildable area of the parcel formerly addressed as 401 Park Avenue (facing West).

Photo #4: Photo of rear of property formerly addressed as 401 Park Avenue (facing East).





Legend:

Photo #1: View of Park Avenue properties (facing South)

Photo #2: View of Park Avenue Lots (facing South)

Photo #3: Slope of the hill on the front of the Park Avenue Lots (facing North)

Photo #4: Photo of the rear of the Park Avenue properties (facing Northeast)

Photo #5: Rear slope of the rear Park Avenue properties (facing East)



Return to: City Clerk, 209 Pearl Street, Council Bluffs, IA 51503 - Phone: (712) 890-5261
Prepared by: Community Development Dept., Council Bluffs, IA 51503 – Phone: (712) 328-4629

RESOLUTION NO. 19-139

A RESOLUTION TO DISPOSE OF CITY PROPERTY DESCRIBED AS LOT 1 AND A 20' BY 7' STRIP OF VACATED POMONA STREET ADJACENT, AUDITOR'S SUBDIVISION OF LOT 1 BLOCK 4 GLENDALE ADDITION AND THAT PART OF LOT 95, ORIGINAL PLAT OF COUNCIL BLUFFS, IOWA WEST OF HUNTINGTON AVENUE, CITY OF COUNCIL BLUFFS, POTTAWATTAMIE COUNTY, IOWA.

WHEREAS, the City has previously expressed its intent to dispose of owned property described as Lot 1 and a 20' by 7' strip of vacated Pomona Street Adjacent, Auditor's Subdivision of Lot 1 Block 4 Glendale Addition and that part of Lot 95, Original Plat of Council Bluffs, Iowa West of Huntington Avenue, City of Council Bluffs, Pottawattamie County, Iowa; and

WHEREAS, a public hearing has been held in this matter on June 10, 2019 at 7:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

That the Mayor and City Clerk be and are hereby authorized, empowered and directed to execute a quit claim deed conveying the City's interest in the above-described property as follows:

Yoder Construction, Inc., and all successors in interest: Lot 1 and a 20' by 7' strip of vacated Pomona Street Adjacent, Auditor's Subdivision of Lot 1 Block 4 Glendale Addition and that part of Lot 95, Original Plat of Council Bluffs, Iowa West of Huntington Avenue, City of Council Bluffs, Pottawattamie County, Iowa; and

BE IT FURTHER RESOLVED

That the purchase price be \$16,777.00, with costs beyond the \$1,677.70 down payment being forgiven by the City of Council Bluffs upon issuance of a Certificate of Occupancy for a completed home that adheres to the architectural standards below; and

BE IT FURTHER RESOLVED

The subject property, assigned the Case number #OTB-19-005, shall be grouped with the properties assigned Case Numbers #OTB-19-006, #OTB-19-007, #OTB-19-008, #OTB-19-009, #OTB-19-010. One home shall be completed on one of these grouped properties within a 12 month period; and

BE IT FURTHER RESOLVED

The constructed homes shall adhere to the architectural standards as submitted with the application. The completed home shall include a roofed front porch that runs the width of the home, accent siding (such as the shake siding that is shown on the submitted elevation plan) on the second floor, dormers on the second floor, Headers and Crowns over the second floor dormer windows, and pitched roofs of a 12/12 pitch or a 10/12 pitch. Final design approval will be determined by the Community Development Department with the approval of the building permit; and

BE IT FURTHER RESOLVED

Neighborhood identification banners, which are located on poles in or near the right-of-way, shall remain on the property; and

BE IT FURTHER RESOLVED

The date of closing shall within 45 days after the final decision of the Zoning Board of Adjustment regarding a proposed variance to allow one parking space for each dwelling unit to be located within the front yard setback. If the Zoning Board of Adjustment does not see adequate findings of fact to prove the need for the proposed parking variance, the applicant shall have the option to withdraw his application and request a refund of the submitted down payment.

ADOPTED

AND

APPROVED:

June 24, 2019.

Matthew J. Walsh

Mayor

ATTEST:

Jodi Quakenbush

City Clerk

Return to: City Clerk, 209 Pearl Street, Council Bluffs, IA 51503 - Phone: (712) 890-5261
Prepared by: Community Development Dept., Council Bluffs, IA 51503 – Phone: (712) 328-4629

RESOLUTION NO. 19-140

A RESOLUTION TO DISPOSE OF CITY PROPERTY DESCRIBED AS LOT 4 AND THE WEST ½ OF THE VACATED NORTH/SOUTH ALLEY ADJACENT, JUDD’S PARK SUBDIVISION, CITY OF COUNCIL BLUFFS, POTTAWATTAMIE COUNTY, IOWA.

WHEREAS, the City has previously expressed its intent to dispose of owned property described as Lot 4 and the West ½ of the vacated north/south alley adjacent, Judd’s Park Subdivision, City of Council Bluffs, Pottawattamie County, Iowa; and

WHEREAS, a public hearing has been held in this matter on June 10, 2019 at 7:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

That the Mayor and City Clerk be and are hereby authorized, empowered and directed to execute a quit claim deed conveying the City’s interest in the above-described property as follows:

Yoder Construction, Inc., and all successors in interest: Lot 4 and the West ½ of the vacated north/south alley adjacent, Judd’s Park Subdivision, City of Council Bluffs, Pottawattamie County, Iowa; and

BE IT FURTHER RESOLVED

That the purchase price be \$12,626.00, with costs beyond the \$1,262.60 down payment being forgiven by the City of Council Bluffs upon issuance of a Certificate of Occupancy for a completed home that adheres to the architectural standards below; and

BE IT FURTHER RESOLVED

The subject property, assigned the Case number #OTB-19-006, shall be grouped with the properties assigned Case Numbers #OTB-19-005, #OTB-19-007, #OTB-19-008, #OTB-19-009, #OTB-19-010. One home shall be completed on one of these grouped properties within a 12 month period; and

BE IT FURTHER RESOLVED

The constructed homes shall adhere to the architectural standards as submitted with the application. The completed home shall include a roofed front porch that runs the width of the home, accent siding (such as the shake siding that is shown on the submitted elevation plan) on the second floor, dormers on the second floor, Headers and Crowns over the second floor dormer windows, and pitched roofs of a 12/12 pitch or a 10/12 pitch. Final design approval will be determined by the Community Development Department with the approval of the building permit; and

BE IT FURTHER RESOLVED

The date of closing shall within 45 days after the final decision of the Zoning Board of Adjustment regarding a proposed variance to allow one parking space for each dwelling unit to be located within the front yard setback. If the Zoning Board of Adjustment does not see adequate findings of fact to prove the need for the proposed parking variance, the applicant shall have the option to withdraw his application and request a refund of the submitted down payment.

ADOPTED

AND

APPROVED:

June 24, 2019.

Matthew J. Walsh

Mayor

ATTEST:

Jodi Quakenbush

City Clerk

Return to: City Clerk, 209 Pearl Street, Council Bluffs, IA 51503 - Phone: (712) 890-5261
Prepared by: Community Development Dept., Council Bluffs, IA 51503 – Phone: (712) 328-4629

RESOLUTION NO. 19-141

A RESOLUTION TO DISPOSE OF CITY PROPERTY DESCRIBED AS LOT 2 AND THE WEST ½ OF THE VACATED NORTH/SOUTH ALLEY ADJACENT, WELLS PARK ADDITION, CITY OF COUNCIL BLUFFS, POTTAWATTAMIE COUNTY, IOWA.

WHEREAS, the City has previously expressed its intent to dispose of owned property described as Lot 2 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa; and

WHEREAS, a public hearing has been held in this matter on June 10, 2019 at 7:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

That the Mayor and City Clerk be and are hereby authorized, empowered and directed to execute a quit claim deed conveying the City's interest in the above-described property as follows:

Yoder Construction, Inc., and all successors in interest: Lot 2 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa; and

BE IT FURTHER RESOLVED

That the purchase price be \$12,452.00, with costs beyond the \$1,245.20 down payment being forgiven by the City of Council Bluffs upon issuance of a Certificate of Occupancy for a completed home that adheres to the architectural standards below; and

BE IT FURTHER RESOLVED

The subject property, assigned the Case number #OTB-19-007, shall be grouped with the properties assigned Case Numbers #OTB-19-005, #OTB-19-006, #OTB-19-008, #OTB-19-009, #OTB-19-010. One home shall be completed on one of these grouped properties within a 12 month period; and

BE IT FURTHER RESOLVED

The constructed homes shall adhere to the architectural standards as submitted with the application. The completed home shall include a roofed front porch that runs the width of the home, accent siding (such as the shake siding that is shown on the submitted elevation plan) on the second floor, dormers on the second floor, Headers and Crowns over the second floor dormer windows, and pitched roofs of a 12/12 pitch or a 10/12 pitch. Final design approval will be determined by the Community Development Department with the approval of the building permit; and

BE IT FURTHER RESOLVED

The date of closing shall within 45 days after the final decision of the Zoning Board of Adjustment regarding a proposed variance to allow one parking space for each dwelling unit to be located within the front yard setback. If the Zoning Board of Adjustment does not see adequate findings of fact to prove the need for the proposed parking variance, the applicant shall have the option to withdraw his application and request a refund of the submitted down payment.

ADOPTED

AND

APPROVED:

June 24, 2019.

Matthew J. Walsh

Mayor

ATTEST:

Jodi Quakenbush

City Clerk

Return to: City Clerk, 209 Pearl Street, Council Bluffs, IA 51503 - Phone: (712) 890-5261
Prepared by: Community Development Dept., Council Bluffs, IA 51503 – Phone: (712) 328-4629

RESOLUTION NO. 19-142

A RESOLUTION TO DISPOSE OF CITY PROPERTY DESCRIBED AS LOT 3 AND THE WEST ½ OF THE VACATED NORTH/SOUTH ALLEY ADJACENT, WELLS PARK ADDITION, CITY OF COUNCIL BLUFFS, POTTAWATTAMIE COUNTY, IOWA.

WHEREAS, the City has previously expressed its intent to dispose of owned property described as Lot 3 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa; and

WHEREAS, a public hearing has been held in this matter on June 10, 2019 at 7:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

That the Mayor and City Clerk be and are hereby authorized, empowered and directed to execute a quit claim deed conveying the City's interest in the above-described property as follows:

Yoder Construction, Inc., and all successors in interest: Lot 3 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa; and

BE IT FURTHER RESOLVED

That the purchase price be \$11,762.00, with costs beyond the \$1,176.20 down payment being forgiven by the City of Council Bluffs upon issuance of a Certificate of Occupancy for a completed home that adheres to the architectural standards below; and

BE IT FURTHER RESOLVED

The subject property, assigned the Case number #OTB-19-008, shall be grouped with the properties assigned Case Numbers #OTB-19-005, #OTB-19-006, #OTB-19-007, #OTB-19-009, #OTB-19-010. One home shall be completed on one of these grouped properties within a 12 month period; and

BE IT FURTHER RESOLVED

The constructed homes shall adhere to the architectural standards as submitted with the application. The completed home shall include a roofed front porch that runs the width of the home, accent siding (such as the shake siding that is shown on the submitted elevation plan) on the second floor, dormers on the second floor, Headers and Crowns over the second floor dormer windows, and pitched roofs of a 12/12 pitch or a 10/12 pitch. Final design approval will be determined by the Community Development Department with the approval of the building permit; and

BE IT FURTHER RESOLVED

The date of closing shall within 45 days after the final decision of the Zoning Board of Adjustment regarding a proposed variance to allow one parking space for each dwelling unit to be located within the front yard setback. If the Zoning Board of Adjustment does not see adequate findings of fact to prove the need for the proposed parking variance, the applicant shall have the option to withdraw his application and request a refund of the submitted down payment.

ADOPTED

AND

APPROVED: June 24, 2019.

Matthew J. Walsh Mayor

ATTEST:

Jodi Quakenbush City Clerk

Return to: City Clerk, 209 Pearl Street, Council Bluffs, IA 51503 - Phone: (712) 890-5261
Prepared by: Community Development Dept., Council Bluffs, IA 51503 – Phone: (712) 328-4629

RESOLUTION NO. 19-143

A RESOLUTION TO DISPOSE OF CITY PROPERTY DESCRIBED AS LOT 4 AND THE WEST ½ OF THE VACATED NORTH/SOUTH ALLEY ADJACENT, WELLS PARK ADDITION, CITY OF COUNCIL BLUFFS, POTTAWATTAMIE COUNTY, IOWA.

WHEREAS, the City has previously expressed its intent to dispose of owned property described as Lot 4 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa; and

WHEREAS, a public hearing has been held in this matter on June 10, 2019 at 7:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

That the Mayor and City Clerk be and are hereby authorized, empowered and directed to execute a quit claim deed conveying the City's interest in the above-described property as follows:

Yoder Construction, Inc., and all successors in interest: Lot 4 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa; and

BE IT FURTHER RESOLVED

That the purchase price be \$11,588.00, with costs beyond the \$1,158.80 down payment being forgiven by the City of Council Bluffs upon issuance of a Certificate of Occupancy for a completed home that adheres to the architectural standards below; and

BE IT FURTHER RESOLVED

The subject property, assigned the Case number #OTB-19-009, shall be grouped with the properties assigned Case Numbers #OTB-19-005, #OTB-19-006, #OTB-19-007, #OTB-19-008, #OTB-19-010. One home shall be completed on one of these grouped properties within a 12 month period; and

BE IT FURTHER RESOLVED

The constructed homes shall adhere to the architectural standards as submitted with the application. The completed home shall include a roofed front porch that runs the width of the home, accent siding (such as the shake siding that is shown on the submitted elevation plan) on the second floor, dormers on the second floor, Headers and Crowns over the second floor dormer windows, and pitched roofs of a 12/12 pitch or a 10/12 pitch. Final design approval will be determined by the Community Development Department with the approval of the building permit; and

BE IT FURTHER RESOLVED

The date of closing shall within 45 days after the final decision of the Zoning Board of Adjustment regarding a proposed variance to allow one parking space for each dwelling unit to be located within the front yard setback. If the Zoning Board of Adjustment does not see adequate findings of fact to prove the need for the proposed parking variance, the applicant shall have the option to withdraw his application and request a refund of the submitted down payment.

ADOPTED

AND

APPROVED: June 24, 2019.

Matthew J. Walsh Mayor

ATTEST:

Jodi Quakenbush City Clerk

Return to: City Clerk, 209 Pearl Street, Council Bluffs, IA 51503 - Phone: (712) 890-5261
Prepared by: Community Development Dept., Council Bluffs, IA 51503 – Phone: (712) 328-4629

RESOLUTION NO. 19-144

A RESOLUTION TO DISPOSE OF CITY PROPERTY DESCRIBED AS LOT 5 AND THE WEST ½ OF THE VACATED NORTH/SOUTH ALLEY ADJACENT, WELLS PARK ADDITION, CITY OF COUNCIL BLUFFS, POTTAWATTAMIE COUNTY, IOWA.

WHEREAS, the City has previously expressed its intent to dispose of owned property described as Lot 5 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa; and

WHEREAS, a public hearing has been held in this matter on June 10, 2019 at 7:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

That the Mayor and City Clerk be and are hereby authorized, empowered and directed to execute a quit claim deed conveying the City's interest in the above-described property as follows:

Yoder Construction, Inc., and all successors in interest: Lot 5 and the West ½ of the vacated north/south alley adjacent, Wells Park Addition, City of Council Bluffs, Pottawattamie County, Iowa; and

BE IT FURTHER RESOLVED

That the purchase price be \$11,242.00, with costs beyond the \$1,124.20 down payment being forgiven by the City of Council Bluffs upon issuance of a Certificate of Occupancy for a completed home that adheres to the architectural standards below; and

BE IT FURTHER RESOLVED

The subject property, assigned the Case number #OTB-19-010, shall be grouped with the properties assigned Case Numbers #OTB-19-005, #OTB-19-006, #OTB-19-007, #OTB-19-008, and #OTB-19-009. One home shall be completed on one of these grouped properties within a 12 month period; and

BE IT FURTHER RESOLVED

The constructed homes shall adhere to the architectural standards as submitted with the application. The completed home shall include a roofed front porch that runs the width of the home, accent siding (such as the shake siding that is shown on the submitted elevation plan) on the second floor, dormers on the second floor, Headers and Crowns over the second floor dormer windows, and pitched roofs of a 12/12 pitch or a 10/12 pitch. Final design approval will be determined by the Community Development Department with the approval of the building permit; and

BE IT FURTHER RESOLVED

The date of closing shall within 45 days after the final decision of the Zoning Board of Adjustment regarding a proposed variance to allow one parking space for each dwelling unit to be located within the front yard setback. If the Zoning Board of Adjustment does not see adequate findings of fact to prove the need for the proposed parking variance, the applicant shall have the option to withdraw his application and request a refund of the submitted down payment.

ADOPTED

AND

APPROVED:

June 24, 2019.

Matthew J. Walsh

Mayor

ATTEST:

Jodi Quakenbush

City Clerk

Council Communication

Department: Legal
Case/Project No.:
Submitted by: Legal Department

Ordinance 6388
ITEM 6.A.

Council Action: 6/10/2019

Description

Ordinance to amend Title 9 "Traffic" of the 2015 Municipal Code of Council Bluffs, Iowa, by amending "Chapter 9.04.010 - Definitions".

Background/Discussion

This ordinance will make the City's terminology consistent with the terminology used in the State Code.

Recommendation

Approval of this Ordinance.

ATTACHMENTS:

Description	Type	Upload Date
Redline Version	Other	5/14/2019
Ordinance 6388	Ordinance	6/4/2019

9.04.010 - Definitions.

For the purposes of this title, the following words, terms, and phrases shall have the following meanings:

(1) "Authorized emergency vehicles" means vehicles of the fire department, police department, ambulances, and emergency vehicles owned by the United States, the State of Iowa, any subdivision of the State of Iowa, or the City of Council Bluffs, Iowa, and privately owned vehicles as are designated or authorized by the director of transportation under Section 321.451 of the Iowa Code.

(2) "Business district" means any area of the city not zoned residential or agricultural.

(3) "Crosswalk" means that portion of a roadway ordinarily included within the prolongation or connection of curb and property lines at intersections, or other portion of a roadway clearly indicated for pedestrian crossing by lines or other markings on the surface.

(4) "Controlled-access facilities" means a highway which gives preference to through traffic by providing access connections at interchanges with selected public roads only and by prohibiting crossings at grade or direct access at driveway connections.

~~(45)~~ "Intersection" means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then of the lateral boundary lines of two or more streets or highways which join one another at angle, whether or not one such street or highway crosses the other.

~~(55)~~ "Motor vehicle" means a vehicle which is self-propelled, but not including vehicles known as trackless trolleys which are propelled by electric power obtained from overhead trolley wires and are not operated upon rails.

~~(67)~~ "Official parking and traffic signs" means all signs, markings and devices, other than signals, not inconsistent with this title, placed or erected by authority of a public body or official having jurisdiction, for the purpose of guiding, directing, warning or regulating traffic and parking.

~~(78)~~ "Official traffic signals" means all signals, not inconsistent with this title, placed or erected by authority of a public body or official having jurisdiction, for the purpose of directing, warning or regulating traffic.

~~(89)~~ "Operator" means every person who operates or is in actual physical control of a vehicle;

~~(910)~~ "Parking" means the standing of a vehicle, whether occupied or not, upon a roadway, other than temporarily, for the purpose of and while actually engaged in loading and unloading, or in obedience to traffic regulations or traffic signs or signals.

~~(1011)~~ "Peace officer" means every officer of the police department or any officer authorized to direct or regulate traffic, or to make arrests for violation of traffic regulations.

~~(112)~~ "Pedestrian" means any person afoot.

~~(1213)~~ "Person" means an individual, partnership, corporation, the state and its agencies and subdivision, and any body of persons, whether incorporated or not.

~~(1314)~~ "Private road or driveway" means every road or driveway not open to the use of the public for the purposes of vehicular travel.

~~(1415)~~ "Right-of-way" means the privileges of the immediate use of the street or highway.

~~(1516)~~ "Roadway" means that portion of the street or highway improved, designed, or ordinarily used for vehicular travel, and does not include sidewalks or any other area of

public property between the roadway portion of the street or highway and the abutting private property line.

(~~16~~17) "Sidewalk" means that portion of a street between the curb lines and the adjacent property lines.

(~~17~~18) "Snowmobile" means any self-propelled vehicle designed for travel on snow, ice, or natural terrain, steered by wheels, skis or runners.

(~~18~~19) "Street" or "highway" means the entire width between property lines of every way or place of whatever nature when any part thereof is open to the use of the public, as a matter of right, for purposes of vehicular traffic.

(~~19~~20) "Traffic" means pedestrian, ridden, or herded animals, vehicles, buses or other conveyances, either singly or together, while using any street for purposes of travel.

(~~20~~21) "Traffic control signal" means any device, whether manually, electrically or mechanically operated, by which traffic is alternately directed to stop and proceed.

(~~21~~22) "Vehicle" means any device in, upon, or by which any person or property is or may be transported or drawn upon a public street or highway, except devices used exclusively upon stationary rails or tracks.

ORDINANCE NO. 6388

AN ORDINANCE TO AMEND TITLE 9 “TRAFFIC” OF THE 2015 MUNICIPAL CODE OF COUNCIL BLUFFS, IOWA, BY AMENDING “CHAPTER 9.04.010 – DEFINITIONS”.

**BE IT ORDAINED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

SECTION 1. That Title 9 “Traffic” of the 2015 Municipal Code of Council Bluffs, Iowa, is hereby amended to read as follows:

9.04.010 - Definitions.

For the purposes of this title, the following words, terms, and phrases shall have the following meanings:

- (1) "Authorized emergency vehicles" means vehicles of the fire department, police department, ambulances, and emergency vehicles owned by the United States, the State of Iowa, any subdivision of the State of Iowa, or the City of Council Bluffs, Iowa, and privately owned vehicles as are designated or authorized by the director of transportation under Section 321.451 of the Iowa Code.
- (2) "Business district" means any area of the city not zoned residential or agricultural.
- (3) "Crosswalk" means that portion of a roadway ordinarily included within the prolongation or connection of curb and property lines at intersections, or other portion of a roadway clearly indicated for pedestrian crossing by lines or other markings on the surface.
- (4) “Controlled-access facilities” means a highway which gives preference to through traffic by providing access connections at interchanges with selected public roads only and by prohibiting crossings at grade or direct access at driveway connections.
- (5) "Intersection" means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then of the lateral boundary lines of two or more streets or highways which join one another at angle, whether or not one such street or highway crosses the other.
- (5) "Motor vehicle" means a vehicle which is self-propelled, but not including vehicles known as trackless trolleys which are propelled by electric power obtained from overhead trolley wires and are not operated upon rails.
- (7) "Official parking and traffic signs" means all signs, markings and devices, other than signals, not inconsistent with this title, placed or erected by authority of a public body or official having jurisdiction, for the purpose of guiding, directing, warning or regulating traffic and parking.
- (8) "Official traffic signals" means all signals, not inconsistent with this title, placed or erected by authority of a public body or official having jurisdiction, for the purpose of directing, warning or regulating traffic.
- (9) "Operator" means every person who operates or is in actual physical control of a vehicle;
- (10) "Parking" means the standing of a vehicle, whether occupied or not, upon a roadway, other than temporarily, for the purpose of and while actually engaged in loading and unloading, or in obedience to traffic regulations or traffic signs or signals.
- (11) "Peace officer" means every officer of the police department or any officer authorized to direct or regulate traffic, or to make arrests for violation of traffic regulations.
- (12) "Pedestrian" means any person afoot.

- (13) "Person" means an individual, partnership, corporation, the state and its agencies and subdivision, and any body of persons, whether incorporated or not.
- (14) "Private road or driveway" means every road or driveway not open to the use of the public for the purposes of vehicular travel.
- (15) "Right-of-way" means the privileges of the immediate use of the street or highway.
- (16) "Roadway" means that portion of the street or highway improved, designed, or ordinarily used for vehicular travel, and does not include sidewalks or any other area of public property between the roadway portion of the street or highway and the abutting private property line.
- (17) "Sidewalk" means that portion of a street between the curb lines and the adjacent property lines.
- (18) "Snowmobile" means any self-propelled vehicle designed for travel on snow, ice, or natural terrain, steered by wheels, skis or runners.
- (19) "Street" or "highway" means the entire width between property lines of every way or place of whatever nature when any part thereof is open to the use of the public, as a matter of right, for purposes of vehicular traffic.
- (20) "Traffic" means pedestrian, ridden, or herded animals, vehicles, buses or other conveyances, either singly or together, while using any street for purposes of travel.
- (21) "Traffic control signal" means any device, whether manually, electrically or mechanically operated, by which traffic is alternately directed to stop and proceed.
- (22) "Vehicle" means any device in, upon, or by which any person or property is or may be transported or drawn upon a public street or highway, except devices used exclusively upon stationary rails or tracks.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason declared illegal or void, then the lawful provisions of this ordinance which are severable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its final passage and publication, as by law provided.

PASSED
AND
APPROVED

June 24, 2019.

MATTHEW J. WALSH

Mayor

Attest:

JODI QUAKENBUSH

City Clerk

First Consideration: 6-10-19
Second Consideration: 6-24-19
Public Hearing: N/A
Third Consideration: _____

Council Communication

Department: Legal
Case/Project No.:
Submitted by: Legal Department

Ordinance 6389
ITEM 6.B.

Council Action: 6/10/2019

Description

Ordinance to amend Title 9 "Traffic" of the 2015 Municipal Code of Council Bluffs, Iowa, by amending "Chapter 9.90.010 Use-unlawful acts designated".

Background/Discussion

This ordinance will make the City's terminology consistent with the terminology used in the State Code.

Recommendation

Approval of this ordinance.

ATTACHMENTS:

Description	Type	Upload Date
Redline Version	Other	5/14/2019
Ordinance 6389	Ordinance	6/4/2019

9.90.010 - Use—Unlawful acts designated.

It is unlawful for any person to:

- (a) Drive a vehicle over, upon or across any curb, central dividing section or other separation or dividing line on such controlled-access facilities as defined in Section ~~10.05.0109~~04.010 of this code;
- (b) Make a left turn or a semi-circular or U-turn except through an opening provided for that purpose in the dividing curb section, separation or line;
- (c) Drive any vehicle, except in the proper lane provided for that purpose and in the proper direction and to the right of the central dividing curb, separation section or line;
- (d) Drive any vehicle into the controlled-access facility from a local service road except through an opening provided for that purpose in the dividing curb or dividing section or dividing line which separates such service road from the controlled-access facility property.

ORDINANCE NO. 6389

AN ORDINANCE TO AMEND TITLE 9 “TRAFFIC” OF THE 2015 MUNICIPAL CODE OF COUNCIL BLUFFS, IOWA, BY AMENDING “CHAPTER 9.90.010 – USE-UNLAWFUL ACTS DESIGNATED”.

**BE IT ORDAINED
BY THE CITY COUNCIL
OF THE**

CITY OF COUNCIL BLUFFS, IOWA

SECTION 1. That Title 9 “Traffic” of the 2015 Municipal Code of Council Bluffs, Iowa, is hereby amended to read as follows:

9.90.010 - Use—Unlawful acts designated.

It is unlawful for any person to:

- (a) Drive a vehicle over, upon or across any curb, central dividing section or other separation or dividing line on such controlled-access facilities as defined in Section 9.04.010 of this code;
- (b) Make a left turn or a semi-circular or U-turn except through an opening provided for that purpose in the dividing curb section, separation or line;
- (c) Drive any vehicle, except in the proper lane provided for that purpose and in the proper direction and to the right of the central dividing curb, separation section or line;
- (d) Drive any vehicle into the controlled-access facility from a local service road except through an opening provided for that purpose in the dividing curb or dividing section or dividing line which separates such service road from the controlled-access facility property.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason declared illegal or void, then the lawful provisions of this ordinance which are severable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its final passage and publication, as by law provided.

PASSED
AND
APPROVED

June 24, 2019.

MATTHEW J. WALSH

Mayor

Attest:

JODI QUAKENBUSH

City Clerk

First Consideration: 6-10-19

Second Consideration: 6-24-19

Public Hearing: N/A

Third Consideration: _____

Council Communication

Department: Finance
Case/Project No.: Kim Riebe
Submitted by: Kim Riebe

Ordinance 6390
ITEM 6.C.

Council Action: 6/10/2019

Description

Ordinance to amend chapter 1.32 - "Purchasing" of the municipal code.

Background/Discussion

No material changes are being proposed.

These amendments will:

- Clean up antiquated verbiage
- Reference the City's Professional Services Policy, which has been in place for years
- Correct the titles of 1.32.020 and 1.32.060
- Remove duplicate information

Recommendation

Approval of this ordinance.

ATTACHMENTS:

Description	Type	Upload Date
Current Purchasing Ordinance with Markups	Ordinance	5/24/2019
Ordinance 6390	Ordinance	6/5/2019

Chapter 1.32 - PURCHASING^[1]

Footnotes:

1.32.010 - Duty of mayor or his or her designee.

It shall be the duty of the mayor or his or her designee to make all purchases of ~~printing, supplies, equipment, materials, goods~~ and services for the city and see that such ~~printing, supplies, equipment, materials, goods~~ and services are received and are of the quality and character as called for in the notice to bidders and/or the purchase contract. The following chapter does not apply to solicitation for professional services. Professional services shall include planning, design, architectural, engineering, landscape architecture, land surveying, land appraising, consulting, legal, and management review services. Professional services must be sought and contracted for in a manner consistent with state law and the City's Professional Services Selection Process. Where it is reasonable to think that the total amount of contracted professional services shall exceed seventy-five thousand dollars (\$75,000.00), no contract shall be entered without an affirmative vote of the council.

(Ord. No. 6201, § 1, 3-10-2014; Ord. No. 6217, § 1, 10-27-2014; Ord. No. 6297, § 1, 6-26-2017).

1.32.020 - Advertising for bids on purchases over twenty-five thousand dollars (fifty thousand dollars for information technology purchases).

Before any ~~printing, supplies, equipment, materials, and goods~~ or services are purchased for the city, where the probable net cost may exceed twenty-five thousand dollars (\$25,000.00), or fifty thousand dollars (\$50,000.00) for information technology purchases, the mayor or his or her designee shall advertise for sealed bids for the same; not less than four days nor more than forty (40) days before bid opening date.

(Ord. No. 6201, § 1, 3-10-2014; Ord. No. 6217, § 1, 10-27-2014; Ord. No. 6297, § 1, 6-26-2017).

1.32.030 - Deposit to accompany bids.

All bids shall be mailed or delivered (sealed) to the office designated by the mayor or his or her designee and shall be accompanied by a certified bank check, cashier's check or bid bond for not less than five percent of such bid. ~~The certified bank check or cashier's check will be returned to the successful bidder(s) at bid award. Bid bond documents will be retained by the city.~~

(Ord. No. 6201, § 1, 3-10-2014; Ord. No. 6217, § 1, 10-27-2014; Ord. No. 6297, § 1, 6-26-2017).

1.32.040 - Acceptance or rejection of bids.

The mayor or his or her designee shall accept the lowest bid of a responsible and responsive bidder, taking into consideration the character and quality of ~~printing, supplies, equipment, materials, goods~~ and services to be furnished and facilities of the bidder to deliver the ~~printing, supplies, equipment, materials, goods~~ and services in accordance with the requirements of the city, the notice to bidders, and the bidder's ability to furnish adequate repairs and spare parts; however, if the net amount of the lowest responsible bid exceeds twenty-five thousand dollars (\$25,000.00), or fifty thousand dollars (\$50,000.00) for information technology purchases, and the purchase will exceed the monies approved by the city council in the annual budget, then and in that event, the bid shall not be accepted unless and until the city council has approved the same. The mayor or his or her designee may reject all bids and re-advertise.

(Ord. No. 6201, § 1, 3-10-2014; Ord. No. 6217, § 1, 10-27-2014; Ord. No. 6297, § 1, 6-26-2017).

1.32.050 - Return of deposits of unsuccessful bidders.

Checks of all unsuccessful bidders shall be returned to the unsuccessful bidders forthwith. Bid bond documents will be retained by the City.

(Ord. No. 6201, § 1, 3-10-2014; Ord. No. 6217, § 1, 10-27-2014; Ord. No. 6297, § 1, 6-26-2017).

1.32.060 - Purchases costing less than twenty-five thousand (fifty thousand for information technology) dollars.

For all ~~printing, supplies, equipment, materials, goods~~ and services where the probable net cost thereof shall not exceed the sum of twenty-five thousand dollars (\$25,000.00), or fifty thousand dollars (\$50,000.00) for information technology purchases, the mayor or his or her designee will, by full investigation in pricing, use his or her best efforts to obtain the lowest possible satisfactory price and term thereon. On purchases of a single item or service in excess of seven thousand five hundred dollars (\$7,500.00) but less than twenty-five thousand dollars (\$25,000.00), or fifty thousand dollars (\$50,000.00) for information technology purchases, the mayor or his or her designee will make a good faith effort to obtain three price quotations and purchase from the lowest responsible and responsive of the quotations, taking into consideration the character and quality of the ~~printing, supplies, equipment, materials, goods~~ and/or services to be furnished and the facilities of the bidder to deliver said items. If the mayor or his or her designee elects to accept any quotation other than the lowest responsive, responsible quote, such purchases will not be made until the city council has approved the same.

(Ord. No. 6201, § 1, 3-10-2014; Ord. No. 6217, § 1, 10-27-2014; Ord. No. 6297, § 1, 6-26-2017).

1.32.070 - Purchasing specific makes or brands.

The provisions of this chapter shall not apply where a specific make or brand of article is required and the mayor will have the authority to approve the purchase of the same.

(Ord. No. 6201, § 1, 3-10-2014; Ord. No. 6217, § 1, 10-27-2014; Ord. No. 6297, § 1, 6-26-2017).

1.32.080 - Emergency and negotiated purchases.

There may be times when a department head determines that the provisions of this chapter should not apply. In such situations emergency or negotiated purchases can occur. Emergency purchases shall be defined as purchases that must be made immediately in order to carry out the essential operations of the city and where potential for damage to property or risk of injury may result if the purchase is not immediately made. A negotiated purchase is warranted when purchasing specialized equipment in order to take advantage of discounts, incentives and/or expedited delivery. A negotiated purchase may occur when deemed necessary with prior approval of the mayor or his or her designee. Approval of any negotiated purchase over twenty-five thousand dollars (\$25,000.00) can only be granted by the mayor.

(Ord. No. 6201, § 1, 3-10-2014; Ord. No. 6217, § 1, 10-27-2014; Ord. No. 6297, § 1, 6-26-2017).

1.32.090 - Surplus property.

Any city equipment that can no longer be utilized by the city must be declared surplus by the mayor or his or her designee and disposed of at public auction, by sealed bid, or internet-based auction. Any public auction or sealed bid must first be preceded by advertising not less than four days nor more than twenty (20) days prior to such sale. Any material of no useful value to the city may be declared junk and sold to a licensed scrap dealer for the scrap value, without notice. Disposal of surplus items may be made by donation or sale to other governmental entities after approval of the mayor.

(Ord. No. 6201, § 1, 3-10-2014; Ord. No. 6217, § 1, 10-27-2014; Ord. No. 6297, § 1, 6-26-2017).

ORDINANCE NO. 6390

AN ORDINANCE TO AMEND CHAPTER 1.32 “PURCHASING” OF THE 2019 MUNICIPAL CODE OF COUNCIL BLUFFS, IOWA, BY AMENDING SECTIONS 1.32.010 THROUGH 1.32.060.

**BE IT ORDAINED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

SECTION 1. That Chapter 1.32 “Purchasing” of the 2019 Municipal Code of Council Bluffs, Iowa, is hereby amended by amending Sections 1.32.010 through 1.32.060 to read as follows:

1.32.010 - Duty of mayor or his or her designee.

It shall be the duty of the mayor or his or her designee to make all purchases of goods and services for the city and see that such goods and services are received and are of the quality and character as called for in the notice to bidders and/or the purchase contract. The following chapter does not apply to solicitation for professional services. Professional services shall include planning, design, architectural, engineering, landscape architecture, land surveying, land appraising, consulting, legal, and management review services. Professional services must be sought and contracted for in a manner consistent with state law and the City’s Professional Services Selection Process. Where it is reasonable to think that the total amount of contracted professional services shall exceed seventy-five thousand dollars (\$75,000.00), no contract shall be entered without an affirmative vote of the council.

1.32.020 - Advertising for bids on purchases over twenty-five thousand dollars (fifty thousand dollars for information technology purchases).

Before any goods or services are purchased for the city, where the probable net cost may exceed twenty-five thousand dollars (\$25,000.00), or fifty thousand dollars (\$50,000.00) for information technology purchases, the mayor or his or her designee shall advertise for sealed bids for the same; not less than four days nor more than forty (40) days before bid opening date.

1.32.030 - Deposit to accompany bids.

All bids shall be mailed or delivered (sealed) to the office designated by the mayor or his or her designee and shall be accompanied by a certified bank check, cashier's check or bid bond for not less than five percent of such bid.

1.32.040 - Acceptance or rejection of bids.

The mayor or his or her designee shall accept the lowest bid of a responsible and responsive bidder, taking into consideration the character and quality of goods and services to be furnished and facilities of the bidder to deliver the goods and services in accordance with the requirements of the city, the notice to bidders, and the bidder's ability to furnish adequate repairs and spare parts; however, if the net amount of the lowest responsible bid exceeds twenty-five thousand dollars (\$25,000.00), or fifty thousand dollars (\$50,000.00) for information technology purchases, and the purchase will exceed the monies approved by the city council in the annual budget, then and in that event, the bid shall not be accepted unless and until the city council has approved the same. The mayor or his or her designee may reject all bids and re-advertise.

1.32.050 - Return of deposits of unsuccessful bidders.

Checks of all unsuccessful bidders shall be returned to the unsuccessful bidders forthwith. Bid bond documents will be retained by the City.

1.32.060 - Purchases costing less than twenty-five thousand (fifty thousand for information technology) dollars.

