PERMIT SNAPSHOT REPORT 25-0010-SPEVT
FOR CITY OF COUNCIL BLUFFS

Permit Type: Special Event Permit
Work Class: Special Event Permit
Status: In Review
Valuation: $0.00
Description: Edwards Appreciation Party - 07/03/2025

Project:
District: City of Council Bluffs
Square Feet: 0.00
Assigned To: Kopera, Amanda

App Date: 06/10/2025
Exp Date: NOT AVAILABLE
Completed: NOT COMPLETED
Approval Expire Date:

Parcel: 744412181001 Main

Address: 1010 34Th Ave Main
Council Bluffs, IA 51501

Zone:

Alternate
Bobby Edwards
Mobile: (402) 881-1335

Applicant
James C Howe
1209 murray point
Plattsmouth, NE 68048
Business: (402) 690-3058
Mobile: (402) 690-3058

Permit Custom Fields

Organization/Person Requesting	James Howe	Name of Event	Edwards Appreciation Party	Contact Name	James Howe/ Bobby Edwards
Contact Phone	402-690-3058	Contact Email	handi1innovations@gmail.com	Address of event	1010 34TH AVE COUNCIL BLUFFS, IA 51501
Estimated of number of participants	200	Type of Event	Professional Fireworks Display	Date of Event	Jul 3 2025 12:00AM
Does this have recurring dates in calendar year?	No	If yes, please list the additional dates:		Time of Event	5:00 PM -10:00 PM
Set up time	5:00PM	Take down time	10PM	Description of Event	Employee appreciation party for Edwards Motorsports / car dealership will have DJ Music playing prior to event/ food trailers/vendors. Firework show at dusk.
Are you planning on food trucks at your event?	Yes	If yes, provide list of food truck vendors	tbd	Do you need EMS Services at the event?	No
Will you need city supplied electrical services?	No	Will you be selling alcoholic beverages?	No	Are you planning of selling food products?	Yes
Are you planning on having fireworks?	Yes	Are you having music,a live band or noise of kind?	Yes	Request police assistance for:	
Are you planning on street closures?	No	Select all that apply	None	Are you using the 712 block party trailer?	No

Attachment File Name	Added On	Added By	Attachment Group	Notes
Edwards Auto Group_Pyro Six LLC_25-26 Proof of Insurance_6-3-2025_134515298 (1).pdf	06/10/2025 13:04	Howe , James	Available Online	Certificate of Insurance

Invoice No.	Fee	Fee Amount	Amount Paid
INV-00001224	Special Event No Road Closure	$25.00	$25.00
	Total for Invoice INV-00001224	$25.00	$25.00
	Grand Total for Permit	**$25.00**	**$25.00**

Submittal Name	Status	Received Date	Due Date	Complete Date	Resubmit	Completed
Special Event Review v.1	In Review	06/11/2025	06/18/2025		No	No

Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date

CBO 14	Building	Schultz, Rodney	Approved	06/11/2025	07/01/2025	06/11/2025

Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Fire Marshal 14	Fire Marshal	Ford, Alex	Approved	06/11/2025	06/16/2025	06/12/2025

Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Legal 15	Legal	Dobson, Mimi	Approved	06/11/2025	06/18/2025	06/12/2025

Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Parks & Recreation 14	Parks & Recreation	Bettmann, Daniel	In Review	06/11/2025	06/16/2025	

Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Community Development 15	Planning & Zoning	Gibbons, Chris	Approved	06/11/2025	07/01/2025	06/12/2025

Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Police 15	Police	Hughes, Josh	Approved	06/11/2025	07/02/2025	06/13/2025

Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Public Works Admin 14	Public Works Admin	Cox, Matt	Not Required	06/11/2025	06/16/2025	06/11/2025

Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Traffic 15	Public Works Operations	Wicks, Andrew	Approved	06/11/2025	06/16/2025	06/11/2025

Comments: PWTraffic will have no involvement.

Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Traffic 15	Public Works Operations	Noel, Jeremy	Approved	06/11/2025	06/16/2025	06/12/2025

Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Risk Management 15	Risk Management	Branigan, Ron	Approved	06/11/2025	07/02/2025	06/11/2025

Comments: The COI is approved only due to the City of Council Bluffs being stated in the description, in the future the Certificate Holder should be the City of Council Bluffs.

Workflow Step / Action Name	Action Type	Start Date	End Date
Application Review v.1		06/11/2025 9:56	
Confirm application complete v.1	Generic Action		06/11/2025 10:20
Add needed steps for PW Traffic, Council Approval, Police Contract, Verify Liquor License v.1	Generic Action		06/11/2025 10:20
Special Event Review v.1	Receive Submittal	06/11/2025 0:00	
Council Approval (If needed) v.1			
Schedule an Agenda v.1	Hold Meeting		
City Council Decision v.1	Permit Activity		
Issue Permit v.1			
Issue Permit v.1	Generic Action		