Request for Proposals
Disposition of City Property Located Along South 24th Street,
Council Bluffs, Iowa

The City of Council Bluffs offers for sale property located along South 24th Street south of 23rd Avenue (north of Sapp Brothers) to individuals or entities interested utilizing the land and/or existing buildings for redevelopment.

Property

The property is a vacant parcel consisting of 1.132 acres and is currently zoned Planned Commercial District.

The property was appraised January 22, 2024 with a value of $120,000.

Conditions of Disposal

1. The property will be sold in an as in condition and City makes no warranties as to the condition of the structures on the property.
2. The City will transfer title by City deed.
3. There are no restrictions on type of development. However, rezoning maybe required to permit the proposed use of the property.
4. Depending on improvements, the property may require modifications to comply with floodplain requirements.

Proposal Submission Requirements

Proposals will be accepted in a typed letter format and shall contain the following information:

1. Name, address, and contact information of the person or legal entity submitting the proposal. Proposals shall use the form in Attachment A.
2. A description of individual's or entity's background and business.
3. A narrative description of plan for site. Conceptual plans are preferable but not necessary. Attachment B is a to-scale map that can be utilized to depict site plans.
4. Timeframe.
5. An itemized description and costs of rehabilitation.
6. Proposed method of financing the acquisition and any improvements made.
7. Deadline: 5:00 p.m. on March 12, 2024
8. Submit through Ion Wave.

Schedule: City Council will consider submitted proposals at a public hearing scheduled for March 25, 2024.

For additional information on the proposal contact Courtney Harter, Community Development Director, at 712-890-5350 or charter@councilbluffs-ia.gov.

Attachment A
South 24th Street Proposal Application Form

Bidder Information

1. Name of Business: _____
2. Address: _____
3. City, State & Zip Code: _____
4. Contact Person: _____ Title: _____
5. Phone: _____ Fax: _____ Email: _____
6. FEIN: _____

Bid Amount: _____

(Appraised Value $120,000.00)

Business Information

1. Provide a brief description and history of the individual or business entity.

2. Business Structure:
   - ☐ Cooperative
   - ☐ Corporation
   - ☐ Limited Liability Company
   - ☐ Non-Profit / Government
   - ☐ Partnership
   - ☐ Sole Proprietorship
   - ☐ Individual

3. Is business currently located within Council Bluffs and relocating? ☐ Yes ☐ No

   If Yes, list current business location: _____

Project Information

1. Describe in detail the proposed project. (Include project proposed project, timeline with dates, building renovation and construction, onsite infrastructure improvements, etc.). Use additional pages as necessary.

Project Timeline *(add additional rows as needed)*	Beginning Activity Date	Activity Completion Date

1. Please complete the budget below. Include only anticipated to incur directly:

Use of Funds	Estimated Cost	Source A	Source B	Source C
TOTAL	**$**	**$**	**$**	**$**

2. Please complete the chart below with proposed financing for the project:

Estimated Financing			
Source of Funds Add additional lines as needed	Amount	Form of Funds (Loan or cash)	Conditions
Source A:	$		
Source B:	$		
Source C:	$		
TOTAL	$		

3. Outline any conditions for your proposed bid (i.e. rezoning, financing, etc):

4. Proposals will be evaluated on the following criteria:

   Price (20 points)
   Proposed Reuse (25 points)
   Neighborhood Compatibility (20 points)
   Feasibility (20 points)
   Timeframe (10 Points
   Other (5 points)

The bidder is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements. All bids are final, no bids received may be withdrawn or amended after being duly received and recorded by the City of Council Bluffs.