For all goods and services where the probable net cost thereof shall not exceed the sum of twenty-five thousand dollars (\$25,000.00), or fifty thousand dollars (\$50,000.00) for information technology purchases, the mayor or his or her designee will, by full investigation in pricing, use his or her best efforts to obtain the lowest possible satisfactory price and term thereon. On purchases of a single item or service in excess of seven thousand five hundred dollars (\$7,500.00) but less than twenty-five thousand dollars (\$25,000.00), or fifty thousand dollars (\$50,000.00) for information technology purchases, the mayor or his or her designee will make a good faith effort to obtain three price quotations and purchase from the lowest responsible and responsive of the quotations, taking into consideration the character and quality of the goods and/or services to be furnished and the facilities of the bidder to deliver said items. If the mayor or his or her designee elects to accept any quotation other than the lowest responsive, responsible quote, such purchases will not be made until the city council has approved the same.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason declared illegal or void, then the lawful provisions of this ordinance which are severable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its final passage and publication, as by law provided.

PASSED
AND
APPROVED: June 24, 2019

BY: _____
Matthew J. Walsh, Mayor

ATTEST: _____
Jodi Quakenbush, City Clerk

Public Hearing: N/A
First Consideration: 6/10/19
Second Consideration: 6/24/19
Third Consideration: _____

Council Communication

Department: Legal
Case/Project No.:
Submitted by: Richard Wade

Ordinance 6391
ITEM 6.D.

Council Action: 6/10/2019

Description

Ordinance to amend Title 8 "Public Safety and Morals" of the 2015 Municipal Code of Council Bluffs, Iowa, by amending Chapter 8.02.020 "Misdemeanor-Penalty."

Background/Discussion

Iowa Code Section 903.1 has changed the maximum fine amount for simple misdemeanors to \$625.00 and our Code still has \$500.00 as the maximum fine amount. In order to remain consistent with the the Iowa Code, we've removed the specific penalties from our Code and included language referencing Iowa Code Section 903.1.

Recommendation

It is my recommendation that this Ordinance be adopted.

ATTACHMENTS:

Description	Type	Upload Date
Current Ordinance & Proposed change	Other	6/5/2019
Ordinance 6391	Ordinance	6/5/2019

Current Municipal Code

8.02.020 - Misdemeanor—Penalty.

Any person or persons convicted of a misdemeanor under any ordinance of the city of Council Bluffs where no punishment is specifically provided, shall be punished by a fine not to exceed five hundred dollars (\$500.00), or imprisonment not to exceed thirty (30) days.

(Ord. 5608 § 2, 2001).

Proposed Municipal Code

8.02.020 Misdemeanor-Penalty.

Any person or persons convicted of a misdemeanor under any ordinance of the City of Council Bluffs where no punishment is specifically provided, shall be punished by a fine or imprisonment as established under Iowa Code Section 903.1.

ORDINANCE NO. 6391

AN ORDINANCE TO AMEND TITLE 8 “PUBLIC SAFETY AND MORALS” OF THE 2015 MUNICIPAL CODE OF COUNCIL BLUFFS, IOWA, BY AMENDING CHAPTER 8.02.020 “MISDEMEANOR-PENALTY.”

**BE IT ORDAINED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

SECTION 1. That Title 8 “Public Safety and Morals” of the 2015 Municipal Code of Council Bluffs, Iowa, is hereby amended by amending Chapter 8.02.020 “Misdemeanor-Penalty” to read as follows:

8.02.020 Misdemeanor-Penalty.

Any person or persons convicted of a misdemeanor under any ordinance of the City of Council Bluffs where no punishment is specifically provided, shall be punished by a fine or imprisonment as established under Iowa Code Section 903.1.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason declared illegal or void, then the lawful provisions of this ordinance which are severable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its final passage and publication, as by law provided.

PASSED
AND
APPROVED

June 24, 2019.

MATTHEW J. WALSH

Mayor

Attest:

JODI QUAKENBUSH

City Clerk

First Consideration: 6-10-19

Second Consideration: 6-24-19

Public Hearing: n/a

Third Consideration: _____

Council Communication

Department: City Clerk
Case/Project No.:
Submitted by: Richard Wade

Ordinance 6386
ITEM 7.A.

Council Action: 6/10/2019

Description

Ordinance to amend Chapter 1.65 "Council Bluffs Arena and Convention Center Commission", by amending Sections 1.65.050, 1.65.090 and 1.65.100.

Background/Discussion

The Convention and Visitors Bureau now contracts directly with the City for services and the duties are no longer combined or supervised by or with the Arena Commission.

Recommendation

Legal recommends these amendments.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance with amendments highlighted	Other	5/9/2019
Updated Ordinance 6386	Ordinance	5/21/2019

Chapter 1.65 - COUNCIL BLUFFS ARENA AND CONVENTION CENTER COMMISSION

Sections:

1.65.050 - Members—Vacancy.

The position of a commission member shall be deemed vacant if he or she no longer meets the qualifications set out in Section 1.65.030. ~~Any commissioner who misses more than twenty (20) percent of the meetings in a calendar year shall be dismissed at the request of the mayor or upon direct action by the city council.~~ Vacancies on the commission shall be filled by appointment by the mayor, with the approval of the city council. Appointments made to fill vacancies shall be for the balance of the term of the commission member being replaced.

1.65.090 - Powers and duties.

The board shall have and exercise the following powers and duties:

(1) To meet and elect from its membership a chairperson, a vice chairperson, and such other officers deemed necessary;

(2) To establish policy and long-term goals for the arena and convention center, ~~and the convention and visitors bureau;~~

(3) To develop, negotiate, oversee, and make recommendations to the council on the contract for the management of the arena and convention center;

~~(4) To develop, negotiate, oversee, and make recommendations to the council on the contract for the operation of a convention and visitors bureau;~~

~~(45)~~ To make recommendations to the city council regarding contracts which the city must enter in connection with the arena and convention center;

~~(56)~~ To make and adopt, amend, modify, or repeal rules and regulations not inconsistent with this chapter or the laws of the city and state for the operation and promotion of an arena and convention center;

~~(67)~~ To review the proposed budget for the arena and convention center and to make recommendations regarding its adoption by the city council; (8) To monitor the expenditures of funds allocated for the operation and promotion of the arena and convention center.

1.65.100 - Annual reports.

The commission shall make annual reports to the city council. These reports shall contain statements of the activities at the arena and convention center, ~~and the convention and visitors bureau;~~ the annual accounting of its finances from the previous fiscal year; and a proposed budget for the upcoming fiscal year. This report shall be due on the first day of December, and is to be filed with the city clerk.

The mayor shall designate and provide appropriate staff to assist the board in the performance of its duties.

ORDINANCE NO. 6386

AN ORDINANCE TO AMEND CHAPTER 1.65 “COUNCIL BLUFFS ARENA AND CONVENTION CENTER COMMISSION” OF THE 2015 MUNICIPAL CODE OF COUNCIL BLUFFS, IOWA, BY AMENDING SECTIONS 1.65.050, 1.65.090 AND 1.65.100.

**BE IT ORDAINED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

SECTION 1. That Chapter 1.65 “Council Bluffs Arena Convention Center Commission” of the 2015 Municipal Code of Council Bluffs, Iowa, is amended as follows:

1.65.050 - Members—Vacancy.

The position of a commission member shall be deemed vacant if he or she no longer meets the qualifications set out in Section 1.65.030. Any commissioner who misses two consecutive meetings shall be dismissed at the request of the Mayor or upon direct action by the City Council. Vacancies on the commission shall be filled by appointment by the mayor, with the approval of the city council. Appointments made to fill vacancies shall be for the balance of the term of the commission member being replaced.

1.65.090 - Powers and duties.

The board shall have and exercise the following powers and duties:

- (1) To meet and elect from its membership a chairperson, a vice chairperson, and such other officers deemed necessary;
- (2) To establish policy and long-term goals for the arena and convention center;
- (3) To develop, negotiate, oversee, and make recommendations to the council on the contract for the management of the arena and convention center;
- (4) To make recommendations to the city council regarding contracts which the city must enter in connection with the arena and convention center;
- (5) To make and adopt, amend, modify, or repeal rules and regulations not inconsistent with this chapter or the laws of the city and state for the operation and promotion of an arena and convention center;
- (6) To review the proposed budget for the arena and convention center and to make recommendations regarding its adoption by the city council;
- (8) To monitor the expenditures of funds allocated for the operation and promotion of the arena and convention center.

1.65.100 - Annual reports.

The commission shall make annual reports to the city council. These reports shall contain statements of the activities at the arena and convention center; the annual accounting of its finances from the previous fiscal year; and a proposed budget for the upcoming fiscal year. This report shall be due on the first day of December, and is to be filed with the city clerk.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason declared illegal or void, then the lawful provisions of this ordinance which are severable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its final passage and publication, as by law provided.

PASSED
AND
APPROVED

June 10, 2019.

MATTHEW J. WALSH

Mayor

Attest:

JODI QUAKENBUSH

City Clerk

First Consideration: 5-20-19

Second Consideration: 6-10-19

Public Hearing: N/A

Third Consideration: _____

Council Communication

Department: City Clerk
Case/Project No.:
Submitted by: Jon Finnegan

Resolution 19-130 (Continued from
May 20, 2019)
ITEM 8.A.

Council Action: 6/10/2019

Description

Resolution to update City Personnel Policies 400 and 401. (Continued from May 20, 2019)

Background/Discussion

Staff is requesting to table this item for now and that Council take no action at this time.

The policies were updated and the redline version of changes to Policy 400 is attached. The only change to Policy 401 is that it now directs employees to refer to Policy 400.

Recommendation

Approval of the resolution.

ATTACHMENTS:

Description	Type	Upload Date
Policy 401	Resolution	5/14/2019
Policy 400 Redline	Other	5/21/2019
Resolution 19-130	Resolution	5/14/2019

City Personnel Policy

PAYMENT OF TRAVEL AND BUSINESS EXPENSES

POLICY: 401

Council approval: 6/26/2017

Pages: 3

POLICY:

The City of Council Bluffs will pay reasonable expenses which are incurred in the course of authorized City travel for the purpose of conducting City business, representing the City at meetings and professional associations, as well as for training to enhance performance.

APPLICABILITY:

All City personnel, including both elected and appointed City officials.

PURPOSE:

The purpose of this policy is to inform employees, supervisors, Department Heads, and other City officials of their respective roles and responsibilities relative to submitting and approving travel and business-related expenses. It is the expressed purpose of this policy to provide employees with reasonable travel accommodations and related expenses, while maintaining a prudent spending policy.

ADMINISTRATION:

The Director of Finance is primarily responsible for the contents and administration of this policy. All other Department Heads have collateral responsibility for administration of this policy.

PROCEDURE:

1. Authorization to Travel. Supervisors are responsible for ensuring that travel is appropriate, reasonable, and necessary to the mission and responsibilities of the department and/or City government, and that funds are available for related expenses. Supervisors must approve travel requests prior to the travel occurring.
2. Expenses Eligible for Payment or Reimbursement. Travel expenses that may be paid by the City include conference or training fees, meals, lodging, and transportation costs. Excess costs, indirect routes, or luxury accommodations and services unnecessary, unjustified, or solely for the convenience or personal preference of the employee are not eligible for reimbursement.

- A. Lodging Expense: Reasonable lodging expense will be paid either directly by the City or will be reimbursed to the employee for an approved function. Tips paid for hotel/motel services will not be reimbursed.
- B. Seminar/Tuition Expense: Approved conference, seminar or tuition registration expenses will be paid by the City.
- C. Transportation: Reimbursement or payment of transportation expenses shall be in the best interest of the City. In no case shall the total travel reimbursement exceed the tourist class air rate or the actual mileage rate incurred, whichever is less. Tips for transportation services will not be reimbursed.
- (1) Air Travel Procedure: Each Department is responsible for making air travel arrangements in a prudent manner.
- (2) Travel by Personal Automobile: Travel by personal automobile will be allowed when it is in the best interest of the City. Employees are eligible for mileage reimbursement for actual miles driven to and from the function. The approved mileage reimbursement rate shall be the current rate established by the IRS for business purposes.
- (3) Travel by City-owned Automobile: When taking a City automobile, the employee will be reimbursed for any gasoline expenditures incurred. A copy of the receipt with the mileage and vehicle number driven must be forwarded to Fleet Maintenance.
- D. Meal Reimbursement: The City will reimburse employees for actual meal costs while travelling for business purposes.
- (1) Meal expense reimbursement will not exceed these per meal amounts:
- \$ 15.00 Breakfast
15.00 Lunch
25.00 Dinner
- (2) All meal receipts must be submitted in order to receive reimbursement. Meal reimbursement in excess of these amounts may be made only upon a showing of extraordinary circumstances, and should be pre-approved by the employee's supervisor when possible. The City will not reimburse any purchases of alcohol.
- E. Miscellaneous Expenses: Employees will also be reimbursed for any other necessary charges such as taxi, bus, parking, etc. Receipts are required for any miscellaneous expenses for which the employee is requesting reimbursement.

3. Forms of Payment for Travel and Business Expenses. Travel and business expenses can be paid for or reimbursed in the following manner:
- A. Use of a City of Council Bluffs Purchasing Card is the preferred payment method for travel and business expenses.
 - B. Employees who pay for their own travel and business expenses may obtain reimbursement for eligible expenses by completing the Travel and Business Expense Reimbursement Request form ([see Appendix "A" – F401-1](#)) and attaching receipts showing payment of applicable expenses within thirty (30) calendar days of return from the function. Employees will be reimbursed via direct deposit.
 - C. For expenses that can be directly billed to the City, the employee can process payment through the normal accounts payable system. This method can be used to have a City check prepared for the employee to deliver at the time of the event.

City Personnel Policy

VEHICLE USAGE

POLICY: 400

Council approval: 7/11/2016

Pages: 5

POLICY:

It is the policy of the City to provide vehicles for business use whenever possible, to allow employees to drive for City business, and to reimburse employees for business use of personal vehicles according to the guidelines below.

APPLICABILITY:

The provisions of this policy are applicable to all City employees who receive reimbursements or allowances for the use of their personal vehicles in conducting City business; or, who operate City vehicles.

ADMINISTRATION:

The Finance Director is responsible for the contents and administration of this policy. The Public Works Operations Director is responsible for the compliance and administration, and purchasing of vehicles contained in this policy.

PROCEDURE:

1. **In—General.** The use of a City-owned vehicle or the receipt of mileage reimbursement or allowances for the use of a personal vehicle will be approved only for necessary travel for official City business. Those who are required to use a personal vehicle in conducting official City business shall receive mileage reimbursements in accordance with this policy. Use of an emergency/Special-use vehicle or assignment of an eight-hour vehicle shall also be in accordance with the provisions of this policy. However, it is understood that certain operational demands may exempt certain operators from some of the provisions of this policy.
2. **Permitted Uses.**
 - A. General: Vehicles covered under this policy shall be used for official City business only. Operators of both personal and City-owned vehicles shall observe all traffic regulations. They are also expected to drive the shortest and most direct route between stops.
 - B. Lunch Breaks: Only those departments or divisions assigned emergency or special use vehicles, and those assigned vehicles on an eight-hour basis, who

regularly work in the field most of the day may use the vehicle for transportation to and from lunch.

- C. Passengers: Only City employees shall drive or ride in City vehicles or private vehicles being used for official City business except that others may ride in such vehicles when such use directly relates to City business.

- 3. **Qualifications to Operate Vehicle.** Department Heads use all reasonable means for ensuring that all of their employees have a license to operate the type of vehicle being used and that the employee's safety driving record and physical condition justifies the operation of such vehicles. Employees holding jobs designated as requiring regular driving for business must, as a condition of employment, be able to meet the driver approval standards of this policy at all times. For all other jobs, driving is considered only an incidental function of the position. Employees approved to drive on City business are required to inform their supervisor of any changes that may affect either their legal or physical ability to drive or their continued insurability.

4. **Types of Assignment.**

- A. Guidelines. Those who regularly need a vehicle in performance of their official City business will use a personal vehicle; or, at the City's option, be assigned an eight-hour vehicle or an emergency/special use vehicle. Although each type of assignment will be determined individually, the following guidelines shall be followed in making these types of assignments.

- (1) **Personal Vehicle:** Reimbursements for the regular use of a personal vehicle on official City business will be approved when this type of arrangement best meets the needs of the City. Normally this type of assignment shall be considered when a vehicle is needed for a limited number of hours each day, and when no City pool-vehicle is available.

- (2) **Eight-hour Assigned City Vehicle:** An eight-hour assignment of a City vehicle may be approved to a specific employee or department when:

- (a) It is less expensive to furnish a vehicle than to pay mileage; and,
- (b) Necessary funds are included in the department's operating budget; and,
- (c) A vehicle other than a passenger vehicle is required; or,
- (d) Other factors warrant such an assignment.

- (3) **Emergency or Special-Use Vehicle:** An emergency or special-use vehicle will be approved to the department when:

- (a) The department is frequently subject to twenty-four hour emergency calls throughout the year and carries special tools, equipment, supplies, or parts needed to perform emergency work or special duties.
- (b) Other circumstances not specifically mentioned herein warrant such an assignment.

5. **Authorization.** Authority ~~to regularly receive mileage reimbursements for the use of a personal vehicle for official City business or~~ to use a City-owned vehicle on an eight-hour basis or emergency or special-use assignment must be received from the Mayor upon recommendation of the appropriate Department Head. The appropriate form to be completed by Department Head is "Request for City Vehicle Assignment" ([see Appendix "A" - F400-4](#)). Only those assignments which are first recommended by the Department Head shall be forwarded to the Mayor for review. Assignment requests which are not warranted shall be denied by the Department Head. After each request is approved by the Department Head, it shall be forwarded to the Mayor for final approval or disapproval.
6. **Use of a Personal Vehicle on Official City Business.** ~~Compensation for the use of a personal vehicle will be made only after approval by the Mayor. All employees shall properly document all mileage driven in their personal vehicle for official City business. Said documentation shall be approved by their respective Department Head and submitted to the Finance department for reimbursement at the current rate allowed by state law. As the amount for reimbursement allowed is adjusted by the state, the City will review any changes in the amount paid by the City taking into consideration any requirements imposed by state law.~~
7. ~~**Documentation.**~~ In order to receive mileage reimbursements for traveling expenses for official City business in a personal vehicle, it is necessary that accurate, detailed and substantiated mileage records be kept. [Documentation shall be approved by the Department Heads and submitted to the Finance Department for reimbursement. The approved mileage reimbursement rate shall be the current rate established by the IRS for business purposes.](#) Reimbursements shall be made on the following basis:
 7.
 - A. Authorized Reimbursement: A City employee is expected to use good judgment in submitting requests for mileage reimbursements. Reimbursements will be made only for mileage traveled in conducting official City business. Mileage for traveling between home and work and between work and lunch or other personal business does not qualify for reimbursement. Employees shall be expected to use the shortest and most direct routes in the performance of their duties.
 - B. Procedure: The Travel & Business Expense Reimbursement Request ([see Appendix "A" - F401-1](#)) shall be signed by the employee requesting the reimbursement and submitted to the Department Head for review and payment. Reimbursement requests shall be filed with the Department Head within ten days following the end of the month. Any late filings may not be paid until the following month.
8. **Insurance.** Employees using personal vehicles are required to provide proof of automobile insurance coverage for liability and property damage. The City will not assume responsibility for any physical damage to employees' vehicles.

- | 9. **Responsibility.** _____ Employees assigned City-owned vehicles on an emergency/special-use or eight-hour basis shall assume responsibility for making the vehicle available to the appropriate City garage at appropriate times for

| servicing and for immediately reporting any mechanical failures or difficulties. It shall be the responsibility of City employees to follow this policy; and if a departmental director sees his/her employees use City vehicles by careless operation or with maintenance neglect, such employees may be subjected to disciplinary action and/or dismissal. Employees authorized to use a City-owned vehicle for commuting or other personal purposes are subject to IRS regulations and when appropriate must submit the necessary records to the Finance Department to facilitate W-2 reporting requirements.

10. **Storage of City-owned Vehicles.** City-owned vehicles assigned on an emergency/special-use basis when driven home shall be parked only on the private property where the assigned operator resides and not on the street unless a waiver is granted by the Department Head. If possible, City vehicles should be parked overnight or on weekends in a garage.
11. **Safety Guidelines.** All individuals operating a vehicle during the performance of their job are expected to observe the following safety guidelines:
 - A. Circumstances permitting, the operator of a vehicle has the responsibility to check the safety features of their vehicle prior to commencing operation. The check should include (but is not limited to) all lights and brakes.
 - B. No operator of a vehicle shall modify, remove, deactivate or otherwise tamper with the vehicle safety belts, emission control devices, or any part of the vehicle which affects its operation. Safety belts shall be worn in compliance with Iowa state law.
 - C. During periods of inclement weather when vehicles cannot be washed regularly, the operator of a vehicle must assure the headlight and taillight lenses are kept clean, insofar as circumstances permit.
 - D. No employee shall operate any vehicle which he/she believes to be operationally unsafe.
 - E. Regardless of the seriousness of the situation to which the employee is responding, and excepting circumstances that are clearly beyond the employee's control, the operator shall be held accountable for the manner in which he/she operates his/her vehicle.
 - F. City vehicles shall be legally parked in such a manner so as to not create an obstacle or hazard to other traffic.
 - G. The operator of a City vehicle, upon being made aware of any unsafe condition, shall advise his/her supervisor, who shall refer the vehicle to the City repair shop.
 - H. A City vehicle with serious mechanical defects shall be towed, not driven, to the shop.

- I. The operator of a vehicle shall exercise careful observation of surrounding conditions before turning or backing the vehicle.
 - J. A vehicle shall not be left unattended with its engine in operation.
 - K. The operator must recognize the variable factors of weather, road surface conditions, road contour, and traffic congestion, all of which directly affect the safe operation of any motor vehicle, and shall govern the operation of his/her vehicle in accordance with these factors.
 - L. In addition to the provisions of this policy, the operation of City vehicles is also governed by the Motor Vehicle Laws of the State of Iowa and City ordinances.
12. **Vehicular Accident Reporting.** In the event of any accident involving a City vehicle or a private vehicle being used on official City business, the vehicle shall be left in exactly the position that it came to rest after the accident. After ensuring that no life is in immediate jeopardy, the employee shall notify their immediate supervisor of the accident. The supervisor shall notify their Department Head, the Risk Manager, and the City Attorney of the accident.
- The employee shall complete all accident reports necessary and shall fully cooperate in the investigation of the accident.
13. **Out-of-Town Travel.** When traveling outside of the immediate area, the means of travel shall be in the best interests of the City, ~~as determined by the employee's Department Head.~~ If available, City-owned vehicles should be used for trips that exceed 60 miles round-trip.

RESOLUTION NO. 19-130

**A RESOLUTION AMENDING THE CITY PERSONNEL POLICY BY REVISING
POLICY NO. 400 “VEHICLE USAGE” AND POLICY NO. 401 “PAYMENT OF
TRAVEL AND BUSINESS EXPENSES”.**

WHEREAS, the City Personnel Policy has been reviewed and it has been determined that these policies should be amended to address travel for City business and reflect operational changes being made within the City; and

WHEREAS, Policy No. 400 was last revised in July of 2016 and Policy No. 401 was last revised in June of 2018; and

WHEREAS, it is the best interest of the City of changes to make these amendments.

**NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

That the proposed revisions to Policies No. 400 and No. 401 are hereby adopted and the City Personnel Policy manual will be updated accordingly.

ADOPTED
AND
APPROVED

June 10, 2019

MATTHEW J. WALSH

Mayor

Attest:

JODI QUAKENBUSH

City Clerk

Council Communication

Department: Finance
Case/Project No.: Reimbursement
Resolution
Submitted by: Danielle Bemis

Resolution 19-145
ITEM 8.B.

Council Action: 6/10/2019

Description

Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with specified Projects.

Background/Discussion

The City of Council Bluffs intends to issue general obligation bonds for FY20 CIP projects. This resolution allows the City to reimburse itself from the bond proceeds for expenses incurred for these specific projects prior to the official sale date of the bonds. A copy of the approved FY20 CIP is attached.

Recommendation

Approve the resolution.

ATTACHMENTS:

Description	Type	Upload Date
Final FY20 CIP_Aproved	Resolution	5/14/2019
Resolution 19-145	Resolution	6/5/2019

FY 19-20

PROJECT #	PROJECT TITLE	DESCRIPTION									Current Year Project Cost	Notes/Further information
			Federal	State	Sales	Road Use	GO	Gen Fund	IWF	Other		
Building Maintenance			\$0	\$0	\$0	\$0	\$125,000	\$1,406,000	\$0	\$250,000	\$1,781,000	
BM-20-01	MAC Parking Lots Rehab - Phase II	Replacement of city owned lots					\$125,000	\$700,000			\$825,000	Gaming
BM-20-02	MAC Renovations - Restroom Rehab	Restroom Upgrade/Remodel						\$168,000			\$168,000	Gaming
BM-20-03	MAC Renovations	Replace HVAC software and systems						\$338,000			\$338,000	Gaming
BM-20-04	UP Museum HVAC Rehab	Chiller and Boiler						\$200,000			\$200,000	Gaming
BM-20-05	Library LED Lights	Library lights replacement								\$250,000	\$250,000	Other = Library Foundation
Community Development Department			\$300,000	\$0	\$0	\$0	\$1,150,000	\$0	\$300,000	\$0	\$1,750,000	
CD-20-01	River's Edge Avenue B & Piazza Parking	Construction					\$700,000				\$700,000	
CD-20-02	S. 19th Street Reconstruction	Construction	\$250,000				\$100,000				\$350,000	CDBG
CD-20-03	Mid City	Property Improvements	\$50,000				\$50,000				\$100,000	Other Grant Funds
CD-20-04	FIRST AVE Program (Furthering Interconnections, Revitalization, Streetscapes, Transportation, and Aesthetics for a Vibrant Economy)	Acquisitions/demolition/trail/infrastructure/studies					\$300,000		\$300,000		\$600,000	
Fire Department			\$0	\$0	\$0	\$0	\$1,250,000	\$0	\$0	\$0	\$1,250,000	
FD-20-01	Quint 32 Replacement	Replacement Quint 32					\$1,250,000				\$1,250,000	
											\$0	
Parks, Recreation and Public Property Department			\$0	\$0	\$0	\$0	\$275,000	\$100,000	\$100,000	\$0	\$475,000	
PR-20-01	City County Trail Connector	Received additional funding from State, need to add for our 20% match					\$25,000				\$25,000	
PR-20-02	East side Park	New neighborhood park on the East side of Council Bluffs						\$100,000	\$100,000		\$200,000	General Fund
PR-20-03	Golf Course Irrigation Rehabilitation	The existing irrigation system is 20 years old. High iron content in the water increased system deterioration. Controllers, lines and wiring needs replacement. Project would be phased over two years.					\$250,000				\$250,000	
IT			\$0	\$0	\$0	\$0	\$700,000	\$0	\$0	\$0	\$700,000	
IT-20-01	IT Software and Hardware	Computer Equipment					\$700,000				\$700,000	
Public Works Department			\$1,288,000	\$6,200,000	\$5,801,000	\$1,750,000	\$4,000,000	\$0	\$6,825,000	\$30,356,000	\$56,220,000	
PW-20-01	Infrastructure Maintenance	Citywide street and sidewalk repairs									\$0	Moved to Streets Operating Budget
PW-20-02	Infrastructure Maintenance	Citywide sewer repairs			\$200,000						\$200,000	
PW-20-03	Infrastructure Maintenance	Wastewater plant repairs			\$200,000						\$200,000	
PW-20-04	Infrastructure Management	Evaluation study / analysis TBD			\$125,000						\$125,000	
PW-20-05	NPDES PH II Program Management	Citywide MS4 permit			\$125,000						\$125,000	
PW-20-06	Levee Certification Projects	Missouri River, Indian Creek and Mosquito Creek repair/rehab										
	Program Management									\$150,000	\$150,000	
	Geotech MR 4 & MR 5 (FY15-06C)			\$2,200,000						\$6,550,000	\$8,750,000	
	Geotech MR 3 (PW17-06C)									\$2,800,000	\$2,800,000	
	Drainage IC 2 & IC 3									\$275,000	\$275,000	
	Freeboard IC 1									\$2,220,000	\$2,220,000	
	Geotech MR 6 (PW18-06D)									\$17,700,000	\$17,700,000	
PW-20-09	E Manawa Sewer Rehab - Phase VIII	Pavement, sewer					\$1,500,000				\$1,500,000	Moved to Go to fund ER projects with LOST
PW-20-10	Avenue G Road Extension	River side of levee, part of Riverfront Rvitalization							\$5,500,000		\$5,500,000	Funding from Iowa West with future payback
PW-20-11	28th Street Storm Sewer Rehab, Phase II	Pavement, sewer					\$1,500,000				\$1,500,000	Moved to Go to fund ER projects with LOST
PW-20-12	1st St Neighborhood Rehab - Phase X	Pavement, sewer			\$1,000,000						\$1,000,000	
PW-20-13	Richard Downing Ave Rehab	Pavement, storm sewer - S. 24th St to west				\$750,000					\$750,000	
PW-20-14	Pump Station Rehab	6th Ave P.S. Trash Rack			\$600,000						\$600,000	
PW-20-15	Oakland Drive Rehab	Pavement, sewer - Lincoln Monument to north			\$500,000	\$1,000,000					\$1,500,000	
PW-20-16	E Beltway - Segment E	Greenview Road - East	\$1,288,000		\$161,000					\$161,000	\$1,610,000	Pott Co
PW-20-19	WPCP Effluent Pumping Pad									\$500,000	\$500,000	Other=Sewer Fund
PW-20-20	West Broadway Reconstruction - Segment 4	24th St to 20th St		\$4,000,000	\$1,490,000		\$1,000,000		\$1,325,000		\$7,815,000	
PW-20-21	IDOT Payment for N. 28th St Storm	Payment 1 of 3			\$900,000						\$900,000	
PW-20-22	IDOT Payment for UPRR Bridge	Payment 1 of 5			\$500,000						\$500,000	
Total			\$1,588,000	\$6,200,000	\$5,801,000	\$1,750,000	\$7,500,000	\$1,506,000	\$7,225,000	\$30,606,000	\$62,176,000	

ITEMS TO INCLUDE ON AGENDA FOR JUNE 10, 2019

CITY OF COUNCIL BLUFFS, IOWA

Resolution 19-145

- Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with specified Projects.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

June 10, 2019

The City Council of the City of Council Bluffs, State of Iowa, met in _____
session, in the Council Chambers, City Hall, 209 Pearl Street, Council Bluffs, Iowa, at
_____ o'clock _____.M., on the above date. There were present Mayor
_____, in the chair, and the following named Council Members:

Absent: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE CITY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS" and moved that it be adopted. Council Member _____ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION 19-145

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE CITY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS

WHEREAS, the City anticipates making cash expenditures for one or more capital improvement projects generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the City reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Council believes it is consistent with the City's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COUNCIL BLUFFS, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Council determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the City reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

<u>Project</u>	<u>Fund from which</u> <u>original expenditures</u> <u>are to be Advanced</u>	<u>Total</u> <u>Estimated Cost</u>	<u>Amount of</u> <u>Borrowing</u> <u>Anticipated</u>	<u>Estimated</u> <u>Date of</u> <u>Completion</u>
<u>Building</u> <u>Maint-</u> <u>enance</u> <u>Rehab</u>	Capital Project	\$825,000	\$125,000	6/30/20
<u>Community</u> <u>Develop</u> <u>Reconstruct</u>	Capital Project	\$1,750,000	\$1,150,000	6/30/20
<u>Fire Dept</u> <u>Replace-</u> <u>ment</u>	Capital Project	\$1,250,000	\$1,250,000	6/30/20
<u>Parks &</u> <u>Rec Rehab</u>	Capital Project	\$275,000	\$275,000	6/30/20
<u>IT Software</u> <u>Hardware</u>	Capital Project	\$700,000	\$700,000	6/30/20
<u>Public</u> <u>Works</u> <u>Streets</u> <u>Sewers</u> <u>Rehab</u>	Capital Project	\$10,815,000	\$4,000,000	6/30/20

Section 5. That the City reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service.

Section 6. That this Resolution be maintained by the City Clerk in an Official Intent File maintained in the office of the Clerk and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this _____ day of _____, 2019.

Mayor

ATTEST:

City Clerk

STATE OF IOWA)
) SS
COUNTY OF POTTAWATTAMIE)

WITNESS my hand and the seal of the City hereto affixed this _____ day of _____, 2019.

(SEAL)

Council Communication

Department: City Clerk
Case/Project No.:
Submitted by:

Resolution 19-146
ITEM 8.C.

Council Action: 6/10/2019

Description

Resolution authorizing a financial gift of \$20,000 in kind for wifi service and \$5,000 cash, totaling \$25,000 to the Council Bluffs Soccer Club in coordination with their grant application with Enhance Iowa for a Community Attraction Tourism Grant.

Background/Discussion

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Letter	Letter	5/22/2019
Resolution 19-146	Resolution	6/5/2019



May 14, 2019

Council Bluffs City Council
209 Pearl St Ste 102
Council Bluffs, IA 51503

Dear City Council Members,

The Council Bluffs Soccer Club is a growing 501c3 with a mission to help youth maximize their potential through a first-class soccer experience with a safe atmosphere for practice and play. The club emphasizes quality, professional training; and well-organized game competition that is developmentally appropriate for all levels of play. By providing opportunities to all players regardless of ability to pay, CBSC seeks to shape players of all ages who compete with courage and share the value of commitment to self, team, club and community.

The organization is the result of a merger between the Council Bluffs Youth Soccer Association and the Council Bluffs Futbol Club, two competing organizations that came together in 2016 to create a unified infrastructure. It is now the largest youth soccer organization in the state of Iowa and will likely grow upon completion of the Iowa West Sports Plex. CBSC serves 2,000 plus athletes and their families, primarily hailing from Council Bluffs and surrounding southwest Iowa communities in Pottawattamie County including Carter Lake, Treynor, Underwood, Neola, Avoca, Walnut, Oakland, Carson, and Crescent in addition to communities within the counties of Harrison, Mills, Montgomery, and Shelby Counties.

In 2011, a Pottawattamie County-wide Parks, Recreation, and Leisure Facilities Needs Assessment identified an indoor field house as well as synthetic turf fields as top priorities for the community. Results showed these facilities would serve a wide variety of youth sports teams and leagues needs year-round. The current market for indoor turf facilities is saturated with minimal time allocated to CBSC for its players and coaches to work on development. The needs for indoor practice space currently outpace the availability in the greater Omaha area in the winter months by 50 percent. CBSC competitive teams have previously trained at the CU Rasmussen Center or UNO Dome; however, due to schedule conflicts and not being a priority tenant, have been routinely forced out several times leaving them nowhere to train. Sadly, the UNO Dome collapsed in early March and according to an article in the Omaha World-Herald, will not be repaired.

CBSC envisions a home facility with a community feel that is animated with activity year-round. Local teams, leagues, and multiple sport clubs that need the space will be able to take advantage of all youth sports has to offer at affordable rates. Families that previously did not participate because they could not afford to pay the fees or transportation costs associated with other leagues in the region will be able to utilize a welcoming, inclusive space in their hometown and have a sense of pride in their community.

A task force evaluated a number of options for a location of the indoor facility. In the end, the decision was made to negotiate the purchase of land south of 23rd Avenue in the Mid-America



Center (MAC) entertainment district because of its proximity to the outdoor soccer fields on South 24th Street, the Iowa West Field House, and Interstates 29 and 80. This location ultimately allows for the expansion of the “sports village” concept around the MAC, layering additional animation into this important area for Council Bluffs.

Named in honor of the lead donor for the project, the Iowa West Sports Plex will be a 75,000 square foot indoor turf facility with the ability to accommodate multiple young athletes from sports including soccer, baseball and softball with potential for flag football, rugby, lacrosse, ultimate Frisbee and more. It will also be able to offer speed and agility training to athletes of all ages. The artificial turf will be the size of one regulation youth 11v11 soccer field with the ability to be separated into multiple smaller fields.

The facility task force is actively creating spaces for families to gather while athletes are using the facility. During practice times, parents will be encouraged to stay and network with other parents by utilizing the flexible spaces. The concession stand just off the entry will be open as many hours as feasible, allowing families to grab a bite to eat without having to leave the facility. The upstairs mezzanine area will have bleachers as well as bench style tables for parents to sit and work and to encourage conversation and congregation space. Outside of the field partition wall, benches will allow parents to sit, congregate and observe their players. As one parent has shared, “Some of my best friends were made on the sidelines of my kids’ activities”. We hope to provide a location and gathering space for future connections just as these.

Currently the club is seeking support from local foundations and philanthropic supporters. One funding opportunity is an Enhance Iowa Community Attraction and Tourism (CAT) award. The Enhance Iowa Board requires cash contributions from the city and county where the project is located as well as cash contributions from both individuals and businesses. On behalf of the Council Bluffs Soccer Club, we welcome the opportunity to request \$25,000 in combined in-kind and monetary donation in support from the City of Council Bluffs in partnership with our organization in the construction of the Iowa West Sports Plex indoor turf field complex. The Board of Supervisors has approved the requested and pledged a \$25,000 cash gift. We sincerely appreciate the Planning Commission and City Council Bluffs City Council approvals allowing this project to take shape. A community wide campaign began in late April, with \$5,465,591 secured to date and an additional \$2.75 million in pending grant applications. The CBSC has a strong history of bringing people to the city as part of the annual Halloween Havoc tournament. The CB Convention and Visitors Bureau reports the economic impact for the 2018 tournament brought a total attendance 9,843 and an economic impact \$1,399,379. This facility will continue to build upon this impact with the opportunity for year round programming.

This facility will truly serve all of southwest Iowa young athletes and their families. Partnerships and investments in this mission will make the project a reality, and we look forward to the opportunity to provide additional information and have the City of Council Bluffs part of this transformational project.

Sincerely,

Arian Haddix
Secretary, Board of Directors
Council Bluffs Soccer Club



RESOLUTION NO. 19-146

RESOLUTION AUTHORIZING A FINANIAL GIFT OF \$20,000 IN KIND FOR WIFI SERVICE AND \$5,000 CASH, TOTALING \$25,000 TO THE COUNCIL BLUFFS SOCCER CLUB IN ACCORDINATION WITH THEIR GRANT APPLICATION WITH ENHANCE IOWA FOR A COMMUNITY ATTRACTION TOURISM GRANT.

WHEREAS, the Council Bluffs Soccer Club is involved with building an indoor soccer facility in the City of Council Bluffs; and

WHEREAS, the Council Bluffs Soccer Club has applied for an Enhance Iowa Grant, which requires financial gifts from the County and City;

WHEREAS, Pottawattamie County has approved a financial gift of \$25,000; and

WHEREAS, the City of Council Bluffs, Iowa, wishes to provide \$20,000 in kind for wifi service at the facility and financial gift of \$5,000 cash to Council Bluffs Soccer Club.

NOW, THEREFORE BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA

That the Mayor is hereby authorized to provide a financial gift of \$20,000 in kind for wifi service and \$5,000 cash, totaling \$25,000 to the Council Bluffs Soccer Club to comply with their grant process.

ADOPTED
AND
APPROVED June 10, 2019

Matthew J. Walsh Mayor

Attest:

Jodi Quakenbush City Clerk

Council Communication

Department: Finance
Case/Project No.:
Submitted by: Kim Riebe

Resolution 19-147
ITEM 8.D.

Council Action: 6/10/2019

Description

Resolution to amend the City's purchasing policy.

Background/Discussion

Several changes are proposed in the purchasing policy to update and simplify the document.

Information from pages 1-4 was removed because it refers to a specific process that used to be followed when paper requisitions and receipt of good forms were used. They are no longer used by City personnel.

In cases where information is defined elsewhere, those references are now made to direct the person to that other document, instead of repeating information.

A clause was added for reimbursable purchases to dictate which regulations must be followed in situations where the City is being reimbursed by an outside entity. It also references our newly passed Procurement Policy for Federally Funded Projects.

Other changes were made as seen fit in an effort to simplify the content.

Recommendation

Approval of this resolution.

ATTACHMENTS:

Description	Type	Upload Date
Old Purchasing Policy with Markups	Resolution	5/24/2019
Proposed Purchasing Policy	Resolution	5/31/2019
Resolution 19-147	Resolution	6/5/2019

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY



PURCHASING POLICY

(REVISED 6/15) APPROVED BY COUNCIL XX/XX/2019

The Purchasing Division's main function is to assist in all purchases made by the City of Council Bluffs and to ensure these purchases are in compliance with State and City Municipal Codes, ~~as well as the City's Purchasing Ordinance.~~

Our objective is to process all purchase requests and associated documentation in a timely manner and to ensure all goods, services, and materials are properly authorized, received, and recorded.

Purchase orders are to be requested either when it is a vendor requirement or when the dollar amount of the purchase exceeds \$5,000. City P-cards should be used, whenever possible, under that dollar amount. Exceptions to the threshold can be made on a case by case basis. Refer to the P-Card Policies ~~and Procedures~~ for further instruction.

Spending authority will be given by Department Heads. City positions may be assigned to the following spending authority levels:

Level 1 – Up to \$250

Level 2 – Up to \$1,000

Level 3 – Up to \$5,000

Level 4 – Up to \$20,000

Only City staff with adequate spending authority are authorized to request and execute purchase orders. Vendor name, account code, complete description, dollar amount, and any applicable documentation are required for purchase order generation.

An authorized representative must confirm the receipt of goods in order to fully process a purchase order.

PURCHASING REQUISITION FORM; APPENDIX A:

~~This form is to be prepared by the requesting employee or support staff and signed or approved by the Department Head or designee. If one department is making purchases on behalf of a~~

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

~~different department, approval of the appropriate department head or superintendant must be obtained. Complete and accurate information is defined as follows:~~

Fund Source:

~~Located in the upper right hand corner of the new requisition, you will find an area identified as “Fund Source”. If you are submitting a requisition that requires the funds to be charged to a source other than the regular line items of your operating budget, or if the transaction requires special tracking by the Purchasing Division, please check all applicable options and provide appropriate budget codes, project codes, and supplemental information as required.~~

Vendor:

~~Company name, address, and zip code. When using companies that use abbreviations in their name, but also have full names, you should indicate both on requisition. Also, indicate any other pertinent information (i.e. P.O. Box number) if vendor is Co., Inc., etc., as well as extended zip code information. When submitting a requisition for a “new” vendor, please attach a copy of the source that was used to prepare the requisition for the new vendor (i.e. business card, letterhead, mailer, order form, etc). Purchasing will then obtain a W-9 from the new vendor. This information will ensure that the vendor information is accurately recorded in the vendor file.~~

PO# (Purchase Order Number):

~~(NOT REQUIRED FOR INTERNET PURCHASE REQUESTS OR PURCHASING CARDS)~~

~~Obtain by phoning, visiting the Purchasing Office, or e-mailing purchasing@councilbluffs-ia.gov.~~

Account Code:

~~Organization and object code that will be charged for the request.~~

Date Ordered/Date Requested:

~~Indicate the date ordered and date required/received. If item was picked up on order date, indicate the same date in both spaces. If item has to be ordered, indicate an approximate date that you expect the order to be completed.~~

Order Faxed/Phoned:

~~Indicate if you placed the order by fax, phone, or in person.~~

Confirmation Number:

~~Indicate confirmation numbers (if applicable) on faxed, internet, or phoned in orders.~~

Pick Up/Deliver To:

~~Indicate if item was picked up or if to be delivered. In the case of “deliver to”, please indicate complete and accurate address. This helps identify the City’s sales tax liability and provides proper shipping instructions to the vendors for ordered items.~~

To Be Used For:

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

~~Indicate if this purchase is for repairs or a new item. This information will be used in determining whether this purchase will be considered a fixed asset.~~

~~Department/Division:~~

~~List the department and division through which this purchase is being made.~~

~~Complete Description:~~

~~Indicate a complete description of items requested, (i.e.) quantity, unit of measure, part number, item description, work order number (optional), account code (organization and object code that will be charged for the request), unit cost, and total cost to the City. Full and detailed descriptions on ordered items are necessary for large, complex and/or multiple item orders. Also, indicate if there will be any shipping/handling charges on items ordered. Anything labeled solely as 'miscellaneous' will not be acceptable and will be returned to the respective Department/Division.~~

~~Other Vendors Checked for Prices:~~

~~Indicate the name of other vendors that were checked for price, if applicable.~~

~~Requesting Employee:~~

~~Indicate the name of the requesting employee.~~

~~Signature of Department Head or Designee:~~

~~Must be signed by Department Head or an authorized designee. Electronic signatures are also acceptable.~~

~~ALL REQUISITION FORMS MUST BE IN THE POSSESSION OF THE PURCHASING DIVISION BY 9:00 A.M. OF THE SECOND BUSINESS DAY FOLLOWING THE ISSUANCE OF THE PURCHASE ORDER NUMBER.~~

~~Failure to follow this requirement may result in denial of future requests for purchase order numbers. Untimely and/or incomplete paperwork only causes unnecessary processing delays and is generally avoidable.~~

~~Requisitions will be processed until 2:00 p.m. daily. Anything received after 2:00 p.m. will be processed the following business day.~~

THE PURCHASING DIVISION WILL ISSUE PURCHASE ORDER NUMBERS TO APPROVED CITY STAFF ONLY. ~~We will not issue~~ Purchase order numbers will not be issued to sales representatives without prior request from an approved city employee.

~~Spending authority will be given by Department Heads. City positions may be assigned to the following spending authority levels:~~

~~Level 1 — Up to \$250~~

~~Level 2 — Up to \$1,000~~

~~Level 3 — Up to \$5,000~~

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

~~Level 4 — Up to \$20,000~~

~~REPORT OF GOODS RECEIVED FORM (ROG); APPENDIX B:~~

~~This form is also essential to the purchasing process. This form will require basically the same information as the requisition with only minor differences and must also be complete and accurate as it also will be used to track items. This form allows the Purchasing Division to proceed with the closing of the purchase order and to make payment to the applicable vendor. This form should be completed and forwarded to the Purchasing Division immediately upon satisfactory receipt of the complete order.~~

~~Also, attach any and all receipts, packing slips, shipping documents, etc. to the completed R.O.G. before forwarding it to Purchasing. Remember, delays in reporting goods received will delay payments to the vendors.~~

~~Occasionally, materials or supplies are “backordered” by the vendors and delay the receipt of the requested item(s) by the City. Should this situation ever occur during a purchasing process initiated by your Department/Division, please contact the vendor and request that they provide you with an estimated delivery time of the backordered item(s). If the delay in delivery will be substantial, request that the vendor bill the City for the items already shipped or received and complete the R.O.G. form (less the backordered items) and forward the completed form to the Purchasing Division. This will allow the Purchasing Division to make payment to the vendor for the portion of the order already in the City’s possession.~~

~~In the event of a backorder and after the aforementioned procedure has taken place, request a new purchase order for the backordered item(s), notify the vendor of the new number, and process the new requisition in accordance with the procedures set forth. If you need assistance in determining what would be considered a reasonable delay, please feel free to contact the Purchasing Office. The City’s Internal Control Procedures specifically states “any shortage or rejections will be immediately communicated to the Purchasing Division”.~~

The following are prohibited practices:

Serial Purchasing:

The practice of issuing a series of orders within a ninety day period to the same vendor for the same item or service in order to avoid the appropriate competitive procurement process.

Fragmented Purchasing:

The intentional splitting of requisitions for like items or services in order to avoid the appropriate competitive process. This differs from serial purchasing in that the fragmented purchases usually occur at the same time, and the items may not be identical, though they are related by project or commodity.

Personal Gain:

When City employees ~~from~~ obtain financial gain or anything of substantive value as a result of their positions as a City employee. Personal gain is extended to include the employee’s

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

immediate family and any organizations with which the employee is associated. Specific examples include the following:

- Using City funds to make purchases of goods or services from yourself, your immediate family, as defined in the Financial Disclosure Form, or an associated organization.
- Converting City property to personal use or gain without legally obtaining the property through normal surplus procedures.

EMERGENCY PURCHASES:

An Emergency can be justification for suspending the rules on competitive procurement. An emergency is defined in City ordinance 1.32.080, strictly defined by procurement regulations as something that threatens public health, safety, or welfare and in which the following conditions exist: 1) it was unforeseen; 2) it calls for immediate action; 3) it cannot be responded to using normal procurement process. Use purchase order number 2000 to obtain necessary goods or services from vendors. At the start of the next business day following the use of the purchase order number 2000, contact the Purchasing Division to obtain a regular purchase order number to replace the number 2000 and notify the vendor accordingly. At this point, you can proceed with the usual form preparation and reporting procedures.

If an emergency PO is issued, written documentation will need to be provided. In cases where the total expenditures are less than \$25,000.00, the written documentation will need verification from the department head. In cases where the total expenditures are greater than \$25,000.00, mayoral approval must be obtained prior to making a purchase.

The Purchasing Division will screen all “Emergency” purchases to ensure procedure has been met. Failure to plan ahead does not constitute an emergency.

REIMBURSABLE PURCHASES:

All purchases which are to be reimbursed by an outside entity must be procured in a manner that follows local regulations, applicable state regulations, applicable federal regulations, and the regulations of the reimbursing entity, whichever is most restrictive.

Procurements which are to be reimbursed by the federal government must also, at a minimum, comply with the City of Council Bluffs, IA’s Procurement Policy for Federally Funded Projects.

NEGOTITED AND SOLE SOURCE PURCHASES:

As stated in the City’s purchasing ordinances 1.32.070 and 1.32.080, sole source and negotiated purchases are permissible. Definitions can be found on the Procurement Justification Form and the same is to be executed for any and all such purchases.

SURPLUS PROPERTY:

Once the Department Head determines that property can no longer be utilized by his/her department, the purchasing division should be contacted to classify the property as junk or

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

~~surplus. The Municipal Code of Council Bluffs, Iowa provides the guidelines for disposal of property declared surplus by the City. The Purchasing Division reserves the right to transfer items declared as surplus between departments or to dispose of sale surplus in accordance with the guidelines set forth by the Municipal Code 1.32.090. Once the Department Head determines that property can no longer be utilized by his/her department, the purchasing division should be contacted to classify the property as junk or surplus. Anything considered junk will be disposed of properly. All surplus electronic equipment considered junk must be transported directly to the Solid Waste Management Facility located at 4441 Gifford Road for proper disposal.~~

~~Surplus items will be available for city personnel to review for no less than 5 business days. If there is use for the surplus by any other department, a price will be negotiated, if applicable, and transfer will take place. If there is no interest by other departments, the surplus will then be auctioned. If the original cost of the item exceeded \$5,000 the purchasing division must be notified of that fact. This procedure excludes land.~~

~~The Purchasing Division reserves the right to transfer items declared as surplus between departments or to dispose of sale surplus in accordance with the guidelines set forth by the Municipal Code 1.32.090.~~

BIDS/ REQUESTS FOR PROPOSALS: REQUEST FORM; APPENDIX C

~~Bid proposal request forms should be filled out. Any time a department would like the Purchasing Division's assistance in obtaining quotes, bids, or RFPs, the department should contact Purchasing as early in the process as possible.~~

~~This form must be filled out in its entirety and submitted to the Purchasing Division with no fewer than 10 working days notice from the time the bid/ RFP is to be released to the public.~~

~~If a bid/RFP of similar nature has been released within the last six months, that period is reduced to no fewer than 5 working days from the time the bid/RFP is to be released to the public.~~

FLOW OF BID/RFP

1. Department representative submits Bid/Proposal Request Form and specifications.
2. Purchasing creates document.
3. Document approved for release by department representative and department head.
4. Questions from vendors submitted in writing to purchasing.
5. After deadline, questions given to department, answered, and sent back to purchasing.
6. Answers posted by purchasing.
7. Bids collected by purchasing.
8. Winner chosen by department.
9. Notice of award ~~and~~ bid tab, and contract execution posted-administered by purchasing.

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

STOP – NOW A SEPARATE DOCUMENT

PURCHASING CARD (P-Card) POLICY

INTRODUCTION

The City of Council Bluffs P-Card program is designed to improve efficiency in processing low dollar purchases from vendors. ~~Each Standard~~ P-Cards ~~have~~s a monthly limit of \$5,000. Higher limits may be requested by department heads for certain individuals. Single transactions are allowed up to the user's authorized limit. ~~-~~Splitting a transaction to stay within the dollar limit is prohibited. ~~-~~Any cardholder that is found to engage in split purchases to circumvent single purchase limits will be subject to having their card privileges revoked.

This program will allow the cardholder, with proper I.D., to purchase approved commodities directly from suppliers and vendors without the issuance of a purchase order or invoice. ~~-~~The Finance department will monitor the performance of the program.

PURPOSE

The purpose of these policies and procedures is to accomplish the following:

- ~~—~~To provide an efficient method of purchasing and making point of sale payment for goods
- ~~—~~
- ~~—~~To provide an efficient method of arranging travel and lodging accommodations
- ~~—~~
- ~~—~~To ensure P-Card purchases are in accordance with City ordinances, policies and procedures
- ~~—~~
- ~~—~~To reduce the time spent by the Finance department to process low dollar, non-repetitive transactions as well as travel and/or lodging reimbursement
- ~~—~~
- To ensure that the City bears no legal liability from inappropriate use of the cards

LIMITS AND RESTRICTIONS

The P-Card must be signed by the named cardholder. Departmental P-cards require that the individual using the card show their City ID.

Proper security of your P-Card should be maintained at all times.

The P-Card is for official City business only. ~~-~~The purchase of non-business personal goods or services is prohibited. The cardholder will be held personally liable for any personal charges.

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

The card may also be used to arrange business-related travel, lodging, training expenses and fuel purchases. -When gasoline is purchased for a City vehicle, the mileage and vehicle number must be indicated on the receipt. This information should be forwarded to Fleet Maintenance by the cardholder.

The purchase of tobacco products, alcohol, controlled substances or obtaining a cash advance is strictly prohibited.

Any rewards, cash, or cash-like value incentives earned because of City purchases are the property of the City and may not be used for personal gain. -Examples of such incentives include, but are not limited to, gift cards, two-for-one purchases, and spend rewards. Cash advances are not allowed on p-cards.

LOST OR STOLEN CARDS

If a card is lost or stolen, immediately contact the Finance department at 712-~~890328-5303~~4605. ~~Verbal reports of a lost or stolen card must be accompanied by written memorandum or email to the Finance department within 24 hours.~~ -The cardholder ~~should~~also contact US Bank at 1-800-344-5696. -The cardholder may need to know the card number and phone number associated with the card which is ~~712-328-4605~~890-5303 and e-mail, ~~cbfinance@councilbluffs-ia.gov.~~

TAXES

The City is exempt from paying Iowa Sales Tax on purchases made in Iowa. -This exempt status is indicated on each P-Card.- The City may not be exempt from paying applicable sales tax in other states.

It is the cardholder's responsibility to inform suppliers/vendors of the City's tax-exempt status at the time of purchase.- If materials are ordered by phone, inform the vendor at that time of the City's tax exempt status.- Do not proceed with a purchase that incorrectly contains sales tax. If sales tax has been charged on the receipt, the cardholder should contact the vendor for a credit back to the P-Card. Cash refunds are strictly prohibited.

RECORDKEEPING / RECONCILIATION OF RECEIPTS

Cardholders are responsible for providing itemized purchase documentation.- Itemized sales receipts must be obtained at the time of purchase.- It is the responsibility of the cardholder to retain transaction receipts for all transactions and to ensure that the description on the sales receipt is legible and that the receipt clearly describes the purchase.

It must be clear as to the "business purpose" for the expense. If it is not evident from the invoice or receipt as to the purpose of the expenditure, it must be documented.- For example, if the purchase is for a class or event, include the agenda or press release for the event.

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

All receipts must be attached to the credit card statement. -The statement must be signed by the credit cardholder and their supervisor prior to being sent on to the Finance department.

US BANK'S ACCESS ONLINE INFO

The statements must include organization and object code information for each of the charges. The statements received by Finance will be used to reconcile the City's monthly statement and will become part of the documentation used for the payment process.- Documentation maintained must be accurate, accessible and complete, as it not only records the transaction, but also supports the legitimate business purpose of the purchase.

In the event that a receipt of a transaction is lost and all attempts to obtain a copy of said transaction have failed, the cardholder must provide a written description of the purchase, along with a signed certification that the purchase was made in accordance with the City Policy to Finance.- Failure to provide certification may result in having the employee pay the City for the undocumented expense.

It is the cardholder's responsibility for ensuring receipt of materials and services and to follow up with the vendors to resolve any delivery problems, discrepancies, returns or damaged goods. It is also the cardholder's responsibility to ensure all sales tax is waived when applicable.

The Finance department will perform compliance reviews on cardholder's monthly statement documentation.- The intent of the review is to analyze cardholder's transactions for completeness, accuracy, and compliance with the guidelines and procedures for the P-Card program.

BILLING STATEMENTS

Billing statements should include the following:

- a) all receipts must be attached to the cardholder monthly statement with the documentation of the business purpose
- b) the statement ~~should~~must be signed by the cardholder to acknowledge all transactions on the statement were specifically authorized by the cardholder
- c) the statement ~~should~~must be signed by the designated supervisor to fully document the approval of all transactions
- d) ~~the completed statement packet~~ ~~should~~must be returned to the Finance department ~~no later than 2 weeks after the end of the statement cycle~~by the requested date.

DISPUTES / ERRONEOUS CHARGES

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

It is the responsibility of the cardholder to document and resolve disputes and erroneous charges directly with the vendor. In most cases, disputes can be resolved in this manner. If a dispute cannot be resolved, contact the Finance department for assistance.

CARD TERMINATION

Violation of these P-Card policies, misuse of the procurement card, or repeated failure to submit procurement card reconciliation and documentation by the monthly deadline to the Finance department may result in termination of an employee's procurement card.

When a cardholder terminates employment with the City of Council Bluffs, the supervisor has the responsibility to reclaim the P-Card and return it to the Finance department. -The supervisor is also responsible for reconciling the final charges and submitting the proper receipts/documentation to Finance.

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY



APPROVED BY COUNCIL XX/XX/2019

The Purchasing Division's main function is to assist in all purchases made by the City of Council Bluffs and to ensure these purchases are in compliance with Federal, State and City Municipal Codes and requirements.

Our objective is to process all purchase requests and associated documentation in a timely manner and to ensure all goods, services, and materials are properly authorized, received, and recorded.

Purchase orders are to be requested either when it is a vendor requirement or when the dollar amount of the purchase exceeds \$5,000. City P-cards should be used, whenever possible, under that dollar amount. Exceptions to the threshold can be made on a case by case basis. Refer to the P-Card Policies and Procedures for further instruction.

Spending authority will be given by Department Heads. City positions may be assigned to the following spending authority levels:

- Level 1 – Up to \$250
- Level 2 – Up to \$1,000
- Level 3 – Up to \$5,000
- Level 4 – Up to \$20,000

Only City staff with approved spending authority are authorized to request and execute purchase orders. Vendor name, account code, complete description, dollar amount, and any applicable documentation are required for purchase order generation.

An authorized representative must confirm the receipt of goods in order to fully process a purchase order.

THE PURCHASING DIVISION WILL ISSUE PURCHASE ORDER NUMBERS TO APPROVED CITY STAFF ONLY. Purchase order numbers will not be issued to sales representatives without prior request from an approved city employee.

The following are prohibited practices:

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

Serial Purchasing:

The practice of issuing a series of orders within a ninety day period to the same vendor for the same item or service in order to avoid the appropriate competitive procurement process.

Fragmented Purchasing:

The intentional splitting of requisitions for like items or services in order to avoid the appropriate competitive process. This differs from serial purchasing in that the fragmented purchases usually occur at the same time, and the items may not be identical, though they are related by project or commodity.

Personal Gain:

When City employees obtain financial gain or anything of substantive value as a result of their positions as a City employee. Personal gain is extended to include the employee's immediate family and any organizations with which the employee is associated. Specific examples include the following:

- Using City funds to make purchases of goods or services from yourself, your immediate family, as defined in the [Financial Disclosure Form](#), or an associated organization.
- Converting City property to personal use or gain without legally obtaining the property through normal surplus procedures.

EMERGENCY PURCHASES:

An Emergency can be justification for suspending the rules on competitive procurement. An emergency is defined in City ordinance [1.32.080](#).

The Purchasing Division will review all "Emergency" purchases to ensure procedure has been met. Failure to plan ahead does not constitute an emergency.

REIMBURSABLE PURCHASES:

All purchases which are to be reimbursed by an outside entity must be procured in a manner that follows local regulations, applicable state regulations, applicable federal regulations, and the regulations of the reimbursing entity, whichever is most restrictive.

Procurements which are to be reimbursed by the federal government must also, at a minimum, comply with the [City of Council Bluffs, IA's Procurement Policy for Federally Funded Projects](#).

NEGOTITED AND SOLE SOURCE PURCHASES:

As stated in the City's purchasing ordinances [1.32.070](#) and [1.32.080](#), sole source and negotiated purchases are permissible. Definitions can be found on the [Procurement Justification Form](#) and the same is to be executed for any and all such purchases.

SURPLUS PROPERTY:

Once the Department Head determines that property can no longer be utilized by his/her department, the purchasing division should be contacted to classify the property as junk or surplus. The Purchasing Division reserves the right to transfer items declared as surplus between departments or to dispose of sale surplus in accordance with the guidelines set forth by the Municipal Code [1.32.090](#). Anything considered junk will be disposed of properly. All surplus

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

electronic equipment considered junk must be transported directly to the Solid Waste Management Facility located at 4441 Gifford Road for proper disposal.

This procedure excludes real property.

BIDS/ REQUESTS FOR PROPOSALS:

The Purchasing Division will provide Departments with assistance in obtaining quotes, bids, or RFPs. The Department should contact Purchasing as early in the process as possible

FLOW OF BID/RFP

1. Department representative submits Bid/Proposal Request Form and specifications.
2. Purchasing creates document.
3. Document approved for release by department representative and department head.
4. Questions from vendors submitted in writing to purchasing.
5. After deadline, questions given to department, answered, and sent back to purchasing.
6. Answers posted by purchasing.
7. Bids collected by purchasing.
8. Winner chosen by department.
9. Notice of award, bid tab, and contract execution administered by purchasing.

RESOLUTION NO. 19-147

A RESOLUTION TO AMEND THE CITY'S PURCHASING POLICY.

WHEREAS, The purchasing policy referenced practices that are no longer used by City personnel; and

WHEREAS, The purchasing policy had information that was duplicated from other sources; and

WHEREAS, The verbiage for the attached policy was provided by an employee of the HSEMD from the state of Iowa to ensure federal compliance.

**NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

That the City of Council Bluffs, IA Purchasing Policy is hereby adopted.

ADOPTED
AND
APPROVED: June 10, 2019

BY: _____
Matthew J Walsh, Mayor

ATTEST: _____
Jodi Quakenbush, City Clerk

Council Communication

Department: Finance
Case/Project No.: Kim Riebe
Submitted by: Kim Riebe

Resolution 19-148
ITEM 8.E.

Council Action: 6/10/2019

Description

Resolution to amend the City's purchasing card policy.

Background/Discussion

Currently, the policies for purchasing cards (p-cards) is attached to the purchasing policy. That policy is now its own document and displays both policies and procedures for the acquisition, use, and administration of p-cards.

The proposed document was created from scratch, therefore, there is not a marked up version of the old policy. The old policy can be found at the end of the marked up purchasing policy, included in this packet.

The intent of the separation of policies and procedures is to give employees clear expectations of their conduct and responsibilities when utilizing a City p-card.

Recommendation

Approval of this resolution.

ATTACHMENTS:

Description	Type	Upload Date
Proposed Purchasing Card Policies and Procedures	Resolution	5/24/2019
Previous purchasing card section of purchasing policy	Resolution	5/31/2019
Resolution 19-148	Resolution	6/5/2019

CITY OF COUNCIL BLUFFS PURCHASING CARD (P-CARD) POLICIES AND PROCEDURES



APPROVED BY CITY COUNCIL XX/XX/2019

INTRODUCTION

The City of Council Bluffs P-Card program is intended to improve efficiency in processing low dollar purchases from vendors and to simplify and expedite the process of paying numerous vendors for these purchases while ensuring compliance with purchasing policies and procedures.

The Finance department will monitor program compliance.

POLICIES

1. The City's Purchasing Policy and ordinances apply to all purchases made with P-cards.
2. Prior to issuance of a P-card, each cardholder shall receive a current copy of policies and procedures relating to card use. The card shall be issued only after certification by the cardholder that he/she has reviewed and understands the policies and procedures. This process shall also be followed each time a card is renewed.
3. Standard P-Cards have a monthly limit of \$5,000. Higher limits may be requested by department heads for certain individuals. Single transactions are allowed up to the user's authorized spending limit.
4. Splitting a transaction is prohibited. Any cardholder that is found to engage in [split purchases](#) to circumvent single purchase limits will be subject to having their card privileges revoked.
5. P-cards may be used for approved business transactions and travel expense, in accordance with the City's [travel policy](#).
6. The P-Card must be signed by the named cardholder. Use of another employee's procurement card is prohibited. If an employee needs a procurement card to conduct business, he/she should discuss obtaining his/her own procurement card with his/her supervisor. Departmental P-cards require that the individual using the card show their City ID. Each department with a departmental p-card must have a system in place to track the card's location at all times and who is in possession of the card.
7. The City of Council Bluffs is exempt from most sales and use taxes on purchases made in Iowa. It is the cardholder's responsibility to inform suppliers/vendors of the City's tax-

CITY OF COUNCIL BLUFFS PURCHASING CARD (P-CARD)

POLICIES AND PROCEDURES

exempt status at the time of purchase. Do not proceed with a purchase that incorrectly contains sales tax.

8. Cardholders are responsible to ensure that funds have been properly budgeted and are available to pay for the items and/or services being purchased.
9. Cardholders are obligated to seek the best possible price for goods and services in accordance with the City's purchasing policy.
10. Any rewards, cash, or cash-like value incentives earned because of City purchases are the property of the City and may not be used for personal gain. Examples of such incentives include, but are not limited to: gift cards, two-for-one purchases, and spend rewards.
11. All delivery locations shall be official City facilities.
12. It is the responsibility of the cardholder to retain receipts for all transactions.
13. It is the responsibility of the cardholder to document and resolve disputes and erroneous charges directly with the vendor. If a dispute cannot be resolved, contact the Finance department for assistance.
14. Cardholders are responsible for immediately reporting lost or stolen cards.
15. Hardware, software, and services related to the City's computer systems shall not be purchased with a procurement card except by the Information Technology Division.
16. The P-Card is for official City business only. The purchase of non-business personal goods or services is prohibited. The cardholder will be held personally liable for any personal charges.
17. The purchase of tobacco products, alcohol, controlled substances or obtaining a cash advance is strictly prohibited.
18. Cardholders shall either properly destroy expired cards and cards that have been replaced or return them to the Finance Department.
19. If employment is terminated, the cardholder must surrender the P-card to their supervisor on or before their last day of employment. The cardholder's final paycheck may be withheld until the P-card is properly accounted for.
20. Violation of these P-Card policies, misuse of the P-Card card, or repeated failure to submit P-Card reconciliation and documentation by the monthly deadline to the Finance department may result in suspension and/or termination of an employee's P-Card.

PROCEDURES

1. Requests for a new card must be made from a Department Head or their designee(s) to the Finance Department. Requests for cards for Department Heads must be approved by the mayor. A request for the mayor must be approved by the Director of Finance. The request must include the employee's name and the desired monthly limit for the card. New cards will be ordered by the Finance Department. The Finance Department will obtain a written acknowledgement from the cardholder that they have read and will adhere to the P-card policies and procedures before releasing the card.

CITY OF COUNCIL BLUFFS PURCHASING CARD (P-CARD)

POLICIES AND PROCEDURES

2. The cardholder must activate his/her card prior to use.
3. If a card is lost or stolen, immediately contact US Bank at 1-800-344-5696 and the Finance department at 712-890-5303. The cardholder may need to know the card number. The phone number associated with the card is 712-890-5303 and e-mail is cbfinance@councilbluffs-ia.gov.
4. It is the responsibility of the cardholder to retain receipts for all transactions and to ensure that the description on the sales receipt is legible and that the receipt clearly describes the business purpose for the expense. If the business purpose is not evident from the receipt, it must be documented. Purchases for prizes, awards, retirement gifts, and similar programs must be indicated. If meals are purchased for anyone other than the cardholder, the names of the persons and business purpose of the meal must be documented.
5. Cardholder or appointed administrative personnel must log into the appropriate USBank account and reconcile all transactions with valid organization and object codes on or before the requested deadline. Codes can be entered in USBank at any time during the billing cycle.
6. Once the billing cycle is closed, all cardholders will be notified by the Finance Department. Billing statements must include the following before being sent to Finance for payment processing:
 - a. All receipts must be attached to the cardholder's monthly statement with the documentation of the business purpose
 - b. Signature of the cardholder to acknowledge that all transactions on the statement were specifically authorized by the cardholder
 - c. Signature of the designated supervisor to fully document the approval of all transactions
7. The supervisor shall appoint a person to act on behalf of the department/division in his/her absence.
8. In the event that a receipt of a transaction is lost and all attempts to obtain a copy of said transaction have failed, the cardholder must provide a written description of the purchase, along with a signed certification that the purchase was made in accordance with City policy to Finance. Failure to provide certification may result in having the cardholder pay the City for the undocumented expense.
9. The Finance Department will perform compliance reviews on cardholders' monthly statement documentation. The intent of the review is to analyze cardholders' transactions for completeness, accuracy, and compliance with the policies and procedures of the P-Card program.
10. For inadvertent personal use, the cardholder must notify Finance upon discovery and reimburse the City for the transaction amount.
11. When a cardholder terminates employment with the City of Council Bluffs, the supervisor has the responsibility to reclaim the P-Card and return it to the Finance

CITY OF COUNCIL BLUFFS PURCHASING CARD (P-CARD) POLICIES AND PROCEDURES

department. The supervisor should notify the Finance Department of the termination date as soon as it is known. The supervisor is also responsible for reconciling the final charges and submitting the proper receipts/documentation to Finance.

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

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STOP – NOW A SEPARATE DOCUMENT

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PURCHASING CARD (P-Card) POLICY

INTRODUCTION

The City of Council Bluffs P-Card program is designed to improve efficiency in processing low dollar purchases from vendors. ~~Each~~ Standard P-Cards ~~have~~s a monthly limit of \$5,000. Higher limits may be requested by department heads for certain individuals. Single transactions are allowed up to the user's authorized limit. -Splitting a transaction to stay within the dollar limit is prohibited. -Any cardholder that is found to engage in split purchases to circumvent single purchase limits will be subject to having their card privileges revoked.

This program will allow the cardholder, with proper I.D., to purchase approved commodities directly from suppliers and vendors without the issuance of a purchase order or invoice. -The Finance department will monitor the performance of the program.

PURPOSE

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The purpose of these policies and procedures is to accomplish the following:

- To provide an efficient method of purchasing and making point of sale payment for goods
- To provide an efficient method of arranging travel and lodging accommodations
- To ensure P-Card purchases are in accordance with City ordinances, policies and procedures
- To reduce the time spent by the Finance department to process low dollar, non-repetitive transactions as well as travel and/or lodging reimbursement
- To ensure that the City bears no legal liability from inappropriate use of the cards

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LIMITS AND RESTRICTIONS

The P-Card must be signed by the named cardholder. Departmental P-cards require that the individual using the card show their City ID.

Proper security of your P-Card should be maintained at all times.

The P-Card is for official City business only. -The purchase of non-business personal goods or services is prohibited. The cardholder will be held personally liable for any personal charges.

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

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The card may also be used to arrange business-related travel, lodging, training expenses and fuel purchases. -When gasoline is purchased for a City vehicle, the mileage and vehicle number must be indicated on the receipt. This information should be forwarded to Fleet Maintenance by the cardholder.

The purchase of tobacco products, alcohol, controlled substances or obtaining a cash advance is strictly prohibited.

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Any rewards, cash, or cash-like value incentives earned because of City purchases are the property of the City and may not be used for personal gain. -Examples of such incentives include, but are not limited to, gift cards, two-for-one purchases, and spend rewards. Cash advances are not allowed on p-cards.

LOST OR STOLEN CARDS

If a card is lost or stolen, immediately contact the Finance department at 712-890328-53034605. ~~Verbal reports of a lost or stolen card must be accompanied by written memorandum or email to the Finance department within 24 hours.~~ The cardholder ~~should~~ also contact US Bank at 1-800-344-5696. -The cardholder may need to know the card number and phone number associated with the card which is 712-328-4605890-5303 and e-mail, cbfinance@councilbluffs-ia.gov.

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TAXES

The City is exempt from paying Iowa Sales Tax on purchases made in Iowa. -This exempt status is indicated on each P-Card.- The City may not be exempt from paying applicable sales tax in other states.

It is the cardholder's responsibility to inform suppliers/vendors of the City's tax-exempt status at the time of purchase.- If materials are ordered by phone, inform the vendor at that time of the City's tax exempt status.- Do not proceed with a purchase that incorrectly contains sales tax. If sales tax has been charged on the receipt, the cardholder should contact the vendor for a credit back to the P-Card. Cash refunds are strictly prohibited.

RECORDKEEPING / RECONCILIATION OF RECEIPTS

Cardholders are responsible for providing itemized purchase documentation.- Itemized sales receipts must be obtained at the time of purchase.- It is the responsibility of the cardholder to retain transaction receipts for all transactions and to ensure that the description on the sales receipt is legible and that the receipt clearly describes the purchase.

It must be clear as to the "business purpose" for the expense. If it is not evident from the invoice or receipt as to the purpose of the expenditure, it must be documented.- For example, if the purchase is for a class or event, include the agenda or press release for the event.

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

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All receipts must be attached to the credit card statement. -The statement must be signed by the credit cardholder and their supervisor prior to being sent on to the Finance department.

US BANK'S ACCESS ONLINE INFO

The statements must include organization and object code information for each of the charges. The statements received by Finance will be used to reconcile the City's monthly statement and will become part of the documentation used for the payment process. - Documentation maintained must be accurate, accessible and complete, as it not only records the transaction, but also supports the legitimate business purpose of the purchase.

In the event that a receipt of a transaction is lost and all attempts to obtain a copy of said transaction have failed, the cardholder must provide a written description of the purchase, along with a signed certification that the purchase was made in accordance with the City Policy to Finance. - Failure to provide certification may result in having the employee pay the City for the undocumented expense.

It is the cardholder's responsibility for ensuring receipt of materials and services and to follow up with the vendors to resolve any delivery problems, discrepancies, returns or damaged goods. It is also the cardholder's responsibility to ensure all sales tax is waived when applicable.

The Finance department will perform compliance reviews on cardholder's monthly statement documentation. - The intent of the review is to analyze cardholder's transactions for completeness, accuracy, and compliance with the guidelines and procedures for the P-Card program.

BILLING STATEMENTS

Billing statements should include the following:

- a) all receipts must be attached to the cardholder monthly statement with the documentation of the business purpose
- b) the statement ~~should~~must be signed by the cardholder to acknowledge all transactions on the statement were specifically authorized by the cardholder
- c) the statement ~~should~~must be signed by the designated supervisor to fully document the approval of all transactions
- d) ~~the completed statement packet should~~must be returned to the Finance department ~~no later than 2 weeks after the end of the statement cycle by the requested date.~~

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DISPUTES / ERRONEOUS CHARGES

CITY OF COUNCIL BLUFFS, IA PURCHASING POLICY

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It is the responsibility of the cardholder to document and resolve disputes and erroneous charges directly with the vendor. In most cases, disputes can be resolved in this manner. If a dispute cannot be resolved, contact the Finance department for assistance.

CARD TERMINATION

Violation of these P-Card policies, misuse of the procurement card, or repeated failure to submit procurement card reconciliation and documentation by the monthly deadline to the Finance department may result in termination of an employee's procurement card.

When a cardholder terminates employment with the City of Council Bluffs, the supervisor has the responsibility to reclaim the P-Card and return it to the Finance department. -The supervisor is also responsible for reconciling the final charges and submitting the proper receipts/documentation to Finance.

RESOLUTION NO. 19-148

**A RESOLUTION TO APPROVE THE PURCHASING CARD (P-CARD)
POLICIES AND PROCEDURES**

WHEREAS, The current P-Card policy did not clearly define policies and procedures;
and

WHEREAS, Clearer expectations for employee conduct and responsibilities needed to
be defined; and

WHEREAS, The proposed P-Card policies and procedures set clear expectations for
City personnel.

**NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

That the City of Council Bluffs, IA Purchasing Card (P-Card) Policies and Procedures is
hereby adopted.

ADOPTED
AND
APPROVED: June 10, 2019

BY: _____
Matthew J. Walsh, Mayor

ATTEST: _____
Jodi Quakenbush, City Clerk

Council Communication

Department: City Clerk
Case/Project No.:
Submitted by:

Resolution 19-149
ITEM 8.F.

Council Action: 6/10/2019

Description

A Resolution to adopt the current Schedule of Fees for 2019, Version 2, dated 6-10-19.