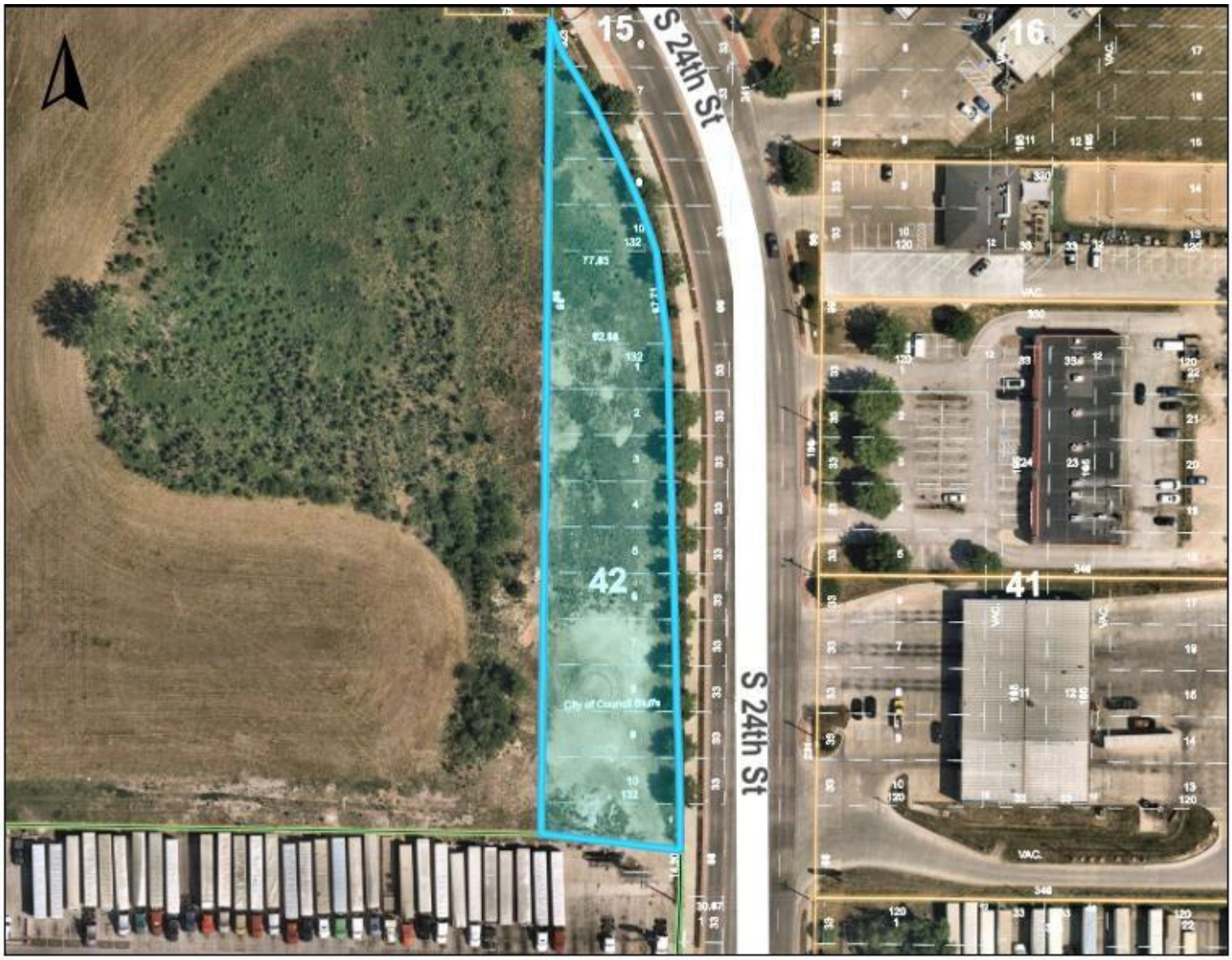
Name: _____

Title: _____

Signature: _____

Attachment B

Scaled Map



SCALE: 1665

0 50 100 ft

Users of Pottawattamie County (The County) GIS data agree that he/she will at all times indemnify and hold The County and its officers, employees, and agents harmless from any damages, claims, lawsuits, costs, or liability arising from any act, omission, or commission with respect to the release and use of information in this Agreement and any of the terms thereof. The County makes no claim as to the accuracy of the spatial data and its associated data tables and assumes no responsibility for their positional or content accuracy. The County makes no claim as to the ability of the spatial data to fulfill the Contracting Organization's application requirements. In providing data (or access to data), The County assumes no obligation to assist in the use of the data, or in the development, use, or maintenance of any applications applied to the data. In no event shall The County be liable for any direct, indirect, incidental, consequential or special damages that may result from the use of the GIS data.