Background/Discussion

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Schedule of Fees Redline	Other	5/30/2019
Schedule of Fees Clean	Other	5/30/2019
Resolution 19-149	Resolution	6/5/2019

CITY OF COUNCIL BLUFFS, IOWA

SCHEDULE OF FEES

2019 Version 2

Council Approved 6-10-19

Chapter 2.08 SCHEDULE OF FEES

2.08.010 Purpose.

The purpose of this chapter is to set forth those fees and charges authorized to be charged by the city pursuant to specific authorization of the city council, as evidenced herein, or as authorized in other chapters of this code. The provisions of this chapter shall constitute authorization for the mayor or his/her designee to charge and collect the fees and charges set forth herein. If a fee or charge is authorized to be made or charged in another chapter of this code, but is not set forth in this chapter, such fee or charge is nonetheless authorized to be made or charged, the same as if it were set forth herein.
(Ord. 5768 § 2 (part), 2003).

2.08.020 Fees set by resolution.

Any fees not specifically set forth in this chapter shall be set and amended by resolution of the city council. The schedule of fees shall be maintained and shall be available for inspection in the office of the city clerk.
(Ord. 5768 § 2 (part), 2003).

2.08.030 Waiver of fees.

The fees contained in the schedule and those authorized by other provisions of this municipal code may be waived by resolution of the city council if it is determined to be in the best interests of the city of Council Bluffs. In addition to this waiver authority of the city council, the mayor may waive parking meter hood fees set out in Section 2.08.060 herein, if he/she determines such a waiver to be in the best interests of the city.
(Ord. 5768 § 2 (part), 2003).
(Ord. No. 6035, § 1, 7-27-2009).

FEES CHARGED BY THE COUNCIL BLUFFS POLICE DEPARTMENT

RANGE FEES - Defensive tactics - Laser Shot	
4 hours (1/2 day)	60.00
8 hours (full day)	120.00
Reports	10.00
Supplement Reports	.50 per page
Photos	25.00 + actual processing fee
DVD	30.00
VHS	30.00
Cassette	30.00
Fingerprints	15.00 + 5.00 extra card
Tow In Ad Fees	35.00
Records Check	10.00
Vault Fees	20.00

Resolution No. 10-47 (2/8/10)

	Special Transit Service	2.00/person/ride
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1.52.020	Fees for Ambulance Services:	
	Basic Life Support Emergency	525.00
	Advance Life Support (ALS)	600.00
	Advanced Life Support 2	700.00
	Mileage (per loaded mile)	11.00
	ALS – Treat/No Transport	150.00

Resolution No. 09-202 (7/13/09)

Ordinance

No. 5760, Section 2 (part), 2003

3.12.040(b)	Alarm System Fees:	
	Registrations – 12 months	25.00
	Late registration – add penalty	25.00
3.12.080	False Alarm Fees	
	Two per year	100.00

Municipal
Code Section

Description of License, Fee, or Permit

Charge

	Three or more per year	250.00/each incident
	After 30 days – late fee	50.00

	Public Entertainment:	
3.14.010	Menagerie or circus (or combination) includes street parades	25.00 - 150.00 per day
	Other shows	25.00 per day
	Street exhibition	10.00 per day
	Theatricals	5.00 per performance
	Six performances	18.00
	Twelve performances	24.00
	Twenty-four performances	30.00
	Museum	10.00 per month
	Other exhibitions, concerts or performance by non-C.B. citizens	5.00
3.14.030	Carnivals	Costs – police officer expense 50.00 - 100.00
3.14.050	Temporary structures	50.00 deposit
3.14.060	Temporary structures refund – following inspection	Up to 48.00

Ordinances are from 1925 – 1930

	Adult Entertainment:	
3.15.070	Application and renewal fee – adult entertainment business license	250.00 (nonrefundable)
3.15.130	Escort/Models Permit & renewal	250.00
3.15.120	Permit transfer fee	10.00
	Games and Amusements:	
3.24.010	Shooting gallery license	10.00 per month/50.00 per year (7-3-1882)
3.24.030	Horoscopic views license	5.00 per month (7-3-1882)
3.24.040	Lung testers license	5.00 per month (7-3-1882)
3.24.050	Skill games license	20.00??
3.24.060	Games of chance license	10.00 – one month only
	Rubble Dumps:	
3.31.065	License – original	1,000.00
3.31.095	License – renewal	1,000.00
	Junk, Salvage, Scrap Processing and Storage Yards:	
3.32.170	Up to 5,000 sq. ft. 5,001 – 10,000 sq. ft. 10,001 – 20,000 sq. ft. 20,001 + sq. ft.	50.00 100.00 150.00 200.00
3.32.180	Renewal	Same as original
	Juke Boxes and Amusement Devices:	
3.34.060	Juke boxes	10.00 per machine

	Mechanical amusement devices requiring the deposit of one cent for operation	10.00 per machine
	Mechanical amusement devices requiring the deposit of five cents or more for operation	50.00 per machine
	Application for distributor's license	100.00 per year
3.34.090	Amusement parks (in lieu of license fee)	150.00 per month
	Miniature Golf:	
3.36.030	License fee	100.00 per year
	Motion Picture Theaters:	
3.38.010	License fee – inside fire limits	50.00 per year (500 seats or less) .05 per seat per year (over 500 seats)
3.38.020	License fee – outside fire limits	25.00 per year (500 seats or less) .05 per seat per year (over 500 seats)
3.38.030	License fee – transient businesses	25.00/10 days 2.50 per day after 10 days
	Pawnbrokers:	
3.44.050	License fee	100.00 per year
3.44.110	Bond & license filing fee	.50 each license 1.00 each bond
	Pool & Billiard Halls:	
3.46.010	License fee	25.00 per year (1 table)
		15.00 per year (each add'l table)
	Public Buildings and Halls:	
3.48.010	Public Buildings – license required	100.00 per year
3.48.020	Public hall – license required	100.00 per year
	Secondhand Dealers:	
3.52.050	License fee	100.00 per year
3.52.110	Bond and license filing fee	.50 each license 1.00 each bond
	Street Sales:	
3.58.010	Stands – license required	25.00/3 months 50.00/3-6 months 75.00/6-9 months 100.00/9-12 months
	Transient Merchants:	
3.62.080	License fee	100.00 per person/one week per year

Municipal
Code Section

Description of License, Fee, or Permit

Charge

		10.00 each additional week per year
	Duplicate license	1.00
	Vehicles for Hire – Taxis:	
3.68.060	Taxicab driver permit	10.00/first year
	Renewal	5.00/year

	Air Pollution Control:	
4.02.020(4)(B)(i)	Prescription Burn Application Fee	200.00
	Tattoo and Body Piercing Regulations:	
4.05.070	Application and renewal	250.00/year

2.08.040 Fees and charges authorized in Title 4.

4.12.020	Administrative fee – assessment of delinquent solid waste bills	10.00
4.12.080	Monitoring/inspection fee – solid waste generated outside Council Bluffs city limits	.50 per ton
4.12.090	Commercial Collection (Annual fee)	\$ 40.00/pickups 75.00/packers/ large trucks
4.12.110(a)	Residential Solid Waste Collection and Disposal	\$216.00/year
4.12.110(b)	Special Residential Solid Waste Collection and Disposal for applicants whose combined gross household income does not exceed \$13,690.00	\$108.00/year
4.12.110(c)	Extra bag charge	2.50/bag
	Late fee for nonpayment	\$20.00/billing cycle
4.12.160(c)	Administrative fee for delinquent account	\$50.00/account
4.12.170	Surcharge on non-secured/non-covered loads	\$15.00/each load

Ordinance No. _____ (2010)

	Abandoned and Junk Vehicles:	
4.15.060	Administrative fee – abatement/ removal of junk vehicles	\$25.00 per vehicle (plus the actual cost of abatement)
	Weed Nuisances and Solid Waste:	
4.19.020	Abatement of weeds/offensive growths and solid waste (plus actual cost of abatement)	
	Size of lot cut	

	0-10,000 sq. ft. 10,001 – 20,000 sq. ft. 20,001 – 30,000 sq. ft. 30,001 – 40,000 sq. ft. 40,001 – 43,559 sq. ft. 43,560 – 217,779 sq. ft. 217,800 +	110.00 145.00 180.00 215.00 250.00 285.00 320.00
	Animal Control Fees:	
4.20.030	Cruel treatment - Impound fee	250.00
4.20.050	Tickets/Fees: Animal at Large/Impound First Occurrence Second Occurrence Third Occurrence Fourth Occurrence Subsequent (add per occurrence) Failure to pay within 30 days of issuance – Fines are doubled	50.00 60.00 70.00 80.00 10.00 (add up to \$100)
4.20.060	Impoundment fee Microchip fee	40.00 20.00
4.20.070	Adoption fees Dogs Cats Other animals Reso. 11-46 2/28/11	120.00 120.00 Highest offer
4.20.120	Appeal Bond	250.00
4.20.145	Pet Cremation Fees Up to 30 pounds 31- 75 pounds 76 pounds or more	50.00 75.00 100.00
4.20.150	Removal of dead animals from residences After business hours	20.00 40.00
	Unwanted Animals: Brought in for adoption Picked up during business hours* Picked up after business hours* *Transporting animal within city limits only Humane Disposal of Animals: Brought in Picked up during business hours* Picked up after business hours*	0.00 20.00 40.00 0.00 20.00 40.00
4.20.230	Failure to Have License Fee Tickets 1 st Occurrence 2 nd Occurrence	50.00 60.00

	3 rd Occurrence 4 th Occurrence Subsequent Occurrences (add per occurrence) Failure to pay within 30 days of issuance – Fines are doubled	70.00 80.00 10.00 (up to \$100)
4.20.240	Dog Licenses: Altered Unaltered Late Penalty Duplicate Tag Cat Licenses Altered Unaltered Late Penalty Duplicate Tag License for dogs or cats 4-6 months old or new to the community, 50% discount after July 1. For any cat or dog that cannot be altered without extraordinary risk of physical complications because of age or health and for which a licensed vet has verified this condition in writing, the license fee will be that of an altered animal.	14.00 30.00 15.00 5.00 10.00 22.00 15.00 5.00
4.20.260	Failure to Display License/Rabies Tag Fee Tickets 1 st Occurrence 2 nd Occurrence 3 rd Occurrence 4 th Occurrence Subsequent (add per occurrence) Failure to pay within 30 days of issuance – Fines are doubled	10.00 20.00 30.00 40.00 10.00
4.20.274	Cattery License: Commercial Non-commercial	50.00 30.00
	Kennel License: Commercial Non-commercial Hobby Breeder	50.00 30.00 30.00
4.20.290	Farm Animal Permit, per year	75.00
4.32.146	Permit to construct, alter or extend a private sewage disposal system	150.00
4.33.030	Private well	25.00
4.60.040	Hazardous material response: Manpower Apparatus (utilized) Apparatus (standby) Ambulance/Rescue Squad Command vehicle/Utility truck	40.00 per hour 150.00 per hour 100.00 per hour 150.00 per hour 60.00 per hour

	Supplies or outside services	Market prices plus 15% admin. fee.
	Mileage (assessed after first 10 miles)	
	Decontamination, repair, replacement, maintenance of equipment, apparatus or supplies	6.00
	Small motor fuels – anti-freeze response	Cost, plus admin. fee 100.00
	Fireworks displays	150.00

2.08.050 Fees and charges authorized in Title 5.

5.22.010	New service charge, rate or rental, inside the city limits:	
	For the first 15 hundred cubic feet per month	\$2.86 per 100 cubic feet
	Next 1,985 hundred cubic feet per month	July 1, 2017 - \$2.24/100 cubic ft. July 1, 2018 - \$2.53/100 cubic ft. July 1, 2019 - \$2.86/100 cubic ft.
	Over 2,000 hundred cubic feet per month	July 1, 2017 - \$1.67/100 cubic ft. July 1, 2018 - \$2.18/100 cubic ft. July 1, 2019 - \$2.86/100 cubic ft.
	Sewer service charge based upon monthly average	
	For residential and commercial users whose total metered water usage is less than 200,000 cubic feet per month, sewer service charges throughout the year will be based on the daily average water usage during the billing periods which most closely correspond with the months November through March.	
	New service charge, rate or rental, outside the city limits:	
	For the first 15 hundred cubic feet per month	\$3.56 per 100 cubic feet
	Next 1,985 hundred cubic feet per month	July 1, 2017 - \$2.80/100 cubic ft. July 1, 2018 - \$3.16/100 cubic ft. July 1, 2019 - \$3.56/100 cubic ft.
	Over 2,000 hundred cubic feet per month	July 1, 2017 - \$2.07/100 cubic ft. July 1, 2018 - \$2.72/100 cubic ft. July 1, 2019 - \$3.56/100 cubic ft.
	Sewer service charge based upon monthly average	
	For residential and commercial users whose total metered water usage is less than 2,000 hundred cubic feet per month, sewer service charges throughout the year will be based on the daily average water usage	

	during the billing periods which most closely correspond with the months November through March.	
5.22.020	Flat rate sewerage service charge per month	\$22.88/Residential unit
	Minimum sewerage service charge per month	\$8.58/Residential unit
5.22.050	Administrative assessment fee for collection of delinquent sewer bills	50.00
5.22.060	Special rates for users who are defined as significant users under the city's pretreatment program based on concentration of raw flow prior to pretreatment shall be as follows:	
	Flow rate (inside city limits):	July 1, 2017 - \$0.96/100 cubic ft. July 1, 2018 - \$1.30/100 cubic ft. July 1, 2019 - \$1.75/100 cubic ft.
	Flow rate (outside city limits):	July 1, 2017 - \$1.35/100 cubic ft. July 1, 2018 - \$1.83/100 cubic ft. July 1, 2019 - \$2.47/100 cubic ft.
	Surcharges (inside city):	
	For biochemical oxygen demand (BOD) over 350 parts per million, by weight	July 1, 2017 - \$0.160 per pound July 1, 2018 - \$0.216 per pound July 1, 2019 - \$0.291 per pound
	For suspended solids over 350 parts per million, by weight	July 1, 2017 - \$0.327 per pound July 1, 2018 - \$0.442 per pound July 1, 2019 - \$0.596 per pound
	For recoverable oil and grease over 100 parts per million, by weight	July 1, 2017 - \$0.160 per pound July 1, 2018 - \$0.216 per pound July 1, 2019 - \$0.291 per pound
	Surcharges (outside city):	
	For biochemical oxygen demand (BOD) over 350 parts per million, by weight	July 1, 2017 - \$0.206 per pound July 1, 2018 - \$0.278 per pound July 1, 2019 - \$0.375 per pound
	For suspended solids over 350 parts per million, by weight	July 1, 2017 - \$0.375 per pound July 1, 2018 - \$0.506 per pound July 1, 2019 - \$0.684 per pound
	For recoverable oil and grease over 100 parts per million, by weight	July 1, 2017 - \$0.206 per pound July 1, 2018 - \$0.278 per pound July 1, 2019 - \$0.375 per pound
5.22.070	Surcharge rates for users not eligible for special rates contained in 5.22.060:	
	For biochemical oxygen demand (BOD) over 350 parts per million, by weight	0.1346 per pound

Municipal
Code Section

Description of License, Fee, or Permit

Charge

	For suspended solids over 350 parts per million, by weight	0.2743 per pound
	For recoverable oil and grease over 100 parts per million, by weight	0.1080 per pound
5.23.020	Disposal fees for septic tank refuse	\$30.00/1,000 gallons

(Ord. 5825 § 1, 2004). (Ord. 6228, 2015).

	Post-Construction Stormwater Control Fee Structure	
6.20	All Development – Review Fee	500.00
	Residential <10 acres	
	Minimum Fee	650.00
	Maximum Fee	2,000
	Disturbed Acre Fee	150.00/acre
	Residential >10 acres	
	Minimum Fee	2,500
	Maximum Fee	7,500
	Disturbed Acre Fee	200/acre
	Commercial/Industrial/Mixed Use	
	Minimum Fee	1,000
	Maximum Fee	7,500
	Disturbed Acre Fee	500/acre
Resolution 12-341	Re-Development	
	Minimum	1,000
	Maximum	5,000
	Disturbed Acre Fee	500/acre

2.08.060 Fees and charges authorized in Title 9.

9.08.180	Prohibited parking violation	15.00
	After 30 days	20.00
9.36.030	Parking meter fees	
	1/2 hour meters	0.75 per hour
	1-2 hour meters	0.50 per hour
	10 hour meters	0.25 per hour
9.32.120	Leased Parking in Municipal Lots: Scott Street lot, Beno Lot @ Kanesville & Main, Vine Street Lot	25.00/month
9.36.090	Parking meter hood fee	5.00 per day per hood
9.36.120	Overtime parking violation	15.00
	After 30 days	20.00

2.08.070 Parks and Recreation fees and charges.

Dodge Riverside Golf Course (All fees include tax)	
<i>Weekday Rates (Per Person)</i>	
18 holes with cart	\$35.00
18 holes walking	23.00
9 holes with cart	25.00
9 holes walking	16.00
18 holes with cart (senior)	24.00
18 holes walking (senior)	16.00
9 holes with cart (senior)	19.00
9 holes walking (senior)	13.00
18 holes walking (junior)	13.00
9 holes walking (junior)	9.00
9 holes with cart (league)	24.00
9 holes walking (league)	16.00
18 holes with cart (outing) (Merchandise fee)	33.00
9 holes with cart (outing) (Merchandise fee)	23.00
<i>Weekend Rates (Per Person)</i>	
18 holes with cart	41.00
18 holes walking	29.00
9 holes with cart	28.00
9 holes walking	18.00
18 holes with cart (outing) (Merchandise fee)	39.00
9 holes with cart (outing) (Merchandise fee)	27.00

Senior Weekday Passes (Individual)	
18 hole pass walking (good for no more than 18 holes per day)	550.00
18 holes pass with cart	720.00
9 hole pass walking (good for no more than 18 holes per day)	355.00
9 holes pass with cart	485.00

Passes valid Monday – Friday, not valid on weekends, holidays, or for leagues or outing.

Tee times subject to availability.

10% discount on Pro Shop Merchandise (not valid on sale items)

10% off food at Caddy's Riverside Grille (not valid on daily specials)

Corporate Memberships (Annual)	
Masters Package	3150.00
w/Granite Tee Sign Ad Panel	3550.00
US Open Package	1625.00
w/Granite Tee Sign Ad Panel	2125.00
PGA Package	825.00
w/Granite Tee Sign Ad Panel	1475.00
Tee Sign Ad Panel Only (full color, text, and logo)	750.00

Discount Cards (Buy 10 Rounds, Get 1 Round Free)	
Junior (walking) Monday – Friday only	130.00
Senior (walking) Monday – Friday only	160.00
Senior (cart) Monday – Friday only	240.00
Adult (walk) Monday – Friday only	230.00
Adult (cart) Monday – Friday only	350.00
Weekend & Holidays (walk)	290.00
Weekend & Holidays (cart)	410.00

Seniors are considered to be fifty-five (55) years of age or older.

Juniors are considered to be seventeen (17) years of age or younger.

Carts are required for all outings.

Holiday rates are the same as weekend rates.

Senior and junior rates are not available on weekends or holidays.

* Special rates may be offered based upon weather, course conditions, or time of year. Examples include, but are not limited to, fall rates, afternoon rates, twilight rates, and are subject to Parks and Recreation Director approval.

Published outing fee will be thirty-nine dollars (\$39.00) per person, including cart, for outings with thirty-two (32) or more on weekends, and thirty-three dollars (\$33.00) on weekdays. Outings less than thirty-two (32) will be the normal green fee rate. The published outing fee will be negotiable based upon size, time of day, time of year, or day of week, subject to Parks and Recreation Director approval.

Westwood Park Golf Course (All fees include tax)	
Weekday and Weekend Rates (Per Person)	
18 holes walking	11.00
9 holes walking	8.00
18 holes walking (senior)	9.00
9 holes walking (senior)	6.00
18 holes walking (junior)	9.00
9 holes walking (junior)	6.00

Seniors are considered to be fifty-five (55) years of age or older.

Juniors are considered to be seventeen (17) years of age or younger.

Municipal

Code Section

Description of License, Fee, or Permit

Charge

There are no motorized carts at Westwood.

Senior and junior rates are available on weekends or holidays.

Juniors who are fourteen (14) and under can play for free when accompanied by a paying adult.

Dodge Park/Westwood - Summer Junior Pass	1 child	2 children	3 or more
Westwood Golf Course Only	60.00	100.00	125.00
Dodge and Westwood G.C.	125.00	190.00	225.00

Juniors are considered to be seventeen (17) years of age or under or still in high school.

Passes good from June 1--August 31.

Passes not good on weekends or holidays and only one round per day per course.

Outdoor Water Park Fees (All fees include tax)		Resolution 12-342
Pirate Cove Water Park		
Admission without slide		4.00
Admission with slide		5.00
10 Swim Punch Card (slide)		40.00
10 Swim Punch Card (w/o slide)		30.00
Individual Season Pass		75.00
Season Pass (five or less)		200.00
Additional family member		75.00
Family night-per person		2.00
Swim Lessons:		25.00
Pool Rental (up to 30 people)		200.00
Katelman Water Park		
Admission		4.00
10 Swim Punch Card		30.00
Individual Season Pass		75.00
Season Pass (five or less)		200.00
Additional family member		75.00
Family night--per person		2.00
Swim lessons		25.00
Pool Rental (up to 30 people)		175.00
Municipal Indoor Swimming Pool/YMCA		
Swim lessons (per session)	Member	Non-Member
Summer--5 week	22.00	38.00
Summer--6 week	26.00	45.00

Day classes	34.00	61.00
Swim passes 3 months		
Adult		75.00
Senior adult		55.00
Family		140.00
Day pass		
Youth		3.00
Adult		7.00
Family		10.00
Adult Softball (Team Fee)		
Single game league		325.00
Fall league		200.00
Instructional Youth Baseball and Softball (Individual Fee)		
Tee Ball, Co-Ed, and Girls Infield Machine Pitch		35.00 (30.00 if they have shirts from previous sport)
Youth Fast Pitch and Baseball		
Junior fast pitch		35.00/player
Senior fast pitch		35.00/player
10 and under		35.00/player
12 and under		35.00/player
14 and under		35.00/player
Non-CBRC Field Rental Fees		
Baseball and softball fields		50.00/field/day (no team fees)
Lights		30.00/day
Council Bluffs Recreation Complex Rental Fees		
Baseball/Softball		
Fields #1--6, 10		70.00/day
Fields #7, 8, 9		75.00/day
Adult use (out of high school)		
Baseball/Softball Fields		80.00/day
Baseball/Softball Fields #1-10		
Single game, non-league, non-repeating use only		30.00

Baseball/Softball--Lights		
Fields 1--4		30.00/day
Fields 5--6		20.00/day
Fields 7--10		60.00/day
Tournament Fee		
1-5 Fields/day		325.00/day
6+ Fields/day		650.00/day
Baseball/Softball Fee for Premium Usage Dates (CWS dates)		\$5000 Lump Sum
Soccer Fields		
U12 13/14		75.00/field/day
U10		50.00/field/day
U8		40.00/field/day
U6		30.00/field/day
Soccer Team Fee		15.00/team
Tournament Soccer Fee		500.00
Field Reconfiguration Fee		500.00
CBYSA Game Fee		15.00/game
WIYS Game Fee		40.00/game
Practice Permits		
For parks and recreation league teams, fees are:		
1/2 soccer field, baseball field, tennis court		5.00
Entire soccer field		8.00
For non-parks and recreation league teams, fees are:		
1/2 soccer field, baseball field, tennis court		10.00
Entire soccer field		15.00
Tennis Tournaments		
Adult singles		20.00
Adult doubles		24.00
Junior singles		15.00
Junior doubles		20.00
Jr. Tennis Lessons	1 Child	2 or more children in family
1 session (4 weeks)	44.00	40.00/child
2 sessions (8 weeks)	80.00	70.00/child/session

Fall session (4 weeks)	20.00	
Adult Indoor Volleyball		180.00
Adult Sand Volleyball		65.00/team
Youth Sand Volleyball		32.00/person
Bayliss Park Rental Fees		
Park (nonperformance area) with or without electricity		50.00/2 hours
Performance area		100.00/2 hours
Performance area with sound system		150.00/2 hours
Refundable deposit for performance area rental (includes microphone & stand)		100.00

* In addition to these fees, for some events the Director of Parks and Recreation shall collect a security deposit along with the permit fees to cover any negative impact an event may have on the park or its improvements. Proof of insurance may be required if deemed appropriate by the director.

Tom Hanafan River's Edge Park Rental Fees			
Rental Fees	2 Hr. Rate	½ Day Rate	All Day Rate
Great Lawn	50.00	200.00	300.00
Beachfront	100.00	400.00	700.00
Amphitheater	150.00	600.00	1,000.00
Entire Park	300.00	1,200.00	2,000.00
Other Fees (Direct, in park costs to be charged)			
City Stage	200.00 plus staff time		
Additional Portable Restrooms	Direct contractor cost based on number and length of use		
Fencing for Small Beer Garden	400.00		
Fencing for Large Beer Garden	1,000.00		
Additional Fencing	1.25 per foot installed and removed		
City Labor	Hourly cost assessed for non-park staff		
Electrical Power	200 if electrical distribution unit(s) are required		
Other Fees	Depending upon use		

The *Use Policy for Tom Hanafan River's Edge Park* outlines the rental policies and specific allocation of the above park fees.

10.02.070	Administrative fee for enforcing and overseeing the removal of solid waste and other nuisances as set forth in Section 1.97.030(11), in addition to actual documented costs	110.00
10.20.120	Abandon sewer lateral	
	Address: For new structures	50.00
	Banner	25.00
	Driveway	

Municipal
Code Section

Description of License, Fee, or Permit

Charge

	Residential*	50.00
	Commercial/Industrial*	90.00
	*If work involves the roadway, such as saw cutting or milling, add \$10.00 to the fee	
	Excavation:	
	Behind back of curb*	75.00
	*If work involves sidewalk	Add 25.00
	*If work involves driveway approach	Add 25.00
	In roadway – each location	150.00
	*Bore, Tunnel, or Trench - Conduit for cable	\$0.20 / LF
	*Construct Structure, Junction Box, or New Pole for Conduit	\$250 ea.
	Sidewalk	40.00
	Truck:	
	Oversize dimensions or overweight	
	One time trip	25.00
	Annual	250.00
	Commercial vehicle or tractor in residential area	50.00
	Miscellaneous work in right-of-way	45.00
	License to occupy	100.00
	Communications License Agreement	1000.00/annual
10.44.020	Moving contractor (new & renewal)	100.00
10.44.040	Moving permit fee – 100% of the permit fee charges for the estimated cost of new building or structure of similar construction for both locations	
		150.00
	Moving permit fee – Type “J” buildings	
12.03.010	Aerosol products – to store level 2 or 3 products in excess of 500 lbs.	20.00
	Outside tire storage – to store tires outside in excess of 1,000 cubic feet	25.00
	Flammable or combustible liquid pipeline – to repair or modify a pipeline	25.00
	To line an underground fuel tank – Installation fees	
	For each tank:	
	0 – 6,000 gallons	25.00
	6,001 – 20,000 gallons	40.00
	20,001 – 50,000 gallons	75.00
	50,001 – 200,000 gallons	100.00
	200,001 – 1,000,000 gallons	150.00
	1,000,001 gallons ore more	275.00
	Removal of underground storage tanks	30.00
	Each additional tank on same site	15.00

	Storage of flammable liquids, compressed and liquefied gas systems: 1,000 – 3,000 gallons 3,001 – 30,000 gallons 30,001 – 60,000 gallons 60,001 – 100,000 gallons 100,001 – 300,000 gallons 300,001 gallons or more	25.00 30.00 60.00 75.00 125.00 225.00
	Retail dealers in flammable liquids, combustible/explosive materials or public garages: Acetylene torch or propane torch: Over 10 pounds Each addition Pedestalator or outlet service pump Each addition Ammunition – to store or sell small arms ammunition Calcium carbide – to store over 100 pounds Chemicals – to store over 250 gallons of hazardous chemicals Dry cleaners – to operate Laundromats – to operate Finishing shop, including painting, spraying, and dipping, storing more than 5 gallons of flammable finish - to operate	 15.00 5.00 10.00 3.00 15.00 15.00 25.00 40.00 40.00 40.00
	Public garages – including car washes to operate/per bay Oil dealers – to operate Paint dealers – to operate To operate and maintain a refrigeration system containing more than 20 pounds of refrigerant Lumber yards – to operate Tent sales – to operate Grain elevators to operate	10.00 15.00 30.00 15.00 100.00 35.00 160.00
	Fireworks Display (per day)	150.00

13.01.030	Temporary License – Fee (temporary)	150.00 (one year)
13.03.030	Board of Appeals Administrative filing fee per appeal	50.00
13.07.100	General Contractor – biennial – Class A Building Contractor – biennial – Class B Residential Contractor – biennial – Class C Class D & E Moving Contractor – biennial Sign Contractor – biennial Siding – biennial (Residential) Window – biennial (Residential) Retaining Walls – biennial (Residential) Grading - biennial One Job License General Contractor – per job – Class A Building Contractor – per job – Class B Residential Contractor – per job – Class C Class D & E ONE JOB LICENSE – per job Certificate Fee The fee for inspection and a certificate of occupancy for a change in group occupancy/use (if not part of a current active building permit).	150.00 150.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 1,000.00 500.00 400.00 150.00 150.00 150.00
13.07.120	Penalty for late renewals	20.00 per month for a maximum of three months
13.07.175	Landlord Registration – work done in rental units	100.00/two year period
13.08.100	Building Permit Fees: Total valuations: \$1.00 - \$500.00 501.00 to 2,000.00 2,001.00 - 25,000.00 25,001.00 – 50,000.00	\$23.50 \$23.50 for the first \$500 + \$3.05 for each additional \$100.00 or fraction thereof, to an including \$2,000.00 \$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000 or fraction thereof, to and including \$25,000.00 \$391.75 for the first \$25,000 plus \$10.10 for each additional \$1,000 or

		<p>fraction thereof, to and including \$50,000.00</p> <p>\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$100,000.00</p> <p>\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, to and including \$500,000.00</p> <p>\$3233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof to an including \$1,000,000.00</p> <p>\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000 or fraction thereof</p> <p>Fees (One and Two Family Dwellings and accessory structures only):</p> <p>Roofing-Siding-Window Replacement (Combo) 75.00</p> <p>Any combination of Two Replacement 50.00</p> <p>Replacement of any one of the three 30.00</p> <p>Fences over 6 feet (Includes Electric Fences) Based on valuation</p> <p>Retaining wall Based on valuation</p>
13.08.370	Sign permit fees – signage area Per square foot	1.00
13.09.070	<p>Building Other Inspections and Fees:</p> <p>Inspections outside normal business hours per hour (minimum charge 2.5 hours) 123.00/hour</p> <p>Re-inspection fees assessed under provisions of Section 13.01.305.8, per Inspection 123.00/hour</p> <p>Inspections for which no fee is specifically indicated (minimum charge one hour) 123.00/hour</p> <p>Additional plan review required by changes, additions, or revisions (minimum charge one hour) 123.00/hour</p> <p>For use of outside consultants for plan review and inspections Actual Costs*</p>	

	*Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
13.09.070	<p>Mechanical Code Permit Fees:</p> <p>Permit issuance fee</p> <p>For the issuing of each supplemental permit for which the original permit has not expired, been cancelled, or finalized</p> <p>Unit Fee Schedule: (Note: The following do not include permit-issuing fee)</p> <p><u>Furnace & Heat Pumps</u> –</p> <p>For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3 kW)</p> <p>For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3 kW)</p> <p>For the installation or relocation of each floor furnace, including vent</p> <p>For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater</p> <p><u>Appliance Vents</u> –</p> <p>For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit</p> <p><u>Repairs or Additions</u> –</p> <p>For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code</p> <p><u>Boilers, compressors, Absorption Systems and Air Conditioning</u> –</p> <p>For the installation or relocation of each boiler or compressor up to and including 3 ton horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)</p> <p>For the installation or relocation of each boiler or compressor over 3 ton horsepower (10.6 kW) to and including 15 ton horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)</p> <p>For the installation or relocation of each boiler or compressor over 15 ton horsepower (52.7 kW) to and including 30 ton horsepower (105.5 kW), or each absorption system of 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)</p> <p>For the installation or relocation of each boiler or compressor over 30 ton horsepower (105.5 kW) to and including 50 ton</p>	<p>23.50</p> <p>7.50</p> <p>14.80</p> <p>18.20</p> <p>14.80</p> <p>14.80</p> <p>7.25</p> <p>13.70</p> <p>14.70</p> <p>27.15</p> <p>37.25</p>

	<p>horsepower (176 kW), or each absorption system of 1,000,000 Btu/h (291.1 kW) to and including 1,750,000 Btu/h (512.9 kW) For the installation or relocation of each boiler or compressor over 50 ton horsepower (176 kW) or each absorption system over 1,750,000 Btu/h (512.9 kW)</p> <p><u>Air Handlers</u> –</p> <p>For each air-handling unit up to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto <i>(Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code)</i></p> <p>For each air-handling unit over 10,000 cfm (4719 L/s)</p> <p><u>Evaporative Coolers</u> –</p> <p>For each evaporative cooler other than portable type</p> <p><u>Ventilation and Exhaust</u> –</p> <p>For each ventilation fan connected to a single duct</p> <p>For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit</p> <p>For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood</p> <p><u>Incinerators</u> –</p> <p>For the installation or relocation of each domestic-type incinerator</p> <p>For the installation or relocation of each commercial or industrial-type incinerator</p> <p><u>Miscellaneous</u> –</p> <p>For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which the fee is listed in the table</p>	<p>55.45</p> <p>92.65</p> <p>10.65</p> <p>18.10</p> <p>10.65</p> <p>7.25</p> <p>10.65</p> <p>10.65</p> <p>18.20</p> <p>14.50</p> <p>10.65</p>
	<p>Mechanical Other Inspections and Fees:</p> <p>Inspections outside normal business hours per hour (minimum charge 2.5 hours)</p> <p>Re-inspection fees assessed under provision of Section 305.8, per Inspection</p> <p>Inspections for which no fee is specifically indicated per hour (minimum charge one hour)</p> <p>Additional plan review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour)</p>	<p>123.00</p> <p>123.00</p> <p>123.00</p> <p>123.00</p>
	<p>Mechanical Permit Fees (Industrial and Large Commercial with Valuation of \$5,000,000 or more):</p> <p>For the issuance of each mechanical permit</p> <p>For the issuing of each supplemental permit for which the original permit has not expired, been cancelled, or finalized</p>	<p>23.50</p> <p>7.50</p>

	System Fee Schedule:	
	Steam or Hydronic Heating System sized by million Btu/hour (MBH)	2.86
	Radiant Floor Heating System sized by million Btu/hour (MBH)	3.81
	Chilled Beam Cooling System sized by million Btu/hour (MBH)	2.86
	Underfloor Air Distribution System sized by cubic feet per minute (CFM)	0.03
	Geothermal Well System sized by each (EA)	28.60
	Variable Refrigerant Flow System sized by million Btu/hour (MBH)	14.30
	Process Fluid System (Air, Natural Gas, Vacuum, DI Water, RO Water, Nitrogen, Medical Gas) sized by square footage (SF)	2.86
	Fuel Oil and Gas Dispensing System or Standby System sized by gallon capacity (GAL)	14.30
	Refrigerant System for Commercial Kitchen Coolers and Freezers sized by million Btu/hour (MBH)	14.30
	Vehicle Exhaust System sized by million Btu/hour (MBH)	0.14
	Welding Exhaust System sized by million Btu/hour (MBH)	0.14
	Industrial Dust Collector System sized by million Btu/hour (MBH)	0.03
	Unit Fee Schedule:	
	<i>(Note: The following do not include permit issuing fee)</i>	
	Chiller (water-cooled, air-cooled, absorption) sized by tons (Tons)	2.86
	Cooling Tower (natural draft, mechanical draft) sized by tons (Tons)	2.86
	Unitary Evaporative Cooler sized by tons (Tons)	2.86
	Packaged AC Unit/Heat Pump with Integral Gas Furnace sized by tons (Tons)	5.72
	Ductless Split AC Unit/Heat Pump sized by tons (Tons)	5.72
	Ducted Split DX AC Unit/Heat Pump without Forced Air Furnace sized by tons (Tons)	7.15
	Computer Room AC Unit Water-Cooled sized by tons (Tons) CRAH	7.15
	Computer Room AC Unit Refrigerant Cooled (remote condenser) sized by tons (Tons) CRAC	14.30
	Gas or Fuel Oil Fired Boiler (Water or Steam) sized by million Btu/hour (MBH)	0.57
	Electric Boiler sized by kilowatts (kW) sized by million Btu/hour (MBH)	0.57
	Gas-Fired or Infrared Unit Heater sized by million Btu/hour (MBH)	0.36
	Electric Unit Heater and Electric Radiators sized by million Btu/hour (MBH)	0.36
	Steam Humidifier sized by square footage (SF)	0.29

	Central Station or Built-Up Air Handling Unit sized by cubic feet per minute (CFM) Terminal Unit (VAV, CV, PIU, WSHP, etc.) sized by each (EA) Fan Coil Unit sized by each (EA) Commercial Kitchen Hood sized by each (EA) Commercial Kitchen Hood Make-up Unit sized by each (EA) Exhaust Fans with Ductwork sized by each (EA) Exhaust Fans without Ductwork sized by each (EA) Outdoor Air Supply Fan sized by each (EA) Smoke Control and Refrigerant Exhaust Fan sized by each (EA) Exhaust Hood (non-laboratory) sized by each (EA) Laboratory Fume Hood Cabinet sized by each (EA) <u>Miscellaneous</u> – For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which the fee is listed in the table sized by each (EA)	0.10 28.60 28.60 28.60 57.20 57.20 28.60 28.60 57.20 57.20 57.20 143.00
	Mechanical Other Inspections and Fees: Inspections outside of normal business hours per hour (minimum charge 2.5 hours) Re-inspection fees assessed under provisions of Section 305.8, per Inspection Inspections for which no fee is specifically indicated per hour (minimum charge one hour) Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour) *Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	286.00* 286.00* 286.00* 286.00*
13.12.060	Plumbing Code Permit Fees: For the issuance of each plumbing permit For the issuing each supplemental permit for which the original permit has not expired, been cancelled, or finalized Unit Fee Schedule: <i>(Note: the following do not include permit-issuing fee)</i> <u>Fixtures and Vents</u> – For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage, piping, and backflow protection thereof) For repair or alteration of drainage or vent piping, each fixture <u>Sewers, Disposal Systems and Interceptors:</u> For each building sewer and water service and each trailer park sewer and water service For each cesspool	23.50 7.50 9.80 4.75 24.65 37.25

	<p>For each private sewage disposal system</p> <p>For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps</p> <p>Rainwater systems – per drain</p> <p><u>Water Piping and Water Heaters</u> –</p> <p>For installation, alteration, or repair of water piping or water-treating equipment, or both, each</p> <p>For each water heater, including vent</p> <p>For vents only, see Mechanical Permit Fees</p> <p><u>Gas Piping Systems</u> –</p> <p>For each piping system of one to five outlets</p> <p>For each additional outlet over five, each</p> <p><u>Lawn Sprinklers, Vacuum Breakers and Backflow Protection Devices</u> –</p> <p>For each lawn sprinkler system on any one meter, including backflow protection devices thereof</p> <p>For atmospheric-type vacuum breakers or backflow protection devices not included in Fixtures and Vents:</p> <p> 1 to 5 devices</p> <p> Over 5 devices, each</p> <p>For each backflow-protection device other than atmospheric-type vacuum breakers:</p> <p> 2 inches (50.8 mm) and smaller</p> <p> Over 2 inches (50.8 mm)</p> <p><u>Swimming Pools</u> –</p> <p>For each swimming pool or spa (in ground):</p> <p> Public pool</p> <p> Public spa</p> <p> Private pool</p> <p> Private spa</p> <p><u>Miscellaneous</u> –</p> <p>For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in this code</p>	<p>74.50</p> <p>19.90</p> <p>9.80</p> <p></p> <p>4.75</p> <p>12.30</p> <p></p> <p>6.15</p> <p>1.20</p> <p></p> <p>14.80</p> <p></p> <p>12.30</p> <p>2.25</p> <p></p> <p>12.30</p> <p>24.65</p> <p></p> <p>91.25</p> <p>60.75</p> <p>60.75</p> <p>30.25</p> <p></p> <p>9.80</p>
	<p>Plumbing Other Inspections and Fees:</p> <p>Inspections outside normal business hours per hour (minimum charge 2.5 hours)</p> <p>Re-inspection fees assessed under provisions of Section 305.8, per Inspection</p> <p>Inspections for which no fee is specifically indicated per hour (minimum charge one hour)</p> <p>Additional plan review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour)</p>	<p>123.00</p> <p>123.00</p> <p>123.00</p> <p>123.00</p>

	Plumbing Permit Fees (Industrial and Large Commercial with Valuation of \$5,000,000 or more):	
	For the issuance of each plumbing permit	23.50
	For the issuing of each supplemental permit for which the original permit has not expired, been cancelled, or finalized	7.50
	System Fee Schedule:	
	Domestic Supply Piping System sized by peak gallons per minute (GPM)	2.86
	Domestic Drain Piping System sized by peak gallons per minute (GPM)	2.86
	Stormwater Piping System sized by peak gallons per minute (GPM)	2.86
	Reverse Osmosis/Deionized Water System sized by peak gallons per minute (GPM)	5.72
	Pool Filtration System sized by peak gallons per minute (GPM)	5.72
	Process Vacuum System sized by horsepower of vacuum pump (HP)	28.60
	Solar Water Heating System sized by number of solar panels (EA)	14.30
	Rain Water System sized by capacity of system in gallons (GAL)	2.86
	Gas Piping System sized by million Btu/hour (MBH)	2.86
	Irrigation System sized by number of sprinkler heads (EA)	5.72
	Unit Fee Schedule:	
	<i>(Note: The following do not include permit issuing fee)</i>	
	<u>Fixtures and Vents</u> –	
	For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof) sized by each (EA)	5.72
	For repair or alterations of drainage or vent piping, each fixture (EA)	5.72
	<u>Sewers, Disposal Systems and Interceptors</u> –	
	For each cesspool sized by each (EA)	286.00
	For each private sewage disposal system sized by each (EA)	286.00
	For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps sized by each (EA)	286.00
	<u>Water Heaters</u> –	
	Potable Water Heat Exchanger sized by gallon per minute (GPM)	1.43
	Commercial Gas-Fired Water Heater sized by tank capacity in gallons (GAL)	1.43
	Commercial Electric Water Heater sized by tank capacity in gallons (GAL)	1.43

	Residential Gas-Fired Water Heater sized by tank capacity in gallons (GAL) Residential Electric Water Heater sized by tank capacity in gallons (GAL) Instantaneous, Point of Use, Electric Water Heater sized by gallon per minute (GPM) Backflow Preventer sized by each (EA) Domestic Water Booster Pump sized by horsepower of pump (HP) Gray Water Lift Station sized by horsepower of pump(s) (HP) Sewage Ejector Pump sized by horsepower of pump(s) (HP) Sump Pumps sized by horsepower of pump(s) (HP) Process Air Compressor sized by horsepower of motor(s) (HP) Water Softener sized by gallon per minute (GPM) <u>Swimming Pools</u> – Public Pool sized by capacity in gallons (GAL) Public Spa sized by capacity in gallons (GAL) Private Pool sized by capacity in gallons (GAL) Private Spa sized by capacity in gallons (GAL) <u>Miscellaneous</u> – For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which the fee is listed in this code sized by each piece of equipment (EA)	1.43 1.43 5.72 57.20 11.44 11.44 11.44 11.44 11.44 28.60 0.01 0.06 0.01 0.11 14.30
	Plumbing Other Inspections and Fees: Inspections outside of normal business hours per hour (minimum charge 2.5 hours) Re-inspection fees assessed under provisions of Section 305.8, per Inspection Inspections for which no fee is specifically indicated per hour (minimum charge one hour) Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour)	286.00* 286.00* 286.00* 286.00*
13.16.120	Electrical Code Permit Fees: For the issuance of each electrical permit For the issuing of each supplemental permit for which the original permit has not expired, been cancelled, or finalized System Fee Schedule: <i>(Note: the following do not include permit issuing fee)</i> <u>New Residential Buildings</u> – The following fees shall include all wiring and electrical equipment or on each building, or other electrical equipment on the same premises constructed at the same time. Multifamily. For new multifamily buildings (apartments and condominiums) having three or more dwelling units, constructed	23.50 7.50

	at the same time, not including the area of garages, carports and accessory building, per square foot (0.09m ²)	0.050
	Single – and two-family. For new single – and two-family residential buildings constructed at the same time and not including the area of garages, carports, and accessory buildings, per square foot (0.09m ²)	0.056
	<i>For other types of residential occupancies and for alterations, additions, and modifications to existing residential buildings, use the Unit Fee Schedule</i>	
	<u>Private Swimming Pools –</u>	
	For new private, in-ground swimming pools for single-family and multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each pool	49.50
	<u>Carnivals and Circuses –</u>	
	Carnivals, Circuses, or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays, and attractions.	
	For electrical generators and electrically driven rides, each	23.50
	For mechanically driven rides and walk-through attractions or displays having electrical lighting, each	7.25
	For a system of area and booth lighting, each	7.25
	<i>For permanently installed rides, booths, displays, and attractions, use the Unit Fee Schedule</i>	
	<u>Temporary Power Service –</u>	
	For a temporary service pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances, each	23.50
	For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands, etc., each	12.50
	Unit Fee Schedule:	
	<i>(Note: the following do not include permit-issuing fee)</i>	
	<u>Receptacle, Switch and Lighting Outlets –</u>	
	For receptacle, switch, light or other outlets at which current is used or controlled, except services, feeders, and meters:	
	First 20 fixtures, each	1.10
	Additional fixtures, each	0.73
	<i>(Note: For multioutlet assemblies, each 5 feet (1524 mm) or fraction thereof may be considered as one outlet)</i>	
	<u>Lighting Fixtures –</u>	
	For lighting fixtures, sockets or other lamp-holding devices:	
	First 20 fixtures, each	1.10
	Additional fixtures, each	0.73
	For pole or platform-mounted lighting fixtures, each	1.10
	For theatrical-type lighting fixtures or assemblies, each	1.10

	<p><u>Residential Appliances –</u> For fixed residential appliances or receptacles outlets for same, including wall-mounted electrical ovens; counter-mounted cooking tops; electric ranges; self-contained room, console, or through-wall air conditions; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding 1 horsepower (HP) (746 W) in rating, each <i>(Note: For other types of air-conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus)</i></p> <p><u>Nonresidential Appliances –</u> For nonresidential appliances and self-contained factory-wired nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (kW), or kilovolt-ampere (kVA) in rating, including medical and dental devices; food, beverage, and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types equipment, each <i>(Note: For other types of air-conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus)</i></p> <p><u>Power Apparatus –</u> For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus, as follows: Rating in horsepower (HP), kilowatts (kW), kilovolt-amperes (kVA) or kilovolt-amperes-reactive (kVAR): Up to and including 1, each Over 1 and not over 10, each Over 10 and not over 50, each Over 50 and not over 100, each Over 100, each <i>(Note:</i> 1. <i>For equipment or appliances having more than one motor, transformer, heater, etc. the sum of the combined ratings may be used.</i> 2. <i>These fees include all switches, circuit breakers, contactors, thermostats, relays, and other directly related control equipment.)</i></p> <p><u>Busways –</u> For trolley and plug-in-type busways, each 100 feet (30 480 mm) or fraction thereof <i>(Note: An additional fee is required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in-type busways) A fee is not required for portable tools.</i></p> <p><u>Sign, Outline Lighting and Marquees –</u></p>	<p>4.75</p> <p>4.75</p> <p>4.75</p> <p>12.30</p> <p>24.60</p> <p>49.50</p> <p>74.50</p> <p>7.25</p>
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Municipal Code Section	Description of License, Fee, or Permit	Charge
	<p>For signs, outline lighting systems or marquees supplied from one branch circuit, each</p> <p>For additional branch circuits within the same sign, outline lighting system or marquee, each</p> <p><u>Services –</u></p> <p>For services of 600 volts or less and not over 200 amperes in rating, each charge</p> <p>For services of 600 volts or less and over 200 amperes to 1,000 amperes, each</p> <p>For services over 600 volts or over 1,000 amperes in rating, each</p> <p><u>Miscellaneous Electrical Apparatus Conduits and Conductors -</u></p> <p>For electrical apparatus, conduits, and conductors for which a permit is required but for which no fee is herein set forth <i>(Note: this fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment)</i></p>	<p>24.60</p> <p>4.75</p> <p></p> <p></p> <p>30.50</p> <p>62.15</p> <p>124.50</p> <p></p> <p>18.20</p>
	<p>Electrical Other Inspections and Fees:</p> <p>Inspections outside normal business hours per hour (minimum charge 2.5 hours)</p> <p>Re-inspection fees assessed under provisions of Section 305.8, per Inspection</p> <p>Inspections for which no fee is specifically indicated per hour (minimum charge one hour)</p> <p>Additional plan review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour)</p>	<p></p> <p>123.00</p> <p>123.00</p> <p>123.00</p> <p>123.00</p>
	<p>Electrical Permit Fees (Industrial and Large Commercial with Valuation of \$5,000,000 or more):</p> <p>For the issuance of each electrical permit</p> <p>For the issuing of each supplemental permit for which the original permit has not expired, been canceled, or finaled</p> <p>System Fee Schedule:</p> <p>Ventilation Equipment sized by horsepower (HP)</p> <p>Heating Equipment sized by kilowatts (kW)</p> <p>Pumps (P) sized by horsepower (HP)</p> <p>Variable Air Volume Devices (VAV) sized by kilowatts (kW)</p> <p>Emergency Electrical System Generators sized by kilowatts (kW)</p> <p>Equipment Grounding Inspection sized by exothermic or mechanical terminations</p> <p>Building Lightning Protection Inspection sized by exothermic or mechanical terminations</p> <p>Temporary Power Service</p>	<p>23.50</p> <p>7.50</p> <p></p> <p>9.53</p> <p>11.44</p> <p>8.17</p> <p>7.15</p> <p>1.14</p> <p>0.03</p> <p>0.03</p> <p>286.00</p>

	<p>For a temporary service pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances, sized by amps (AMPS)</p> <p>For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks, etc., sized by amps (AMPS)</p> <p>Unit Fee Schedule:</p> <p><i>(Note: The following do not include permit issuing fees)</i></p> <p>120 volt Outlets sized by amps (AMPS) 0.76</p> <p>Light Fixtures sized by wattage 0.05</p> <p>Transformers sized by kilovolt-amps (kVA) 0.76</p> <p>Motor Control Centers sized by amps (AMPS) 0.95</p> <p>Sub-panels sized by amps (AMPS) 0.57</p> <p><u>Industrial Appliances/Devices/Machinery –</u></p> <p>For fixed Appliances/Devices/Machinery sized by kilowatts (kW) 1.14</p> <p><u>Busways –</u></p> <p>For trolley and plug-in-type busways, sized by amps (AMPS) 1.43</p> <p><i>(Note: An additional fee is required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in-type busways. A fee is not required for portable tools.)</i></p> <p><u>Signs, Outline Lighting and Marquees –</u></p> <p>For signs, outline lighting systems or marquees sized by amps (AMPS) 19.07</p> <p><u>Services –</u></p> <p>Meter Loop & Service sized by kilowatts (kW) 0.95</p> <p><u>Miscellaneous Apparatus, Conduits, and Conductors –</u></p> <p>For electrical Apparatus, conduits, and conductors for which a permit is required by for which no fee is herein set forth, sized by circuit amps (AMPS) 14.30</p> <p><i>(Note: the fee is not applicable when a fee is paid for one or more service, outlets, fixtures, appliances, power apparatus, busways, signs, or other equipment.)</i></p>	
	<p>Electrical Other Inspections and Fees:</p> <p>Inspections outside of normal business hours per hour (minimum charge 2.5 hours) 286.00*</p> <p>Re-inspection fees assessed under provisions of Section 13.01.305.8, per Inspection 286.00*</p> <p>Inspections for which no fee is specifically indicated per hour (minimum charge one hour) 286.00*</p> <p>Additional plan review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour) 286.00*</p>	

Municipal
Code Section

Description of License, Fee, or Permit

Charge

	*Or the hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
13.17.210	License/registration: biennial Electrical Contractor – active Electrical Contractor – inactive Honorary (retired) Contractor Journeyman Electrical Temporary Journeyman (for 4 months – renewal same) Honorary (retired) Journeyman Residential Wireman Maintenance Electrician Apprentice Electrician	150.00 70.00 20.00 50.00 50.00 10.00 50.00 50.00 20.00
13.18.050	Factory Built Structures Set down fee Penalty (set down without permit)	20.00 40.00
13.18.070	Electrical hook-up fee	20.00
13.18.080	Plumbing hook-up fee	20.00
13.18.085	Mechanical hook-up fee	20.00
13.18.090	Utility hook-up fee	20.00
13.33.050(K)	Grading and Excavation Permit Fees Less than 50 cubic yards 50 cubic yards or more/per CY* On-site only Hauled outside city limits Hauled from outside city limits to site Hauled from one site within city limits *Permit issuance fee	40.00 0.05 0.10 0.15 0.10 25.00

14.03.060	Text amendment to subdivision ordinance	150.00
14.05.030	Application for property line adjustment	100.00
14.06.030	Application for parcel split	200.00
14.07.010	Application for re-subdivision	250.00 + \$5.00 per lot
14.08.030	Application for minor subdivision (final plat)	250.00 + \$5.00 per lot
14.09.020	Application for major subdivision (final plat)	250.00
14.10.020	Application for cluster subdivision (final plat)	250.00
14.11.020	Application for preliminary subdivision review	250.00 + \$5.00 per lot
14.11.060	Preliminary plan variance request	200.00/variance
14.12.060	Review final construction plans-minimum	200.00 + \$10.00 per lot??
15.02.060	Zoning change	200.00
	Conditional use	200.00

	Development plan review	400.00
	Appeal of administrative decision	200.00
	Text amendment to zoning ordinance	150.00
	Urban revitalization application	500.00 + \$15.00 per \$100,000 in value/maximum \$1,500.00
	Zoning variance application	200.00
	Comprehensive plan amendment	200.00
	Enterprise Zone Application Business and Developer Applications	\$750.00 plus \$50.00 per \$100,000 valuation over \$500,000. \$1,250 maximum
	Residential Projects	\$500.00 plus \$20.00 per unit. \$1,000 maximum
	Application for any amendments	\$250.00
	Street, alley and public property vacation	100.00
	Acquisition of street property: 0-300 square feet 301 – 5,000 square feet Over 5,000 square feet	75.00 0.15 per square ft. 0.50 per square ft.
15.23.025	Parking lot of 10 stalls or less Parking lot greater than 10 stalls	0.00 1.00 per stall not to exceed \$200.00 maximum
16.09.020	Historic preservation design review	25.00
17.09.020	Rental Registration Fee (Annual) a. Single Family Dwelling b. Two Family Dwelling – Duplex c. Multi Family Dwelling d. Late fee for Non-Registration e. Fee for Non-Registration of rental unit (per unit)(institution of this fee will place dwelling or dwelling unit on a one year inspection cycle for three years) f. Single Family Dwelling fee for Non-Registration (per year for three years) g. Duplex fee for Non-Registration (per year) h. Multi Family (per year)	35.00 70.00 25.00 and 17.50 per unit 25.00 per month per dwelling unit 1,000.00 200.00 400.00 200.00 and 50.00 per unit
	*(d.) 25.00 cap	
	*(f., g., h.) will apply for a three year period if no violations are found in a three year cycle	
17.09.030	Rental Housing Re-Inspection Fee 1 st Re-Inspection 2 nd Re-Inspection	50.00 per inspection 100.00 per inspection

Municipal

Code Section

Description of License, Fee, or Permit

Charge

	3 rd and Subsequent Re-Inspection	100.00 per inspection
	No Show fee for missing a scheduled inspection	100.00
	Inspection fee for three year cycle for Non-Registered houses	100.00 per inspection
17.11.050	Housing Board of Appeals Filing Fee	50.00

CITY OF COUNCIL BLUFFS, IOWA

SCHEDULE OF FEES

2019 Version 2

Council Approved 6-10-19

CITY OF COUNCIL BLUFFS – SCHEDULE OF FEES

Chapter 2.08 SCHEDULE OF FEES

2.08.010 Purpose.

The purpose of this chapter is to set forth those fees and charges authorized to be charged by the city pursuant to specific authorization of the city council, as evidenced herein, or as authorized in other chapters of this code.

The provisions of this chapter shall constitute authorization for the mayor or his/her designee to charge and collect the fees and charges set forth herein. If a fee or charge is authorized to be made or charged in another chapter of this code, but is not set forth in this chapter, such fee or charge is nonetheless authorized to be made or charged, the same as if it were set forth herein.

(Ord. 5768 § 2 (part), 2003).

2.08.020 Fees set by resolution.

Any fees not specifically set forth in this chapter shall be set and amended by resolution of the city council. The schedule of fees shall be maintained and shall be available for inspection in the office of the city clerk.

(Ord. 5768 § 2 (part), 2003).

2.08.030 Waiver of fees.

The fees contained in the schedule and those authorized by other provisions of this municipal code may be waived by resolution of the city council if it is determined to be in the best interests of the city of Council Bluffs. In addition to this waiver authority of the city council, the mayor may waive parking meter hood fees set out in Section 2.08.060 herein, if he/she determines such a waiver to be in the best interests of the city.

(Ord. 5768 § 2 (part), 2003).

(Ord. No. 6035, § 1, 7-27-2009).

FEES CHARGED BY THE COUNCIL BLUFFS POLICE DEPARTMENT

RANGE FEES - Defensive tactics - Laser Shot	
4 hours (1/2 day)	60.00
8 hours (full day)	120.00
Reports	10.00
Supplement Reports	.50 per page
Photos	25.00 + actual processing fee
DVD	30.00
VHS	30.00
Cassette	30.00
Fingerprints	15.00 + 5.00 extra card
Tow In Ad Fees	35.00
Records Check	10.00
Vault Fees	20.00

Resolution No. 10-47 (2/8/10)

	Special Transit Service	2.00/person/ride
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1.52.020	Fees for Ambulance Services:	
	Basic Life Support Emergency	525.00
	Advance Life Support (ALS)	600.00
	Advanced Life Support 2	700.00
	Mileage (per loaded mile)	11.00
	ALS – Treat/No Transport	150.00

Resolution No. 09-202 (7/13/09)

Ordinance

No. 5760, Section 2 (part), 2003

3.12.040(b)	Alarm System Fees:	
	Registrations – 12 months	25.00
	Late registration – add penalty	25.00
3.12.080	False Alarm Fees	
	Two per year	100.00

Municipal
Code Section

Description of License, Fee, or Permit

Charge

	Three or more per year	250.00/each incident
	After 30 days – late fee	50.00

	Public Entertainment:	
3.14.010	Menagerie or circus (or combination) includes street parades	25.00 - 150.00 per day
	Other shows	25.00 per day
	Street exhibition	10.00 per day
	Theatricals	5.00 per performance
	Six performances	18.00
	Twelve performances	24.00
	Twenty-four performances	30.00
	Museum	10.00 per month
	Other exhibitions, concerts or performance by non-C.B. citizens	5.00
3.14.030	Carnivals	Costs – police officer expense 50.00 - 100.00
3.14.050	Temporary structures	50.00 deposit
3.14.060	Temporary structures refund – following inspection	Up to 48.00

Ordinances are from 1925 – 1930

	Adult Entertainment:	
3.15.070	Application and renewal fee – adult entertainment business license	250.00 (nonrefundable)
3.15.130	Escort/Models Permit & renewal	250.00
3.15.120	Permit transfer fee	10.00
	Games and Amusements:	
3.24.010	Shooting gallery license	10.00 per month/50.00 per year (7-3-1882)
3.24.030	Horoscopic views license	5.00 per month (7-3-1882)
3.24.040	Lung testers license	5.00 per month (7-3-1882)
3.24.050	Skill games license	20.00??
3.24.060	Games of chance license	10.00 – one month only
	Rubble Dumps:	
3.31.065	License – original	1,000.00
3.31.095	License – renewal	1,000.00
	Junk, Salvage, Scrap Processing and Storage Yards:	
3.32.170	Up to 5,000 sq. ft. 5,001 – 10,000 sq. ft. 10,001 – 20,000 sq. ft. 20,001 + sq. ft.	50.00 100.00 150.00 200.00
3.32.180	Renewal	Same as original
	Juke Boxes and Amusement Devices:	
3.34.060	Juke boxes	10.00 per machine

	Mechanical amusement devices requiring the deposit of one cent for operation	10.00 per machine
	Mechanical amusement devices requiring the deposit of five cents or more for operation	50.00 per machine
	Application for distributor's license	100.00 per year
3.34.090	Amusement parks (in lieu of license fee)	150.00 per month
	Miniature Golf:	
3.36.030	License fee	100.00 per year
	Motion Picture Theaters:	
3.38.010	License fee – inside fire limits	50.00 per year (500 seats or less) .05 per seat per year (over 500 seats)
3.38.020	License fee – outside fire limits	25.00 per year (500 seats or less) .05 per seat per year (over 500 seats)
3.38.030	License fee – transient businesses	25.00/10 days 2.50 per day after 10 days
	Pawnbrokers:	
3.44.050	License fee	100.00 per year
3.44.110	Bond & license filing fee	.50 each license 1.00 each bond
	Pool & Billiard Halls:	
3.46.010	License fee	25.00 per year (1 table)
		15.00 per year (each add'l table)
	Public Buildings and Halls:	
3.48.010	Public Buildings – license required	100.00 per year
3.48.020	Public hall – license required	100.00 per year
	Secondhand Dealers:	
3.52.050	License fee	100.00 per year
3.52.110	Bond and license filing fee	.50 each license 1.00 each bond
	Street Sales:	
3.58.010	Stands – license required	25.00/3 months 50.00/3-6 months 75.00/6-9 months 100.00/9-12 months
	Transient Merchants:	
3.62.080	License fee	100.00 per person/one week per year

Municipal
Code Section

Description of License, Fee, or Permit

Charge

		10.00 each additional week per year
	Duplicate license	1.00
	Vehicles for Hire – Taxis:	
3.68.060	Taxicab driver permit	10.00/first year
	Renewal	5.00/year

	Air Pollution Control:	
4.02.020(4)(B)(i)	Prescription Burn Application Fee	200.00
	Tattoo and Body Piercing Regulations:	
4.05.070	Application and renewal	250.00/year

2.08.040 Fees and charges authorized in Title 4.

4.12.020	Administrative fee – assessment of delinquent solid waste bills	10.00
4.12.080	Monitoring/inspection fee – solid waste generated outside Council Bluffs city limits	.50 per ton
4.12.090	Commercial Collection (Annual fee)	\$ 40.00/pickups 75.00/packers/ large trucks
4.12.110(a)	Residential Solid Waste Collection and Disposal	\$216.00/year
4.12.110(b)	Special Residential Solid Waste Collection and Disposal for applicants whose combined gross household income does not exceed \$13,690.00	\$108.00/year
4.12.110(c)	Extra bag charge	2.50/bag
	Late fee for nonpayment	\$20.00/billing cycle
4.12.160(c)	Administrative fee for delinquent account	\$50.00/account
4.12.170	Surcharge on non-secured/non-covered loads	\$15.00/each load

Ordinance No. _____ (2010)

	Abandoned and Junk Vehicles:	
4.15.060	Administrative fee – abatement/ removal of junk vehicles	\$25.00 per vehicle (plus the actual cost of abatement)
	Weed Nuisances and Solid Waste:	
4.19.020	Abatement of weeds/offensive growths and solid waste (plus actual cost of abatement)	
	Size of lot cut	

	0-10,000 sq. ft. 10,001 – 20,000 sq. ft. 20,001 – 30,000 sq. ft. 30,001 – 40,000 sq. ft. 40,001 – 43,559 sq. ft. 43,560 – 217,779 sq. ft. 217,800 +	110.00 145.00 180.00 215.00 250.00 285.00 320.00
	Animal Control Fees:	
4.20.030	Cruel treatment - Impound fee	250.00
4.20.050	Tickets/Fees: Animal at Large/Impound First Occurrence Second Occurrence Third Occurrence Fourth Occurrence Subsequent (add per occurrence) Failure to pay within 30 days of issuance – Fines are doubled	50.00 60.00 70.00 80.00 10.00 (add up to \$100)
4.20.060	Impoundment fee Microchip fee	40.00 20.00
4.20.070	Adoption fees Dogs Cats Other animals Reso. 11-46 2/28/11	120.00 120.00 Highest offer
4.20.120	Appeal Bond	250.00
4.20.145	Pet Cremation Fees Up to 30 pounds 31- 75 pounds 76 pounds or more	50.00 75.00 100.00
4.20.150	Removal of dead animals from residences After business hours	20.00 40.00
	Unwanted Animals: Brought in for adoption Picked up during business hours* Picked up after business hours* *Transporting animal within city limits only Humane Disposal of Animals: Brought in Picked up during business hours* Picked up after business hours*	0.00 20.00 40.00 0.00 20.00 40.00
4.20.230	Failure to Have License Fee Tickets 1 st Occurrence 2 nd Occurrence	50.00 60.00

	3 rd Occurrence 4 th Occurrence Subsequent Occurrences (add per occurrence) Failure to pay within 30 days of issuance – Fines are doubled	70.00 80.00 10.00 (up to \$100)
4.20.240	Dog Licenses: Altered Unaltered Late Penalty Duplicate Tag Cat Licenses Altered Unaltered Late Penalty Duplicate Tag License for dogs or cats 4-6 months old or new to the community, 50% discount after July 1. For any cat or dog that cannot be altered without extraordinary risk of physical complications because of age or health and for which a licensed vet has verified this condition in writing, the license fee will be that of an altered animal.	14.00 30.00 15.00 5.00 10.00 22.00 15.00 5.00
4.20.260	Failure to Display License/Rabies Tag Fee Tickets 1 st Occurrence 2 nd Occurrence 3 rd Occurrence 4 th Occurrence Subsequent (add per occurrence) Failure to pay within 30 days of issuance – Fines are doubled	10.00 20.00 30.00 40.00 10.00
4.20.274	Cattery License: Commercial Non-commercial	50.00 30.00
	Kennel License: Commercial Non-commercial Hobby Breeder	50.00 30.00 30.00
4.20.290	Farm Animal Permit, per year	75.00
4.32.146	Permit to construct, alter or extend a private sewage disposal system	150.00
4.33.030	Private well	25.00
4.60.040	Hazardous material response: Manpower Apparatus (utilized) Apparatus (standby) Ambulance/Rescue Squad Command vehicle/Utility truck	40.00 per hour 150.00 per hour 100.00 per hour 150.00 per hour 60.00 per hour

	Supplies or outside services	Market prices plus 15% admin. fee.
	Mileage (assessed after first 10 miles)	
	Decontamination, repair, replacement, maintenance of equipment, apparatus or supplies	6.00
	Small motor fuels – anti-freeze response	Cost, plus admin. fee 100.00
	Fireworks displays	150.00

2.08.050 Fees and charges authorized in Title 5.

5.22.010	New service charge, rate or rental, inside the city limits:	
	For the first 15 hundred cubic feet per month	\$2.86 per 100 cubic feet
	Next 1,985 hundred cubic feet per month	July 1, 2017 - \$2.24/100 cubic ft. July 1, 2018 - \$2.53/100 cubic ft. July 1, 2019 - \$2.86/100 cubic ft.
	Over 2,000 hundred cubic feet per month	July 1, 2017 - \$1.67/100 cubic ft. July 1, 2018 - \$2.18/100 cubic ft. July 1, 2019 - \$2.86/100 cubic ft.
	Sewer service charge based upon monthly average	
	For residential and commercial users whose total metered water usage is less than 200,000 cubic feet per month, sewer service charges throughout the year will be based on the daily average water usage during the billing periods which most closely correspond with the months November through March.	
	New service charge, rate or rental, outside the city limits:	
	For the first 15 hundred cubic feet per month	\$3.56 per 100 cubic feet
	Next 1,985 hundred cubic feet per month	July 1, 2017 - \$2.80/100 cubic ft. July 1, 2018 - \$3.16/100 cubic ft. July 1, 2019 - \$3.56/100 cubic ft.
	Over 2,000 hundred cubic feet per month	July 1, 2017 - \$2.07/100 cubic ft. July 1, 2018 - \$2.72/100 cubic ft. July 1, 2019 - \$3.56/100 cubic ft.
	Sewer service charge based upon monthly average	
	For residential and commercial users whose total metered water usage is less than 2,000 hundred cubic feet per month, sewer service charges throughout the year will be based on the daily average water usage	

	during the billing periods which most closely correspond with the months November through March.	
5.22.020	Flat rate sewerage service charge per month	\$22.88/Residential unit
	Minimum sewerage service charge per month	\$8.58/Residential unit
5.22.050	Administrative assessment fee for collection of delinquent sewer bills	50.00
5.22.060	Special rates for users who are defined as significant users under the city's pretreatment program based on concentration of raw flow prior to pretreatment shall be as follows:	
	Flow rate (inside city limits):	July 1, 2017 - \$0.96/100 cubic ft. July 1, 2018 - \$1.30/100 cubic ft. July 1, 2019 - \$1.75/100 cubic ft.
	Flow rate (outside city limits):	July 1, 2017 - \$1.35/100 cubic ft. July 1, 2018 - \$1.83/100 cubic ft. July 1, 2019 - \$2.47/100 cubic ft.
	Surcharges (inside city):	
	For biochemical oxygen demand (BOD) over 350 parts per million, by weight	July 1, 2017 - \$0.160 per pound July 1, 2018 - \$0.216 per pound July 1, 2019 - \$0.291 per pound
	For suspended solids over 350 parts per million, by weight	July 1, 2017 - \$0.327 per pound July 1, 2018 - \$0.442 per pound July 1, 2019 - \$0.596 per pound
	For recoverable oil and grease over 100 parts per million, by weight	July 1, 2017 - \$0.160 per pound July 1, 2018 - \$0.216 per pound July 1, 2019 - \$0.291 per pound
	Surcharges (outside city):	
	For biochemical oxygen demand (BOD) over 350 parts per million, by weight	July 1, 2017 - \$0.206 per pound July 1, 2018 - \$0.278 per pound July 1, 2019 - \$0.375 per pound
	For suspended solids over 350 parts per million, by weight	July 1, 2017 - \$0.375 per pound July 1, 2018 - \$0.506 per pound July 1, 2019 - \$0.684 per pound
	For recoverable oil and grease over 100 parts per million, by weight	July 1, 2017 - \$0.206 per pound July 1, 2018 - \$0.278 per pound July 1, 2019 - \$0.375 per pound
5.22.070	Surcharge rates for users not eligible for special rates contained in 5.22.060:	
	For biochemical oxygen demand (BOD) over 350 parts per million, by weight	0.1346 per pound

Municipal
Code Section

Description of License, Fee, or Permit

Charge

	For suspended solids over 350 parts per million, by weight	0.2743 per pound
	For recoverable oil and grease over 100 parts per million, by weight	0.1080 per pound
5.23.020	Disposal fees for septic tank refuse	\$30.00/1,000 gallons

(Ord. 5825 § 1, 2004). (Ord. 6228, 2015).

	Post-Construction Stormwater Control Fee Structure	
6.20	All Development – Review Fee	500.00
	Residential <10 acres	
	Minimum Fee	650.00
	Maximum Fee	2,000
	Disturbed Acre Fee	150.00/acre
	Residential >10 acres	
	Minimum Fee	2,500
	Maximum Fee	7,500
	Disturbed Acre Fee	200/acre
	Commercial/Industrial/Mixed Use	
	Minimum Fee	1,000
	Maximum Fee	7,500
	Disturbed Acre Fee	500/acre
Resolution 12-341	Re-Development	
	Minimum	1,000
	Maximum	5,000
	Disturbed Acre Fee	500/acre

2.08.060 Fees and charges authorized in Title 9.

9.08.180	Prohibited parking violation	15.00
	After 30 days	20.00
9.36.030	Parking meter fees	
	1/2 hour meters	0.75 per hour
	1-2 hour meters	0.50 per hour
	10 hour meters	0.25 per hour
9.32.120	Leased Parking in Municipal Lots: Scott Street lot, Beno Lot @ Kanesville & Main, Vine Street Lot	25.00/month
9.36.090	Parking meter hood fee	5.00 per day per hood
9.36.120	Overtime parking violation	15.00
	After 30 days	20.00

2.08.070 Parks and Recreation fees and charges.

Dodge Riverside Golf Course (All fees include tax)	
<i>Weekday Rates (Per Person)</i>	
18 holes with cart	\$35.00
18 holes walking	23.00
9 holes with cart	25.00
9 holes walking	16.00
18 holes with cart (senior)	24.00
18 holes walking (senior)	16.00
9 holes with cart (senior)	19.00
9 holes walking (senior)	13.00
18 holes walking (junior)	13.00
9 holes walking (junior)	9.00
9 holes with cart (league)	24.00
9 holes walking (league)	16.00
18 holes with cart (outing) (Merchandise fee)	33.00
9 holes with cart (outing) (Merchandise fee)	23.00
<i>Weekend Rates (Per Person)</i>	
18 holes with cart	41.00
18 holes walking	29.00
9 holes with cart	28.00
9 holes walking	18.00
18 holes with cart (outing) (Merchandise fee)	39.00
9 holes with cart (outing) (Merchandise fee)	27.00

Senior Weekday Passes (Individual)	
18 hole pass walking (good for no more than 18 holes per day)	550.00
18 holes pass with cart	720.00
9 hole pass walking (good for no more than 18 holes per day)	355.00
9 holes pass with cart	485.00

Passes valid Monday – Friday, not valid on weekends, holidays, or for leagues or outing.

Tee times subject to availability.

10% discount on Pro Shop Merchandise (not valid on sale items)

10% off food at Caddy's Riverside Grille (not valid on daily specials)

Corporate Memberships (Annual)	
Masters Package	3150.00
w/Granite Tee Sign Ad Panel	3550.00
US Open Package	1625.00
w/Granite Tee Sign Ad Panel	2125.00
PGA Package	825.00
w/Granite Tee Sign Ad Panel	1475.00
Tee Sign Ad Panel Only (full color, text, and logo)	750.00

Discount Cards (Buy 10 Rounds, Get 1 Round Free)	
Junior (walking) Monday – Friday only	130.00
Senior (walking) Monday – Friday only	160.00
Senior (cart) Monday – Friday only	240.00
Adult (walk) Monday – Friday only	230.00
Adult (cart) Monday – Friday only	350.00
Weekend & Holidays (walk)	290.00
Weekend & Holidays (cart)	410.00

Seniors are considered to be fifty-five (55) years of age or older.

Juniors are considered to be seventeen (17) years of age or younger.

Carts are required for all outings.

Holiday rates are the same as weekend rates.

Senior and junior rates are not available on weekends or holidays.

* Special rates may be offered based upon weather, course conditions, or time of year. Examples include, but are not limited to, fall rates, afternoon rates, twilight rates, and are subject to Parks and Recreation Director approval.

Published outing fee will be thirty-nine dollars (\$39.00) per person, including cart, for outings with thirty-two (32) or more on weekends, and thirty-three dollars (\$33.00) on weekdays. Outings less than thirty-two (32) will be the normal green fee rate. The published outing fee will be negotiable based upon size, time of day, time of year, or day of week, subject to Parks and Recreation Director approval.

Westwood Park Golf Course (All fees include tax)	
Weekday and Weekend Rates (Per Person)	
18 holes walking	11.00
9 holes walking	8.00
18 holes walking (senior)	9.00
9 holes walking (senior)	6.00
18 holes walking (junior)	9.00
9 holes walking (junior)	6.00

Seniors are considered to be fifty-five (55) years of age or older.

Juniors are considered to be seventeen (17) years of age or younger.

Municipal

Code Section

Description of License, Fee, or Permit

Charge

There are no motorized carts at Westwood.

Senior and junior rates are available on weekends or holidays.

Juniors who are fourteen (14) and under can play for free when accompanied by a paying adult.

Dodge Park/Westwood - Summer Junior Pass	1 child	2 children	3 or more
Westwood Golf Course Only	60.00	100.00	125.00
Dodge and Westwood G.C.	125.00	190.00	225.00

Juniors are considered to be seventeen (17) years of age or under or still in high school.

Passes good from June 1--August 31.