Attachment C
Assessor's Card

7444 02 306 003

--- Permanent Property Address ---	------- Mailing Address -------
COUNCIL BLUFFS, CITY OF	COUNCIL BLUFFS, CITY OF
	209 PEARL ST
	COUNCIL BLUFFS, IA 51503

District: 000 CO BLUFFS CITY/CO BLUFFS

REAL ESTATE TAXES ON TREASURER'S WEBPAGE

Go to: https://www.municipalonlinepayments.com/pottawattamiecoia/tax/search/detail/744402306003

TAX DESCRIPTION*

* Not to be used on legal documents

RAILROAD ADD PT LTS 6 THRU 10 BLK 15 & PT LTS 1 THRU 10 BLK 42 & N1/2 VAC 25TH AVE & VAC 24TH AVE ADJCOMM 33.07'S 30.78'WSE COR BLK 42 THW101.14' N593.9' SELY353.24' S261.67'TO POB

ASSESSED VALUE

* Class is for Assessment purposes only – Not Zoning

Current Value

2023	Comm. Land	Improvement	Total	Class
Full Value	$141,500	$0	$141,500	C
Exempt	$141,500	$0	$141,500	C
Net Total	$0	$0	$0	C

Prior Year Value

2022	Comm. Land	Improvement	Total	Class
Full Value	$141,500	$0	$141,500	C
Exempt	$141,500	$0	$141,500	C
Net Total	$0	$0	$0	C

EXEMPTIONS/CREDITS APPLIED

2022 MGOV MUNICIPAL GOVERNMENT
2023 MGOV MUNICIPAL GOVERNMENT

OWNERS

* Book/Page LINKS TO RECORDER'S WEBPAGE

1 D COUNCIL BLUFFS, CITY OF book/page: 2011/13685 D

SALES HISTORY

Sale Date	Amount	Code	Book/Page
10/25/2011	0	D2	2011/13685

ASSESSMENT DATA

PDF: 30 MAP: 19-8 C.B COMMERCIAL

Date Reviewed: 05/13/19 GMS

LAND.....49309 sqFt 1.13 acres



600ft x 600ft

Attachment D
Chapter 15.18 – P-C/Planned Commercial District

15.18.010 Statement Of Intent

The PC district is intended to provide for the development of retail shopping centers, hotel/motel services, destination resorts, and office parks. Facilities in planned commercial districts are designed to be used in common, such as ingress and egress roads, extensive parking accommodations, proper relations to traffic arteries, and compatibility with surrounding uses. Because large retail/service centers have significant impact upon the development of the city, final authority over their development shall be retained by the city council, with extensive review by the planning commission.

(Ord. 5469 § 2 (part), 1999)

15.18.020 Principal Uses

The following principal uses shall be permitted outright in a P-C district:

1. Automobile service establishment;
2. Business, professional office;
3. Business goods and service establishment;
4. Commercial recreation (indoor);
5. Consumer service establishment;
6. Cultural service;
7. Financial service;
8. General government use;
9. Hotel/motel;
10. Local utility service;
11. Places of public assembly, entertainment or recreation;
12. Private parking lot;
13. Public parking lot;
14. Public safety service;
15. Retail shopping establishment;
16. Restaurant (drive-in, limited and general);
17. Tavern;
18. Consumer fireworks sales;
19. Small alcohol production facility;
20. School;
21. Dwelling, multifamily; and
22. Mixed commercial/residential structure.

(Ord. 5634 § 1, 2001)

(Ord. No. 6333, § 1, 6-11-2018; Ord. No. 6344, § 1, 8-13-2018; Ord. No. 6374, § 1, 12-17-2018)

HISTORY
Amended by Ord. 6441 on 3/8/2021

15.18.030 Conditional Uses

The following conditional uses shall be permitted in a PC district in accordance with the requirements set forth in CBMC 15.02:

1. Auction, indoor;
2. Automobile sales and rental, indoor;
3. Communication tower;
4. Day care services;
5. Manufacturing, light (subject to the following criteria);

1. Light manufacturing shall only be permitted in a P-C district containing greater than fifty (50) acres;
2. Any light manufacturing use shall be an adaptive reuse of an existing building; and
3. The sum total acreage within any contiguously zoned P-C/Planned Commercial District.

(Ord. 5469 § 2 (part), 1999)

(Ord. No. 6116, § 1, 1-10-2011; Ord. No. 6142, § 1, 12-12-11)

HISTORY
Amended by Ord. 6478 on 2/14/2022
Amended by Ord. 6520 on 9/12/2022

15.18.040 Accessory Uses

The following accessory uses shall be permitted in a PC district: Uses of land or structures customarily incidental and subordinate to one of the principal uses in the PC district, unless otherwise excluded.