Passes not good on weekends or holidays and only one round per day per course.

Outdoor Water Park Fees (All fees include tax)		Resolution 12-342
Pirate Cove Water Park		
Admission without slide		4.00
Admission with slide		5.00
10 Swim Punch Card (slide)		40.00
10 Swim Punch Card (w/o slide)		30.00
Individual Season Pass		75.00
Season Pass (five or less)		200.00
Additional family member		75.00
Family night-per person		2.00
Swim Lessons:		25.00
Pool Rental (up to 30 people)		200.00
Katelman Water Park		
Admission		4.00
10 Swim Punch Card		30.00
Individual Season Pass		75.00
Season Pass (five or less)		200.00
Additional family member		75.00
Family night--per person		2.00
Swim lessons		25.00
Pool Rental (up to 30 people)		175.00
Municipal Indoor Swimming Pool/YMCA		
Swim lessons (per session)	Member	Non-Member
Summer--5 week	22.00	38.00
Summer--6 week	26.00	45.00

Day classes	34.00	61.00
Swim passes 3 months		
Adult		75.00
Senior adult		55.00
Family		140.00
Day pass		
Youth		3.00
Adult		7.00
Family		10.00
Adult Softball (Team Fee)		
Single game league		325.00
Fall league		200.00
Instructional Youth Baseball and Softball (Individual Fee)		
Tee Ball, Co-Ed, and Girls Infield Machine Pitch		35.00 (30.00 if they have shirts from previous sport)
Youth Fast Pitch and Baseball		
Junior fast pitch		35.00/player
Senior fast pitch		35.00/player
10 and under		35.00/player
12 and under		35.00/player
14 and under		35.00/player
Non-CBRC Field Rental Fees		
Baseball and softball fields		50.00/field/day (no team fees)
Lights		30.00/day
Council Bluffs Recreation Complex Rental Fees		
Baseball/Softball		
Fields #1--6, 10		70.00/day
Fields #7, 8, 9		75.00/day
Adult use (out of high school)		
Baseball/Softball Fields		80.00/day
Baseball/Softball Fields #1-10		
Single game, non-league, non-repeating use only		30.00

Baseball/Softball--Lights		
Fields 1--4		30.00/day
Fields 5--6		20.00/day
Fields 7--10		60.00/day
Tournament Fee		
1-5 Fields/day		325.00/day
6+ Fields/day		650.00/day
Baseball/Softball Fee for Premium Usage Dates (CWS dates)		\$5000 Lump Sum
Soccer Fields		
U12 13/14		75.00/field/day
U10		50.00/field/day
U8		40.00/field/day
U6		30.00/field/day
Soccer Team Fee		15.00/team
Tournament Soccer Fee		500.00
Field Reconfiguration Fee		500.00
CBYSA Game Fee		15.00/game
WIYS Game Fee		40.00/game
Practice Permits		
For parks and recreation league teams, fees are:		
1/2 soccer field, baseball field, tennis court		5.00
Entire soccer field		8.00
For non-parks and recreation league teams, fees are:		
1/2 soccer field, baseball field, tennis court		10.00
Entire soccer field		15.00
Tennis Tournaments		
Adult singles		20.00
Adult doubles		24.00
Junior singles		15.00
Junior doubles		20.00
Jr. Tennis Lessons	1 Child	2 or more children in family
1 session (4 weeks)	44.00	40.00/child
2 sessions (8 weeks)	80.00	70.00/child/session

Fall session (4 weeks)	20.00	
Adult Indoor Volleyball		180.00
Adult Sand Volleyball		65.00/team
Youth Sand Volleyball		32.00/person
Bayliss Park Rental Fees		
Park (nonperformance area) with or without electricity		50.00/2 hours
Performance area		100.00/2 hours
Performance area with sound system		150.00/2 hours
Refundable deposit for performance area rental (includes microphone & stand)		100.00

* In addition to these fees, for some events the Director of Parks and Recreation shall collect a security deposit along with the permit fees to cover any negative impact an event may have on the park or its improvements. Proof of insurance may be required if deemed appropriate by the director.

Tom Hanafan River's Edge Park Rental Fees			
Rental Fees	2 Hr. Rate	½ Day Rate	All Day Rate
Great Lawn	50.00	200.00	300.00
Beachfront	100.00	400.00	700.00
Amphitheater	150.00	600.00	1,000.00
Entire Park	300.00	1,200.00	2,000.00
Other Fees (Direct, in park costs to be charged)			
City Stage	200.00 plus staff time		
Additional Portable Restrooms	Direct contractor cost based on number and length of use		
Fencing for Small Beer Garden	400.00		
Fencing for Large Beer Garden	1,000.00		
Additional Fencing	1.25 per foot installed and removed		
City Labor	Hourly cost assessed for non-park staff		
Electrical Power	200 if electrical distribution unit(s) are required		
Other Fees	Depending upon use		

The *Use Policy for Tom Hanafan River's Edge Park* outlines the rental policies and specific allocation of the above park fees.

10.02.070	Administrative fee for enforcing and overseeing the removal of solid waste and other nuisances as set forth in Section 1.97.030(11), in addition to actual documented costs	110.00
10.20.120	Abandon sewer lateral	
	Address: For new structures	50.00
	Banner	25.00
	Driveway	

Municipal
Code Section

Description of License, Fee, or Permit

Charge

	Residential*	50.00
	Commercial/Industrial*	90.00
	*If work involves the roadway, such as saw cutting or milling, add \$10.00 to the fee	
	Excavation:	
	Behind back of curb*	75.00
	*If work involves sidewalk	Add 25.00
	*If work involves driveway approach	Add 25.00
	In roadway – each location	150.00
	*Bore, Tunnel, or Trench - Conduit for cable	\$0.20 / LF
	*Construct Structure, Junction Box, or New Pole for Conduit	\$250 ea.
	Sidewalk	40.00
	Truck:	
	Oversize dimensions or overweight	
	One time trip	25.00
	Annual	250.00
	Commercial vehicle or tractor in residential area	50.00
	Miscellaneous work in right-of-way	45.00
	License to occupy	100.00
	Communications License Agreement	1000.00/annual
10.44.020	Moving contractor (new & renewal)	100.00
10.44.040	Moving permit fee – 100% of the permit fee charges for the estimated cost of new building or structure of similar construction for both locations	150.00
	Moving permit fee – Type “J” buildings	
12.03.010	Aerosol products – to store level 2 or 3 products in excess of 500 lbs.	20.00
	Outside tire storage – to store tires outside in excess of 1,000 cubic feet	25.00
	Flammable or combustible liquid pipeline – to repair or modify a pipeline	25.00
	To line an underground fuel tank – Installation fees	
	For each tank:	
	0 – 6,000 gallons	25.00
	6,001 – 20,000 gallons	40.00
	20,001 – 50,000 gallons	75.00
	50,001 – 200,000 gallons	100.00
	200,001 – 1,000,000 gallons	150.00
	1,000,001 gallons ore more	275.00
	Removal of underground storage tanks	30.00
	Each additional tank on same site	15.00

	Storage of flammable liquids, compressed and liquefied gas systems: 1,000 – 3,000 gallons 3,001 – 30,000 gallons 30,001 – 60,000 gallons 60,001 – 100,000 gallons 100,001 – 300,000 gallons 300,001 gallons or more	25.00 30.00 60.00 75.00 125.00 225.00
	Retail dealers in flammable liquids, combustible/explosive materials or public garages: Acetylene torch or propane torch: Over 10 pounds Each addition Pedestalator or outlet service pump Each addition Ammunition – to store or sell small arms ammunition Calcium carbide – to store over 100 pounds Chemicals – to store over 250 gallons of hazardous chemicals Dry cleaners – to operate Laundromats – to operate Finishing shop, including painting, spraying, and dipping, storing more than 5 gallons of flammable finish - to operate	15.00 5.00 10.00 3.00 15.00 15.00 25.00 40.00 40.00 40.00
	Public garages – including car washes to operate/per bay Oil dealers – to operate Paint dealers – to operate To operate and maintain a refrigeration system containing more than 20 pounds of refrigerant Lumber yards – to operate Tent sales – to operate Grain elevators to operate	10.00 15.00 30.00 15.00 100.00 35.00 160.00
	Fireworks Display (per day)	150.00

13.01.030	Temporary License – Fee (temporary)	150.00 (one year)
13.03.030	Board of Appeals Administrative filing fee per appeal	50.00
13.07.100	General Contractor – biennial – Class A Building Contractor – biennial – Class B Residential Contractor – biennial – Class C Class D & E Moving Contractor – biennial Sign Contractor – biennial Siding – biennial (Residential) Window – biennial (Residential) Retaining Walls – biennial (Residential) Grading - biennial One Job License General Contractor – per job – Class A Building Contractor – per job – Class B Residential Contractor – per job – Class C Class D & E ONE JOB LICENSE – per job Certificate Fee The fee for inspection and a certificate of occupancy for a change in group occupancy/use (if not part of a current active building permit).	150.00 150.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 1,000.00 500.00 400.00 150.00 150.00 150.00
13.07.120	Penalty for late renewals	20.00 per month for a maximum of three months
13.07.175	Landlord Registration – work done in rental units	100.00/two year period
13.08.100	Building Permit Fees: Total valuations: \$1.00 - \$500.00 501.00 to 2,000.00 2,001.00 - 25,000.00 25,001.00 – 50,000.00	\$23.50 \$23.50 for the first \$500 + \$3.05 for each additional \$100.00 or fraction thereof, to an including \$2,000.00 \$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000 or fraction thereof, to and including \$25,000.00 \$391.75 for the first \$25,000 plus \$10.10 for each additional \$1,000 or

		fraction thereof, to and including \$50,000.00
	50,001.00 – 100,000.00	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$100,000.00
	100,001.00 – 500,000.00	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, to and including \$500,000.00
	500,001.00 – 1,000,000.00	\$3233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof to an including \$1,000,000.00
	1,000,000.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000 or fraction thereof
	Fees (One and Two Family Dwellings and accessory structures only):	
	Roofing-Siding-Window Replacement (Combo)	75.00
	Any combination of Two Replacement	50.00
	Replacement of any one of the three	30.00
	Fences over 6 feet (Includes Electric Fences)	Based on valuation
	Retaining wall	Based on valuation
13.08.370	Sign permit fees – signage area Per square foot	1.00
13.09.070	Building Other Inspections and Fees: Inspections outside normal business hours per hour (minimum charge 2.5 hours) Re-inspection fees assessed under provisions of Section 13.01.305.8, per Inspection Inspections for which no fee is specifically indicated (minimum charge one hour) Additional plan review required by changes, additions, or revisions (minimum charge one hour) For use of outside consultants for plan review and inspections	123.00/hour 123.00/hour 123.00/hour 123.00/hour Actual Costs*

	*Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
13.09.070	<p>Mechanical Code Permit Fees: Permit issuance fee</p> <p>For the issuing of each supplemental permit for which the original permit has not expired, been cancelled, or finalized</p> <p>Unit Fee Schedule: <i>(Note: The following do not include permit-issuing fee)</i></p> <p><u>Furnace & Heat Pumps</u> – For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3 kW)</p> <p>For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3 kW)</p> <p>For the installation or relocation of each floor furnace, including vent</p> <p>For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater</p> <p><u>Appliance Vents</u> – For the installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit</p> <p><u>Repairs or Additions</u> – For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code</p> <p><u>Boilers, compressors, Absorption Systems and Air Conditioning</u> – For the installation or relocation of each boiler or compressor up to and including 3 ton horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)</p> <p>For the installation or relocation of each boiler or compressor over 3 ton horsepower (10.6 kW) to and including 15 ton horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)</p> <p>For the installation or relocation of each boiler or compressor over 15 ton horsepower (52.7 kW) to and including 30 ton horsepower (105.5 kW), or each absorption system of 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)</p> <p>For the installation or relocation of each boiler or compressor over 30 ton horsepower (105.5 kW) to and including 50 ton</p>	<p>23.50</p> <p>7.50</p> <p>14.80</p> <p>18.20</p> <p>14.80</p> <p>14.80</p> <p>7.25</p> <p>13.70</p> <p>14.70</p> <p>27.15</p> <p>37.25</p>

	<p>horsepower (176 kW), or each absorption system of 1,000,000 Btu/h (291.1 kW) to and including 1,750,000 Btu/h (512.9 kW) For the installation or relocation of each boiler or compressor over 50 ton horsepower (176 kW) or each absorption system over 1,750,000 Btu/h (512.9 kW)</p> <p><u>Air Handlers</u> –</p> <p>For each air-handling unit up to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto <i>(Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code)</i></p> <p>For each air-handling unit over 10,000 cfm (4719 L/s)</p> <p><u>Evaporative Coolers</u> –</p> <p>For each evaporative cooler other than portable type</p> <p><u>Ventilation and Exhaust</u> –</p> <p>For each ventilation fan connected to a single duct</p> <p>For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit</p> <p>For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood</p> <p><u>Incinerators</u> –</p> <p>For the installation or relocation of each domestic-type incinerator</p> <p>For the installation or relocation of each commercial or industrial-type incinerator</p> <p><u>Miscellaneous</u> –</p> <p>For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which the fee is listed in the table</p>	<p>55.45</p> <p>92.65</p> <p>10.65</p> <p>18.10</p> <p>10.65</p> <p>7.25</p> <p>10.65</p> <p>10.65</p> <p>18.20</p> <p>14.50</p> <p>10.65</p>
	<p>Mechanical Other Inspections and Fees:</p> <p>Inspections outside normal business hours per hour (minimum charge 2.5 hours)</p> <p>Re-inspection fees assessed under provision of Section 305.8, per Inspection</p> <p>Inspections for which no fee is specifically indicated per hour (minimum charge one hour)</p> <p>Additional plan review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour)</p>	<p>123.00</p> <p>123.00</p> <p>123.00</p> <p>123.00</p>
	<p>Mechanical Permit Fees (Industrial and Large Commercial with Valuation of \$5,000,000 or more):</p> <p>For the issuance of each mechanical permit</p> <p>For the issuing of each supplemental permit for which the original permit has not expired, been cancelled, or finalized</p>	<p>23.50</p> <p>7.50</p>

	System Fee Schedule:	
	Steam or Hydronic Heating System sized by million Btu/hour (MBH)	2.86
	Radiant Floor Heating System sized by million Btu/hour (MBH)	3.81
	Chilled Beam Cooling System sized by million Btu/hour (MBH)	2.86
	Underfloor Air Distribution System sized by cubic feet per minute (CFM)	0.03
	Geothermal Well System sized by each (EA)	28.60
	Variable Refrigerant Flow System sized by million Btu/hour (MBH)	14.30
	Process Fluid System (Air, Natural Gas, Vacuum, DI Water, RO Water, Nitrogen, Medical Gas) sized by square footage (SF)	2.86
	Fuel Oil and Gas Dispensing System or Standby System sized by gallon capacity (GAL)	14.30
	Refrigerant System for Commercial Kitchen Coolers and Freezers sized by million Btu/hour (MBH)	14.30
	Vehicle Exhaust System sized by million Btu/hour (MBH)	0.14
	Welding Exhaust System sized by million Btu/hour (MBH)	0.14
	Industrial Dust Collector System sized by million Btu/hour (MBH)	0.03
	Unit Fee Schedule:	
	<i>(Note: The following do not include permit issuing fee)</i>	
	Chiller (water-cooled, air-cooled, absorption) sized by tons (Tons)	2.86
	Cooling Tower (natural draft, mechanical draft) sized by tons (Tons)	2.86
	Unitary Evaporative Cooler sized by tons (Tons)	2.86
	Packaged AC Unit/Heat Pump with Integral Gas Furnace sized by tons (Tons)	5.72
	Ductless Split AC Unit/Heat Pump sized by tons (Tons)	5.72
	Ducted Split DX AC Unit/Heat Pump without Forced Air Furnace sized by tons (Tons)	7.15
	Computer Room AC Unit Water-Cooled sized by tons (Tons) CRAH	7.15
	Computer Room AC Unit Refrigerant Cooled (remote condenser) sized by tons (Tons) CRAC	14.30
	Gas or Fuel Oil Fired Boiler (Water or Steam) sized by million Btu/hour (MBH)	0.57
	Electric Boiler sized by kilowatts (kW) sized by million Btu/hour (MBH)	0.57
	Gas-Fired or Infrared Unit Heater sized by million Btu/hour (MBH)	0.36
	Electric Unit Heater and Electric Radiators sized by million Btu/hour (MBH)	0.36
	Steam Humidifier sized by square footage (SF)	0.29

	Central Station or Built-Up Air Handling Unit sized by cubic feet per minute (CFM) Terminal Unit (VAV, CV, PIU, WSHP, etc.) sized by each (EA) Fan Coil Unit sized by each (EA) Commercial Kitchen Hood sized by each (EA) Commercial Kitchen Hood Make-up Unit sized by each (EA) Exhaust Fans with Ductwork sized by each (EA) Exhaust Fans without Ductwork sized by each (EA) Outdoor Air Supply Fan sized by each (EA) Smoke Control and Refrigerant Exhaust Fan sized by each (EA) Exhaust Hood (non-laboratory) sized by each (EA) Laboratory Fume Hood Cabinet sized by each (EA) <u>Miscellaneous</u> – For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which the fee is listed in the table sized by each (EA)	0.10 28.60 28.60 28.60 57.20 57.20 28.60 28.60 57.20 57.20 57.20 143.00
	Mechanical Other Inspections and Fees: Inspections outside of normal business hours per hour (minimum charge 2.5 hours) Re-inspection fees assessed under provisions of Section 305.8, per Inspection Inspections for which no fee is specifically indicated per hour (minimum charge one hour) Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour) *Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	286.00* 286.00* 286.00* 286.00*
13.12.060	Plumbing Code Permit Fees: For the issuance of each plumbing permit For the issuing each supplemental permit for which the original permit has not expired, been cancelled, or finaled Unit Fee Schedule: <i>(Note: the following do not include permit-issuing fee)</i> <u>Fixtures and Vents</u> – For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage, piping, and backflow protection thereof) For repair or alteration of drainage or vent piping, each fixture <u>Sewers, Disposal Systems and Interceptors:</u> For each building sewer and water service and each trailer park sewer and water service For each cesspool	23.50 7.50 9.80 4.75 24.65 37.25

	<p>For each private sewage disposal system</p> <p>For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps</p> <p>Rainwater systems – per drain</p> <p><u>Water Piping and Water Heaters</u> –</p> <p>For installation, alteration, or repair of water piping or water-treating equipment, or both, each</p> <p>For each water heater, including vent</p> <p>For vents only, see Mechanical Permit Fees</p> <p><u>Gas Piping Systems</u> –</p> <p>For each piping system of one to five outlets</p> <p>For each additional outlet over five, each</p> <p><u>Lawn Sprinklers, Vacuum Breakers and Backflow Protection Devices</u> –</p> <p>For each lawn sprinkler system on any one meter, including backflow protection devices thereof</p> <p>For atmospheric-type vacuum breakers or backflow protection devices not included in Fixtures and Vents:</p> <p> 1 to 5 devices</p> <p> Over 5 devices, each</p> <p>For each backflow-protection device other than atmospheric-type vacuum breakers:</p> <p> 2 inches (50.8 mm) and smaller</p> <p> Over 2 inches (50.8 mm)</p> <p><u>Swimming Pools</u> –</p> <p>For each swimming pool or spa (in ground):</p> <p> Public pool</p> <p> Public spa</p> <p> Private pool</p> <p> Private spa</p> <p><u>Miscellaneous</u> –</p> <p>For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in this code</p>	<p>74.50</p> <p>19.90</p> <p>9.80</p> <p></p> <p>4.75</p> <p>12.30</p> <p></p> <p>6.15</p> <p>1.20</p> <p></p> <p>14.80</p> <p></p> <p>12.30</p> <p>2.25</p> <p></p> <p>12.30</p> <p>24.65</p> <p></p> <p>91.25</p> <p>60.75</p> <p>60.75</p> <p>30.25</p> <p></p> <p>9.80</p>
	<p>Plumbing Other Inspections and Fees:</p> <p>Inspections outside normal business hours per hour (minimum charge 2.5 hours)</p> <p>Re-inspection fees assessed under provisions of Section 305.8, per Inspection</p> <p>Inspections for which no fee is specifically indicated per hour (minimum charge one hour)</p> <p>Additional plan review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour)</p>	<p>123.00</p> <p>123.00</p> <p>123.00</p> <p>123.00</p>

	Plumbing Permit Fees (Industrial and Large Commercial with Valuation of \$5,000,000 or more):	
	For the issuance of each plumbing permit	23.50
	For the issuing of each supplemental permit for which the original permit has not expired, been cancelled, or finalized	7.50
	System Fee Schedule:	
	Domestic Supply Piping System sized by peak gallons per minute (GPM)	2.86
	Domestic Drain Piping System sized by peak gallons per minute (GPM)	2.86
	Stormwater Piping System sized by peak gallons per minute (GPM)	2.86
	Reverse Osmosis/Deionized Water System sized by peak gallons per minute (GPM)	5.72
	Pool Filtration System sized by peak gallons per minute (GPM)	5.72
	Process Vacuum System sized by horsepower of vacuum pump (HP)	28.60
	Solar Water Heating System sized by number of solar panels (EA)	14.30
	Rain Water System sized by capacity of system in gallons (GAL)	2.86
	Gas Piping System sized by million Btu/hour (MBH)	2.86
	Irrigation System sized by number of sprinkler heads (EA)	5.72
	Unit Fee Schedule:	
	<i>(Note: The following do not include permit issuing fee)</i>	
	<u>Fixtures and Vents</u> –	
	For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof) sized by each (EA)	5.72
	For repair or alterations of drainage or vent piping, each fixture (EA)	5.72
	<u>Sewers, Disposal Systems and Interceptors</u> –	
	For each cesspool sized by each (EA)	286.00
	For each private sewage disposal system sized by each (EA)	286.00
	For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps sized by each (EA)	286.00
	<u>Water Heaters</u> –	
	Potable Water Heat Exchanger sized by gallon per minute (GPM)	1.43
	Commercial Gas-Fired Water Heater sized by tank capacity in gallons (GAL)	1.43
	Commercial Electric Water Heater sized by tank capacity in gallons (GAL)	1.43

	Residential Gas-Fired Water Heater sized by tank capacity in gallons (GAL) Residential Electric Water Heater sized by tank capacity in gallons (GAL) Instantaneous, Point of Use, Electric Water Heater sized by gallon per minute (GPM) Backflow Preventer sized by each (EA) Domestic Water Booster Pump sized by horsepower of pump (HP) Gray Water Lift Station sized by horsepower of pump(s) (HP) Sewage Ejector Pump sized by horsepower of pump(s) (HP) Sump Pumps sized by horsepower of pump(s) (HP) Process Air Compressor sized by horsepower of motor(s) (HP) Water Softener sized by gallon per minute (GPM) <u>Swimming Pools</u> – Public Pool sized by capacity in gallons (GAL) Public Spa sized by capacity in gallons (GAL) Private Pool sized by capacity in gallons (GAL) Private Spa sized by capacity in gallons (GAL) <u>Miscellaneous</u> – For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which the fee is listed in this code sized by each piece of equipment (EA)	1.43 1.43 5.72 57.20 11.44 11.44 11.44 11.44 11.44 28.60 0.01 0.06 0.01 0.11 14.30
	Plumbing Other Inspections and Fees: Inspections outside of normal business hours per hour (minimum charge 2.5 hours) Re-inspection fees assessed under provisions of Section 305.8, per Inspection Inspections for which no fee is specifically indicated per hour (minimum charge one hour) Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour)	 286.00* 286.00* 286.00* 286.00*
13.16.120	Electrical Code Permit Fees: For the issuance of each electrical permit For the issuing of each supplemental permit for which the original permit has not expired, been cancelled, or finalized System Fee Schedule: <i>(Note: the following do not include permit issuing fee)</i> <u>New Residential Buildings</u> – The following fees shall include all wiring and electrical equipment or on each building, or other electrical equipment on the same premises constructed at the same time. Multifamily. For new multifamily buildings (apartments and condominiums) having three or more dwelling units, constructed	23.50 7.50

	at the same time, not including the area of garages, carports and accessory building, per square foot (0.09m ²)	0.050
	Single – and two-family. For new single – and two-family residential buildings constructed at the same time and not including the area of garages, carports, and accessory buildings, per square foot (0.09m ²)	0.056
	<i>For other types of residential occupancies and for alterations, additions, and modifications to existing residential buildings, use the Unit Fee Schedule</i>	
	<u>Private Swimming Pools –</u>	
	For new private, in-ground swimming pools for single-family and multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool, each pool	49.50
	<u>Carnivals and Circuses –</u>	
	Carnivals, Circuses, or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays, and attractions.	
	For electrical generators and electrically driven rides, each	23.50
	For mechanically driven rides and walk-through attractions or displays having electrical lighting, each	7.25
	For a system of area and booth lighting, each	7.25
	<i>For permanently installed rides, booths, displays, and attractions, use the Unit Fee Schedule</i>	
	<u>Temporary Power Service –</u>	
	For a temporary service pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances, each	23.50
	For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands, etc., each	12.50
	Unit Fee Schedule:	
	<i>(Note: the following do not include permit-issuing fee)</i>	
	<u>Receptacle, Switch and Lighting Outlets –</u>	
	For receptacle, switch, light or other outlets at which current is used or controlled, except services, feeders, and meters:	
	First 20 fixtures, each	1.10
	Additional fixtures, each	0.73
	<i>(Note: For multioutlet assemblies, each 5 feet (1524 mm) or fraction thereof may be considered as one outlet)</i>	
	<u>Lighting Fixtures –</u>	
	For lighting fixtures, sockets or other lamp-holding devices:	
	First 20 fixtures, each	1.10
	Additional fixtures, each	0.73
	For pole or platform-mounted lighting fixtures, each	1.10
	For theatrical-type lighting fixtures or assemblies, each	1.10

<p><u>Residential Appliances</u> –</p> <p>For fixed residential appliances or receptacles outlets for same, including wall-mounted electrical ovens; counter-mounted cooking tops; electric ranges; self-contained room, console, or through-wall air conditions; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding 1 horsepower (HP) (746 W) in rating, each</p> <p><i>(Note: For other types of air-conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus)</i></p> <p><u>Nonresidential Appliances</u> –</p> <p>For nonresidential appliances and self-contained factory-wired nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (kW), or kilovolt-ampere (kVA) in rating, including medical and dental devices; food, beverage, and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types equipment, each</p> <p><i>(Note: For other types of air-conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus)</i></p> <p><u>Power Apparatus</u> –</p> <p>For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus, as follows:</p> <p>Rating in horsepower (HP), kilowatts (kW), kilovolt-amperes (kVA) or kilovolt-amperes-reactive (kVAR):</p> <table><tr><td>Up to and including 1, each</td><td>4.75</td></tr><tr><td>Over 1 and not over 10, each</td><td>12.30</td></tr><tr><td>Over 10 and not over 50, each</td><td>24.60</td></tr><tr><td>Over 50 and not over 100, each</td><td>49.50</td></tr><tr><td>Over 100, each</td><td>74.50</td></tr></table> <p><i>(Note:</i></p> <ol style="list-style-type: none"><i>For equipment or appliances having more than one motor, transformer, heater, etc. the sum of the combined ratings may be used.</i><i>These fees include all switches, circuit breakers, contactors, thermostats, relays, and other directly related control equipment.)</i> <p><u>Busways</u> –</p> <p>For trolley and plug-in-type busways, each 100 feet (30 480 mm) or fraction thereof</p> <p><i>(Note: An additional fee is required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in-type busways) A fee is not required for portable tools.</i></p> <p><u>Sign, Outline Lighting and Marquees</u> –</p>	Up to and including 1, each	4.75	Over 1 and not over 10, each	12.30	Over 10 and not over 50, each	24.60	Over 50 and not over 100, each	49.50	Over 100, each	74.50	<p>4.75</p> <p>4.75</p> <p>4.75</p> <p>12.30</p> <p>24.60</p> <p>49.50</p> <p>74.50</p> <p>7.25</p>
Up to and including 1, each	4.75										
Over 1 and not over 10, each	12.30										
Over 10 and not over 50, each	24.60										
Over 50 and not over 100, each	49.50										
Over 100, each	74.50										

Municipal Code Section	Description of License, Fee, or Permit	Charge
	<p>For signs, outline lighting systems or marquees supplied from one branch circuit, each</p> <p>For additional branch circuits within the same sign, outline lighting system or marquee, each</p> <p><u>Services –</u></p> <p>For services of 600 volts or less and not over 200 amperes in rating, each charge</p> <p>For services of 600 volts or less and over 200 amperes to 1,000 amperes, each</p> <p>For services over 600 volts or over 1,000 amperes in rating, each</p> <p><u>Miscellaneous Electrical Apparatus Conduits and Conductors -</u></p> <p>For electrical apparatus, conduits, and conductors for which a permit is required but for which no fee is herein set forth <i>(Note: this fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment)</i></p>	<p>24.60</p> <p>4.75</p> <p></p> <p></p> <p>30.50</p> <p>62.15</p> <p>124.50</p> <p></p> <p>18.20</p>
	<p>Electrical Other Inspections and Fees:</p> <p>Inspections outside normal business hours per hour (minimum charge 2.5 hours)</p> <p>Re-inspection fees assessed under provisions of Section 305.8, per Inspection</p> <p>Inspections for which no fee is specifically indicated per hour (minimum charge one hour)</p> <p>Additional plan review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour)</p>	<p></p> <p>123.00</p> <p>123.00</p> <p>123.00</p> <p>123.00</p>
	<p>Electrical Permit Fees (Industrial and Large Commercial with Valuation of \$5,000,000 or more):</p> <p>For the issuance of each electrical permit</p> <p>For the issuing of each supplemental permit for which the original permit has not expired, been canceled, or finalized</p> <p>System Fee Schedule:</p> <p>Ventilation Equipment sized by horsepower (HP)</p> <p>Heating Equipment sized by kilowatts (kW)</p> <p>Pumps (P) sized by horsepower (HP)</p> <p>Variable Air Volume Devices (VAV) sized by kilowatts (kW)</p> <p>Emergency Electrical System Generators sized by kilowatts (kW)</p> <p>Equipment Grounding Inspection sized by exothermic or mechanical terminations</p> <p>Building Lightning Protection Inspection sized by exothermic or mechanical terminations</p> <p>Temporary Power Service</p>	<p>23.50</p> <p>7.50</p> <p></p> <p>9.53</p> <p>11.44</p> <p>8.17</p> <p>7.15</p> <p>1.14</p> <p>0.03</p> <p>0.03</p> <p>286.00</p>

	<p>For a temporary service pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances, sized by amps (AMPS)</p> <p>For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks, etc., sized by amps (AMPS)</p> <p>Unit Fee Schedule:</p> <p><i>(Note: The following do not include permit issuing fees)</i></p> <p>120 volt Outlets sized by amps (AMPS)</p> <p>Light Fixtures sized by wattage</p> <p>Transformers sized by kilovolt-amps (kVA)</p> <p>Motor Control Centers sized by amps (AMPS)</p> <p>Sub-panels sized by amps (AMPS)</p> <p><u>Industrial Appliances/Devices/Machinery –</u></p> <p>For fixed Appliances/Devices/Machinery sized by kilowatts (kW)</p> <p><u>Busways –</u></p> <p>For trolley and plug-in-type busways, sized by amps (AMPS)</p> <p><i>(Note: An additional fee is required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in-type busways. A fee is not required for portable tools.)</i></p> <p><u>Signs, Outline Lighting and Marquees –</u></p> <p>For signs, outline lighting systems or marquees sized by amps (AMPS)</p> <p><u>Services –</u></p> <p>Meter Loop & Service sized by kilowatts (kW)</p> <p><u>Miscellaneous Apparatus, Conduits, and Conductors –</u></p> <p>For electrical Apparatus, conduits, and conductors for which a permit is required by for which no fee is herein set forth, sized by circuit amps (AMPS)</p> <p><i>(Note: the fee is not applicable when a fee is paid for one or more service, outlets, fixtures, appliances, power apparatus, busways, signs, or other equipment.)</i></p>	<p>0.76</p> <p>0.05</p> <p>0.76</p> <p>0.95</p> <p>0.57</p> <p>1.14</p> <p>1.43</p> <p>19.07</p> <p>0.95</p> <p>14.30</p>
	<p>Electrical Other Inspections and Fees:</p> <p>Inspections outside of normal business hours per hour (minimum charge 2.5 hours)</p> <p>Re-inspection fees assessed under provisions of Section 13.01.305.8, per Inspection</p> <p>Inspections for which no fee is specifically indicated per hour (minimum charge one hour)</p> <p>Additional plan review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (minimum charge one hour)</p>	<p>286.00*</p> <p>286.00*</p> <p>286.00*</p> <p>286.00*</p>

Municipal
Code Section

Description of License, Fee, or Permit

Charge

	*Or the hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
13.17.210	License/registration: biennial Electrical Contractor – active Electrical Contractor – inactive Honorary (retired) Contractor Journeyman Electrical Temporary Journeyman (for 4 months – renewal same) Honorary (retired) Journeyman Residential Wireman Maintenance Electrician Apprentice Electrician	150.00 70.00 20.00 50.00 50.00 10.00 50.00 50.00 20.00
13.18.050	Factory Built Structures Set down fee Penalty (set down without permit)	20.00 40.00
13.18.070	Electrical hook-up fee	20.00
13.18.080	Plumbing hook-up fee	20.00
13.18.085	Mechanical hook-up fee	20.00
13.18.090	Utility hook-up fee	20.00
13.33.050(K)	Grading and Excavation Permit Fees Less than 50 cubic yards 50 cubic yards or more/per CY* On-site only Hauled outside city limits Hauled from outside city limits to site Hauled from one site within city limits *Permit issuance fee	40.00 0.05 0.10 0.15 0.10 25.00

14.03.060	Text amendment to subdivision ordinance	150.00
14.05.030	Application for property line adjustment	100.00
14.06.030	Application for parcel split	200.00
14.07.010	Application for re-subdivision	250.00 + \$5.00 per lot
14.08.030	Application for minor subdivision (final plat)	250.00 + \$5.00 per lot
14.09.020	Application for major subdivision (final plat)	250.00
14.10.020	Application for cluster subdivision (final plat)	250.00
14.11.020	Application for preliminary subdivision review	250.00 + \$5.00 per lot
14.11.060	Preliminary plan variance request	200.00/variance
14.12.060	Review final construction plans-minimum	200.00 + \$10.00 per lot??
15.02.060	Zoning change	200.00
	Conditional use	200.00

	Development plan review	400.00
	Appeal of administrative decision	200.00
	Text amendment to zoning ordinance	150.00
	Urban revitalization application	500.00 + \$15.00 per \$100,000 in value/maximum \$1,500.00
	Zoning variance application	200.00
	Comprehensive plan amendment	200.00
	Enterprise Zone Application Business and Developer Applications	\$750.00 plus \$50.00 per \$100,000 valuation over \$500,000. \$1,250 maximum
	Residential Projects	\$500.00 plus \$20.00 per unit. \$1,000 maximum
	Application for any amendments	\$250.00
	Street, alley and public property vacation	100.00
	Acquisition of street property: 0-300 square feet 301 – 5,000 square feet Over 5,000 square feet	75.00 0.15 per square ft. 0.50 per square ft.
15.23.025	Parking lot of 10 stalls or less Parking lot greater than 10 stalls	0.00 1.00 per stall not to exceed \$200.00 maximum
16.09.020	Historic preservation design review	25.00
17.09.020	Rental Registration Fee (Annual) a. Single Family Dwelling b. Two Family Dwelling – Duplex c. Multi Family Dwelling d. Late fee for Non-Registration e. Fee for Non-Registration of rental unit (per unit)(institution of this fee will place dwelling or dwelling unit on a one year inspection cycle for three years) f. Single Family Dwelling fee for Non-Registration (per year for three years) g. Duplex fee for Non-Registration (per year) h. Multi Family (per year)	35.00 70.00 25.00 and 17.50 per unit 25.00 per month per dwelling unit 1,000.00 200.00 400.00 200.00 and 50.00 per unit
	*(d.) 25.00 cap	
	*(f., g., h.) will apply for a three year period if no violations are found in a three year cycle	
17.09.030	Rental Housing Re-Inspection Fee 1 st Re-Inspection 2 nd Re-Inspection	50.00 per inspection 100.00 per inspection

Municipal

Code Section

Description of License, Fee, or Permit

Charge

	3 rd and Subsequent Re-Inspection	100.00 per inspection
	No Show fee for missing a scheduled inspection	100.00
	Inspection fee for three year cycle for Non-Registered houses	100.00 per inspection
17.11.050	Housing Board of Appeals Filing Fee	50.00

Resolution 19-149

A Resolution to adopt the current Schedule of Fees for 2019, Version 2, dated 6-10-19.

WHEREAS, Update of the Schedule of Fees; and

WHEREAS, the City Clerk's office will maintain and update the Schedule of fees and will submit at a minimum an annual update; and

WHEREAS, it would be in the best interest of the City to adopt the current Schedule of Fees.

NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA:

That the Schedule of Fees attached hereto and entitled Schedule of Fees 2019, Version 2, dated 6-10-19, is hereby adopted and approved, and a copy shall be maintained and available for inspection in the City Clerk's office.

ADOPTED
AND
APPROVED

June 10, 2019

Matthew J. Walsh,

Mayor

Jodi Quakenbush,

City Clerk

Council Communication

Department: Community
Development

Case/Project No.:

Submitted by: Courtney Harter,
Community Development Project
Coordinator

Resolution 19-150
ITEM 8.G.

Council Action: 6/10/2019

Description

Resolution authorizing the Mayor to execute an agreement with Impact7G for environmental services in connection with the Lead Based Paint Hazard Reduction Program

Background/Discussion

In September 2019, the City submitted an application to the US Department of Housing and Urban Development (HUD) for a grant to remediate lead hazards in both single-family and multi-family housing units. In December, the City was awarded \$2,000,000 in lead hazard reduction funds to assess 110 housing units for lead contamination, through attrition, remediate lead in 100 units citywide. An additional \$300,000 was awarded in Healthy Homes funds to address radon, carbon monoxide and electrical issues within assisted units.

Because this program requires specific certifications and significant experience relating to lead testing and remediation planning, Staff determined the best option for successful implementation of the program was to contract with an environmental firm. The selected firm would be responsible for all required lead testing, development of scopes of work, contractor oversight and training of local contractors in lead-safe remediation. The selected firm will work closely with Staff through each housing project to ensure proper compliance with lead regulations, development of a database of lead-safe housing and final project closeout.

In May, a Request for Proposals was released outlining the specific needs of the City and required qualifications. In order to gain interest in the proposal, staff sent direct emails to registered environmental firms in both Iowa and Nebraska and posted the request on the City's website. Submitters were to be evaluated by a four-panel team on the following criteria: project team (30%); similar project experience (50%) and construction cost analysis, cost control (20%).

One response to the RFP was received from Impact7G. Impact7G serves as the inspection staff for Sioux City's Lead Hazard Reduction program (since 2012) and as a certified trainer for the State of Iowa. The firm has a strong understanding of HUD's LHR program and successfully completing housing remediation.

Costs associated with this contract will be on a per unit basis with an average cost per unit of \$3,000.

Prior to contract approval, the City's Government Technical Representative (GTR) must review and approve the contract submitted. This ensures the contract meets all program guidelines and the cost of service is reasonable.

Recommendation

The Community Development Department recommends the approval of Impact7G and the resolution authorizing the Mayor to execute an agreement for the environmental consulting services in connection with the Lead Based Paint Hazard Reduction Program contingent upon approval from the US Department of

ATTACHMENTS:

Description	Type	Upload Date
Resolution 19-150	Resolution	6/5/2019

RESOLUTION NO. 19-150

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH IMPACT7G FOR ENVIRONMENTAL SERVICES IN CONNECTION WITH THE LEAD BASED PAINT HAZARD REDUCTION PROGRAM.

- WHEREAS,** the City received a grant from U.S. Department of Housing and Urban Development (HUD) for \$2,000,000 from the Lead Hazard Reduction (LHR) Program and \$300,000 in Healthy Homes Supplemental funding; and
- WHEREAS,** LHR funds will be used to analyze 110 units for lead contamination and through attrition, remediate lead in 100 units; and
- WHEREAS,** Healthy Homes funds will be used to address radon, carbon monoxide and electrical issues within assisted units; and
- WHEREAS,** Impact7G has submitted a proposal to provide environmental services for the work necessary for said program; and
- WHEREAS,** Subject to HUD Government Technical Representative approval, the City Council deems approval of said agreement to be in the best interest of the City of Council Bluffs.

**NOW, THEREFORE, BE IT RESOLVED
BY THE CITY COUNCIL
OF THE
CITY OF COUNCIL BLUFFS, IOWA**

That the Mayor and City Clerk are hereby authorized and directed to execute an agreement with Impact7G for environmental services related to the Lead Based Paint Hazard Reduction Program, subject to HUD Government Technical Representative approval.

ADOPTED AND APPROVED: June 10, 2019

Matthew J. Walsh

Mayor

ATTEST:

Jodi Quakenbush

City Clerk

Council Communication

Department: City Clerk
Case/Project No.:
Submitted by:

Liquor Licenses
ITEM 9.A.

Council Action: 6/10/2019

Description

1. Ameristar Casino, 2200 River Road
2. Barley's, 114 W Broadway
3. Buckey's Express #16, 7 North Street
4. Buckey's Express #17, 1759 Madison Ave
5. Buckey's Express #22, 3434 Nebraska Ave
6. Buckey's Express #27, 2711 S 24th Street
7. Buckey's Express #34, 3501 W Broadway
8. Full Fledged Brewing Co, 40 Arena Way, Ste 40-2 (new)
9. Hy-Vee Food Store #1, 2323 W Broadway
10. Latino Market LLC, 1535 Ave G
11. Red Lobster #0779, 3040 Dial Drive
12. The Salty Dog Bar and Grill, 2411 S 24th Street, Ste 6
13. Walgreens #03700, 535 E Broadway
14. Walgreens #04405, 2508 W Broadway
15. Walgreens #05306, 301 W Bennett Ave

Background/Discussion

The only alcohol related call or arrest to any of these establishments this licensing period was the following call to the Salty Dog:

On 02-21-19, Officers were called to the area of the Salty Dog for two intoxicated males and an intoxicated female walking in traffic on So. 24th Street. The three allegedly had come from the Salty Dog, but Officers were not able to locate them when they arrived on scene.

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Liquor License Applications	Other	6/4/2019



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Hours
About
Alcohol
Tobacco
Links
Contact

<input checked="" type="checkbox"/> RENEWAL	<input type="checkbox"/> NEW	<input type="checkbox"/> SPECIAL EVENT
POLICE <u>CA</u>	Local Amt _____	
FIRE <u>AF</u>	Endorsed _____	
BUILDING <u>SS</u>	Issued _____	
ZONING <u>CA</u>	Expires _____	
	Council _____	

Help	License Search	License List	On-Demand Reporting	Keg Registration Search	User Profile	Logoff
------	----------------	---------------------	---------------------	-------------------------	--------------	--------

Applicant LE0002624, Ameristar Casino Council Bluffs Inc., Council Bluffs

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

- License
- Privileges
- **Applicant**
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Bond Cert
- Local Endorse
- History

Corporation Name/Sole Proprietor Name/Partnership Name(s): Ameristar Casino Council Bluffs Inc. (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Ameristar Casino Council Bluffs Inc.

Address of Premise: 2200 River Road

Address Line 2: Gift Shop

City: Council Bluffs

County: Pottawattamie

Zip: 51501

Business Phone: (712) 396-3051

Cell / Home Phone: (712) 396-3051

Same Address

Mailing Address: 2200 River Road

Mailing Address Line 2:

City: Council Bluffs

State: Iowa

Zip: 51501

Contact Name: Nikki Speight

Phone: (712) 396-3138

Email Address: nikki.speight@pnkmail.com

Prev

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[Tobacco](#)
[Links](#)
[Contact](#)

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POLICE <u>on</u>	Local Amt _____	
FIRE <u>AP</u>	Endorsed _____	
BUILDING <u>SE</u>	Issued _____	
ZONING <u>B</u>	Expires _____	
Council _____		

[Help](#)
[License Search](#)
[License List](#)
[On-Demand Reporting](#)
[Keg Registration Search](#)
[User Profile](#)
[Logoff](#)

- License
- Privileges
- **Applicant**
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Dram Cert
- Local Endorse
- History

Applicant LC0031431, Barley's, Council Bluffs

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Corporation Name/Sole Proprietor Name/Partnership Name(s): Repetitions, Inc. (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Barley's

Address of Premise: 114 W Broadway

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51503

Business Phone: (712) 322-0306

Cell / Home Phone:

Same Address

Mailing Address: 114 W. Broadway

Mailing Address Line 2:

City: Council Bluffs

Zip: 51503

State: Iowa

Contact Name: Matt Johnson, Owner

Phone: (712) 332-0306

Email Address: barleysbar@gmail.com

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[Links](#)
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POLICE <u>ew</u>	Local Amt _____	
FIRE <u>AF</u>	Endorsed _____	
BUILDING <u>8</u>	Issued _____	
ZONING <u>12</u>	Expires _____	
	Council _____	

Help	License Search	License List	On-Demand Reporting	Keg Registration Search	User Profile	Logoff
------	----------------	--------------	---------------------	-------------------------	--------------	--------

- License
- Privileges
- Applicant
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Bond Cert
- Local Endorse
- History

Applicant LE0001921, Buckey's Express #16, Council Bluffs

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Corporation Name/Sole Proprietor Name/Partnership Name(s): Buck's Corp Inc. (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Buckey's Express #16

Address of Premise: 7 North 16th St

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51501

Business Phone: (712) 329-0009

Cell / Home Phone:

Same Address

Mailing Address: 7315 Mercy Road

Mailing Address Line 2:

City: Omaha

State: Nebraska

Zip: 68124

Contact Name: Bob Diesing

Phone: (402) 558-9860

Email Address: bdiesing@buchananenergy.com

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About
Alcohol
Tobacco
Links
Contact

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POLICE <u>CR</u>	Local Amt _____
FIRE <u>AT</u>	Endorsed _____
BUILDING <u>SR</u>	Issued _____
ZONING <u>Q</u>	Expires _____
Council _____	

Help	License Search	License List	On-Demand Reporting	Keg Registration Search	User Profile	Logoff
------	----------------	--------------	---------------------	-------------------------	--------------	--------

- License
- Privileges
- **Applicant**
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Bond Cert
- Local Endorse
- History

Applicant LE0001922, Bucky's Express #17, Council Bluffs

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Corporation Name/Sole Proprietor Name/Partnership Name(s): Bucky's Corp Inc (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Bucky's Express #17

Address of Premise: 1759 Madison Avenue

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51503

Business Phone: (712) 322-8855

Cell / Home Phone:

Same Address

Mailing Address: 7315 Mercy Road

Mailing Address Line 2:

City: Omaha

State: Nebraska

Zip: 68124

Contact Name: Bob Diesing

Phone: (402) 558-9860

Email Address: bdiesing@buchananenergy.com

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Alcohol
Tobacco
Links
Contact

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POLICE <u>12</u>	Local Amt _____	
FIRE <u>AF</u>	Endorsed _____	
BUILDING <u>SR</u>	Issued _____	
ZONING <u>02</u>	Expires _____	
Council _____		

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[License Search](#)
[License List](#)
[On-Demand Reporting](#)
[Keg Registration Search](#)
[User Profile](#)
[Logoff](#)

- License
- Privileges
- Applicant
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Bond Cert
- Local Endorse
- History

Applicant LE0002627, Bucky's Express #22, Council Bluffs

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Corporation Name/Sole Proprietor Name/Partnership Name(s): Buck's Corp Inc. (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Bucky's Express #22

Address of Premise: 3434 Nebraska Ave

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51501

Business Phone: (402) 558-9860

Cell / Home Phone:

Same Address

Mailing Address: 7315 Mercy Road

Mailing Address Line 2:

City: Omaha

State: Nebraska

Zip: 68124

Contact Name: Bob Diesing

Phone: (402) 558-9860

Email Address: bdiesing@buchananenergy.com

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POLICE <u>cu</u>	Local Amt _____	
FIRE <u>Az</u>	Endorsed _____	
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ZONING <u>C2</u>	Expires _____	
Council _____		

Help	License Search	License List	On-Demand Reporting	Keg Registration Search	User Profile	Logoff
------	----------------	---------------------	---------------------	-------------------------	--------------	--------

- License
- Privileges
- **Applicant**
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Bond Cert
- Local Endorse
- History

Applicant LE0001920, Bucky's Express #27, Council Bluffs

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Corporation Name/Sole Proprietor Name/Partnership Name(s): Bucky's Corp Inc. (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Bucky's Express #27

Address of Premise: 2711 South 24th Street

Address Line 2: _____

City: Council Bluffs

County: Pottawattamie

Zip: 51501

Business Phone: (712) 256-2713

Cell / Home Phone: _____

☐ Same Address

Mailing Address: 7315 Mercy Road

Mailing Address Line 2: _____

City: Omaha

State: Nebraska

Zip: 68124

Contact Name: Bob Diesing

Phone: (402) 558-9860

Email Address: bdiesing@buchananenergy.com

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[Links](#)
[Contact](#)

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POLICE <u>on</u>	Local Amt _____	
FIRE <u>DE</u>	Endorsed _____	
BUILDING <u>SD</u>	Issued _____	
ZONING <u>CS</u>	Expires _____	
Council _____		

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[On-Demand Reporting](#)
[Keg Registration Search](#)
[User Profile](#)
[Logoff](#)

Applicant LE0001919, Bucky's Express #34, Council Bluffs

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- License
- Privileges
- Applicant
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Bond Cert
- Local Endorse
- History

Corporation Name/Sole Proprietor Name/Partnership Name(s): Buck's Corp Inc (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Bucky's Express #34

Address of Premise: 3501 W. Broadway

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51501

Business Phone: (712) 322-2268

Cell / Home Phone:

Same Address

Mailing Address: 7315 Mercy Road

Mailing Address Line 2:

City: Omaha

State: Nebraska

Zip: 68124

Contact Name: Bob Diesing

Phone: (402) 558-9860

Email Address: bdiesing@buchananenergy.com

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[Tobacco](#)
[Links](#)
[Contact](#)

<input type="checkbox"/> RENEWAL	<input checked="" type="checkbox"/> NEW	<input type="checkbox"/> SPECIAL EVENT
POLICE <u>Am</u>	Local Amt	
FIRE <u>AP</u>	Endorsed	
BUILDING <u>SL</u>	Issued	
ZONING <u>AS</u>	Expires	
	Council	

Help	License Search	License List	On-Demand Reporting	Keg Registration Search	User Profile	Logoff
------	----------------	---------------------	---------------------	-------------------------	--------------	--------

- License
- Privileges
- **Applicant**
- Status Of Business
- Ownership
- Criminal History
- Violations
- Premises
- General Premises
- Applicant Signature
- Dram Cert
- Local Endorse
- History

Applicant BB_V_86416, Full Fledged Brewing Company, Council Bluffs

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
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Corporation Name/Sole Proprietor Name/Partnership Name(s): Fundamental Brewing Company, L (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Full Fledged Brewing Company

Address of Premise: 40 Arena Way Ste 40-2

Address Line 2:

City: Council Bluffs

County: Iowa

Zip: 51501

Business Phone: (712) 828-2015

Cell / Home Phone:

Same Address

Mailing Address: 40 Arena Way Ste 40-2

Mailing Address Line 2:

City: Council Bluffs

State: Iowa

Zip: 51501

Contact Name: Marshall Redmond

Phone: (712) 828-2015

Email Address: marshallredmond@gmail.com

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About
Alcohol
Tobacco
Links
Contact

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POLICE <u>cn</u>	Local Amt _____	
FIRE <u>AF</u>	Endorsed _____	
BUILDING <u>se</u>	Issued _____	
ZONING <u>cs</u>	Expires _____	
	Council _____	

Help	License Search	License List	On-Demand Reporting	Key Registration Search	User Profile	Logoff
------	----------------	--------------	---------------------	-------------------------	--------------	--------

- License
- Privileges
- Applicant
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Bond Cert
- Local Endorse
- History

Applicant LE0000866, Hy-Vee Food Store #1, Council Bluffs

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporation Name/Sole Proprietor Name/Partnership Name(s): Hy-Vee, Inc. (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Hy-Vee Food Store #1

Address of Premise: 2323 West Broadway

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51501-0000

Business Phone: (712) 328-9792

Cell / Home Phone:

Same Address

Mailing Address: 5820 Westown Parkway

Mailing Address Line 2:

City: West Des Moines

State: Iowa

Zip: 50266-0000

Contact Name: Kelly Palmer

Phone: (515) 267-2949

Email Address: kpalmer@hy-vee.com

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[Links](#)
[Contact](#)

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POLICE <u>12</u>	Local Amt _____	
FIRE <u>AF</u>	Endorsed _____	
BUILDING <u>32</u>	Issued _____	
ZONING <u>12</u>	Expires _____	
Council _____		

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[License Search](#)
[License List](#)
[On-Demand Reporting](#)
[Keg Registration Search](#)
[User Profile](#)
[Logoff](#)

- ▶ License
- ▶ Privileges
- ▶ **Applicant**
- ▶ Status Of Business
- ▶ Ownership
- ▶ Criminal History
- ▶ Premises
- ▶ General Premises
- ▶ Applicant Signature
- ▶ Local Endorse
- ▶ History

Applicant BC0030157, LATINO MARKET LLC, Council Bluffs

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Corporation Name/Sole Proprietor Name/Partnership Name(s): LATINO MARKET LLC (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): LATINO MARKET LLC

Address of Premise: 1535 AVE G COUNCIL BLUFFS IA 51501

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51501

Business Phone: (402) 212-9608

Cell / Home Phone: (402) 212-9608

Same Address

Mailing Address: 1535 AVE G COUNCIL BLUFFS IA 51501

Mailing Address Line 2:

City: Council Bluffs

State: Iowa

Zip: 51501

Contact Name: MARTHA RIOS

Phone: (402) 213-2775

Email Address: alfredollic@yahoo.com

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Home
About
Alcohol
Tobacco
Links
Contact

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POLICE <u>CP</u>	Local Amt _____	
FIRE <u>AF</u>	Endorsed _____	
BUILDING <u>SC</u>	Issued _____	
ZONING <u>CS</u>	Expires _____	
Council _____		

Help	License Search	License List	On-Demand Reporting	Keg Registration Search	User Profile	Logoff
------	----------------	--------------	---------------------	-------------------------	--------------	--------

Applicant LC0040939, Red Lobster #0779, Council Bluffs

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- License
- Privileges
- Applicant
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Dram Cert
- Local Endorse
- History

Corporation Name/Sole Proprietor Name/Partnership Name(s): Red Lobster Restaurants, LLC (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Red Lobster #0779

Address of Premise: 3040 Dial Drive

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51501

Business Phone: (712) 366-5911

Cell / Home Phone:

Same Address

Mailing Address: ATTN: Licensing

Mailing Address Line 2: PO Box 6508

City: Orlando

Zip: 32802

State: Florida

Contact Name: Joyce Pantelemon

Phone: (407) 734-9652

Email Address: jpantelemon@redlobster.com

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[Tobacco](#)
[Links](#)
[Contact](#)

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POLICE <u>du</u>	Local Amt _____	
FIRE <u>AP</u>	Endorsed _____	
BUILDING <u>Se</u>	Issued _____	
ZONING <u>Ca</u>	Expires _____	
Council _____		

Help	License Search	License List	On-Demand Reporting	Keg Registration Search	User Profile	Logoff
------	----------------	--------------	---------------------	-------------------------	--------------	--------

- > License
- > Privileges
- > Applicant
- > Status Of Business
- > Ownership
- > Criminal History
- > Premises
- > General Premises
- > Applicant Signature
- > Dram Cert
- > Local Endorse
- > History

Applicant LC0036936, The Salty Dog Bar and Grill , Council Bluffs

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporation Name/Sole Proprietor Name/Partnership Name(s): Salty Dog Inc. (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): The Salty Dog Bar and Grill

Address of Premise: 2411 South 24th Street, Suite 6

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51501

Business Phone: (402) 779-1041

Cell / Home Phone: (402) 779-1041

Same Address

Mailing Address: 2411 S 24th Street

Mailing Address Line 2: Suite 6

City: Council Bluffs

State: Iowa

Zip: 51501

Contact Name: Jayme Cadwallader

Phone: (402) 779-1041

Email Address: Jayme@saltydogcb.com

[Prev](#)

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Local 515.281.7400

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Links
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<input checked="" type="checkbox"/> RENEWAL	<input type="checkbox"/> NEW	<input type="checkbox"/> SPECIAL EVENT
POLICE <u>ca</u>	Local Amt _____	
FIRE <u>AT</u>	Endorsed _____	
BUILDING <u>se</u>	Issued _____	
ZONING <u>CS</u>	Expires _____	
Council _____		

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| Help | License Search | License List | On-Demand Reporting | Keg Registration Search | User Profile | Logoff |
|------|----------------|--------------|---------------------|-------------------------|--------------|--------|

- » License
- » Privileges
- » Applicant
- » Status Of Business
- » Ownership
- » Criminal History
- » Premises
- » General Premises
- » Applicant Signature
- » Bond Cert
- » Local Endorse
- » History

Applicant LE0002188, Walgreens #03700, Council Bluffs

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporation Name/Sole Proprietor Name/Partnership Name(s): Walgreen Co. (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Walgreens #03700

Address of Premise: 535 E Broadway

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51503

Business Phone: (712) 329-0930

Cell / Home Phone:

Same Address

Mailing Address: 300 Wilmot Rd, MS 3301

Mailing Address Line 2:

City: Deerfield

State: Illinois

Zip: 60015

Contact Name: Toni Franklin

Phone: (847) 527-4402

Email Address: toni.franklin@walgreens.com

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<input checked="" type="checkbox"/> RENEWAL	<input type="checkbox"/> NEW	<input type="checkbox"/> SPECIAL EVENT
POLICE <u>cm</u>	Local Amt _____	
FIRE <u>AF</u>	Endorsed _____	
BUILDING <u>SO</u>	Issued _____	
ZONING <u>DD</u>	Expires _____	
Council _____		

Help	License Search	License List	On-Demand Reporting	Keg Registration Search	User Profile	Logoff
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- License
- Privileges
- Applicant
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Bond Cert
- Local Endorse
- History

Applicant LE0002187, Walgreens #04405, Council Bluffs

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporation Name/Sole Proprietor Name/Partnership Name(s): Walgreen Co. (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Walgreens #04405

Address of Premise: 2508 W Broadway

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51501

Business Phone: (712) 238-2266

Cell / Home Phone:

Same Address

Mailing Address: 302 Wilmot Rd, MS 3353

Mailing Address Line 2:

City: Deerfield

State: Illinois

Zip: 60015

Contact Name: Toni Franklin

Phone: (847) 527-4402

Email Address: taxlicenser renewals@walgreens.c

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<input checked="" type="checkbox"/> RENEWAL	<input type="checkbox"/> NEW	<input type="checkbox"/> SPECIAL EVENT
POLICE <u>en</u>	Local Amt _____	
FIRE <u>AF</u>	Endorsed _____	
BUILDING <u>sc</u>	Issued _____	
ZONING <u>C2</u>	Expires _____	
Council _____		

Help	License Search	License List	On-Demand Reporting	Keg Registration Search	User Profile	Logoff
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- License
- Privileges
- **Applicant**
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Bond Cert
- Local Endorse
- History

Applicant LE0002186, Walgreens #05306, Council Bluffs

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporation Name/Sole Proprietor Name/Partnership Name(s): Walgreen Co. (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A): Walgreens #05306

Address of Premise: 301 W Bennett Ave

Address Line 2:

City: Council Bluffs

County: Pottawattamie

Zip: 51503

Business Phone: (712) 325-0619

Cell / Home Phone:

Same Address

Mailing Address: 302 Wilmot Rd, MS 3353

Mailing Address Line 2:

City: Deerfield

State: Illinois

Zip: 60015

Contact Name: Toni Franklin

Phone: (847) 527-4402

Email Address: taxlicenser renewals@walgreens.c

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SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 06/30/2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Council Bluffs, 42 Degrees Pipes & Tobacco
Physical Location Address: 3030 W Broadway City: Council Bluffs ZIP: 51501
Mailing Address: 4883 F St City: Omaha State: NE ZIP: 68117
Business Phone Number: (402) 502.0502

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: Scott Haber
Mailing Address: 4883 F St City: Omaha State: NE ZIP: 68117
Phone Number: () Fax Number: () Email:

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☐ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☒
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Scott Haber Name (please print): _____
Signature: [Signature] Signature: _____
Date: 5/22/19 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6-10-19
- Fill in the permit number issued by the city/county: 715362
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 07/01/19 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: AMERISTAR CASINO LLC
Physical Location Address: AMERISPORTS BAR City: COUNCIL BLUFFS ZIP: 51501
Mailing Address: 2200 RIVER ROAD City: COUNCIL BLUFFS State: IA ZIP: 51501
Business Phone Number: (712) 328-8888

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: PENN NATIONAL GAMING INC
Mailing Address: 825 BERKSHIRE BLVD City: WYOMISSING State: IA ZIP: 5010
Phone Number: (610) 373-2400 Fax Number: (410) 373-4900 Email: PAUL.CZAK@PNK
MAIL.COM

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☐ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☒ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☒ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): PAUL CZAK Name (please print): _____
Signature: Paul Czack Signature: _____
Date: 5/22/2019 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715748
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 07/01/19 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: AMERISTAR CASINO LLC

Physical Location Address: CASINO BOAT City: COUNCIL BLUFFS ZIP: 51501

Mailing Address: 2200 RIVER ROAD City: COUNCIL BLUFFS State: IA ZIP: 51501

Business Phone Number: (712) 328-8888

Legal Ownership information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP: PENN NATIONAL GAMING INC.

Mailing Address: 825 BERKSHIRE BLVD City: WYOMISSING State: PA ZIP: 19610

Phone Number: (610) 373-2400 Fax Number: (610) 373-4966 Email: PAUL.CZAK@PNK

MAIL.COM

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☐ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☒ CASINO

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): PAUL CZAK

Signature: [Signature]

Date: 5/20/2019

Name (please print): _____

Signature: _____

Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715749
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 07 / 01 / 19 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: AMERISTAR CASINO, LLC
Physical Location Address: GIFT SHOP City: COUNCIL BLUFFS ZIP: 51501
Mailing Address: 2200 RIVER ROAD City: COUNCIL BLUFFS State: IA ZIP: 51501
Business Phone Number: (712) 328-8888

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: PENN NATIONAL GAMING / NC
Mailing Address: 825 BERKSHIRE BLVD City: WYOMISSING State: PA ZIP: 19380
Phone Number: (610) 373-2400 Fax Number: (610) 373-4646 Email: PAUL.CZAK@PNK MAIL.COM

Retail Information:

Types of Sales: Over-the-counter ☐ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☐ Tobacco ☐ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☒ HOTEL/CASINO GIFT SHOP

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): PAUL CZAK Name (please print): _____
Signature: Paul Cz Signature: _____
Date: 5/22/19 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715750
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 6 / 30 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Atherton Automotive Service Center Inc.
Physical Location Address: 2900 W. Bdwy City: Council Bluffs ZIP: 51501
Mailing Address: 2900 W. Bdwy City: Council Bluffs State: IA ZIP: 51501
Business Phone Number: (712) 322-2900

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: Same as above
Mailing Address: _____ City: _____ State: _____ ZIP: _____
Phone Number: (____) _____ Fax Number: (712) 329-5420 Email: matt@atherton auto. com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☐ Alternative Nicotine Products ☒ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Matthew Atherton Sr. Name (please print): _____
Signature: Matthew Atherton Sr. Signature: _____
Date: 5-23-19 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6-10-19
- Fill in the permit number issued by the city/county: 715093
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: AVENUE G STORE
Physical Location Address: 1602 AVE - G City: Council Bluffs ZIP: 51501
Mailing Address: 1602 AVE G City: COUNCIL BLUFFS State: IA ZIP: 51501
Business Phone Number: (712) 890-5076

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: EEW.LLC
Mailing Address: 1602 AVE G City: Council Bluffs State: IA ZIP: 51501
Phone Number: (712) 890-5076 Fax Number: () Email: Zemichael282004@yahoo.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☒ Hotel/motel ☐ Liquor store ☒ Restaurant ☐ Tobacco store ☒
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Zemichael Name (please print): _____
Signature: [Signature] Signature: _____
Date: 05/24/19 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715704
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 07/01/2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Brewskis Beverage
Physical Location Address: 726 Creektop City: Council Bluffs ZIP: 51503
Mailing Address: Same City: _____ State: _____ ZIP: _____
Business Phone Number: (712) 323-3800

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: Brewski Enterprises Inc
Mailing Address: 726 Creektop City: Council Bluffs State: IA ZIP: 51503
Phone Number: (402) 598-3248 Fax Number: () _____ Email: mikecoun6@aol.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☒ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Michael Schluter Name (please print): _____
Signature: Michael Schluter Pres Signature: _____
Date: 5-27-2019 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715747
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

<https://tax.iowa.gov>

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 2096

Physical Location Address 2301 S 24TH ST City COUNCIL BLUFFS ZIP 51501

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 7123520067

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM

Retail Information:

Types of Sales: **Over-the-counter** ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____

Signature _____

Date _____

Signature

Date 05/01/2019



Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- ☐ Fill in the amount paid for the permit: \$100.00
- ☐ Fill in the date the permit was approved by the council or board: 6.10.19
- ☐ Fill in the permit number issued by the city/county: 711908
- ☐ Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

☐ Email: iapledge@iowaabd.com

☐ Fax: 515-281-7375

<https://tax.iowa.gov>

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 2284

Physical Location Address 1030 VETERANS MEMORIAL HWY City COUNCIL BLUFFS ZIP 51501

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 7123660960

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM

Retail Information:

Types of Sales: **Over-the-counter** ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____

Signature _____

Date _____

Signature

Date 05/01/2019



Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- ☐ Fill in the amount paid for the permit: \$100.00
- ☐ Fill in the date the permit was approved by the council or board: 6.10.19
- ☐ Fill in the permit number issued by the city/county: 711909
- ☐ Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- ☐ Email: iapledge@iowaabd.com
- ☐ Fax: 515-281-7375

<https://tax.iowa.gov>**Instructions on the reverse side**For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 3050Physical Location Address 510 23RD AVE City COUNCIL BLUFFS ZIP 51503Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Business Phone Number 7122420640**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM**Retail Information:**Types of Sales: **Over-the-counter** ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____

Signature _____

Date _____

Signature

Date 05/01/2019

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY -- MUST BE COMPLETE

- ☐ Fill in the amount paid for the permit: \$100.00
- ☐ Fill in the date the permit was approved by the council or board: 6.10.19
- ☐ Fill in the permit number issued by the city/county: 711910
- ☐ Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- ☐ Email: iapledge@iowaabd.com
- ☐ Fax: 515-281-7375

<https://tax.iowa.gov>**Instructions on the reverse side**For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 3201Physical Location Address 701 32ND AVE City COUNCIL BLUFFS ZIP 51501Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Business Phone Number 7123665453**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM**Retail Information:**Types of Sales: **Over-the-counter** ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____

Signature _____

Date _____

Signature

Date 05/01/2019

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- ☐ Fill in the amount paid for the permit: \$100.00
- ☐ Fill in the date the permit was approved by the council or board: 6.10.19
- ☐ Fill in the permit number issued by the city/county: 711911
- ☐ Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- ☐ Email: iapledge@iowaabd.com
- ☐ Fax: 515-281-7375

<https://tax.iowa.gov>

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 3203

Physical Location Address 1928 SHERWOOD DR City COUNCIL BLUFFS ZIP 51503

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 7123289684

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM

Retail Information:

Types of Sales: **Over-the-counter** ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____

Signature _____

Date _____

Signature

Date 05/01/2019



Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- ☐ Fill in the amount paid for the permit: \$100.00
- ☐ Fill in the date the permit was approved by the council or board: 6.10.19
- ☐ Fill in the permit number issued by the city/county: 711912
- ☐ Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

☐ Email: iapledge@iowaabd.com

☐ Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: CB QUICK STOP
Physical Location Address: 3500 Ave A City: Council Bluffs ZIP: 51501
Mailing Address: 3500 Ave A City: Council Bluffs State: IA ZIP: 51501
Business Phone Number: (402) 813 1493

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: Lala Inc
Mailing Address: 3500 Ave A City: Council Bluffs State: IA ZIP: 51501
Phone Number: (402) 813 1493 Fax Number: () Email: cbquickstop@gmail.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Shahid Aslam Name (please print): _____
Signature: [Signature] Signature: _____
Date: 5/19/19 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6-10-19
- Fill in the permit number issued by the city/county: 715363
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 7 / 1 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Council Bluffs Country Club, LLC
Physical Location Address: 4500 Pinte Street City: Co. Bluffs ZIP: 51501
Mailing Address: Same City: _____ State: _____ ZIP: _____
Business Phone Number: (712) 366-0525

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: Council Bluffs Country Club
Mailing Address: 4500 Pinte Street City: Co. Bluffs State: IA ZIP: 51501
Phone Number: (712) 366-0525 Fax Number: (712) 366-7649 Email: Linda@cbccountryclub.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Types of Products Sold: (Check all that apply)

Cigarettes ☐ Tobacco ☐ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☒ Cigars - Pro Shop

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Behrouz Russell Name (please print): _____
Signature: [Signature] Signature: _____
Date: 5/21/2019 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715117
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Iowa Department of REVENUE

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor

https://tax.iowa.gov

Instructions on the reverse sideFor period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA Family Dollar #29390 24414Physical Location Address 2801 W BROADWAY City COUNCIL BLUFFS ZIP 51501-3289Mailing Address 500 Volvo Pkwy City Chesapeake State VA ZIP 23320Business Phone Number 712-388-9736**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP Family Dollar Stores of Iowa, LLCMailing Address 500 Volvo Pkwy City Chesapeake State VA ZIP 23320Phone Number 7573215000 Fax Number 7573215214 Email cbrown@dollartree.com**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☐**Type of Establishment: (Select the option that best describes the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☒ Retail / Discount

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)Name (please print) Carolyn BrownSignature Carolyn BrownDate MAY 20, 2019Name (please print) Store Lic. CoordinatorSignature Store Lic. Coordinator

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715354
- Fill in the name of the city or county issuing the permit: COUNCIL BLUFFS
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: U Save Foods, Inc. d/b/a Family Fare #791

Physical Location Address: 1801 Valley View Drive City: Council Bluffs ZIP: 51503

Mailing Address: 850 76th Street Sw City: Byron Center State: MI ZIP: 49315

Business Phone Number: (616) 878-2785

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP: _____

Mailing Address: 850 76th Street SW City: Byron Center State: MI ZIP: 49315

Phone Number: (616) 878-2785 Fax Number: (616) 878-2785 Email: nancy.kimball@spartannash.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☒ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Daniel C. Persinger Name (please print): _____

Signature: [Signature] Signature: _____

Date: 5/28/2019 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715355
- Fill in the name of the city or county issuing the permit: Council Bluffs
RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: japledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Fareway Stores, Inc. # 73

Physical Location Address 310 McKenzie Avenue City COUNCIL BLUFFS ZIP 51503

Mailing Address 310 McKenzie Avenue City COUNCIL BLUFFS State IA ZIP 51503

Business Phone Number 712 328-4176

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP Fareway Stores, Inc.

Mailing Address PO Box 70 City Boone State IA ZIP 50036

Phone Number 515-433-5336 Fax Number 515-433-4416 Email twilson@farewaystores.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☐

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐

Grocery store ☒ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Garrett S Piklapp

Name (please print) _____

Signature *Garrett S. Piklapp*

Signature _____

Date 5/16/19

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 714088
- Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA FAS MART # 552
Physical Location Address 503 9th Avenue City Council Bluffs ZIP 51503
Attn: Licensing Dep.
Mailing Address 8565 Magellan Pkwy, Suite 400 City Richmond State VA ZIP 23227
Business Phone Number (712) 323- 3433 (store)

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP GPM Midwest 18, LLC
Mailing Address 8565 Magellan Pkwy, Suite 400 City Richmond State VA ZIP 23227
Phone Number (804) 730 1568 Fax Number (804) 215 8371 Email licensing@gpminvestments.com
(x 1176 -licensing)

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Arie Kotler, CEO Name (please print) _____
Signature _____ Signature _____
Date 05/13/2019 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$ 600.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 714089
- Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse sideFor period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA FAS MART # 553Physical Location Address 611 East Broadway City Council Bluffs ZIP 51503

Attn: Licensing Dep.

Mailing Address 8565 Magellan Pkwy, Suite 400 City Richmond State VA ZIP 23227Business Phone Number (712) 323- 7237 (store)**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP GPM Midwest 18, LLCMailing Address 8565 Magellan Pkwy, Suite 400 City Richmond State VA ZIP 23227Phone Number (804) 730 1568 Fax Number (804) 215 8371 Email licensing@gpminvestments.com
(x 1176 -licensing)**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒**Type of Establishment: (Select the option that best describes the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)Name (please print) Arie Kotler, CEO

Name (please print) _____

Signature _____

Signature _____

Date 05/13/2019

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 214090
- Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 7 / 1 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Harrah's Casino & Hotel

Physical Location Address: One Harrah's Blvd City: Council Bluffs ZIP: 51501

Mailing Address: One Harrah's Blvd City: Council Bluffs State: IA ZIP: 51501

Business Phone Number: (712) 329-6411

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP: Harveys Iowa Management Company, LLC

Mailing Address: One Harrah's Blvd City: Council Bluffs State: IA ZIP: 51501

Phone Number: (712) 329-6411 Fax Number: () Email: thowarth@harrahs.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☒ Casino & Hotel

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Janae Stremberg

Signature: [Signature]

Date: 5/20/19

Name (please print):

Signature:

Date:

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715053
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: ialedge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 7 / 1 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Horseshoe Casino

Physical Location Address: 2701 23rd Ave City: Council Bluffs ZIP: 51501

Mailing Address: 2701 23rd Ave City: Council Bluffs State: IA ZIP: 51501

Business Phone Number: (712) 329-6411

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP: Harveys Iowa BR Management Co, Inc.