(Ord. 5469 § 2 (part), 1999)

15.18.050 Site Development Regulations

1. The minimum tract of land considered for a P-C District shall be ten (10) acres.
2. Minimum lot size, setback requirements, height, lot coverage, signage, and landscaping shall be determined through the development plan review procedure described in this chapter. The components of an approved development plan shall prevail over conflicting standards or regulations elsewhere in this title

(Ord. 5469 § 2 (part), 1999)

HISTORY
Amended by Ord. 6441 on 3/8/2021

15.18.055 Additional Regulations

1. Consumer fireworks sales from a temporary structure shall not be located within three hundred (300) feet of a residential structure.

(Ord. No. 6333, § 1, 6-11-2018)

15.18.060 Development Plan Review Procedure

1. Application. A completed application form, ten (10) copies of the development plan, along with the required fee, shall be submitted to the community development department. The development plan shall be reviewed in accordance with the procedures outlined below. The following information shall be submitted to the community development department:
    1. A letter of intent stating the proposed uses, improvements necessary to serve the development, construction time frame, and phasing;
    2. The development name and legal description of the boundary;
    3. A north arrow, scale, bar scale and date;
    4. The names and addresses of the owner, and the architect or engineer preparing the plan;
    5. A location map showing the proposed development and its relationship to existing abutting subdivisions and community facilities such as streets, schools, parks, and commercial areas;
    6. All established floodway or floodway fringe encroachment limits;
    7. A soils and drainage report prepared by the engineer. The report shall show the general soil and drainage conditions and include preliminary recommendations as to the adaptability of the property proposed for development;
    8. Location and size of any sites to be considered for dedication to public use;
    9. Layout, numbers and dimensions of proposed lots;

10. The location, width, name, grade and typical cross-sections of all proposed streets within the development and the width and name of any platted street located within two hundred (200) feet of the site;
11. The location and width of other public ways, railroad rights-of-way, utility and all other easements existing or proposed within the development and within two hundred (200) feet;
12. Existing and proposed contour intervals of not more than five feet;
13. All existing and proposed underground installations within the proposed development or adjacent thereto or the location of the nearest available facilities;
14. The location of all existing and proposed structures, proposed parking areas, pedestrian ways, private and public streets, and landscaping;
15. Proposed landscaping plan;
16. Proposed signage plan;
17. Traffic impact study to include: (i) data on existing peak hour traffic volumes and conditions; (ii) directional distribution estimates of added traffic; (iii) projections of added traffic volumes for all of the appropriate critical hours; (iv) determination of needed improvements, controls, driving locations, and their design; and (v) identification of any need for additional right-of-way which could be secured from the developer;
18. Architectural drawings, renderings, or other visual documents which illustrate proposed building design.

The community development director shall determine the adequacy and completeness of the development plan application.

The community development director may require additional information prior to scheduling review by the city planning commission.

2. Review by City Planning Commission. The city planning commission, in reviewing the development plan, shall take into consideration conformance with the comprehensive plan, recognized principles of land use planning, landscape, architecture, the conservation and stabilization of the value of property, adequate open space for light and air, congestion of public streets, the promotion of public safety, health, convenience and comfort and the general welfare of persons using the facility. In addition to the proposed use meeting the general requirements herein set forth, the commission, in recommending approval of the proposed development plan, may recommend certain conditions to be attached to such use which the commission deems necessary in order to carry out the intent and purpose of this title. Such conditions may include, but are not limited to, an increase in the required lot or yard area, control of the location and number of vehicular access points to the property, limitations to the number of signs, limitations to coverage or height of buildings situated on the property because of obstruction to view and reduction of light and air to adjacent property, required screening and landscaping where necessary reduce noise and glare, and designation of responsibility for maintenance of the property.
3. Review by City Council. After review of the development plan by the city planning commission, it shall be forwarded to the city council, with its written recommendations, whether for approval or denial, whereupon the city council may take action on the plan. Approval of the development plan shall be by city council resolution.
4. Building Permit Review. The community development director shall review all building and public works construction permits for compliance with the approved development plan. No building or public works construction permit shall be issued if determined by the community development director to be inconsistent with the approved development plan. If the community development director determines that major changes are requested, review and approval by the city planning commission and city council shall be required.
5. Amendment to Development Plan. Proposed amendments to an approved development plan shall be subject to the same review and approval procedure as an initial application.

(Ord. 5469 § 2 (part), 1999)

15.18.070 Signs

In addition to the signage approved in the development plan, signage in this district shall comply with CBMC 15.33, "Signs."

(Ord. 5469 § 2 (part), 1999)