Mailing Address: 2701 23rd Ave City: Council Bluffs State: IA ZIP: 51501

Phone Number: (712) 329-6411 Fax Number: () Email: thowarth@harrahs.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☒ Casino

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): ANAC Sternberg

Name (please print): _____

Signature: [Signature]

Signature: _____

Date: 5/20/19

Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715051
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: lapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 6/30/19 through June 30, 20

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Latino Market LLC
Physical Location Address: 1535 Ave G City: CO BLUFFS ZIP: 51501
Mailing Address: 1535 Ave G City: CO BLUFFS State: IA ZIP: 51501
Business Phone Number: (712) 352-0265

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP: _____

Mailing Address: 1535 Ave G City: CO BLUFFS State: IA ZIP: 51501

Phone Number: (402) 2129608 Fax Number: (712) 352 0332 Email: AlfredoLLC@yahoo.com

Retail Information:

Types of Sales: Over-the-counter ☐ Vending machine ☐

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☐ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☒ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Carlos Alfredo MORA Name (please print): _____

Signature: [Signature] Signature: _____

Date: 5/20/19 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 714203
- Fill in the name of the city or county issuing the permit: Council Bluffs
XRENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 5 / 30 / 19 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: JDP Inc DBA Lipstix
Physical Location Address: 1501 No 16th St City: Co Bluffs ZIP: 51501
Mailing Address: 1501 No 16 City: Co B State: IA ZIP: 51501
Business Phone Number: (712) 322 4510

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☒ Corporation ☐ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: Bandy Petry / Caren Taylor
Mailing Address: 1501 No 16th St City: Co Bluffs State: IA ZIP: 51501
Phone Number: (402) 321 4657 Fax Number: (712) 329 5417 Email: RPetry1@yahoo.com

Retail Information:

Types of Sales: Over-the-counter ☐ Vending machine ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☐ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☒ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☒ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): _____ Name (please print): CAREN C TAYLOR
Signature: _____ Signature: Caren C Taylor
Date: _____ Date: 5/28-19

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715190
- Fill in the name of the city or county issuing the permit: Council Bluffs

X RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse sideFor period (MM/DD/YYYY) 6 / 30 / 19 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Kwik Shop #527
Physical Location Address 3632 Avenue G City Council Bluffs ZIP 51501
Mailing Address 302 W 3rd St. Floor 3 City Cincinnati State OH ZIP 45020
Business Phone Number 513-964-1520

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Kwik Shop, INC.
Mailing Address 302 W 3rd St. Floor 3 City Cincinnati State OH ZIP 45020
Phone Number 513-964-1520 Fax Number 513-562-5740 Email eglegal@eg-america.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) NICK UNKOWC Name (please print) _____
Signature _____ Signature _____
Date 5/20/19 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 714865
- Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: lapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse sideFor period (MM/DD/YYYY) 6 / 30 / 19 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Kwik Shop 595
Physical Location Address 1749 Broadway City Council Bluffs ZIP 51501
Mailing Address 302 W 3rd St. Floor 3 City Cincinnati State OH ZIP 45020
Business Phone Number 513-964-1520

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Kwik Shop, INC.
Mailing Address 302 W 3rd St. Floor 3 City Cincinnati State OH ZIP 45020
Phone Number 513-964-1520 Fax Number 513-562-5740 Email cglegal@cg-america.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) NICK ANKOU Name (please print) _____
Signature [Signature] Signature _____
Date 5/24/19 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 714866
- Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 06 / 30 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Palm Beach Vapors
Physical Location Address: 142 W. Broadway City: Council Bluffs ZIP: 51503
Mailing Address: 142 W. Broadway Suite 140 City: Council Bluffs State: IA ZIP: 51503
Business Phone Number: (712) 310-3946

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: Angel Inc.
Mailing Address: 139 Happy Hollow Blvd City: Council Bluffs State: IA ZIP: 51503
Phone Number: (712) 310-3946 Fax Number: () Email:

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Types of Products Sold: (Check all that apply)

Cigarettes ☐ Tobacco ☐ Alternative Nicotine Products ☐ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☒ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): John Avey Name (please print): _____
Signature: John Avey Signature: _____
Date: 05-17-2019 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
 - Fill in the date the permit was approved by the council or board: 6.10.19
 - Fill in the permit number issued by the city/county: 713545
 - Fill in the name of the city or county issuing the permit: Council Bluffs
- RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) ____/____/____ through June 30, ____

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Speedy Gas N Shop
Physical Location Address: 430 S 35th St City: Council Bluffs ZIP: 51501
Mailing Address: 430 S 35th St City: Council Bluffs State: IA ZIP: 51501
Business Phone Number: (712) 256-3473

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: Jerusalem Petroleum
Mailing Address: 430 S 35th St City: Council Bluffs State: IA ZIP: 51501
Phone Number: (712) 2563473 Fax Number: (____) _____ Email: sfat2009@yahoo.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Mohammed halkanli Name (please print): _____
Signature: [Signature] Signature: _____
Date: 5/20/2019 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
 - Fill in the date the permit was approved by the council or board: 6-10-19
 - Fill in the permit number issued by the city/county: 714864
 - Fill in the name of the city or county issuing the permit: Council Bluffs
- X RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 7 / 1 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Super convenience store
Physical Location Address: 2547 2nd AVE City: Council Bluffs ZIP: 51501
Mailing Address: same City: _____ State: _____ ZIP: _____
Business Phone Number: (712) 435-6381

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: Super convenience store LLC
Mailing Address: 2547 2nd AVE City: Council Bluffs State: IA ZIP: 51501
Phone Number: (712) 435 Fax Number: () _____ Email: S.merhaw@iowaabbd.com

Retail Information:

Types of Sales: ☒ Over-the-counter ☐ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☒ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Merhaw G. Kahsay Name (please print): _____
Signature: [Signature] Signature: _____
Date: _____ Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 713832
- Fill in the name of the city or county issuing the permit: Council Bluffs
Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



Iowa Department of Revenue
https://tax.iowa.gov

Iowa Retail Permit Application For Cigarette/Tobacco/Nicotine/Vapor

SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 06/30/2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: TOBACCO HUT

Physical Location Address: 3134 LAKE MANAWA DR STE 9 City: Council Bluffs ZIP: 51501

Mailing Address: 3134 LAKE MANAWA DR #9 City: Council Bluffs State: IA ZIP: 51501

Business Phone Number: (712) 366-1873

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP: ALBRO HOLDINGS LLC

Mailing Address: 10409 I ST City: OMAHA State: NE ZIP: 68127

Phone Number: (402) 513-3191 Fax Number: (402) 513-3198 Email: jasonbrown@expressdistribution.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☒

Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): DAVID DICKINSON

Name (please print): _____

Signature: [Signature]

Signature: _____

Date: 05-24-2019

Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715746
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) July / 1 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Tobacco Hut #14
Physical Location Address: 1925 W Broadway City: Council Bluffs ZIP: 51501
Mailing Address: 1925 W Broadway City: Council Bluffs State: IA ZIP: 51501
Business Phone Number: (712) 325-9199

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: HMJ, Inc
Mailing Address: 1925 W Broadway City: Council Bluffs State: IA ZIP: 51501
Phone Number: (712) 325-0199 Fax Number: (712) 329-9182 Email: Thutcb14@gmail.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☒
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Carrie Crook Name (please print): _____
Signature: Carrie Crook Signature: _____
Date: 5-21-19 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715356
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 06/30/19 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: JNS Inc. DBA Tobacco Hut #20
Physical Location Address: 429 Veterans Mem. Hwy City: Council Bluffs ZIP: 51501
Mailing Address: 429 Veterans Mem. Hwy City: Council Bluffs State: IA ZIP: 51501
Business Phone Number: (712) 256-1295

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: JNS Inc.
Mailing Address: P.O. Box 356 City: Omaha State: IA ZIP: 51040
Phone Number: (402) 321-5593 Fax Number: (712) 433-1002 Email: woodle29@aol.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Bonnie Johnson Name (please print): _____
Signature: Bonnie Johnson Signature: _____
Date: 5-20-19 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
 - Fill in the date the permit was approved by the council or board: 6.10.19
 - Fill in the permit number issued by the city/county: 714863
 - Fill in the name of the city or county issuing the permit: Council Bluffs
- RENEWAL
- Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.
- Email: iapledge@iowaabd.com
 - Fax: 515-281-7375



Iowa Department of Revenue
https://tax.iowa.gov

Iowa Retail Permit Application For Cigarette/Tobacco/Nicotine/Vapor

SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 7 / 1 / 19 through June 30, 20

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: TravelCenters of America
Physical Location Address: 3210 South 7th Street City: Council Bluffs ZIP: 51501
Mailing Address: 24661 Center Ridge Rd City: Westlake State: OH ZIP: 44145
Attn: Tax Dept
Business Phone Number: (712) 366-2217

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP: TA Operating LLC
Mailing Address: 24661 Center Ridge Rd City: Westlake State: OH ZIP: 44145
Attn: Tax Dept
Phone Number: (440) 808-7469 Fax Number: (440) 808-7390 Email: Corptax@ta-petno.com

Retail Information:

Types of Sales: Over-the-counter ☐ Vending machine ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Toni Mitchell Name (please print): _____
Signature: [Signature] Signature: _____
Date: 5/20/2019 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715357
- Fill in the name of the city or county issuing the permit: Council Bluffs

RENEWAL

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07/01/19 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Walgreen Co. / dba Walgreens #3700
Physical Location Address 535 E. Broadway City Council Bluffs ZIP 51563
Mailing Address P.O. Box 901 City Deerfield State IL ZIP 60015
Business Phone Number 712-329-0930

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Walgreen Co.
Mailing Address P.O. Box 901 City Deerfield, IL 60015 State IL ZIP 60015
Phone Number 847-527-4402 Fax Number 847-368-6525 Email taxlicensere renewals@walgreens.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☒
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐ NO

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Amelia L. ... Name (please print) _____
Signature [Signature] Signature _____
Date 5/21/19 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715861
- Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07/01/19 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Walgreen Co/ dba Walgreens #4405
Physical Location Address 2508 W Broadway City Carol Bluffs ZIP 51501
Mailing Address P.O. Box 901 City Deerfield State IL ZIP 60015
Business Phone Number 712-328-2246

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Walgreen Co.
Mailing Address P.O. Box 901 City Deerfield, IL 60015 State IL ZIP 60015
Phone Number 847-527-4402 Fax Number 847-368-6525 Email licenserenewals@walgreens.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☒
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐ NO

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Amelia L. Lijutka Name (please print) _____
Signature [Signature] Signature _____
Date 5/21/19 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 115359
- Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07/01/19 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Walgreen Co/ dba Walgreens # 5306
Physical Location Address 301 W Bennett Ave City Council Bluffs ZIP 51503
Mailing Address P.O. Box 901 City Deerfield State IL ZIP 60015
Business Phone Number 712-325-0619

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Walgreen Co.
Mailing Address P.O. Box 901 City Deerfield State IL ZIP 60015
Phone Number 847-527-4402 Fax Number 847-368-6525 Email taxlicens-renewals@walgreens.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☒
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐ NO

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) _____ Name (please print) _____
Signature Amelia L. Lutke Signature _____
Date 7/24/19 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715358
- Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 /2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA White Oak Station #52

Physical Location Address 154 Bennett Avenue City Council Bluffs ZIP 51503

Mailing Address 720 N. 108th CT City Omaha State NE ZIP 68154

Business Phone Number 712-623-5592

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP White Oak Station II, LLC

Mailing Address 720 N. 108th CT City Omaha State NE ZIP 68154

Phone Number 903-327-4426 Fax Number _____ Email renewal@whiteoakstation.net

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐ _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) KAZIM KHAN

Name (please print) Mohammed SAJJAD

Signature Kazim Khan

Signature Mohammed Sajjad

Date 5/27/19

Date 5/27/19

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715752
- Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse sideFor period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA White Oak Station #53Physical Location Address 2024 5th Avenue City Council Bluffs ZIP 51501Mailing Address 720 N. 108th CT City Omaha State NE ZIP 68154Business Phone Number 712-322-0758**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP White Oak Station II, LLCMailing Address 720 N. 108th CT City Omaha State NE ZIP 68154Phone Number 903-327-4426 Fax Number _____ Email renewal@whiteoakstation.net**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒**Type of Establishment: (Select the option that best describes the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)Name (please print) KAZIM KHANSignature Kazim KhanDate 5/27/19Name (please print) Mohammed SAJJADSignature Mohammed SajjadDate 5/27/19

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: 6.10.19
- Fill in the permit number issued by the city/county: 715753
- Fill in the name of the city or county issuing the permit: Council Bluffs
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

SPECIAL EVENT PERMIT APPLICATION
(Must be turned in at least 2 weeks prior to event)

A Special Event Permit is required from the City of Council Bluffs for any special activity that requires exclusive use of city streets and sidewalks, requires special assistance of a city department, or is likely to have a large impact on traffic.

Please Note: If you are having a small event in a City park (small wedding, family picnic, etc.) you may need to fill out the Parks & Rec. Special Event Form.

Please check any boxes that apply:

I. General Information.

- Organization/Person Requesting: Night Visions Fireworks / 8.
- Name of Event: Slump Buster Triple Crown Sports
- Contact Name: Sheryl Morris
- Mailing Address for Contact: 87261 225th St
Glenwood IA 51534
- Contact Phone Number: 402 305 6045
- Email: nrvsgirl@gmail.com
- Address of Event: 2900 Richard Dawson Ave. CB Iowa
- Estimate of Number of Participants: _____
 - ☐ 1-50 ☐ 251-500
 - ☐ 51-100 ☒ 501-1,000
 - ☐ 100-150 ☐ > 1,000 ~~per~~
- Attach map of event location, set-up, and/or route

II. Type of Event:

- | | |
|--|--|
| <input type="checkbox"/> Circus* | <input type="checkbox"/> Walk, Run, Bicycle Event |
| <input type="checkbox"/> Carnival* | <input type="checkbox"/> Concert |
| <input checked="" type="checkbox"/> Fireworks* | <input type="checkbox"/> Neighborhood/Block or Private Party |
| <input type="checkbox"/> Parade* | <input checked="" type="checkbox"/> Other: _____ |

***The above events require City Council approval, which could take 2-4 weeks to obtain.**

III. Date of Event

- | | |
|------------------------------|--------------------------------|
| - Date Set Up <u>6-20-19</u> | Date Taken Down <u>6-20-19</u> |
| - Date Held <u>6-20-19</u> | Times Held <u>6-20-19</u> |

IV. Brief description of event: Baseball Tournament.
Burning of The Bats Slump Buster

V. Additional permits required when event includes

☐ Sale of Alcoholic Beverages

- Requires temporary liquor license from the Iowa Alcoholic Beverage Division. Apply on-line at www.iowaabd.com. ABD can be reached at 1-866-469-2223.
- The application for a temporary liquor license must be reported to the City Clerk's office and approved by multiple City Departments before final approval of the City Council. (this process could take 2-4 weeks)

☐ Sale of Food Products

- Requires permit from Iowa Department of Inspections & Appeals (515-281-6538).

☒ Fireworks

- Requires permit from City Fire Department (712-328-4646).

☒ Noise

- If event includes music, a live band, or noise of any kind a request for a noise variance must be made. See form attached.

VI. Traffic Control

☒ Request Police Assistance for This has Already been done
through Triple Crown Sports.

Brandon Hardy 970-980-958

Cost for City worker's overtime may be required. Administrative fees for police services and cruisers are provided at additional costs.

☐ Street closures (**Must include a Map**)

If using the 712 Initiative Block Party Trailer, please complete section VIII.

- Street closures must be in compliance with the Manual for Uniform Traffic Control Devices. Traffic control barricades and signage must be furnished and placed by qualified companies or by the city. The city charges fees for this service.
- Street closures require abutting property owners' concurrence. Petition/permission form attached. Requires signature of any property affected by the closure.
- Event Organizers are responsible for notifying businesses that affected by street closure. Notice to businesses must be given at least 4 weeks in advance of the event.

VII. Please check any of the following boxes that apply to this event.

- ☐ animals
- ☒ open fires (other than barbeques)
- ☐ portables (porta-potties) – recommendations based on duration/people attending
- ☐ using a park, sidewalk or street surrounding a park
- ☐ using any portion of a public trail
- ☐ using any public area
- ☐ there will alcoholic beverages be sold
- ☐ there will alcoholic beverages be served
- ☐ there will there be a fee/charge to take part in this event

If you checked any of the boxes above, please give a brief description below:

Bonfire w/ close prox pyrotechnics and fireworks

VIII. Street Closure while utilizing the 712 Initiative Block Party Trailer:

The following items must be completed and submitted with this application to the City Clerk's Office, 209 Pearl Street, Suite 102, Council Bluffs..

- ☐ Diagram of Street Closure attached
- ☐ Completed Street Closure Permission form, with signatures from all properties affected by the closure.

The 712 Initiative will provide the City Clerk's Office with your reservation information once they have approved the use of the trailer.

If not using the 712 Initiative Block Party Trailer, you must obtain insurance, as outlined below.

Insurance Requirements: For all events, an *Insurance Certificate* is required in the amount of \$1,000,000.00, for Liability coverage, listing the City of Council Bluffs as an additional insured.

PLEASE NOTE: The request form must be returned to the City Clerk's Office, 209 Pearl Street, at least 2 weeks prior to the event or the event will be denied. If you have any questions please contact us at 712-890-5261

NOISE VARIANCE REQUEST

APPLICATION DATE: May 28, 2019

REQUESTING PERSON:

NAME: Night Visions Fireworks - Sherryl Morris

MAILING ADDRESS: 57261 225th St
Glenwood IA 51534

PHONE NUMBER: 402 305 6145

EMAIL: nvpYROgirl@gmail.com

ORGANIZATION/EVENT: Triple Crown Sports

EVENT LOCATION: 2900 Richard Downing Ave CB IA

EVENT DATE:

June 20 2019

EVENT TIME:

6:30pm

EXPLAIN SOURCE OF NOISE AND SPECIFIC HOURS OF NOISE:

Bonfire & close prox pyrotechnics/fireworks
for Burning of the Bats celebration -

APPROVED ()

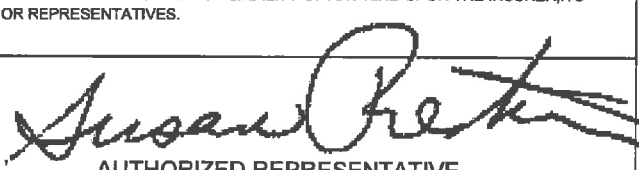
DISAPPROVED ()

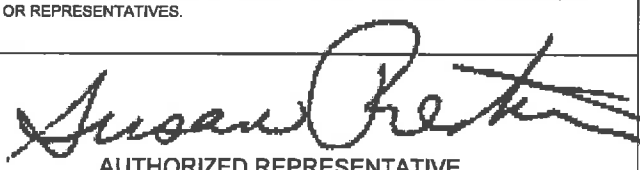
APPROVED WITH STIPULATION ()

The Police have the authority to cease music or require reduction of volume for the remainder of event if complaints are received.

Chief Building Official

Date

Certificate of Insurance <div style="display: flex; justify-content: space-between;"> 20833 Issue Date: 6/5/2019 </div>						
PRODUCER Professional Program Insurance Brokerage 371 Bel Marin Keys Blvd., Suite #220 Novato, California 94949			THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
INSURED Night Visions Fireworks, LLC 57261 225th Street Glenwood, IA 51534			INSURERS AFFORDING COVERAGE			
			INSURER A: Underwriter's at Lloyd's, London			
			INSURER B:			
			INSURER C:			
INSURER D:						
COVERAGES: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE NAMED INSURED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.						
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (DD/MM/YY)	POLICY EXPIRATION DATE (DD/MM/YY)	LIMITS	
A	GENERAL LIABILITY CLAIMS MADE	PY/19-0097	5/15/2019	5/15/2020	EACH ACCIDENT	\$1,000,000
					MEDICAL EXP (any one person)	
					FIRE LEGAL LIABILITY	\$50,000
					GENERAL AGGREGATE	\$2,000,000
					PRODUCTS-COMP/ OPS AGG	
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS Certificate holder is additional insured as respects the following:						
Date(s) of Display:		6/13/2019, 6/20/2019				
Location:		2900 RICHARD DOWNING AVE COUNCIL BLUFFS IA				
Additional Insured:		CITY OF COUNCIL BLUFFS, POTTAWATOMIE COUNTY, COUNCIL BLUFFS RECREATION COMPLEX, TRIPLE CROWN SPORTS				
Rain Date(s):		6/14/2019, 6/21/2019				
Type of Display:		Aerial Fireworks Display				
CERTIFICATE HOLDER TRIPLE CROWN SPORTS 3930 AUTOMATION WAY FORT COLLINS CO 80525				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.		
				 AUTHORIZED REPRESENTATIVE		

Certificate of Insurance <div style="display: flex; justify-content: space-between;"> 20834 Issue Date: 6/5/2019 </div>						
PRODUCER Professional Program Insurance Brokerage 371 Bel Marin Keys Blvd., Suite #220 Novato, California 94949			THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
INSURED Night Visions Fireworks, LLC 57261 225th Street Glenwood, IA 51534			INSURERS AFFORDING COVERAGE			
			INSURER A: Underwriter's at Lloyd's, London			
			INSURER B:			
			INSURER C:			
			INSURER D:			
COVERAGES: <small>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE NAMED INSURED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.</small>						
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (DD/MM/YY)	POLICY EXPIRATION DATE (DD/MM/YY)	LIMITS	
A	GENERAL LIABILITY CLAIMS MADE	PY/19-0097	5/15/2019	5/15/2020	EACH ACCIDENT	\$1,000,000
					MEDICAL EXP (any one person)	
					FIRE LEGAL LIABILITY	\$50,000
					GENERAL AGGREGATE	\$2,000,000
					PRODUCTS-COMP/ OPS AGG	
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS Certificate holder is additional insured as respects the following:						
Date(s) of Display:	6/13/2019, 6/20/2019					
Location:	2900 RICHARD DOWNING AVE COUNCIL BLUFFS IA					
Additional Insured:	TRIPLE CROWN SPORTS, POTTAWATOMIE COUNTY, COUNCIL BLUFFS RECREATION COMPLEX, CITY OF COUNCIL BLUFFS					
Rain Date(s):	6/14/2019, 6/21/2019					
Type of Display:	Aerial Fireworks Display					
CERTIFICATE HOLDER City of Council Bluffs 209 Pearl Street Council Bluffs, IA 51503				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.		
				 AUTHORIZED REPRESENTATIVE		

SPECIAL EVENT PERMIT APPLICATION
(Must be turned in at least 2 weeks prior to event)

A Special Event Permit is required from the City of Council Bluffs for any special activity that requires exclusive use of city streets and sidewalks, requires special assistance of a city department, or is likely to have a large impact on traffic.

Please Note: If you are having a small event in a City park (small wedding, family picnic, etc.) you may need to fill out the Parks & Rec. Special Event Form.

Please check any boxes that apply:

I. General Information.

- Organization/Person Requesting: Night Visions Fireworks / 8.
- Name of Event: Slump Buster Triple Crown Sports
- Contact Name: Sheryl Morris
- Mailing Address for Contact: 87261 22nd St
Glenwood IA 51532
- Contact Phone Number: 402 305 6045
- Email: nrvnsgrl@gmail.com
- Address of Event: 2900 Richard Dawning Ave. CB Iowa
- Estimate of Number of Participants: _____
 - ☐ 1-50 ☐ 251-500
 - ☐ 51-100 ☒ 501-1,000
 - ☐ 100-150 ☐ > 1,000 ~~per~~
- Attach map of event location, set-up, and/or route

II. Type of Event:

- | | |
|--|--|
| <input type="checkbox"/> Circus* | <input type="checkbox"/> Walk, Run, Bicycle Event |
| <input type="checkbox"/> Carnival* | <input type="checkbox"/> Concert |
| <input checked="" type="checkbox"/> Fireworks* | <input type="checkbox"/> Neighborhood/Block or Private Party |
| <input type="checkbox"/> Parade* | <input checked="" type="checkbox"/> Other: _____ |

***The above events require City Council approval, which could take 2-4 weeks to obtain.**

III. Date of Event

- | | |
|------------------------------|--------------------------------|
| - Date Set Up <u>6-13-19</u> | Date Taken Down <u>6-13-19</u> |
| - Date Held <u>6-13-19</u> | Times Held <u>6-13-19</u> |

- IV. Brief description of event:** Baseball Tournament.
Burning of The Bats Slump Buster

V. Additional permits required when event includes

- ☐ Sale of Alcoholic Beverages
 - Requires temporary liquor license from the Iowa Alcoholic Beverage Division. Apply on-line at www.iowaabd.com. ABD can be reached at 1-866-469-2223.
 - The application for a temporary liquor license must be reported to the City Clerk's office and approved by multiple City Departments before final approval of the City Council. (this process could take 2-4 weeks)
- ☐ Sale of Food Products
 - Requires permit from Iowa Department of Inspections & Appeals (515-281-6538).
- ☒ Fireworks
 - Requires permit from City Fire Department (712-328-4646).
- ☒ Noise
 - If event includes music, a live band, or noise of any kind a request for a noise variance must be made. See form attached.

VI. Traffic Control

☒ Request Police Assistance for This has Already been done
through Triple Crown Sports.

Brandon Hardy 970-980-958

Cost for City worker's overtime may be required. Administrative fees for police services and cruisers are provided at additional costs.

- ☐ Street closures (**Must include a Map**)
 - If using the 712 Initiative Block Party Trailer, please complete section VIII.
- Street closures must be in compliance with the Manual for Uniform Traffic Control Devices. Traffic control barricades and signage must be furnished and placed by qualified companies or by the city. The city charges fees for this service.
- Street closures require abutting property owners' concurrence. Petition/permission form attached. Requires signature of any property affected by the closure.
- Event Organizers are responsible for notifying businesses that affected by street closure. Notice to businesses must be given at least 4 weeks in advance of the event.

VII. Please check any of the following boxes that apply to this event.

- ☐ animals
- ☒ open fires (other than barbeques)
- ☐ portables (porta-potties) – recommendations based on duration/people attending
- ☐ using a park, sidewalk or street surrounding a park
- ☐ using any portion of a public trail
- ☐ using any public area
- ☐ there will alcoholic beverages be sold
- ☐ there will alcoholic beverages be served
- ☐ there will there be a fee/charge to take part in this event

If you checked any of the boxes above, please give a brief description below:

Bonfire w/ close prox pyrotechnics and fireworks

VIII. Street Closure while utilizing the 712 Initiative Block Party Trailer:

The following items must be completed and submitted with this application to the City Clerk's Office, 209 Pearl Street, Suite 102, Council Bluffs..

- ☐ Diagram of Street Closure attached
- ☐ Completed Street Closure Permission form, with signatures from all properties affected by the closure.

The 712 Initiative will provide the City Clerk's Office with your reservation information once they have approved the use of the trailer.

If not using the 712 Initiative Block Party Trailer, you must obtain insurance, as outlined below.

Insurance Requirements: For all events, an *Insurance Certificate* is required in the amount of \$1,000,000.00, for Liability coverage, listing the City of Council Bluffs as an additional insured.

PLEASE NOTE: The request form must be returned to the City Clerk's Office, 209 Pearl Street, at least 2 weeks prior to the event or the event will be denied. If you have any questions please contact us at 712-890-5261

NOISE VARIANCE REQUEST

APPLICATION DATE: May 28, 2019

REQUESTING PERSON:

NAME: Night Visions Fireworks - Sheryl Morris

MAILING ADDRESS: 57261 225th St

Glenwood IA 51534

PHONE NUMBER: 402 305 6145

EMAIL: nvpYROgirl@gmail.com

ORGANIZATION/EVENT: Triple Crown Sports

EVENT LOCATION: 2900 Richard Downing Ave CB IA

EVENT DATE:

June 13, 2019

EVENT TIME:

6:30 p.m.

EXPLAIN SOURCE OF NOISE AND SPECIFIC HOURS OF NOISE:

Bonfire & close prox Pyrotechnics/fireworks
for Burning of the Bats celebration -

APPROVED ()

DISAPPROVED ()

APPROVED WITH STIPULATION ()

The Police have the authority to cease music or require reduction of volume for the remainder of event if complaints are received.

Chief Building Official

Date

Council Communication

Department: City Clerk
Case/Project No.:
Submitted by:

Iowa DOT Project Notification
ITEM 10.A.

Council Action: 6/10/2019

Description

RCB Culvert New - Single Box at IA 192 Ramp D over lateral 5 at E. System Interchange in Council Bluffs.
Project Number IMN-029-3(133)48-03-78
(For informational purposes only, not action required by City Council)

Background/Discussion

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
IDOT Letter	Letter	6/4/2019



June 3, 2019

County: Pottawattamie
Project Number: IMN-029-3(133)48--03-78
Location: IA 192 Ramp D over Lateral 5 at E. System Interchange in Council Bluffs
Type of Work: RCB Culvert New - Single Box
Proposed Project Letting: 6/18/19
Notification Letter: 2019-M-171

The Honorable Matt Walsh
Mayor of Council Bluffs
209 Pearl Street
Council Bluffs, IA 51503-4270

Dear Mayor:

This is official notification to your City Council that the Iowa Department of Transportation (DOT) proposes to let a project as referenced above. This project, or a portion thereof, lies within your city. The project is proposed for construction during 2019. The Resident Construction Engineer, Dave Dorsett of Council Bluffs, Iowa, 712-366-0568, will advise you of the contractor's proposed schedule when the information is available.

The work will be done in accord with the current Form 810034 "Agreement for Primary Road Extension Maintenance and Operation". Project costs will be paid from the Primary Road Fund and no charges will be made against the City.

We would appreciate this project notification being included on your next City Council meeting agenda as a matter of information for the Council members. If you have any questions concerning the work involved, please contact this office as soon as possible, to expedite any possible changes.

Sincerely,

Scott Schram PH.D., P.E.
District Engineer
District 4

cc: Deanne Popp
Office of Local Systems - DOT
Dave Dorsett, Council Bluffs RCE

Council Communication

Department: City Clerk
Case/Project No.:
Submitted by:

Chris Pomerleau - Request to waive
rental late fees
ITEM 11.A.

Council Action: 6/10/2019

Description

Background/Discussion

Chris Pomerleau via email asked to be heard by Council on his request to waive rental registration late fees.

Recommendation

ATTACHMENTS:

Description	Type	Upload Date
Email Communication with Jodi Q	Other	5/22/2019
Email Communication with Jaimi M.	Other	5/22/2019
Invoice and information	Other	5/22/2019

Jodi Quakenbush

From: Chris Pomerleau <ckpomerleau@gmail.com>
Sent: Tuesday, May 21, 2019 8:24 PM
To: Jodi Quakenbush
Subject: Re: City Rental Registration Late Fees

yes please add me to speak to the council. where does this take place?

- Chris Pomerleau
402-740-6995

On Tue, May 21, 2019 at 8:51 AM Jodi Quakenbush <jquakenbush@councilbluffs-ia.gov> wrote:

Chris,

I can schedule time for you to speak with City Council at the next meeting. That meeting is June 10, 2019 at 7:00 pm.

If that is what you request, I will also be getting the documentation from the Rental Division, which will include the letter sent last fall and the length of time you have had these properties, as the process has not changed.

It is up to the City Council to decide, but in most cases these types of fees are not waived.

Please reply by May 31, 2019 if you would like to be added to the June 10th Agenda. If I do not have a response by then I will assume you do not want to continue with a hearing.

Please let me know if you have any questions.

Thanks,

Jodi Quakenbush, CMC

City Clerk

From: Chris Pomerleau <ckpomerleau@gmail.com>
Sent: Tuesday, May 21, 2019 7:52 AM

To: Jodi Quakenbush <jquakenbush@councilbluffs-ia.gov>

Subject: City Rental Registration Late Fees

Hello Mrs. Quakenbush,

My name is Chris Pomerleau and I own 6 rental units in Council Bluffs and 272 rental units in Omaha. I was born and raised in Council Bluffs and graduated Lewis Central in 2002.

I received by rental registration paperwork a few weeks ago and I was informed I was late on my payment for last December. Unfortunately, I was never sent anything last fall, so I didn't make a payment. As soon as I was sent the bill a few weeks ago I made my payment.

I've attached the late fees invoice. Jaimi informs me that my late fees will not be waived. I'd like to know whom I can speak with to discuss this matter.

Thank you for your time.

- Chris Pomerleau

402-740-6995

Jodi Quakenbush

From: Jaimi Miller
Sent: Tuesday, May 21, 2019 8:42 AM
To: Jodi Quakenbush
Cc: Steve Carmichael
Subject: FW: 2019 Rental Registration...
Attachments: SIR LLC Pomerleau 2019 Rental Reg.pdf; SIR 2019 Rental Reg late fees 05.14.19.pdf

Hi Jodi,

Attached is a copy of the 2019 Rental Registration that was sent out the first week in November 2018. Below are the dates from pottco.org of when the owner purchased the properties:

3007 35TH AVE - purchased 08/14/2018
4036 RAWLINS DR - purchased 04/03/2018
3705 TWIN CITY DR - purchased 11/07/2016
201 S 31ST ST - purchased 12/19/2016 (under the name "POMERLEAU, VINCE-MARCIA")

Thank you and please let me know if you need any further information.

Thank you,
Jaimi Miller
Permit Technician
City of Council Bluffs - Building Division
209 Pearl Street
Council Bluffs, IA 51503
Phone: (712) 890-5283

From: Jaimi Miller
Sent: Tuesday, May 14, 2019 4:33 PM
To: 'Chris Pomerleau' <ckpomerleau@gmail.com>
Subject: RE: 2019 Rental Registration...

Good Afternoon Chris,

We received the 2019 Rental Registration form and will get it processed. Our office is unable to waive the late fees. In order to have the late fees waived, you will need to contact City Clerk, Jodi Quakenbush, and ask how you can be added to the schedule to go before the City Council and ask the Council to have the late fees waived. Jodi's e-mail address is: jquakenbush@councilbluffs-ia.gov and her phone number is 712-890-5263.

I am sending a bill out in tomorrow's mail for the late fees. Please let me know if you have any questions. Thank you.

Thank you,
Jaimi Miller
Permit Technician
City of Council Bluffs - Building Division
209 Pearl Street
Council Bluffs, IA 51503
Phone: (712) 890-5283

From: Chris Pomerleau <ckpomerleau@gmail.com>
Sent: Friday, May 3, 2019 12:54 PM
To: Jaimi Miller <jlmiller@councilbluffs-ia.gov>
Subject: Re: 2019 Rental Registration...

Re-mailed

- Chris

402-740-6995

Sent from my iPhone (I apologize for any errors)

On May 3, 2019, at 10:58 AM, Jaimi Miller <jlmiller@councilbluffs-ia.gov> wrote:

CHRIS POMERLEAU
SIR LLC
1508 N 180TH AVE
OMAHA, NE 68022

Thank you,
Jaimi Miller
Permit Technician
City of Council Bluffs - Building Division
209 Pearl Street
Council Bluffs, IA 51503
Phone: (712) 890-5283

From: Chris Pomerleau <ckpomerleau@gmail.com>
Sent: Friday, May 3, 2019 10:53 AM
To: Jaimi Miller <jlmiller@councilbluffs-ia.gov>
Subject: Re: 2019 Rental Registration...

Jaimi,

where was the bill/list mailed to?

- Chris Pomerleau
402-740-6995

On Fri, May 3, 2019 at 10:46 AM Jaimi Miller <jlmiller@councilbluffs-ia.gov> wrote:

Hi Chris,

The inspection at 3007 35th Ave. passed the inspection but I noticed that the 2019 Rental Registration has not been paid. I have attached a copy of the registration form that was sent out

at the beginning of November 2018. I will also mail it today. Because we are past the December 31, 2018, due date, there will be a \$25.00 late fee for each dwelling unit. If you have sold or purchased any new properties, please make those changes on the form. As soon as I am able to process the registration, I will mail the Certificate of Compliance. Thanks & please let me know if you have any questions.

Thank you,

Jaimi Miller

Permit Technician

City of Council Bluffs - Building Division

209 Pearl Street

Council Bluffs, IA 51503

Phone: (712) 890-5283

713279+080



City of Council Bluffs, Iowa
 Public Works Department
 Office of the Building Official
 Rental Registration Office
 209 Pearl Street
 Council Bluffs, IA 51503
 (712) 890-5283

Date: May 14, 2019

COPY

To: Chris Pomerleau
 SIR LLC
 1508 N 180th Ave
 Omaha, NE 68022
 (402) 740-6995

Customer ID # 16306

Invoice Due

BLID	Description	Late Fees Due
1640	3007 35 th Ave.	\$25.00
1641	4036 Rawlins Dr.	\$25.00
719	3705 Twin City Dr.	\$25.00
1231	201 S. 31 st St.	\$50.00
	Received ck # 5336	
		Late Fees Due \$125.00

* Our office received the 2019 Rental Registration past the due date of December 31, 2018. The envelope was postmarked past the due date of December 31, 2018. A copy of the envelope is enclosed. Checks may be made payable to "City Treasurer". Payment is due upon receipt.

Return Payment to:

City of Council Bluffs
 Attn: Treasurer's Office
 209 Pearl Street
 Council Bluffs, IA 51503

Chris Pomeroy
1508 N. 180th Ave
Ellison, NE 68022

ONEA
ME 680
10 MAY '19
PM 4:1

US POSTAGE
\$00.50
First-Class
Mailed From 68154
05/09/2019
027A 1061847751

Rental Housing Inspection Office
209 Pearl Street
Council Bluffs, IA 51503

51503-082609





2019 RENTAL PROPERTY REGISTRATION RENEWAL

CHRIS POMERLEAU
SIR LLC
1508 N 180TH AVE
OMAHA, NE 68022

Write in your rental addresses and the number of units at each address. See next page for information on calculating dwelling fee.

[illegible]

Total Amount Paid for 2019: 175

349

Housing Code Chapter 17 Inspection Certification

Welcome to the city of Council Bluffs Permits and Inspections Department. In accordance with Iowa State Law, The City of Council Bluffs has, since 1996, promulgated a rental housing inspection program. The City of Council Bluffs requires that all rental property be registered with the S Department annually by December 31st of the calendar year. Ordinance 6224 requires that all rental properties within the corporate limits of the City be inspected at least once within a three year cycle. Currently, the City has adopted the 2009 International Property Maintenance Code. **Our intent is to adopt the 2015 International Property Maintenance Code before the summer of 2019.**

The code enforcement process really begins with your commitment to provide adequate, safe and sanitary living conditions. It takes a joint effort of investor-owners, tenants and the Permits and Inspections Division to achieve a viable property maintenance program. It is important to the City that as a property owner, you are familiar with health and safety regulations and requirements that not only affect an individual's living environment, but the quality of life in our community.

By signing and submitting this paperwork, you certify that you own/manage the rental properties listed herein.

Annual rental registration fees will vary depending on the type of dwelling or dwelling unit. Starting January 1, there is a \$25.00 late fee. Follow the formula in the Payment Calculator shown below to calculate the late fee. The late fee is determined by the date your paperwork is postmarked or paid in person. After the initial inspection has been conducted on your rental property, a Certificate of Compliance or Notice of Violation will be mailed to you. If you have any questions, please contact the City's Housing Inspection Office at (712) 890-5283.

Rental Registration Fees (Municipal Code 17.090.020) Per Year:

- | | |
|--|-------------------------------|
| a. Single Family Dwelling _____ | \$35.00 |
| b. Two Family Dwelling _____ | \$70.00 |
| c. Multi-Family Dwelling* _____ | \$25.00 and \$17.50 per unit |
| d. Late fee for Non-Registration* _____ | \$25.00 per dwelling unit |
| e. SFD fee for non-registration (per year)* _____ | \$200.00 |
| f. Duplex fee for non-registration (per year)* _____ | \$400.00 |
| g. Multi Family (per year)* _____ | \$200.00 and \$50.00 per unit |

* (c.) See below calculator for Multi-Family Dwelling Fees

* (d.) \$25.00 cap

* (f., g., h.) will apply for a three year period if no violations are found in three year cycle.

Rental Registration Re-inspection Fee (Municipal Code 17.090.030):

- | | |
|--|-------------------------|
| 1 st Re-inspection _____ | No Fee |
| 2 nd Re-inspection _____ | \$50.00 per inspection |
| 3 rd and Subsequent Re-inspection _____ | \$100.00 per inspection |
| No Show Fee for missing a scheduled inspection _____ | \$100.00 |
| Inspection Fee for three year cycle for non-registered houses _____ | \$100.00 per inspection |
| Housing Board of Appeals Filing Fee (Municipal Code 17.11.050) _____ | \$50.00 |

**PAYMENT
CALCULATOR
FOR
MULTI-FAMILY
DWELLINGS**

Questions?

Call 712-890-5283

\$25	X		=		
		Total # of buildings		+	
\$17.50	X		=		
		Total # of units		+	
\$25	X		=		
		Total # of units		=	